

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
Monday, August 17, 2015 6:00 PM
Veterans Memorial Bldg. Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Smith called the meeting to order at 6:00 pm. The following persons were present: Chair Christopher Smith, Vice-Chair James Neville, Clerk James McCaffrey, Operations Support Manager Karen Bouret, and Town Administrator Charles Aspinwall.

Sel. Smith said the BOS will be entering executive session immediately but returning to open session directly after.

EXECUTIVE SESSION: 6:01 PM

Motion by Sel. Smith to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare. (84 Orchard Street).

By Roll Call Vote: Sel. Smith—aye, Sel. Neville—aye, Sel. McCaffrey—aye.

EMERGE FROM EXECUTIVE SESSION: 7:10 PM

Motion by Sel. Neville, seconded by Sel. McCaffrey, to exit from Executive Session.

By Roll Call Vote: Sel. Smith—aye, Sel. Neville—aye, Sel. McCaffrey—aye.

ANNOUNCEMENTS

Mr. Aspinwall announced that DPW employees Ron McKenney and Will MacInnes went above and beyond the call of duty and rescued a group of Corgis that had gotten loose in the Orchard Street area. Mr. Aspinwall commended them on going out of their way to help the dogs get home safely and said these random acts of kindness show the kind of employees Millis has.

Sel. Neville said there will be a Police Forum on Internet Safety with Sgt. Chris Soffayer on Tuesday, August 25th from 7:00-9:00 PM at the Roche Brothers Community Room at the Library. All are encouraged to attend.

PUBLIC HEARINGS/SCHEDULED APPOINTMENTS

15-247 Energy Committee Presentation

Craig Gibbons, Chairman of the Energy Committee, gave a PowerPoint presentation on the overview and recommendations of the committee regarding Green Community status and the adoption of the Stretch Energy Code. Mr. Gibbons said they are in the process of completing the Green Community requirements. Mr. Gibbons went on to review the Stretch Energy Code scope, implementation, and impact on residential and commercial building. (See PowerPoint presentation) Mr. Gibbons said the code will “continue to change to drive better building practices” and the Energy Committee recommends adoption of the Stretch Energy Code at the 2015 Fall Town Meeting.

15-248 Grant of Location Hearing #68 & 70 Spring Street

Sel. Neville made a motion to approve the petition and plan from NStar Electric Company d/b/a Eversource Energy to install 8'-0" +/- of conduit in Spring Street to provide new electric service to #68 & 70 Spring Street. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-249 Grant of Location Hearing #68 & 70 Spring Street

Sel. Neville made a motion to approve the petition and plan from NStar Electric Company d/b/a Eversource Energy to install 6'-0" +/- of conduit in Main Street to provide new electric service to 979 Main Street. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-250 Public Hearing – Alteration of Premises Jalapa Mexican Grill

Sel. Neville made a motion that the BOS approves Jalapa Mexican Grill, LLC's alteration of licensed premises as described in the ABCC license application for new patio space. The motion was seconded by Sel. McCaffrey and passed unanimously.

NEW BUSINESS

15-264 Sign Permit – Salon Amalfi

Sel. Neville made a motion to approve the sign permit application submitted by Salon Amalfi at 903 Main Street for a sandwich board to be placed outside daily from 9:00am-9:00pm from 9/1-12/31/15, and to be taken in during inclement weather. The motion was seconded by Sel. McCaffrey and passed unanimously.

PUBLIC HEARINGS/SCHEDULED APPOINTMENTS

15-251 Appointment of Police Officer

Chief Edison said he recommends the appointment of Bryan Johnson as a full time Police officer. Chief Edison said Mr. Johnson has been a dispatcher at the department for two years and was appointed as a Permanent Intermittent Officer this past June. Mr. Aspinwall appointed Bryan Johnson as a full time Police officer subject to completion of the academy.

Sel. Neville made a motion to approve the Town Administrator's appointment of Bryan Johnson as a full time Police officer subject to successful completion of the Police Academy. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-252 COA Signage

Brooks Corl from the Council on Aging Board said they are looking to put up three signs for the Millis Senior Center. Mr. Corl said the Planning Board voted unanimously to approve the proposed signage pending approval by the Building Inspector/Zoning Enforcement Officer. Mr. Corl said there will be two freestanding signs and one mounted on the building at the back doorway off the handicap ramp.

Sel. Neville made a motion to approve the request for signage at the Council on Aging as described in the letter provided dated 7/20/15. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-254 Police and Fire Stations Project Review

Permanent Building Committee Chair Wayne Klocko talked about the status of the new Police Station project. Mr. Klocko said the groundbreaking ceremony is scheduled for Monday, August 24, at 7:00pm, and the footings are scheduled to be put in next week. Mr. Klocko said it's been a slow process since during removal of a sewer invert pipe contaminated soils were discovered. Mr. Klocko said a consultant

will be brought in to test the soil but this is an unforeseen cost which is eating up a lot of the project contingency. Mr. Klocko said he is hopeful that once they get out of the ground the project will be more straightforward.

