

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, March 13, 2017 at 6:00 PM
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Neville called the meeting to order at 6:00 pm. The following persons were present: Sel. James Neville, Sel. James McCaffrey, Sel. Catherine MacInnes, Operations Support Manager Karen Bouret, and Interim Town Administrator Suzanne Kennedy.

EXECUTIVE SESSION: 6:05 PM

Motion by Sel. Neville to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare.

(Fire Chief and Library Director Contracts)

By Roll Call Vote: Sel. Neville—aye, Sel. McCaffrey—aye, Sel. MacInnes—aye.

To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

(Jane Hardin Land Offer Walnut Street)

Return to Regular Session at 7:05 pm

ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Sel. Neville announced that Town offices and the Library will be closed tomorrow due to the impending snowstorm.

Sel. Neville announced all of the Boards and Committees that currently have openings available and urged people to volunteer. He also announced that 7:30pm is deadline for submitting papers to run for election this spring.

Sel. MacInnes announced that the annual Millis Beautification Day will be on April 8 from 9:00am through noon and encouraged all residents to join in the effort.

Sel. Neville announced that the Recreation Department is arranging for the Harlem Rockets to come to Millis on Friday 3/31 at the MS/HS gym.

Sel. Neville announced that the Millis Police Department has issued a press release regarding an upcoming Alcoholic Beverage Sting Operation in the near future but the actual date will not be revealed.

PUBLIC HEARINGS/SCHEDULED APPOINTMENTS

17-069 ESCB Informational Update on CFB Project

Steve Catalano, Elementary School Building Committee Member (ESBC), presented a PowerPoint (see attached) presentation starting with introductions to ESBC members, a representative from Compass Project Management, and a representative from Tappe Architects. The presentation included the need to update the building including the physical structure as well as antiquated systems, the proposed

solution, costs and next steps. Mr. Catalano also reviewed the timeline starting with the application for a grant from the MSBA through the acceptance by the MSBA of the school option voted on by the ESBC in the fall. Mr. Catalano said the proposed building is 90,000 sf and would include Extended Day, Pre-K, dedicated Special Education rooms, as well as moves the 5th grade from the Middle/High School to the new building.

Chris Blessen from Tappe Architects reviewed the site plan and preliminary renderings and floor plans of the proposed school. Chris noted that these are still early in the design process but even this early design includes feedback from the Superintendent, Principals and focuses on providing the best learning space possible.

Mr. Catalano reviewed the projected Town share of the project costs that are estimated at \$30.3-31 million dollars and reviewed the yearly tax bill increase provided by the Town Treasurer. Mr. Catalano said the MSBA reimbursement would not be available for a code upgrade. The override will be voted at the May Town meeting by a 2/3 vote and outlined the funding approval process. Mr. Catalano said if the project is approved, the estimated school opening will be in the fall of 2019 with a groundbreaking this fall. Mr. Catalano added that there are two more public forums scheduled and encouraged the public to attend.

Sel. McCaffrey asked why a population of 515 students can accommodate both growth and a decline in population and wants the citizens to understand. Jeff D'Amico explained the ability to remain within the classroom sizes that are recommended. Sel. MacInnes asked Mr. Catalano to explain to the public what a media center represents and how it provides computer space, books, and technology to keep learning current. Sel. MacInnes said she toured the current CFB and it's disgraceful. She encouraged citizens to support the project and noted that it is very important for the Town. Sel. Neville recommended reaching out to the seniors in Town and Mr. Catalano said they do have a meeting set up to answer any and all questions.

Mr. Catalano asked for the BOS for a formal vote of support. Sel. Neville said the Board will add it to a future agenda and added that the warrant articles have yet to be reviewed.

Craig Schultze, an ESBC member, added that the money from the MSBA is available and is a fact. Mr. Schultze added that no money will be available if rehabilitation is done instead.

17-070 St. Thomas Church Sewer Extension

Sel. McCaffrey said he is a parishioner at St. Thomas and filed a disclosure with the Town Clerk.

Tom Roche, a builder, explained that the sewer pipes on site got clogged and with the addition of restrooms that are being built he realized they are not hooked up to Town sewer. However, there is a sewer stub already on the church property. Mr. Roche said he is here to ask for a waiver of the sewer connection fee but is now unsure a waiver is needed due to the stub already being present. The Board agreed that the entry fee does not apply in this case.

Sel. Neville made a motion that the meter be assessed at the church and that the rates are being charged appropriately once the occupancy permit is granted. The motion was seconded by Sel. McCaffrey and passed unanimously.

SCHEDULED BUSINESS

17-071 Approval of Change Order #24 Agostini Bacon Construction

Diane Jurmain, Permanent Building Committee member, reviewed the three items on the change order.

Sel. McCaffrey made a motion to approve Change Order #24 in the amount of \$18,171.00 for Agostini Bacon Construction. The motion was seconded by Sel. MacInnes and passed unanimously.

