

**BOARD OF ASSESSORS MEETING
REGULAR SESSION MEETING MINUTES
November 9, 2011
Veterans Memorial Building, Room 106
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Mr. Bouret called the meeting to order at 6:30 p.m. The following persons were present: Lawrence Bouret, David O'Brien and Paula Dumont.

Members Absent: Stephanie Bravoco.

CONTRACT MAPPING:

Motion by Mr. Bouret, seconded by Mr. O'Brien, to approve payment to Cartographic Associates, Inc., for contract of 2012 map maintenance in the amount of \$1,500.00. The motion passed unanimously.

ABATEMENTS/COMMITMENTS:

Motion by Mr. Bouret, seconded by Mr. O'Brien, to approve motor vehicle commitment, dated November 9, 2011. The motion passed unanimously.

Motion by Mr. Bouret, seconded by Mr. O'Brien, to approve motor vehicle abatement for Blueberry Hollow Farm for calendar years 2011 and 2010. The motion passed unanimously.

MINUTES:

On a motion made by Mr. Bouret, seconded by Mr. O'Brien, it was unanimously voted to accept the Regular Session Meeting Minutes from October 5, 2011.

On a motion made by Mr. Bouret, seconded by Mr. O'Brien, it was unanimously voted to accept the Executive Session Meeting Minutes from October 5, 2011.

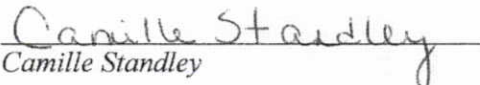
MISCELLANEOUS:

Ms. Dumont presented an example of an Assessor Brochure that she designed for use in the Assessor's Office. She also presented a form to go along with the abatement applications to make it easier for homeowners to supply the proper information.

EXECUTIVE SESSION: At 6:40 p.m.

Motion by Mr. Bouret to enter into Executive Session to consider the purchase, exchange, lease or value of real property, if such discussions may have a detrimental effect on the negotiating position of the governmental body and a person, firm or corporation, and to emerge only to adjourn. By Roll Call Vote: Bouret – aye; O'Brien – aye.

Respectfully Submitted,


Camille Standley