

Thursday, February 16, 2017

MINUTES
TOWN OF MILLIS
BOARD OF SELECTMEN MEETING
February 16, 2017 6:00 pm
900 Main St. Millis MA 02054 BOS Office

Attending:

James G. Neville, Chairman
James J. McCaffrey, Vice Chairman
Catherine C. MacInnes, Clerk
Suzanne K. Kennedy Interim Town Administrator

Michael Giampietro
Barbara Thissell
Lisa Hardin

Mr. Neville called the meeting to order at 6:05 PM

Agenda:

17-055 Building Dept, Board of Health, Town Clerk, Elections, Registrar, Conservation Commission, Legal, Planning Board, Historical Commission, ZBA, Insurance, Emergency Management, Legion, Memorial Day, Veterans, Oak Grove Committee, Animal Control, Fincom, Recreation Dept, Sealers/Weights, Tri County School, Veterans.
Budget Review

17-055

- Building Dept ,Michael Giampietro

Mr. Giampietro presented the budget as a level service and a request for increasing the building inspector's stipend to equal the other inspectors.

Also presented the revenue receipts of the building permit fees along with the anticipated building with in the town.

Mr. Giampietro commented that he is being requested for online building permitting. This would require integration with the munis system, potential task for Mr. Guzinski.

- Board of Health, Barbara Thissell

Ms. Thissell presented the BOH level service budget and detailed the function of the BOH; health clinic, flu clinic, needle collection, Inspections related to storm water, sewer, septic installations, and inspections.

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Town Clerk, Elections, Registrar, Lisa Hardin

- Ms. Hardin presented the Elections and Registrar Presented a basic level service with a slight request for OT wages to cover the added coverage of hours
- Town Clerk budget, Ms Hardin informed the board that Ms Sjogren would be retiring in June, 2017. The budget request similar to the other depts. Are level service with the addition of the OT hours to cover added hors necessary for the operation of the dept.
- Ms. Hardin is requesting 8,000 for a storage system to house the necessary voting material Additionally Ms. Hardin is requesting that the clerk position be considered a 40 hour position with benefits along with the addition of the assistant clerk be brought up to 40 hours. Mr Neville indicted that he has reservation having an elected position being a full time paid position. Mr. Neville would recommend prior to accepting the position as full time that the position of town clerk be an appointed position of the BOS. Ms Hardin requested consideration of the 40 hour position and if there acceptance of the position to be appointed that the clerk position be not under the SEIU.

- Conservation commission basic level service with a slight increase,; requesting TA confirm increase resulting from wages?
- Emergency Management basic level service with a slight increase,; requesting TA confirm increase resulting from wages?
- Fin Comm basic level service with a slight increase resulting from wages. Discussion relative to the form 6 request to increase reserve fund to 100,000
- Insurance

Request that Karen confirm the accident policy for police/fire value. Also confirm the sports cost only pertains to the town or both school and town. Request that a meeting with MIIA in house with BOS to review /discuss increase.

- Recreation discussion relative to request on converting dept. salary to 100% paid by tow, Requesting revenue sheet
- ZBA Requesting revenue sheet
- Historical Commission, Legion, Memorial Day, Veterans, Oak Gove, Sealers & Weights and Animal control level service
- Tri County, Increase, resulting from enrolment and improvements.
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Further discussion relative to all departments' revenue projection for current year. Request Kathy Laplant generate a revenue projections for departments.

Unforeseen item by the chairman:

Recommended to amend the previously approved interim TA extension contract to represent a termination date of March 22, 2017. Seconded and approved 3-0

Ms. MacInnes made a motion to adjourn at 09:25 PM, seconded by Mr. McCaffrey, vote 3-0 in favor.

Respectfully submitted,
James Neville