

## Deirdre Gilmore

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**From:** Charles Aspinwall <caspinwall@millis.net>  
**Sent:** Wednesday, October 16, 2013 1:30 PM  
**To:** Deirdre Gilmore  
**Subject:** Fwd: Library Project Unbilled Charges  
**Attachments:** Millis Library LSP Svcs. CO#1 6-19-12.pdf; Untitled attachment 00031.htm; Millis Library LSP Services Signed CO#2, 12-20-12.pdf; Untitled attachment 00034.htm

For the unpaid bill article

Sent from my iPhone

Begin forwarded message:

**From:** "Niles, Rich" <[rich.niles@amec.com](mailto:rich.niles@amec.com)>  
**Date:** October 16, 2013 at 11:07:00 AM EDT  
**To:** Charles Aspinwall <[caspinwall@millis.net](mailto:caspinwall@millis.net)>  
**Subject:** Library Project Unbilled Charges

Charles, as we discussed, the unbilled charges for the Library Project LSP Services through June 30, 2013 are \$9,152. This is the remaining effort under the total contract value \$46,290 less previous billings (\$37,138). The work associated with these charges includes all of the effort under Change Order #2 (\$7,300), as well as a portion of the effort under Change Order #1. The unbilled effort associated with CO#1 is related to equipment charges and laboratory subcontractors for subsurface investigations.

**Rich Niles**  
**Water Resources Project Manager**  
**AMEC Environment & Infrastructure, Inc.**  
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To: Town of Millis  
900 Main Street  
Millis, MA 02054

**Change Order No. 1:**

Date: June 19, 2012  
AMEC Project: 782980000  
Purchase Order:

Attention: Mr. Charles Aspinwall

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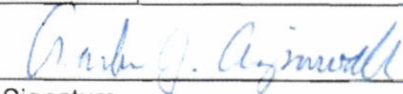
**Licensed Site Professional Services  
961 Main Street, RTN 2-18504**

As discussed through previous telephone and e-mail correspondence with the Town, this Change Order No. 1 to the Agreement between the Town of Millis and AMEC dated March 16, 2012 is issued to perform additional work related to subsurface investigation, groundwater sampling and Licensed Site Professional (LSP) services in support of a Release Abatement Measure Status Report or Competition Statement:

- Task 2 – Subsurface Investigations: additional drilling expenditures were incurred due to construction schedule changes. Total cost \$650
- Task 2 – 1 Round of Groundwater Sampling: a round of groundwater samples was collected from on-site wells for analysis of VOCs (8260) prior to pouring the foundation slab for the future library building. Total cost \$2,500
- Task 2 – 1 Round of Groundwater Sampling: a round of groundwater samples will be collected from on-site wells for analysis of VOCs (8260) in support of a RAM Status Report or Completion Statement prior to July 4, 2012. Total cost \$2,000
- Task 4 – RAM Status Report or Completion Statement: the pending round of groundwater sampling will be incorporated into a RAM Status Report or Completion Statement with the previous work completed under Task 3 for the Focused Feasibility Study. The pending groundwater data will be evaluated to demonstrate if site conditions have reached a near steady state and this still supports no mitigation for the future building. In this case, a RAM Completion Statement can be submitted by July 4, 2012. Otherwise, a RAM Status Report will be submitted by July 4, 2012. Total cost \$4,800

AMEC has budgeted up to \$9,950 for labor and expenses for this effort. Consistent with AMEC's March 16, 2012 proposal, this work will be billed on a time and materials basis under Tasks 2 and 4, as outlined above and in accordance with the labor rates for the contract. The total cost for this effort shall not exceed **\$9,950**, without prior written authorization from the Town. This amendment provides a total amended contract value of \$38,990.

**There are no other changes to the Terms and Conditions of the Agreement.**

<b>AMEC Massachusetts, Inc.</b>		<b>Town of Millis</b>	
Per:		Per:	
Sam Farnsworth	_____	Charles Aspinwall	_____
Signature	_____		_____
President	_____	Town Administrator	_____
Title	June 19, 2012	Title	Date
	Date		



To: Town of Millis  
 900 Main Street  
 Millis, MA 02054

**Change Order No. 2:**

Date: December 20, 2012  
 AMEC Project: 782980000

Attention: Mr. Charles Aspinwall


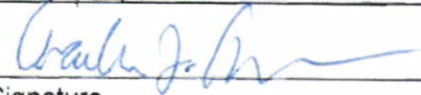
**Licensed Site Professional Services**  
**961 Main Street, RTN 2-18504**

As discussed through previous telephone and e-mail correspondence with the Town, this Change Order No. 2 to the Agreement between the Town of Millis and AMEC dated March 16, 2012 is issued to perform additional work related to groundwater sampling and Licensed Site Professional (LSP) services in support of a Downgradient Property Status (DPS) submittal:

- Task 2 – 1 Round of Groundwater Sampling: a round of groundwater samples will be collected from on-site wells for analysis of VOCs (8260) in support of a DPS submittal prior to February 24, 2013. Total cost \$2,000.
- Task 4 – Downgradient Property Status Submittal: pending the results of the next round of groundwater sampling, AMEC anticipates that a DPS submittal can be completed to close RTN 2-18504. As discussed in previous report (e.g., July 2012 RAM Completion Statement), the source(s) of groundwater contamination appear to be from off-site sources. The pending groundwater data will be evaluated to determine if site conditions have changed and if a DPS submittal can be supported with available data for potential off-site sources. If no significant changes in concentration and distribution of groundwater contaminant have occurred since the last sampling round, AMEC anticipates that a DPS can be submitted prior to the February 24, 2013 deadline. Total cost \$5,300. (Note: this cost does not include the DPS filing fee of \$1,600, payable to MassDEP. AMEC anticipates that this fee will be paid directly by the Town at the time the DPS is submitted.)

AMEC has budgeted up to \$7,300 for labor and expenses for this effort. Consistent with AMEC's March 16, 2012 proposal, this work will be billed on a time and materials basis under Tasks 2 and 4, as outlined above and in accordance with the labor rates for the contract. The total cost for this effort shall not exceed **\$7,300**, without prior written authorization from the Town. This amendment provides a total amended contract value of \$46,290.

**There are no other changes to the Terms and Conditions of the Agreement.**

<b>AMEC Massachusetts, Inc.</b>		<b>Town of Millis</b>	
Per: <u>Sam Farnsworth</u>		Per: <u>Charles Aspinwall</u>	
			
Signature		Signature	
President	December 20, 2012	Town Administrator	1/8/13
Title	Date	Title	Date

Distribution: Original: Project Manager      Original: Contractor/Client      Copy: Contracts