15-253 Sale of Water

Mr. Aspinwall said the Drinking Water Committee met on Monday, August 10 to discuss the sale of water for use by Excelon Energy in Medway. Mr. Aspinwall said the Town's pumping capacity and different pumping scenarios were reviewed, including a breakdown of consumption types. Mr. Eric Las of Beals and Thomas, a civil engineering firm, gave a PowerPoint presentation explaining that Excelon is looking for Millis for water for their project in Medway. Mr. Las said Excelon is looking for a contract to utilize existing connections between Millis and Medway which would then be metered and paid by Excelon. Mr. Las said Medway hired Kleinfelder to look at the feasibility of the project and they will also look at Millis. Mr. Aspinwall said Millis would like Tighe and Bond to also evaluate feasibility as a peer review and would like Excelon to pay for the study. Mr. Aspinwall said the sale of water could provide a good revenue stream to help offset other costs in Town. Mr. Las said Excelon will provide a contract proposal for the feasibility study.

NEW BUSINESS

15-255 Town Fields and Village Street Sewer Design Note Renewal

Delayed to next meeting

15-256 Police and Fire Project Borrowing Award

Mr. Aspinwall recommended that the BOS award the bid for the Police and Fire Note to TD Securities.

Sel. Neville made a motion that the BOS do approve the General Obligation Bond Anticipation Note for the principal amount of \$7,461,000.00 with a net interest cost of \$29,545.56 at a rate of 0.428108. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-257 Vote to Release Executive Session Minutes

Sel. Neville made a motion that the BOS releases the following executive session meeting minutes of: 6/22/15, 6/8/15, 6/1/15, 5/18/15, 5/4/15, 4/27/15, 4/6/15, 3/16/15, 3/9/15, 2/23/15, 12/15/14, 1/14/15, 12/15/14, 12/1/14, 11/17/14, 10/6/14, 9/8/14, 8/18/14, 8/14/14, 7/14/14, 6/23/14, 6/2/14, 5/1/14, 4/28/14, 4/14/14, 4/7/14, 3/10/14, and 2/24/14. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-258 Award of Niagara Hall HVAC Bid

Mr. Aspinwall said that after four different attempts at placing the HVAC bid, he is pleased to award the bid to Healthy Air Solutions, Inc. who was the low bidder for the project.

Sel. Smith made a motion that the BOS awards the Niagara Hall HVAC bid to Healthy Solutions, Inc., in the amount of \$34,000.00. The motion was seconded by Sel. Neville and passed unanimously.

15-259 Car Wash Permit Application MHS Girls' Soccer

Sel. Smith said the Millis High School Girls' soccer team applied for a permit to hold a car wash on Saturday, 8/22, but the Town wide Yard Sale sponsored by the Recreation Department is the same day.

Sel. Smith made a motion that the BOS approves the MHS Girls' Soccer's car wash from 10:00am-3:00pm on Sunday 8/23/15, in lieu of Saturday 8/22/15, with adult supervision. The motion was seconded by Sel. Neville and passed unanimously.

15-260 Energy Manager's Intermunicipal Agreements

Sel. Neville made a motion to approve the agreement for Energy Manager Services between the Town of Millis and the Town of Medway for 8/25/15-8/24/16 for a total of \$18,196.50 to be billed quarterly August 25, November 25, February 25, and May 25. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-261 Water/Sewer Department Commitments

Sel. Neville made a motion to approve the Water/Sewer Department Commitment to the Collector for July 2015 in the amount of \$1483.82. The motion was seconded by Sel. McCaffrey and passed unanimously.

Sel. Neville made a motion to approve the Water/Sewer Department Commitment to the Collector for QB 0716 in the amount of \$635,963.20. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-262 Woodard & Curran water Tank Inspection Contract Amendment

Mr. Aspinwall said the Board already approved the design for the Farm Street Standpipe but he now has the construction services agreement submitted by Woodard & Curran and recommends the Board's approval.

Sel. Neville made a motion that the BOS approves the Town Administrator's recommendation to approve the Construction Administration Services Agreement for the Rehabilitation of the Farm Street Standpipe in the amount of \$70,000.00 as submitted by Woodard & Curran. The motion was seconded by Sel. McCaffrey and passed unanimously.

15-263 Additional Chapter 90 Paving Recommendations

Mr. Aspinwall said the DPW did test pits at Middlesex Street and were able to free up about \$40,000.00. The paving at Middlesex will start at the Holliston line and run south to Brookview Road. Mr. Aspinwall said the contractor should begin work in the next few weeks.

15-265 Open Fall Annual Town Meeting Warrant

Sel. Smith said he'd like to see a different process regarding warrant article submissions and feels that major capital requests be held off to the May Annual Town Meeting. Sel. Smith proposed opening the warrant for the November 2nd Town Meeting to September 14th and to close it on September 28th. Sel. Smith said any capital requests that cannot be held until spring should be submitted earlier per his memo dated 9/14. Sel. Neville and Sel. McCaffrey both said they hadn't had a chance to read Sel. Smith's memo and would like time to read through it.

Sel. Neville made a motion to approve Executive Session minutes of August 3, 2015. The motion was seconded by Sel. McCaffrey and passed unanimously.

MISCELLANEOUS INFORMATION

The next Regular Session meeting will be held on September 14, 2014 at 7:00pm.

EXECUTIVE SESSION: 9:11 PM

Motion by Sel. Smith to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare. (SEIU Contract).

By Roll Call Vote: Sel. Smith—aye, Sel. Neville—aye, Sel. McCaffrey—aye.

ADJOURNMENT

Sel. Neville made a motion to adjourn at 9:40pm. The motion was seconded by Sel. Smith and passed unanimously.

Respectfully submitted:

Karen M. Bouret