

REQUEST TO BE MADE AND TRANSFER VOTED BEFORE ANY EXPENDITURE IN EXCESS OF THE APPROPRIATION IS INCURRED

DATE: 1/18/17

TO THE MILLIS FINANCE COMMITTEE:

REQUEST IS HEREBY MADE FOR THE FOLLOWING TRANSFER FROM THE RESERVE FUND (0113252-579000) IN ACCORDANCE WITH CHAPTER 40, SECTION 6 OF THE MASSACHUSETTS GENERAL LAWS:

1. AMOUNT REQUESTED: \$ 2750.00  
2. TO BE TRANSFERRED TO: 0121052-540400 Police-Supplies/Expenses  
ACCOUNT NUMBER NAME OF APPROPRIATION

3. THE AMOUNT REQUESTED WILL BE USED FOR (GIVE SPECIFIC PURPOSE): Police Chief background check

(PLEASE ATTACH ADDITIONAL PAGES WITH SUPPORTING DOCUMENTATION IF NECESSARY)

4. THIS EXPENDITURE IS EXTRAORDINARY AND/OR UNFORESEEN FOR THE FOLLOWING REASONS: Unanticipated resignation of Police Chief

(PLEASE ATTACH ADDITIONAL PAGES WITH SUPPORTING DOCUMENTATION IF NECESSARY)

DEPARTMENT HEAD/CHAIRPERSON \_\_\_\_\_ DATE \_\_\_\_\_

**THE FOLLOWING TO BE COMPLETED BY THE TOWN ACCOUNTANT**

PRESENT BALANCE IN SAID LINE ITEM: \$ (8088.74)

TOTAL BALANCE IN BUDGET: \$ 60,750.76

Kathleen Roallant 1/18/17  
TOWN ACCOUNTANT DATE

**RECOMMENDATION OF THE TOWN ADMINISTRATOR**

RECOMMENDED  NOT RECOMMENDED

COMMENTS: \_\_\_\_\_

[Signature] 01/20/2017  
TOWN ADMINISTRATOR DATE

**FINANCE COMMITTEE ACTION**

DATE OF MEETING \_\_\_\_\_ NUMBER PRESENT \_\_\_\_\_

AMOUNT APPROVED \$ \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FOR 2017 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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0001 GENERAL FUND							
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02 PUBLIC SAFETY							
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0121052 POLICE EXPENSE							
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210 POLICE DEPARTMENT							
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0121052 520200 MAINTENANCE CONTRAC	20,358	.00	20,358.26	10,372.80	.00	9,985.46	51.0%
0121052 520301 MEDICAL COSTS	145	.00	145.00	1,120.00	.00	-975.00	772.4%
0121052 520320 TUITION/TRAINING	13,907	.00	13,907.22	1,434.00	.00	12,473.22	10.3%
0121052 520805 OFFICE CLEANING/CUS	0	.00	.00	2,661.84	.00	-2,661.84	100.0%
0121052 540100 PRINTING	1,155	.00	1,154.98	158.40	.00	996.58	13.7%
0121052 540400 SUPPLIES & EXPENSES	13,335	.00	13,335.49	16,974.23	4,450.00	-8,088.74	160.7%
0121052 540430 TELEPHONE	16,601	.00	16,601.28	10,487.69	.00	6,113.59	63.2%
0121052 540450 POSTAGE	247	.00	246.71	56.28	.00	190.43	22.8%
0121052 540700 DUES & SUBSCRIPTION	6,539	.00	6,539.00	8,489.33	.00	-1,950.33	129.8%
0121052 540800 EQUIPMENT	6,454	.00	6,454.35	55.85	.00	6,398.50	.9%
0121052 540850 EQUIPMENT REPAIRS &	13,084	.00	13,083.97	2,230.94	.00	10,853.03	17.1%
0121052 540860 VEHICLE SUPPLY/REPA	10,000	.00	10,000.00	4,634.05	.00	5,365.95	46.3%
0121052 540870 GASOLINE/OIL	29,449	.00	29,448.74	7,398.83	.00	22,049.91	25.1%
TOTAL POLICE EXPENSE	131,275	.00	131,275.00	66,074.24	4,450.00	60,750.76	53.7%
TOTAL PUBLIC SAFETY	131,275	.00	131,275.00	66,074.24	4,450.00	60,750.76	53.7%
TOTAL GENERAL FUND	131,275	.00	131,275.00	66,074.24	4,450.00	60,750.76	53.7%
TOTAL EXPENSES	131,275	.00	131,275.00	66,074.24	4,450.00	60,750.76	
GRAND TOTAL	131,275	.00	131,275.00	66,074.24	4,450.00	60,750.76	53.7%

\*\* END OF REPORT - Generated by Kathy LaPlant \*\*