



TOWN OF MILLIS

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OFFICE OF THE CONSERVATION COMMISSION

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Camille Standley
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April 11, 2017

To: Board of Selectmen
Finance Committee

From: Dr. James Lederer, Chair 
Conservation Commission

Re: FY18 Budget – Requested Increase in Hours for Department Assistant II

The Conservation Commission recommends the approval of the increase in hours from 10 to 12 hours per week for Camille Standley, the Conservation's Department Assistant II. The Salaries Clerical Account has been depleted before fiscal year end for at least the past four years.

With increased responsibilities due, in part, to Open Meeting Law regulations, maintenance of web pages, and subsequent increases in application permits/filings, we recommend approval of the hourly increase to maintain efficient operations for the office of the Conservation Commission.

Thank you.