

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
Monday, October 24, 2016 at 6:00 PM  
Veterans Memorial Building Room 229  
900 Main Street, Millis, MA 02054**

**CALL TO ORDER:** Sel. Neville called the meeting to order at 6:00 pm. The following persons were present: Sel. James Neville, Sel. James McCaffrey, Sel. Catherine MacInnes, Operations Support Manager Karen Bouret, and Interim Town Administrator Suzanne Kennedy.

**EXECUTIVE SESSION: 6:05 PM**

**Motion by Sel. Neville to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare.**

**(Police/Dispatch/DPW Contracts).**

**By Roll Call Vote: Sel. Neville—aye, Sel. McCaffrey—aye, Sel. MacInnes—aye.**

**RETURN TO REGULAR SESSION:** Sel. Neville called the regular session to order at 7:00pm

**ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

Sel. Neville read the following announcements:

Early Voting starts 10/24/16-11/4/16, Mon-Fri 8:30am-7:30pm, Tues-Thurs 8:30am-4:30pm, Fri 8:30am-12:30pm with extended hours on Sat 10/29 from 10am – 2pm.

Dover Road Water Main Replacement detour remains in effect and is only open to residents and businesses. All other traffic should seek alternate routes.

Flu Clinic will be held 11/19, 10am – 1pm at the Veterans Memorial Building.

Recreation Department will be having a Prospect Hill Cemetery Stroll/Tour Sat 10/29/16 @ 12 noon

Touch-A-Truck event will be held 10/29/16, 1:00pm-3:00pm at the Veterans Memorial Building.

Council Copeland/Page will be holding a training session in Dedham reviewing Public Records Laws on 11/9/16, Contact Karen Bouret, Operations Support Manager for information.

Veterans Day Proclamation was read aloud by Sel. Catherine MacInnes.

Police Station Grand Opening will be held 11/5/16, 10am-12:00pm

Friends of the Millis Library will hold the semi-annual Book Sale 10/29/16, 9am-1pm and 10/30/16, 10:00am-12:00pm.

**PUBLIC HEARINGS/SCHEDULED APPOINTMENTS**

**16-275 APPOINTMENT OF POLICE CHIEF**

Interim Town Administrator, Suzanne Kennedy recommended the appointment of Sgt. Christopher Soffayer as the new Police Chief after an assessment and comprehensive background check. The BOS supported Sgt. Soffayer for the appointment of Chief of Police.

**Sel. McCaffrey made a motion that the Board approved the appointment of Sgt. Christopher Soffayer subject to final negotiation of Contract of Employment. The motion was seconded by Sel. Neville and passed unanimously.**

16-276 APPOINTMENT OF DEPARTMENT ASSISTANT I COA

Suzanne Kennedy, Interim Town Administrator recommended the appointment of Gunbhusan Kaur to serve as COA Assistant I.

**Sel. McCaffrey made a motion to appoint Gunbhusan Kaur to serve as COA Assistant I and to become in effect with a successful CORI/Physical. The motion was seconded by Sel. MacInnes and passed unanimously.**

16-277 BOARD RECOMMENDATIONS FOR TOWN MEETING ARTICLES

The Articles listed below that are deferred were decided upon due to the fact that there is no monetary value appropriated for these Articles as of this date. They are on hold until available funds have been determined by the Finance Committee.

Article 1 Unpaid Bills – Deferred. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds or by transfer from the Stabilization Fund a sum of money for unpaid bills, or act in any manner relating thereto (Submitted by the BOS)

Article 2 SEIU Contract Settlement – Deferred. Vote to fund cost items for the first two years of the contract between the Town of Millis and the Service Employees International Union Local 888 for the period covering July 1, 2015 – June 30, 2018.

Article 3 Police Union Contract Settlement – Deferred. To see if the Town will vote to appropriate and raise by taxation, by transfer of available funds, or by transfer from the Stabilization Fund, a sum of money to fund the cost for the first year of the contract between Town of Millis an the Massachusetts of Police Local 177.

Article 4 Police Removal from Civil Service – Deferred. To see if the Town will vote to authorize the BOS to petition the State providing that Police Officers not be subject to the Civil Service statute.

Article 5 Proposed Land Swap. To see if the Town will vote to transfer the care, custody, management and control of three (3) certain parcels of land.

**Sel. McCaffrey made a motion to approve the land exchange to facilitate the potential construction of a new Clyde F. Brown School. Motion was seconded Sel. MacInnes and passed unanimously.**

Article 6 Assessors – Change Minimum/Maximum Income Amount which would increase and re-adjust the values for Senior Citizens Property Tax and whole Estate.

**Sel. MacCaffrey made a motion to Adopt Article 6. Motion was seconded Sel. MacInnes and passed unanimously.**

Article 7 Assessors. With reference to Senior Citizen Property and Whole Estate. Vote to accept the provisions of Massachusetts allowing the amounts of the gross receipts and whole estate amount be increased annually by an amount equal to the increase in the Consumer Price Index.

