

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, May 9, 2016 at 6:30 PM
MS/HS Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Neville called the meeting to order at 6:30 pm. The following persons were present: Sel. James Neville, Sel. James McCaffrey, Sel. Catherine MacInnes, Operations Support Manager Karen Bouret, and Town Administrator Charles Aspinwall.

ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

There were no announcements made.

SCHEDULED BUSINESS

16-109 Reorganization of the Board

Sel. McCaffrey made a motion to reorganize the Board of Selectmen. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion to elect Sel. Neville as Chair. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. Neville made a motion to elect Sel. McCaffrey as Vice Chair and Sel. MacInnes as Clerk. The motion was seconded by Sel. MacInnes and passed unanimously.

OLD BUSINESS

Sel. Neville read three suggested amendments to be proposed on the Annual Town Meeting floor, stemming from recommendations by the Board at their 4/25/16 meeting.

Sel. McCaffrey made a motion to reconsider the proposed amendments. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. Neville read the first proposed amendment as follows:

I move to amend line one, general government, by increasing the Town Reports budget expense by \$500.00 to a total of \$500.00 thereby making the total Town Report Budget line \$500.00 and making line number one \$6,482,663.93.

Discussion ensued. Sel. MacInnes recommended waiting to make any changes to the budget until November town meeting to see how the finances are working out. Sel. McCaffrey agreed saying that Fin Com has recommended against making last minute changes at town meeting. Sel. McCaffrey said he feels all three of the amendments are worth considering, but because the effected department heads did not currently support amending their budgets on the town meeting floor then he agrees that it would be wise to wait until the finances become clearer as the fiscal year unfolds. Sel. Neville said information backing up the long needed increases was given by all three departments at their budget presentations to the Board, but agreed that if this isn't the most opportune time to make the changes then he would entertain revisiting the subject. Craig Schultze, Finance Committee member, said the Fin Com wants the Town to honor the policy of funding the stabilization policy that it created. Additionally, Mr. Schultze recommended reexamining the long standing policy of a 65/35% split between School and Town to see if it still makes sense.

Sel. McCaffrey made a motion to rescind the 4/25/26 decision to make a motion at town meeting to amend line one of general government by increasing the Town Report budget by \$500.00. The motion was seconded by Sel. MacInnes and passed with a vote of 2-1. Sel. Neville voted nay.

Sel. MacInnes made a motion to rescind the 4/25/26 decision to make a motion at town meeting to amend line six Health & Human Services by increasing Council on Aging wages by \$36,604.29. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. MacInnes made a motion to rescind the 4/25/26 decision to make a motion at town meeting to amend line seven Culture and Recreation by increasing Library wages by \$9,503.52. The motion was seconded by Sel. McCaffrey and passed unanimously.

PUBLIC HEARINGS/SCHEDULED APPOINTMENTS

Appointment of Library Cataloger

Mr. Aspinwall appointed Esther Davis to the position of Library Cataloger subject to a positive CORI result and physical. Mr. Aspinwall said Ms. Davis is already a Library Assistant and comes recommended by Library Director Alex Lent.

Sel. McCaffrey made a motion that the Board approves the Town Administrator's appointment of Esther M. Davis to the position of Library Cataloger for the Millis Public Library contingent upon a physical examination and satisfactory CORI.

OLD BUSINESS

Article and Budget Review

Mr. Aspinwall reviewed Article 44 from the Town Meeting warrant. Mr. Aspinwall said he received new information today from David Linsky, State Representative, that the exact bounds of the swap land need to be provided before the legislature can file article 97. Craig Schultze, Permanent Building and Elementary School Committee Building member suggested voting the original motion tonight and holding off on the land swap portion until November 2016. The legislature won't have another session until January 2017 when they can file article 97 since they will then have the exact parcel information for the swap land. Wayne Klocko, PBC Chair, agreed in principal to extending the time frame but noted that this could incur additional architect costs. Mr. Aspinwall said Mr. Linsky has been asked to attend tonight's town meeting to address any concerns.

SCHEDULED BUSINESS

16-115 (3) One Day Alcohol License Permit Approvals

Sel. McCaffrey made a motion that the Board approves the issuance of a one day special all alcoholic beverage license to Mr. Thomas Howie and the Boggestowe Fish and Game Club at 247 Ridge Street, Millis, MA to hold a members' benefit for a disabled person at the Sportsman's Club with Club House and Pavilion on 5/28/16 from 12:00pm to 9:00pm. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion that the Board approves the issuance of a one day special all alcoholic beverage license to Mr. Thomas Howie and the Boggestowe Fish and Game Club at 247 Ridge Street, Millis, MA for a Jack & Jill Party at the Sportsman's Club with Club House and Pavilion on 6/4/16 from 12:00pm to 9:00pm. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion that the Board approves the issuance of a one day special all alcoholic beverage license to Mr. Thomas Howie and the Boggestowe Fish and Game Club at 247 Ridge Street, Millis, MA for a graduation party (chaperoned) by members of the Club at the Sportsman's Club with Club House and Pavilion on 6/5/16 from 12:00pm to 9:00pm. The motion was seconded by Sel. MacInnes and passed unanimously.

16-112 Authorization of Outside Watering Ban

Sel. McCaffrey made a motion that the Town hereby declares a daily mandatory outside watering ban for all residences and businesses between the hours of 9:00am and 5:00pm for the period May 1, 2016 through September 30, 2016. Penalties for violations of this policy shall be \$50.00 for the first violation and \$100.00 for each subsequent offense. The motion was seconded by Sel. MacInnes and passed unanimously.

16-117 Permit Approval Millis Lions Club White Cane Fund Raiser

Sel. McCaffrey made a motion that the Board approves the permit to authorize the Millis Lion's Club to conduct its annual White Cane Fundraiser on 5/28/16 from 9:00am to 12:00pm with 6/4/16 as a rain date. The Board further authorizes the Club, subject to approval by the Chief of the Millis Police to solicit contributions on the roadway at the intersection of Route 109 and Route 115 (Exchange Street and Main Street) and the Milliston Commons stop sign onto Milliston Road and Holbrook Square. The motion was seconded by Sel. MacInnes and passed unanimously.

16-116 (2) Water /Sewer Commitments Approval

Sel. McCaffrey made a motion that the Board approves the fiscal year 2016 Water/Sewer Department Commitment to Collector for March 2016 in the amount of \$802.60. The motion was seconded by Sel. MacInnes and passed unanimously.

Sel. McCaffrey made a motion that the Board approves the fiscal year 2016 Water/Sewer Department Commitment to Collector for February 2016 in the amount of \$1463.96. The motion was seconded by Sel. MacInnes and passed unanimously.

MISCELLANEOUS INFORMATION

Sel. Neville said the remaining agenda items will be reviewed at the next BOS meeting beginning with a 6:30pm executive session to review contract employees' end of year pay. The next Regular Session meeting will be held on May 16, 2016.

Sel. McCaffrey made a motion to recess to town meeting at 7:28pm. The motion was seconded by Sel. MacInnes and passed unanimously.

ADJOURNMENT

Sel. McCaffrey made a motion to adjourn at 11:30pm. The motion was seconded by Sel. Neville and passed unanimously

Respectfully submitted: Karen M. Bouret