

# **FINANCE COMMITTEE REPORT**

**FISCAL PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 ANNUAL SPRING MEETING**  
Containing the Recommendations of the Finance Committee

PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING



**ANNUAL SPRING TOWN MEETING – MONDAY, MAY 12, 2014 AT 7:30 PM**  
**MIDDLE/HIGH SCHOOL AUDITORIUM**

**PRE-TOWN MEETING – MAY 7, 2014 AT 7:30 PM**  
**VETERANS MEMORIAL BUILDING – ROOM 229**



# To the Residents of Millis:

## Introduction:

The purpose of the May Town Meeting is to deal with the annual budget funding and other issues for the upcoming fiscal year. All of the planned capital expenditures, including the purchase of new equipment and building repairs, legal issues, annual budgeting for salaries and a review of the Town's budget are open for discussion and review at this meeting.

This year we are confronted with some very serious financial decisions as a result of severe budget constraints. Specifically, State funds to the local communities were significantly curtailed at the request of the Governor and the approval of our State Legislators. As a result, even though the Commonwealth had a substantial increase in its gross revenues, the anticipated growth in aid to towns throughout the Commonwealth was reduced significantly. In the case of Millis, the trend over the last few years has been as follows:

- |                |                               |                             |
|----------------|-------------------------------|-----------------------------|
| • FY 2012-2013 | State aid increased \$365,000 | 6.3% over the previous year |
| • FY 2013-2014 | State aid increased \$84,000  | 1.5% over the previous year |
| • FY 2014-2015 | State aid increased \$43,000  | .7% over the previous year  |

The trend line isn't difficult to understand. The amount of aid from the Commonwealth in real terms is diminishing annually, but our commitments have remained the same or are increasing. Special projects and State and Federal mandates for such things as Charles River Phosphorus cleanup (CRPCD), water disinfection requirements, special education, storm water mitigation, etc., continue to require funding, but the level of funding has diminished or been totally eliminated over the years. The net result is that all of the Town's available cash (discretionary spending) is now largely consumed by "must fund" line items and little cash is available for other discretionary Town projects. As a result, there are very limited town funds at this time for road repairs, building repairs, additional educational materials, computers and other equipment. And the problem will continue to worsen over the coming years. As an example, road repairs alone are presently required on approximately fifteen town roads. The cost of all town road repairs is likely to be in the \$1 million to \$3 million range. And this is just for existing road maintenance. Each year other roads will continue to deteriorate, so with present funding levels there is no chance to ever catch up.

The alternatives become clear if not welcome. We can raise taxes to increase our revenues; we can further cut employee and teacher positions; or we can ignore the problems created by a lack of revenues and hope they go away. They won't. This funding shortfall may in the very near future result in increased class sizes in the schools and detract from the ability of Town employees to effectively perform their jobs. And there is little that can be done immediately to rectify this problem other than to make budget cuts. There are no other funds available. Even if it were agreed to raise revenues through taxation, this would ultimately require a vote of approval by the Town, and time will not permit this to be done in time for the approval of the FY2015 budget articles that are being reviewed tonight.

The possible solutions to these revenue issues are not the subject of this Town Meeting. But they are a precursor to a long overdue discussion and ultimately a discussion that the Town of Millis must undertake immediately. It is no longer possible to ignore these issues. We, the members of the Finance

Committee, can only recommend actions to be taken with respect to the budget. It is up to you, the residents of Millis, to determine if we will have the funds to meet our continuing necessary obligations or if further cuts in services are to be made. The FinCom cannot make recommendations beyond the scope of available funds, and within that constraint can only recommend which articles should be funded. Under the present conditions, only obligatory spending will be recommended, and even then personnel cuts will and have been made as many may have noted with respect to the new school budget.

## **Articles Overview**

There are 51 Articles that will be presented this evening. Briefly, they consist of the following:

- There are several Zoning articles dealing with everything from substance abuse treatment centers to rezoning downtown areas to present a more encouraging pro-business environment.
- There are a number of articles dealing with funding negotiated contracts and other wage increases and/or adjustments, benefits such as health insurance and retirement funds, and additional hours for personnel.
- There are a couple of articles are for paying unpaid bills, snow and ice payments and similar items.
- A few articles are for capital purchases such as fire department equipment including turnout gear and pagers, Advanced Life Support equipment and training, police vehicles and DPW equipment including a replacement backhoe.
- There are articles that are concerned with water and sewer funds for such items as the Village St. extension project, infiltration and inflow, hydrant flushing and other items.
- There are a number of school related articles ranging from bus and computer leases to the purchase of curriculum materials and cafeteria tables.
- Articles 49 and 50 deal with repairs to the VMB. If Article 49 passes, then article 50 is not necessary and the Finance Committee will recommend dismissal of Article 50. However, should Article 49 not pass, then the Finance Committee will recommend approval of Article 50 for necessary repairs of the VMB.

