

REQUEST TO BE MADE AND TRANSFER VOTED BEFORE ANY EXPENDITURE IN EXCESS OF THE APPROPRIATION IS INCURRED

DATE: 10/31/2017

TO THE MILLIS FINANCE COMMITTEE:

REQUEST IS HEREBY MADE FOR THE FOLLOWING TRANSFER FROM THE **ENTERPRISE** RESERVE FUND (**6100059-579000**) IN ACCORDANCE WITH CHAPTER 44, SECTION 53E 1/2 OF THE MASSACHUSETTS GENERAL LAWS:

1. AMOUNT REQUESTED: \$ 4,385.91
2. TO BE TRANSFERRED TO: 6100052-575120 Water Dept. Short Term Debt Int.
ACCOUNT NUMBER NAME OF APPROPRIATION
3. THE AMOUNT REQUESTED WILL BE USED FOR (GIVE SPECIFIC PURPOSE): Paying interest on Short Term note

(PLEASE ATTACH ADDITIONAL PAGES WITH SUPPORTING DOCUMENTATION IF NECESSARY)

4. THIS EXPENDITURE IS EXTRAORDINARY AND/OR UNFORESEEN FOR THE FOLLOWING REASONS: Maturity date changed to coincide with various other short term DEBT so that when the Town Bonds the school project, all the due dates are in line.

(PLEASE ATTACH ADDITIONAL PAGES WITH SUPPORTING DOCUMENTATION IF NECESSARY)

[Signature] 10/31/2017
DEPARTMENT HEAD/CHAIRPERSON DATE

THE FOLLOWING TO BE COMPLETED BY THE TOWN ACCOUNTANT

PRESENT BALANCE IN SAID LINE ITEM: \$ 4,385.91

TOTAL BALANCE IN BUDGET: \$ 468,165.82

[Signature] 10/31/2017
FINANCE DIRECTOR DATE

RECOMMENDATION OF THE TOWN ADMINISTRATOR

RECOMMENDED NOT RECOMMENDED

COMMENTS: _____

[Signature] 11-1-17
TOWN ADMINISTRATOR DATE

FINANCE COMMITTEE ACTION

DATE OF MEETING _____ NUMBER PRESENT _____

AMOUNT APPROVED \$ _____
