

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
June 16, 2014  
900 Main Street, Room 229  
Millis, MA 02054**

**CALL TO ORDER:** Sel. Wagner called the meeting to order at 7:31 pm. The following persons were present: Chairman Andrea Wagner, Vice-Chairman Christopher Smith, Clerk James Neville, Town Administrator Charles Aspinwall, Susan Vara.

**ANNOUNCEMENTS**

Town Administrator, Charles Aspinwall spoke of some information he received from the Massachusetts Municipal Association regarding local zoning that is threatened by wireless telecom industry bills. Basically the telecommunications industry is trying to fast-track legislation to pre-empt municipal zoning control over the siting of wireless equipment in Massachusetts. He implored citizens to contact their Representatives and Senators on this matter.

**WATER/SEWER PERMIT HICKORY HILL SUBDIVISION**

Dan Merrikin of Merrikin Engineering spoke on behalf of his clients. He stated that he all of the outstanding comments and concerns pertaining to Hickory Hill have been answered, which included some on the water/sewer aspect of this project. Discussion pertaining to homeowner's associations, sewer connections, generators, DEP guidelines, plans and legal documents were all addressed.

**Motion by Sel. Smith, seconded by Sel. Neville to continue the Hickory Hill public hearing until June 23, 2014 at 7:05 pm in Room 229 of the Veterans Memorial Building. The motion passed unanimously.**

**BOARD OF HEALTH APPOINTMENT**

Brian Hoell has expressed an interest in being appointed to the Board of Health. He has formerly served on this Board and brings with him experience from his years of being a Nurse Practitioner.

**Motion by Sel. Smith, seconded by Sel. Neville to appoint Brian Hoell to the Board of Health for a term not to exceed the next Town Election in May. The motion passed unanimously.**

**PLAYGROUND COMMITTEE UPDATE**

Denise Gibbons of the Millis Playground Committee updated the Board of Selectmen pertaining to the monies acquired through Representative David Linsky for \$50,000 to go toward the "Phase II Enhancements" at the playground.

Some of this money will be used to create play areas for some of the older children in Town. The basketball court would be resurfaced and a "ball wall" would be created. Other aspects of utilizing the money are re-building the retaining wall, removal of some trees, landscaping, and purchasing some benches, picnic tables, and trash receptacles.

**Motion by Sel. Smith, seconded by Sel. Neville to authorize the Playground Committee to proceed with the basketball court re-surfacing which is located next to the playground. The motion passed unanimously.**

**Motion by Sel. Smith, seconded by Sel. Neville to approve payment of Invoice #1140417-IN for M.E. O'Brien & Sons, Inc., in the amount of \$4,165 to purchase two benches, two picnic tables, and one trash receptacle for the playground area. The motion passed unanimously.**

**MSBA CLYDE BROWN SCHOOL**

A letter was received by the Massachusetts School Building Authority (MSBA) stating the Clyde F. Brown Elementary School 's Statement of Interest (SOI) was voted into the MSBA Eligibility Period. The 270-day Eligibility Period formalizes and streamlines the beginning of the MSBA's grant approval process and benefits the Town by providing a definitive schedule for the completion of preliminary requirements, assisting with the determination of financial and community readiness, and identifying needs for planning and budgeting. Successful completion of all activities in the Eligibility Period will allow the Town to be eligible for an MSBA invitation to Feasibility Study. The eligibility period will commence on June 18, 2014 and conclude on March 16, 2015. The Town must complete the preliminary requirements according to the schedule of deliverables. The first is the Town must complete the Initial Compliance Certification within 30 days of June 18, 2014.

**COMMITTEE/BOARD REAPPOINTMENTS**

**Motion by Sel. Smith, seconded by Sel. Neville to make the following appointments to the following committees for the term indicated. (please see attached list) . The motion passed unanimously.**

**INTERMUNICIPAL AGREEMENT WITH MEDWAY**

The Town of Millis and the Town of Medway will work together to provide and Energy Manager which both Towns will share as agreed upon with the Agreement for Energy Manager Services Between The Town of Millis and the Town of Medway.