The remaining articles involve CPC funding, revolving funds and a variety of other budget and auditing items. However, as mentioned earlier, there are a number of items for which no funding is available regardless of whether or not we want to fund them. This is where you, the attendees at this Town Meeting, play the key decision making role.

The Finance Committee will present an overview of each article and our recommendations. However, the final responsibility rests with you to approve, or not, each of the articles. In arriving at our recommendations, the Finance Committee has considered many factors, including the immediacy of the need for a project, the cost of the project, available funds and the impact on future requirements. Regardless, the residents who attend the Town Meeting are the final decision makers.

## **Role of the Finance Committee:**

The function of the Finance Committee is to act as an advisor to the voters of the Town of Millis, with whom the ultimate appropriating authority rests. The key management groups in town are the Town Administrator, who reports to the elected Board of Selectmen and administers municipal functions, and the Superintendent of Schools, who reports to the elected School Committee and is responsible for the



administration of school operations. The Finance Committee is an unelected body of volunteers who are residents of the community and are appointed by the Town Moderator. The Finance Committee functions as an advisory group but does not set policy. The purpose of the Finance Committee is to study the budget and each warrant article in detail and to make recommendations on each article at the Town Meeting. Our recommendations are just that, recommendations. It is the vote of those who attend the Town Meeting that results in actions being taken.

This pamphlet contains a list of all the articles that will be presented at the May 12<sup>th</sup> Town Meeting with an accompanying recommendation from the Finance Committee. The Finance Committee will hold a Pre-Town Meeting on May 7<sup>th</sup> in room 229 of the Veterans Memorial Building, at which time we will review all of the articles and answer any questions from the audience.

**Respectfully Submitted,**

Peter Jurmain, Chair  
Craig Schultze  
Jim Smith

Susan Vecchi, Vice Chair  
Doug Riley

Richard Molloy, Clerk  
Tom Krimmel



Town of Millis Spring Town Meeting, May 12, 2014, Article Summary:

These are the recommendations of the Finance Committee as of April 16, 2014. They are subject to change prior to the Town Meeting date.

Article #1 Election Ballot

The Finance Committee does not take a position on this article.

Article #2 Unpaid Bills

This article will allocate funds to pay expenses incurred in prior fiscal years. The Finance Committee recommends approval of this article at Town Meeting.

Article #3 Downtown Zoning

This article will change the zoning on the property on Main Street across from Milliston Common from I-P (Industrial) & C-V (Commercial) to C-V-2 and R-V-C (as defined in Article #5). This is the culmination of a three year planning process to encourage commercial growth in Millis. The Finance Committee recommends approval of this article.

Article #4 Substance Abuse Treatment Center Zoning

This article will amend the Zoning By-Laws to define the location for a Substance Abuse Treatment Center. The Finance Committee recommends approval of this article.

Article #5 Amend Zoning Map

This article will define two new Zoning Districts (R-V-C and C-V-2). This article also defines uses for these districts. The Finance Committee recommends approval of this article.

Article #6 MCEOD Zoning – Drive Thru

This article will allow a special permit to be issued for drive thru windows in certain districts of town. The Finance Committee recommends approval of this article.

Article #7 Jopa Lease – Parking Lot

Should Article #6 pass, this article will allow a portion of town owned land to be leased to Jopa Realty for the purpose of a drive thru window on "Centennial Place". The Finance Committee recommends approval of this article.

Article #8 Current Year Additional Expenses (Snow & Ice Deficit)

This article will fund the costs incurred in excess of the Snow & Ice Budget. The Finance Committee's recommendation will be at Town Meeting.

Article #9 Amendments to the Millis Personnel Plan

The changes to the Millis Personnel Plan recommended in this article are for non-union employees and deal with vacation accruals, salary increases, position title change and longevity pay changes. The Finance Committee recommends approval of this article.

Article #10 Reclassification Request

This article was requested by the Assistant Treasurer. The Finance Committee's recommendation will be made at Town Meeting.

