

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
January 10, 2011
Veterans Memorial Building, Room 220
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Chm. Vecchi called the meeting to order at 7:35 p.m. The following persons were present: Chairman Charles Vecchi, Vice Chair Andrea Wagner, Clerk Donald Hendon, Administrative Assistant Jennifer Cederberg and Town Administrator Charles Aspinwall.

DPW APPOINTMENT: DPW Assistant Superintendent Jim McKay introduced David Rachmaciej who was one of 25 applicants for the HEO/Laborer position. He noted that David currently works for the City of Easthampton and has done so for the last 5 years. He further noted that David already possesses several of the licenses that are required to hold this position. Mr. McKay stated that David will work Tuesday-Saturday and then went on to review the required licenses for the position. He noted that David has been informed of the requirement to obtain one additional license within the next 6 months.

Motion by Sel. Wagner, seconded by Sel. Hendon, to approve the Town Administrator's appointment of David Rachmaciej to the position of HEO/Laborer for the Town of Millis subject to a CORI, physical, and acquisition of a D1 and T1 license. The motion passed unanimously.

OAK GROVE FARM COMMISSION: Mr. Steve MacInnes appeared before the Board to request an increase in the limit of \$10,000 allotted to the Oak Grove Farm Commission to pay for expenses related to the upkeep of the farm. He noted that though they have not yet gone over their \$10,000 budget, he is in possession of a bill from Stumpy's for tree removal and trimming that will take the Commission over the \$10,000 threshold. He is requesting that an additional \$4,000 be released from the revolving account.

Motion by Sel. Wager, seconded by Sel. Hendon, that we allow the release of an additional \$4,000 from the Oak Grove Farm Revolving Account to the Oak Grove Farm Commission for FY2011. The motion passed unanimously.

AM VETS CHANGE OF MANAGER: Mr. Hendon read the hearing notice. Ms. Cederberg stated that all ABCC and Town requirements have been met.

Motion by Sel. Wagner, seconded by Sel. Hendon, that the BOS do approve Paul Howie as the new bar manager for the AM Vets Post 95 of Millis, MA, replacing Kenneth Phillips. The motion passed unanimously.

POLE HEARINGS: Mr. Hendon read the pole hearing notices for Norfolk Road and Pleasant Street/Dean Street. Mr. Aspinwall reviewed the plans. He noted temporary pole #3 which is close to the Fire Chief's home on Pleasant Street and stated that he has reviewed its placement with the Chief who has no concerns. Sel. Vecchi stated that the Pleasant Street bridge is now closed through the duration of the project.

Motion by Sel. Wagner, seconded by Sel. Hendon, that we grant the request from NStar Electric Company and Verizon New England to move 4 poles: 35/9, 35/8, 35/7 and 36/6 on Norfolk Road, the southwesterly side approximately 405 feet south of Baltimore Street and to grant the request from NStar Electric Company and Verizon New England to relocate 1 pole: 14/98 on Pleasant Street, the easterly side approximately 110 feet north of Turner Street and 2 poles and one pushbrace pole: 4/1, 4/2, 4/2PB on Dean Street, the easterly side at the intersection of Turner Street. The motion passed unanimously.

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MSBA STATEMENT OF INTEREST: Superintendent Nancy Gustafson presented a Statement of Interest Letter which she explained is the first step in getting put on a list for MSBA reimbursement and highlights the space needs and conditions of the buildings in the school district. She stated that the school is required to prioritize the buildings and noted that the Clyde Brown School has been identified as the priority. Ms. Gustafson noted that the School has identified priorities 2, 5 and 7 as identified on the MSBA list. She stated that she has been working on this Statement in conjunction with the School Facilities Manager David Byrne. Mr. Vecchi asked questions concerning the occupancy of the Clyde Brown School. Ms. Gustafson noted that there are currently 645 students in grades K-5 which includes the preschool students. Mr. Byrne stated that there is no sprinkler system in the building but there are smoke detectors. Mr. Vecchi stated it has been 20 years since the building has been renovated. Mr. Byrne stated that it is important to get into the pipeline now before it becomes a critical need. Mr. Vecchi noted some current building deficiencies including boiler/heating and roofing issues. Mr. Hendon asked for clarification on how long the “pipeline” is. Mr. Byrne stated it can be as long as 8 years but is based on the needs of other communities in the Commonwealth.

Motion by Sel. Wagner, seconded by Sel. Hendon, that the Board of Selectmen in the Town of Millis, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated January 4, 2011 for the Clyde Brown Elementary School located at 5 Park Road which describes and explains the following deficiencies and the priority category(s) for which the Millis Public Schools may be invited to apply to the Massachusetts School Building Authority in the future, addressing the following priorities:

- **#2 Elimination of existing severe overcrowding which exists at all three schools**
- **#5 Replacement, renovation or modernization of school facility systems such as roofs, windows, boilers, heating and ventilation systems, to repair out dated systems and roof, increase energy conservation and decrease energy related costs,**
- **#7 Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements;**

And hereby further specifically acknowledge that by submitting this Statement of Interest, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City/Town/Regional School District to filing an application for funding with the Massachusetts School Building Authority. The motion passed unanimously.

1009 MAIN STREET: This item will be postponed until the 1/24/11 meeting.

APPROVAL OF REFINANCING: Mr. Aspinwall reviewed the request to refinance 48 Heritage Path. He noted that requests for approval have been submitted to the Town and to the State.

Motion by Sel. Wagner, seconded by Sel. Hendon, that we approve the refinancing of 48 Heritage Path in Millis. The motion passed unanimously.

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RENEWAL NOTE:

Motion by Sel. Wagner, seconded by Sel. Hendon, to execute a 1-year short term note in the amount of \$55,106 at a rate of 1.5% for the SCADA System. The motion passed unanimously.

FINAL WATER BILLS AND SPECIAL COMMITMENTS:

Motion by Sel. Wagner, seconded by Sel. Hendon, that we do commit to the Collector the amount of \$972.95 for Final Water Bills and Special Commitments. The motion passed unanimously.

TA REVIEW: Sel. Vecchi noted that the Town Administrator's annual review will be taking place and asked Board members to meet with Mr. Aspinwall individually.

NIAGRA HALL CONTRACT AMENDMENT: Mr. Aspinwall reviewed the change order for additional materials that need to be purchased to complete the work on the foundation at Niagra Hall. He noted that the total amendments are for \$12,399.

Motion by Sel. Wagner, seconded by Sel. Hendon, that we authorize the Town Administrator to enter into a change order with Treeline Construction in the amount of \$12,399 and change the original contract by adding material cost for approximately 500 bricks, demolish existing stair, and remove and replace the existing columns with three lally columns, install one new wood post and modify the pier based on new design. The motion passed unanimously.

SURPLUS EQUIPMENT: Mr. Vecchi read the request from Mr. McKay. Mr. Aspinwall clarified which equipment was being designated.

Motion by Sel. Wagner, seconded by Sel. Hendon, that we grant permission to the Millis DPW to sell off the following equipment: 2 1988 Patriot Trailers, a 1975 GMC Yard Horse, 3-2 yard dumpsters and 4-3 yard dumpsters. The motion passed unanimously.

EXECUTIVE SESSION: At 8:20 p.m.,

Motion by Sel. Vecchi to enter into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position; also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations; and to emerge only to adjourn. By Roll Call Vote: Vecchi – aye, Wagner – aye, Hendon – aye.

Respectfully Submitted,

Jennifer G. Cederberg, Administrative Assistant