17-072 Energy Aggregation Contract

Sel. Neville noted that at the May 2016 Town Meeting, it was voted to enter into a contract for Energy Aggregation. Robert Weiss, Energy Manager, presented the Energy Aggregation contract from Good Energy. The agreement will create an option to reduce energy costs. Sel. Neville asked how residents will know the difference between this actual agreement and the robocalls people receive. The reps from Good Energy said they will get in front of seniors and others and that this won't be in effect until January of 2018 to make sure people aren't misled. It was noted that there will be a 30 day opt out period and a letter will come from the Town with the Town's seal. Interim Town Administrator asked if people will be able to opt out for 6 months then get back in 6 months later and the reps said they are very transparent about rate changes and will allow people to opt in and out.

Sel. McCaffrey made a motion to approve a Services Agreement between the Town of Millis and Good Energy, L. P. for a period of two years conditioned upon the approval of Town Counsel as to form. The motion was seconded by Sel. MacInnes and passed unanimously.

Patrick Roche from MAPC explained Exhibit G, the Additionally Subscription which states Good Energy is under the MAPC. He noted there is a small fee added into the electricity cost on the back end. He explained this will help provide new renewable energy on the New England grid thus "additionally". Ms. Kennedy asked that like the Services Agreement, that the BOS sign the agreement. Exhibit G is contract with the MAPC.

Sel. McCaffrey made a motion to approve the Municipal Subscription Form for Collective Procurement Contract for the Provision of: Green Municipal Aggregation Consulting Services as provided and to be signed by the Board of Selectmen. The motion was seconded by Sel. MacInnes and passed unanimously.

17-073 Approval of MOU between MAPC and Millis for Streetlights

Mr. Weiss presented the Memorandum of Understanding with the MAPC for the streetlight project. The \$26,000 in savings will be available to put into other projects in Town. Ms. Kennedy recommended that the money be used for variable frequency drives for the water pumps since they are very expensive.

Sel. McCaffrey made a motion to approve the MOU By and Between the Metropolitan area Planning Council and the Town of Millis for a grant for \$26,642.72. The motion was seconded by Sel. MacInnes and passed unanimously.

17-074 Discussion/Recommendation Regarding Town Counsel's Role in Pending Litigation – Planning Board and Toll Brothers

Sel. Neville explained the appeal and noted that Toll Brothers won't formally own the Glen Ellen property until all permits have been approved. The Planning Board met last week and voted unanimously to extend the permit to allow Toll Brothers to continue the permitting process while the appeal goes on. The litigation is an appeal where the Planning Board, all 5 members and Toll Brothers are the defendants not the Town itself. Sel. McCaffrey said the question to the Board as to whether or not Town counsel should take an active role in the defense to show the court the Town's commitment to the project. The Board agreed that the Toll Brothers project is a very important project to complete for growth for the Town. Sel. MacInnes said one of the complaints by the Plaintiffs is regarding a sewer treatment plant proposed for the property, but now the option for Town sewer has been made available.

Sel. McCaffrey asked that Town Counsel be advised that the Town wants to take an active role in the pending litigation between Stephen Boston et al. v. Robert Cantoreggi, et al. The motion was seconded by Sel. MacInnes and passed unanimously.

17-075 Warrant Closing Determination

Ms. Kennedy noted that all warrant articles have been received to her knowledge except for the ESBC project article which Compass Project Management will need to provide. Ms. Kennedy asked the Board to consider extending the closing date to provide time for them to submit it.

17-076 Set Future Meeting Dates for BOS

The Board set dates as follows:

Monday, March 20, 2017

Monday, March 27, 2017

Monday, April 3, 2017

Monday, April 24, 2017

Monday, May 8, 2017

Sel. Neville noted that the May 8th meeting will be held directly before Town Meeting in the Middle School/High School Library.

UNFORESEEN

Sel. Neville noted that the IT Assessment grant was approved at the last BOS meeting but that the Interim Town Administrator was not formally named as signatory.

Sel. McCaffrey made a motion that the Interim Town Administrator to sign the IT Assessment Consultant Agreement between HUB Technical Services, LLC and the Town on the Board of Selectmen's behalf. The motion was seconded by Sel. MacInnes and passed unanimously.

17-077 Water/Sewer Commitment

Sel. McCaffrey made a motion that the Water/Sewer Department Commitment to the Collector for February 2017 for a total of \$1,201.50 is approved. The motion was seconded by Sel. MacInnes and passed unanimously.

17-078 Revised Water/Sewer Commitment

Sel. Neville noted that a .36 cent error was found on one of the lines on the QB0317 commitment that was approved previously, but the total is still the same.

Sel. McCaffrey made a motion that the Water/Sewer Department Commitment to the Collector for QB0317 for a total of \$536,165.67 is approved as resubmitted. The motion was seconded by Sel. MacInnes and passed unanimously.

ADJOURNMENT

Sel. McCaffrey made a motion to adjourn at 9:25pm. The motion was seconded by Sel. MacInnes and passed unanimously.

Respectfully submitted: Karen M. Bouret