**Sel. McCaffrey made a motion to approve article 7 as written. Motion was seconded Sel. MacInnes and passed unanimously.**

Article 8 Establish Commission on Disability

**Sel. McCaffrey made a motion to approve article 8, establishing a Commission on Disability. Motion was seconded Sel. MacInnes and passed unanimously.**

Article 9 OPEB – Deferred. OPEB Trust Fund.

**Sel. McCaffrey made a motion to defer until determination of what the actual pre-cash will be.**

**Motion was seconded Sel. Neville and passed unanimously.**

Article 10 CPC – Etchings Restoration. To see if the Town will vote to appropriate funds for the Currier & Ives Restoration Project.

**Sel. McCaffrey motioned to approve use of CPC funds. Motion was seconded by Sel. MacInnes and passed unanimously.**

Article 11 Sewer Study – Deferred. Design, permitting, construction and inspection of a sewer extension project.

Article 12 Dean Street Water Main – Deferred. Replacement of the Dean Street Water Main.

Article 13 DPW – 1 Ton Dump Truck Request – Deferred. Purchasing and equipping 1 ton Dump Truck.

Article 14 DPW – DPW Vehicle for Deputy Director. Purchasing and equipping 2017 Ford Explorer.

Article 15 School-Roof Repairs Clyde Brown & MS/HS Buildings – Deferred.

Article 16 Schools – MS/HS Intercom Replacement – Deferred. Intercom and telephone repairs.

Article 17 Replenish Stabilization Fund – Deferred.

Article 18 Repurchase of Cemetery Lots – Deferred. Repurchase Cemetery Lots no longer wanted by their current owners.

Article 19 Petitioned article – Deferred. Improvements to the existing door at the elevator entrance and two additional doors accessing the entrance to the ground level of the VMB for the purpose of making them more accessible to individual with limited capabilities.

#### 16-278 GOOD ENERGY AGGREGATION CONSULTANT PRESENTATION ON COMMUNITY ELECTRIC AGGREGATION

Community Electric Aggregation Presentation.

**Sel. MacInnes made a motion to negotiate a contract with Good Energy that would create the relationship between the Town of Millis and Good Energy as the Service Provider and to move ahead toward creating a program to procure an electrical energy supply contract on behalf of participating residents and businesses. Motion was seconded by Sel. Neville and passed unanimously.**

#### SCHEDULED BUSINESS

##### 16-279 APPROVAL FOR FURNITURE FOR FIRE DEPARTMENT

Purchase of Wooden Lockers for the Fire Station.

**Sel. McCaffrey motioned to approve a Contract with MassCor in the amount of \$10,990.72 for wooden lockers and installation. The motion was seconded by Sel. MacInnes and passed unanimously.**

**Sel. McCaffrey left the meeting at 7:45 pm.**

##### 16-280 AWARD JOINT SALT BID FOR 2016-17

Award Salt Bid.

**Sel. MacInnes made a motion to approve bid with Eastern Materials for Salt application 2016-17 @ \$53.50/ton. The motion was seconded by Sel. Neville and passed unanimously.**

##### 16-281 SCHEDULE UPCOMING BOARD MEETING FALL/WINTER

The Board set dates for their Fall/Winter meetings as follows:

11/7/16 to be held at the MS/HS Library beginning at 6:30pm, directly prior to Town Meeting

11/21/16 & 12/12/16 all beginning at 7:00 pm in Room 229 at the Veterans Memorial Building.

16-282 BOND ANTICIPATION NOTE APPROVAL – STREET SWEEPER

**Sel. Neville motioned to approve a Bond Anticipation Note in the amount \$205,000 maturing on 11/2/17 with Eastern Bank at .950% interest rate. Motion was seconded by Sel. MacInnes and passed unanimously.**

16-283 SIGN PERMIT APPROVAL MILLIS GARDEN CLUB GREENS SALE

**Sel. MacInnes motioned to approve permitting the Millis Garden Club to put lawn signs on Town Property announcing the event. Motion was seconded by Sel. Neville and passed unanimously.**

16-284 RIBBON CUTTING EVENT PERMIT POLICE STATION

**Sel. MacInnes motioned to approve a permit to close Rte. 109 between Spring and Main Streets on 11/5/16 between 10am – 11am for Grand Opening Event. Motion was seconded by Sel. Neville and passed unanimously.**

**CONSENT ITEMS**

**Motion by Sel. MacInnes, seconded by Sel. Neville to approve and accept the Regular Session minutes of 9/22/16 as amended by Sel. MacInnes, and the Executive Session of 9/22/16 as written. The motion passed unanimously.**

**ADJOURNMENT**

**Sel. MacInnes motioned to adjourn at 8:30pm. The motion was seconded by Sel. Neville and passed unanimously.**

Respectfully submitted: Maureen Canesi