



## TOWN OF MILLIS

TO: Board of Selectmen

FROM: Michael J. Guzinski  
Town Administrator

DATE: May 15, 2017

RE: Fire Department Assistant II – FY18 Budget

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The Finance Committee, at their recent meeting of May 10<sup>th</sup>, indicated that although they are in general support for the addition of the position of Fire Dept. Asst. II, they cannot recommend the position unless the funding comes from a transfer from other general operating expenses. After consultation with the Finance Director and the Fire Chief, I am recommending that the FY18 funding for the Fire Dept. Asst. II position be derived from the following:

Debt – Bank Fees/Charges	\$10,000
Data Processing – Fire Support Services	\$5,300
Fire Rescue – Salaries	\$4,700*
Total	<u>\$20,000</u>

Please let me know if you have any questions. Thank you.

\*The Fire Chief has indicated that he can utilize \$4,700 from the Call Firefighter line item to help fund this position. He currently has 5 vacancies in the Call Firefighter force.