

**BOARD OF ASSESSORS MEETING  
REGULAR SESSION MEETING MINUTES  
January 4, 2012  
Veterans Memorial Building, Room 106  
900 Main Street, Millis, MA 02054**

**CALL TO ORDER:** Ms. Bravoco called the meeting to order at 6:30 p.m. The following persons were present: David O'Brien, Stephanie Bravoco, and Paula Dumont.

Member(s) absent: Lawrence Bouret

**NEW BUSINESS:**

**INCOME AND EXPENSE QUESTIONNAIRE:**

Ms. Dumont referenced an Income and Expense Form/Questionnaire which she sends out annually. In the past, there was a \$50.00 fee charged if the completed forms were not returned, however, these fees were never enforced. There is now a \$250.00 fee charged to commercial or industrial properties if the questionnaires are not answered/returned. The Town of Millis never enforced the penalty and by implementing the new penalty, we will receive a better response from businesses, including owner occupied, Ms. Dumont said. By law, the businesses have sixty days to respond. The new law is under Section 38D of Chapter 59. Failure to submit would result in the penalty, she stated. This information is helpful for the reevaluation process. Ms. Dumont asked the Board if they wish to enforce the fee. The Board would like to review the information prior to deciding on levying another fee.

**2011 ANNUAL TOWN REPORT:**

Ms. Dumont stated that she reviewed last year's annual report, and she would like to revise this year's report. The Board will discuss this at the next meeting when Mr. Bouret is present.

**ABATEMENTS/COMMITMENTS:**

Ms. Dumont recommended approval of the Community Preservation Act (CPA) surcharge.

**Motion by Ms. Bravoco, seconded by Mr. O'Brien, to approve the CPA (Community Preservation Act) surcharge in the amount of \$53,302.33. The motion passed unanimously.**

Ms. Dumont recommended approval of the Real Estate tax commitment.

**Motion by Ms. Bravoco, seconded by Mr. O'Brien, to approve the Real Estate Tax Commitment total in the amount of 7,974,921.12. The motion passed unanimously.**

Ms. Dumont recommended approval of the motor vehicle abatements.

**Motion by Ms. Bravoco, seconded by Mr. O'Brien, to approve the motor vehicle abatements dated 12/14/2001 – 12/15/2011 for a total abated of \$772.30. The motion passed unanimously.**

**BOARD OF ASSESSORS MEETING  
REGULAR SESSION MEETING MINUTES  
January 4, 2012  
Veterans Memorial Building, Room 106  
900 Main Street, Millis, MA 02054**

**MINUTES:**

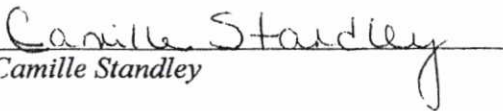
On a motion made by Ms. Bravoco, seconded by Mr. O'Brien, it was unanimously voted to accept the Regular Session Meeting Minutes from December 7, 2011.

On a motion made by Ms. Bravoco, seconded by Mr. O'Brien, it was unanimously voted to accept the Executive Session Meeting Minutes from December 7, 2011.

**EXECUTIVE SESSION:** At 6:50 p.m.

**Motion by Ms. Bravoco to enter into Executive Session to consider the purchase, exchange, lease or value of real property, if such discussions may have a detrimental effect on the negotiating position of the governmental body and a person, firm or corporation, and to emerge only to adjourn. By Roll Call Vote: O'Brien – aye, Bravoco - aye.**

*Respectfully Submitted,*

  
Camille Standley