

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
Monday, January 30, 2017 at 6:00 PM  
Veterans Memorial Building Room 229  
900 Main Street, Millis, MA 02054**

**CALL TO ORDER:** Sel. Neville called the meeting to order at 6:00 pm. The following persons were present: Sel. James Neville, Sel. James McCaffrey, Sel. Catherine MacInnes, Operations Support Manager Karen Bouret, and Interim Town Administrator Suzanne Kennedy.

**EXECUTIVE SESSION: 6:00 PM**

**Motion by Sel. Neville to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare.**

**(Police/Dispatch/DPW Contracts).**

**By Roll Call Vote: Sel. Neville—aye, Sel. McCaffrey—aye, Sel. MacInnes—aye.**

**RETURN TO REGULAR SESSION:** Sel. Neville called the regular session to order at 7:00pm.

**ANNOUNCEMENTS**

Sel. Neville announced that BOS Meetings will be available for viewing on mobile devices as well as millismedia.org. Residents can go the Facebook page and get on demand.

Sel. Neville recommended that residents watch an event held by the senior center in which he, Peter Jurmain and Sel. MacInnes attended. The meeting was held for the senior center to advise the BOS that they wanted input into the budget process and they also asked that maybe a board meeting could be held in the morning so that the seniors could attend. Sel. Neville stated that this can be brought up at another BOS meeting.

Jim McKay, Deputy Director of the DPW, announced that there is a water main break on Dover Road at Bridge Street and that they are working on it.

Sel. McCaffrey announced that at Executive Session the BOS voted to sign the Contract between the Millis Police Department covering the Police Dispatch. Contract is 3 years, 7/1/16-6/30/19.

**Sel. McCaffrey made a motion to ratify the Memorandum of Agreement between the Town of Millis and the Millis Dispatch Association effective July 1, 2016 and June 30, 2019. The motion was seconded by Sel. MacInnes and passed unanimously.**

## **PUBLIC HEARINGS/SCHEDULED APPOINTMENTS**

### **17-023 APPOINTMENT OF MEMBER OF BOARD OF ASSESSORS**

Paula Dumont, Town of Millis Assessor recommended and introduced Brenda Cameron to be appointed member of the BOA.

**Sel. Neville motioned to formally approve Brenda Cameron as a member of the BOS. Sel. McCaffrey moved that the BOS do approve the appointment of Brenda Cameron as a member of the BOS. Sel. MacInnes seconded and it passed unanimously.**

Mr. McKay asked that the water ban be lifted so that the DPW can activate wells 5 & 6.

**Sel. McCaffrey moved that the BOS, acting as Water Commissioners, lift the mandatory watering ban. Sel. MacInnes seconded and it passed unanimously.**

### **17-024 APPOINTMENT OF POLICE CHAPLAIN**

Police Chief, Christopher Soffayer introduce Rev. Monroe-Nathans to the BOS.

**Sel. McCaffrey motioned that the BOS approve the Appointment of Rev. Monroe-Nathans as Chaplain for the Millis Police Department. Sel. MacInnes seconded and it passed unanimously.**

### **17-025 SEWER EXTENSION PERMIT DOVER ROAD/ASSISTED LIVING GLEN ELLEN/TOLL BROTHERS**

Sel. Neville noted that at the 1/17/17 Sewer Committee it was recommended that the BOS approve the Sewer Extension Permit. At the 1/25/17 meeting of the Sewer Committee, Toll Brothers presented that they have re-engineered the plans to on-site sewer capacity which includes the installation of a 6,000 gallon holding tank which will deliver flow during off peak hours to the Dover Road Pumping Station.

**Sel. McCaffrey motioned that the BOS do grant the Sewer Extension Permit for the Dover Road Residences/Assisted Living/Glen Ellen by Toll Brothers. Sel. MacInnes seconded and it passed unanimously.**

### **17-026 CONFIRMATION/COMPLIANCE OF STORMWATER AND LAND DISTURBANCE CONDITIONS MET DOVER ROAD GLEN ELLEN/TOLL BROTHERS**

Sel. Neville noted that all conditions have been met and no further action needs to be taken by the BOS.

### **17-025 SEWER EXTENSION PEER REVIEW AND APPROVAL DOVER ROAD GLEN ELLEN/TOLL BROTHERS**

Sel. Neville recommended that the BOS, as acting Sewer Commissioners, grant the Sewer Extension to the Glen Ellen Toll Brothers property with the Option 1 as described in the 1/24/17 meeting submitted by Sel. Neville.

**Sel. MacInnes motioned that the BOS grant the extension of the sewer to Glen Ellen/Toll Brothers property using Option 1 that was voted on by the Millis Sewer Committee and as described in that committees' letter dated 1/25/17 with the conditions that the project be approved by Town Counsel and by the Town's peer review and further as stated in Option 1 that entrance fee will be \$800 within project and \$3,900 for residents along Orchard Street Extension portion. Sel. McCaffrey seconded and it passed unanimously.**

17-027 SEWER EXTENSION DISCUSSION-AREA F (WALNUT ROAD AREA)

Sel. Neville informed meeting participants that at a 1/18/17 Sewer Committee meeting it was brought up as a topic for discussion what should be done with the two sewer projects that were tabled at the Fall Town Meeting. The Sewer Committee was charged by the BOS to extend a proposal for sewer to the Area F (Walnut Road area) and B3 (Village St./109). Sel. Neville suggested putting a warrant item on the Spring Town Meeting for extension of sewer to Area F Walnut Street (now excluding the Orchard St project).

Sel. McCaffrey stated that they need to find a way to better communicate information on this project to the residents affected. A reverse 911 call, website postings and mailings were all suggested.