Article #11 Non-Union Wage Increases

This article funds wage increases for employees covered by the Personnel Plan and Department Head contracts in the amount of \$20,000.00. The Finance Committee recommends approval of this article.

Article #12 Police Department Contract Settlement

This article authorizes the settlement terms negotiated between the Town of Millis and the Millis Police Department for a period of three years retroactive to July 1, 2013 in the amount of \$103,155.00. The Finance Committee recommends approval of this article.

Article #13 Dispatch Contract Settlement

This article funds the Dispatch Contract settlement negotiated with the Town of Millis for a period of three years retroactive to July 1, 2013 in the amount of \$13,269.00. The Finance Committee recommends approval of this article.

Article #14 Operating Budget

This article funds the Town of Millis operating budget for fiscal year 2015 in the amount of \$25,149,016.56. The Finance Committee recommends approval of this article.

**Article #15 Water Enterprise Fund Budget**

This article funds the Millis Water Department for personnel and basic operating expenses for fiscal year 2015 in the amount of \$1,099,127.84. The Finance Committee recommends approval of this article.

**Article #16 Sewer Enterprise Fund Budget**

This article funds the Millis Sewer Department for personnel and basic operating expenses for fiscal year 2015 in the amount of \$1,146,946.43. The Finance Committee recommends approval of this article.

**Article #17 Add to Stabilization Fund**

The purpose of the article is to set aside funds to increase the balance in the town's Stabilization Fund. At this time there are insufficient funds available in the budget to make a contribution. The Finance Committee recommends that this article be dismissed.

**Article #18 Unfunded Health Insurance Liability**

The purpose of this article is to add funds to an account to cover anticipated future costs for health insurance for municipal employees. At this time there are insufficient funds available in the budget to make a contribution. The Finance Committee recommends that this article be dismissed.

**Article #19 Audit**

The purpose of this article is to pay for an annual audit of the town's finances as required by law in the amount of \$35,000.00. The Finance Committee recommends approval of this article.

**Article #20 OPEB Valuation**

The purpose of this article is to fund a current valuation study to calculate the town's liabilities for Other Post-Employment Benefits and verify the current funded status of the trust fund holding the assets used to pay for those liabilities. At this time there are insufficient funds available in the budget to make a contribution. The Finance Committee recommends that this article be dismissed.

**Article #21 Unemployment**

The purpose of this article is to set aside funds for future potential unemployment claims by terminated municipal employees in the amount of \$40,000.00. The Finance Committee recommends approval of this article.

**Article #22 Property Valuation**

The purpose of this article is to fund an official valuation of the town's property for purposes of establishing the tax base. Funding for this article has already been secured from existing sources. The Finance Committee recommends dismissal of this article.

**Article #23 Field Improvements**

The purpose of this article is to fund design costs for new athletic fields. This will help alleviate some of the current burden of over use on the town's existing fields. The Finance Committee's recommendation will be at Town Meeting.

**Article #24 Fire Department Equipment**

This article provides for the purchase of two sets of Fire Department equipment. The first is for turnout gear in the amount of \$13,800.00 and the second for pagers and portable radios in the amount of \$14,312.00. The Finance Committee recommends approval of this article.

**Article #25 Police Department Vehicle**

This article provides funding in the amount of \$36,575 for a new cruiser for use by the Police Department. The Finance Committee recommends approval of this article.

**Article #26 Regional Energy Manager Grant Match**

This article requests funding for the first year of Millis' share in the hiring of an Energy Manager whose costs, in the amount of \$20,142, are to be shared equally between Millis and Medway for a period of two years. The Finance Committee recommends approval of this article.

**Article #27 Chapter 90 Highway Improvements**

The purpose of this article is to appropriate Chapter 90 funds from the state in the amount of \$316,773 for use in road improvements. The Finance Committee recommends approval of this article.

**Article #28 Local Road improvements**

This article provides funding in the amount of an additional \$50,000 for road repairs. The Finance Committee recommends approval of this article.

**Article #29 Supplemental Snow & Ice Appropriation**

This article was addressed in the previous Article 8. The Finance Committee recommends that this article be dismissed.

**Article #30 Rosenfeld Road Drainage Project**

The purpose of this article is to provide a sum of money for sewer drainage improvements on Rosenfeld Road including design and construction. The Finance Committee recommends that this article be dismissed.

**Article #31 Sewer System Improvements**

The purpose of this article is to provide for sewer system improvements including infiltration and inflow improvements and repairs to or replacement of the Union Street and Curve Street sewer mains in the amount of \$56,549.00. The Finance Committee recommends approval of this article.

