



# TOWN OF MILLIS

Christopher J. Smith, *Chairman*  
James G. Neville, *Vice Chairman*  
James J. McCaffrey, *Clerk*

## OFFICE OF THE BOARD OF SELECTMEN

Veterans Memorial Building  
900 Main Street • Millis, MA 02054

Phone: 508-376-7040  
Fax: 508-376-7053

Charles J. Aspinwall  
Town Administrator  
[caspinwall@millis.net](mailto:caspinwall@millis.net)

Karen M. Bouret  
Operations Support Manager  
[kbouret@millis.net](mailto:kbouret@millis.net)

### BOARD OF SELECTMEN MEETING AGENDA

MONDAY, JANUARY 11, 2016; 7:00 PM

ROOM 229, VETERAN'S MEMORIAL BUILDING, 900 MAIN ST, MILLIS, MA

	Topic	Time	Speaker
I.	<b>Call to Order</b>	<b>7:00 PM</b>	<b>Chairman Smith</b>
II.	<b>Open Session</b>	7:00 PM	
III.	<b>Announcements</b>		
a.	Department Assistant III, Asst. Treasurer Vacancy		C. Aspinwall
b.	Algonquin Gas Access Northeast Project Open House		C. Aspinwall
c.	Farm Street Tank & Water St. Pump Station Update		J. McKay
d.	MassDEP Certificate of Recognition for Recycling		C. Aspinwall
e.	Jay Kiggen Volunteering to Clean Gym Floors		C. Aspinwall
IV.	<b>Public Hearings &amp; Scheduled Appointments</b>		
16-001	Export Auto of Millis License Violation Hearing	7:15 PM	N.Hourihan
16-002	New Library Trustee – Jennifer Farrar	7:25 PM	J. Farrar
V.	<b>Scheduled Business</b>		
16-003	Agostini Change Order Approval Police Station Proj.	7:30 PM	W. Klocko
16-004	Police/Fire Project Architect Status Update	7:40 PM	W. Klocko
16-005	Key Policy Approval	7:50 PM	C. Aspinwall
16-006	West Street/Dover Road Bridge Repair	7:55 PM	C. Aspinwall
16-007	Millis Youth Baseball Parade Permit Approval	8:05 PM	C. Smith
16-008	Comcast Renewal Process	8:10 PM	C. Aspinwall
16-009	Green Communities Certification of Application	8:20 PM	R. Weiss
16-010	Award Traffic Signal/Ornamental Light Repair Bid	8:30 PM	C. Aspinwall
16-011	Finance & Operations Management Presentation	8:35 PM	C. Aspinwall
16-012	Open 5/9/16 Town Meeting Warrant	9:00 PM	C. Aspinwall
16-013	Town Administrator's Annual Review	9:05 PM	C. Aspinwall
16-014	Town Administrator Vacation Carryover Request	9:10 PM	C. Aspinwall
16-015	Woodside Montessori Permit Applications for 5K	9:15 PM	C. Smith
16-016	Veterans Memorial Quotes	9:20 PM	C. Aspinwall
16-017	Water/Sewer Dept. Commitment December 2016	9:30 PM	C. Smith
VI.	<b>New Business</b>		
VII.	<b>Consent Items</b>		
a.	Regular/Executive Session Meeting Minutes	9:35 PM	C. Smith

Approval

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**VIII. Executive Session**

*To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel; and the chair does so declare.*

*(84 Orchard Street, SEIU Contract, Police Union Contract, Dispatch Union Contract)*

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**IX. Adjournment**

**10:15 PM**

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**Upcoming Meeting Schedule**

<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Monday, January 25, 2016</b>	<b>7:00 PM</b>	<b>VMB, Room 229</b>
<b>Monday, February 1, 2016</b>	<b>7:00 PM</b>	<b>VMB, Room 229</b>
<b>Monday, February 22, 2016</b>	<b>7:00 PM</b>	<b>VMB, Room 229</b>
<b>Monday, February 29, 2016</b>	<b>7:00 PM</b>	<b>VMB, Room 229</b>
<b>Monday, March 14, 2016</b>	<b>7:00 PM</b>	<b>VMB, Room 229</b>