**SCHEDULED BUSINESS**

17-028 APPROVAL OF BARBATO CONTRACT FOR CLEANING AND REDEVELOPING WELLS 1 & 2

Jim McKay submitted the Proposal from Barbato Construction Co., Inc. and is asking the Board for approval of the Contract.

**Sel. McCaffrey motioned that the BOS do approve the Contract with Barbato Construction Co., Inc. for the cleaning and redeveloping of wells 1 & 2 and equipment repairs at the water treatment facility in the amount not to exceed \$153,330.00. Sel. MacInnes seconded and it passed unanimously.**

17-029 REQUEST TO INCREASE SNOW AND ICE EXPENDITURE FY17

Sel. McCaffrey motioned that the BOS recognize that there will be a shortage in the Snow and Ice budget for FY17. Sel. MacInnes seconded and it passed unanimously.

Mr. Jurmain clarified the wording for this motion.

**Sel. Neville motioned that the BOS authorize expenses beyond the budgeted Snow and Ice expenditures for FY17. Seconded by the BOS and passed unanimously.**

17-030 COMPLIANCE CHECK LICENSES

All outstanding issues for compliance have been completed except for the submission of the Fire Report from Jalapa Mexican Grill, 929 Main Street.

**Sel. McCaffrey made a motion to extend the suspension of Jalapa Grill's All Alcohol License another week (as determined at the 2/6/17 BOS meeting) pending submission of a Fire Alarm Report to the Building Commissioner and the Fire Chief. Sel. MacInnes seconded and it passed unanimously.**

17-031 FY18 BUDGET/ATM CALENDAR REVIEW

Interim Town Administrator, Suzanne Kennedy opened the discussion stating that a warrant be opened in this meeting. The BOS talked about dates for budget reviews and it was decided that they would choose which potential dates/meetings for such reviews will take place.

17-032 OPEN ANNUAL TOWN MEETING WARRANT

**Sel. McCaffrey motioned that the BOS open the warrant for the Annual Spring Town Meeting. MacInnes seconded and it passed unanimously.**

**Sel. Neville motioned that the BOS would close the warrant for the Annual Spring Town Meeting on February 22, 2017. McCaffrey seconded and it passed unanimously.**

17-033 Review/Approval of Kleinfelder Contract for Water Management Grant  
Postponed pending further information

17-034 TOWN FIELDS' MAINTENANCE UPDATE & DISCUSSION

Mr. Brutus Cantoreggi representing the Board of Directors for Millis Flag Football, Millis Baseball, Millis Soccer, Millis Softball, Millis Basketball approached the BOS and discussed the current status of the fields' maintenance work. Specifically, Mr. Cantoreggi was asking if the 3 -step fertilizer program with weed control and lime would be implemented beginning in the FY17 budget. (Town Fields in addition to the school controlled fields as well as the Cassidy Field. Also, regarding water, it was agreed in a previous BOS meeting (April 25, 2016) that the current irrigation system at the Memorial Fields was outdated and evaluation should take place for improved efficiency.

Mr. Jim McKay went over the DPW/Highway budgets thus far which only included CFB Field and the Town Field.

There was a significant deficiency in water, to date: (-\$11,785.32) water). Mr. McKay did mention that there is a \$50,000 grant but that is specifically written for the CFB Playground. He would look into seeing if that can be changed. Sel. McCaffrey stated that to maintain the fields it must be understood what the cost would be and how to address it. Sel. Neville stated that the BOS do not have the expertise to make decisions relative to organizational commands for School, Oak Grove, Town. He stated that maybe a group be formed to research and decide what is the best way to maintain the fields. Sel. MacInnes suggested that Mr. Kay and Mr. Cantoreggi work together to come up with what the cost would be.

17-035 SPECIAL TOWN MEETING

Sel. Neville read the letter dated January 23, 2017 from Wayne Klocko, Chairman of the Elementary School Building Committee asking the BOS to consider having a special town meeting with regards to the funding for the building of a new school.

Sel. McCaffrey stated that he is opposed to a special town meeting and noted that doing so directly prior to the annual meeting seems manipulative. Sel. Neville read the bylaws with regards to Town Meeting dates and agreed that a special meeting would not be appropriate. Wayne Klocko, ESBC member, said the committee's intention was to make it more convenient for seniors and others to make this important decision. Peter Jurmain, Finance Committee Chair, approached the BOS and said he is also opposed and that if the meeting goes two nights that he prefers that.

In closing, Sel. Neville said a special town meeting is not warranted.

**Sel. McCaffrey motioned that the BOS send a letter to the Elementary School Building Committee indicating that they are not in support of a special town meeting prior to the Annual Spring Town Meeting. Sel. MacInnes seconded and it passed unanimously.**

NOT AN AGENDA ITEM:

Sel. McCaffrey noted that he received a packet/bulletin from the MMA (Massachusetts Municipal Association) Legislative Package and that he recommended that the town reach out to our legislators to sign off on the following Bill:

**Local-option fuel excise for transportation and stormwater infrastructure programs (new)**

**House docket 1109**

The MMA bill would allow cities and towns to adopt a local-option tax on sales of gasoline and diesel fuel of up to 5 cents per gallon that would be collected in the same manner as the state excise. Approval would be by vote of the local legislative body. The revenue would be dedicated to help pay for local transportation programs (infrastructure and services) and stormwater programs.

The BOS was not unanimous about this decision therefore it will not be addressed.

**CONSENT ITEMS**

There were no Consent Items to review.

**ADJOURNMENT**

**Sel. McCaffrey motioned to adjourn at 11:00 pm. The motion was seconded by Sel. MacInnes and passed unanimously.**

Respectfully submitted: Maureen Canesi