**Motion by Sel. Smith, seconded by Sel. Neville to authorize the Board of Selectmen to enter in to an agreement with the Town of Medway for Energy Manager Services pursuant to MGL Chap. 40 Sect. 4A and pursuant to the Town of Medway's Board of Selectmen. The motion passed unanimously.**

**COMMITMENT TO THE COLLECTOR**

**Motion by Sel. Smith, seconded by Sel. Neville to commit to the Collector for \$1,825.12 for final water bills and special commitments for the month of May, 2014. The motion passed unanimously.**

**ONE-DAY ALCOHOL LICENSE**

**Motion by Sel. Smith, seconded by Sel. Neville to approve a one-day special alcohol license to Katherine Topazio for the Pan Mass Challenge to be held at 139 Spring Street/Tangerini Farm on June 27, 2014 from 7:00 pm – 11:00 pm with the condition the Board of Selectmen's office receives confirmation from the Tangerini's that this event is permissible on their property. The motion passed unanimously.**

**SET MEETING DATE**

The Board of Selectmen will meet on June 23<sup>rd</sup>, 2014 at 7:00 pm to attend to further business prior to the summer schedule.

**SIGN NOTE FOR POLICE/FIRE PROJECT**

**Motion by Sel. Smith, seconded by Sel. Neville to authorize a note in the amount of \$2.5 million with a .55% interest rate for a one-year term with Eastern Bank for the Police and Fire projects which was passed at the May 13, 2013 Annual Town Meeting under Article #23. The note will be due on June 26, 2015. The motion passed unanimously.**

**POTHOLE REPAIR CONTRACT AWARD**

**Motion by Sel. Smith, seconded by Sel. Neville to authorize the Town Administrator to enter in to a contract with J.H. Lynch, Inc. in the amount of \$44,080 for pothole repairs. The motion passed unanimously.**

**ANNUAL STREET PAVING CONTRACT AWARD**

**Motion by Sel. Smith, seconded by Sel. Neville to authorize the Town Administrator to enter in to a contract with Bevilacqua Paving Corp. in the amount of \$336,995.01 for annual street paving. The motion passed unanimously.**

**NORFOLK COUNTY ENGINEERING SURVEY**

Town Administrator, Charles Aspinwall made a request of the Board of Selectmen for him to draft a letter to the Norfolk County Engineering Department to thank them for their excellent work that they performed recently pertaining to the High School Athletic fields. Chairman, Andrea Wagner agreed that a thank you would be in order.

**WELL 4 GRANT**

Jim McKay, Assistant Director of Public Works, was successful in obtaining a grant from the Department of Energy Resources to clean Well 4. The total project will cost \$40,000 and will be done after July 1. Town Administrator, Charles Aspinwall took the opportunity to thank Jim for getting this grant—it is the third grant the Town has received this year.

**INTERFUNCTION TRANSFER PLANNING BOARD**

**Motion by Sel. Smith, seconded by Sel. Neville to rescind the vote taken on June 2, 2014 of \$875 from the Planning Board Expense line to the Planning Board Clerical line. The motion passed unanimously.**

**Motion by Sel. Smith, seconded by Sel. Neville to approve an interfunction transfer of \$875 from the General Insurance Public Officials line item and put in to the Planning Board Salaries Clerical line item. The motion passed unanimously.**

**SIGNAGE REQUEST METROWEST BASKETBALL ACADEMY**

A hand-written request came in to the office to place signs around the Town of Millis to advertise for a basketball academy. They would like to be placed as soon as possible and stay up until August 8<sup>th</sup>. Discussion revolved around the length of the time to be placed and exactly where around town they would be placed. Since this information is lacking, the Board of Selectmen want the Metro-west Basketball Academy to take down the signage that is already on Town property and to have them come

back to fill out an application with more information in it. A new sign application form will be created in order to be sure all information required for each sign placement in Town is obtained.

**MINUTES APPROVAL**

**Motion by Sel. Smith, seconded by Sel. Neville to approve the June 2, 2014 and the June 9, 2014 Regular Session minutes and to also approve the June 2, 2014 Executive Session minutes as written. The motion passed unanimously.**

Discussion of the upcoming agenda for June 23, 2014 included the Tri-County appointment, Hickory Hill, Tree Hearing, and Fields Contract Award.

**ADJOURNMENT: 9:45 PM**

**Motion by Sel. Smith, seconded by Sel. Neville to adjourn. The motion passed unanimously.**

Respectfully submitted:

Susan K. Vara