**Article #32 Village Street Sewer Extension Design**

The purpose of this article is to approve the sewer extension project design on Village Street, Pleasant Street, Dyer Street, Blueberry Lane, Spencer Street and Baltimore Street. The Finance Committee will make a recommendation of this article at Town Meeting.

**Article #33 Water Street Sewer Pump Station Rehab Design**

This article funds the design of the replacement of the Water Street Sewer Pump Station at a cost of \$34,070. The Finance Committee recommends approval of this article.

**Article #34 DPW Equipment: Backhoe Replacement**

This article funds the purchase of a backhoe replacement in the amount of \$80,060. The Finance Committee recommends approval of this article.

**Article #35 Unidirectional Hydrant Flushing Plan**

This article funds the design and implementation of a unidirectional hydrant flushing program in the amount of \$20,000. The Finance Committee recommends approval of this article.

**Article #36 Schools Bus Lease**

This article funds the second year of a five year lease for six school busses and one mini bus in the amount of \$79,000. The Finance Committee recommends approval of this article.

**Article #37 Schools Computer Lease**

This article continues the computer leasing program that in past years has funded replacement of the computer labs in all three schools in the amount of \$70,000. The Finance Committee recommends approval of this article.

**Article #38 Schools Curriculum Materials**

This article funds the expansion of the Tools of the Mind program from Kindergarten where it has already been a successful program into the Pre-School. The article also funds English Language Arts materials for the Middle/High school to meet the needs of the Common Core Curriculum Frameworks and provides the addition of nonfiction literature to enhance the Middle/High School Science curriculum. The Finance Committee recommends approval of this article in the amount of \$72,000.

**Article #39 Schools Curriculum Development**

This article provides for time during the summer for teachers to work on curriculum development to align with the Common Core Curricula and to incorporate research based practices into their classrooms. The Finance Committee recommends approval of this article in the amount of \$10,800.

**Article #40 Schools Middle/High Library Upgrade**

This article would have provided a continuation of a program of book replacement and media updating in the library. The Finance Committee recommends dismissal of this article due to insufficient funding available.

**Article #41 Schools LCD Projectors**

This article would have provided for mounting LCD projectors in 14 High School classrooms to create a more flexible learning space for students. The Finance Committee recommends dismissal of this article due to insufficient funding available.

**Article #42 Schools Cafeteria Tables**

This article would have replaced the cafeteria tables with round, fold-up tables with attached eating disks which would allow for a less crowded, safer and more flexible space. The Finance Committee recommends dismissal of this article due to insufficient funding available.

**Article #43 Medicaid Reimbursement**

This article provides for an outside agency to perform the complex Medicaid billing. The Finance Committee recommends approval of this article in the amount of \$5,000.

**Article #44 Board of Health Appointing Authority**

Approval of this article will allow the Board of Health to appoint individuals to its Board. This is an annual, recurring article. There is no cost to the town. The Finance Committee recommends approval of this article.

**Article #45 Easement for Acorn Street Sewer Project**

Approval of this article will allow a property easement for the Acorn Street sewer project to move ahead. The easement does not result in any cost to the town. The Finance Committee recommends approval of this article.

**Article #46 CPC Budget and Fund Reservations**

This article will approve the Community Preservation Commission Budget and Fund Reservations in the amount of \$199,830.75 for FY 2015. The Finance Committee recommends approval of this article.

**Article #47 CPC Ellice School**

Approval of this article will allow for developing architectural plans and a construction cost estimate for the Ellice School property. The Finance Committee recommends approval of this article in the amount of \$12,500.00.

**Article #48 CPC Niagara Hall Project**

Approval of this article will allow funding for completion of the Niagara Hall Fire House Restoration Project, Phase III. The funding, in the amount of \$97,000.00, for this article comes from the Community Preservation Funds. The Finance Committee recommends approval of this article.

**Article #49 CPC VMB Masonry Project**

Approval of this article will allow funding for the Veterans Memorial Building Masonry Restoration Project. The Finance Committee recommends approval of this article in the amount of \$450,000.00.

**Article #50 Veterans Memorial Building Masonry Project**

This article was intended as a means of funding the Veterans Memorial Building Masonry Restoration Project. Since the CPC funded the entire project in Article #49, the Finance Committee is recommending dismissal of Article #50.

**Article #51 Reauthorize Revolving Funds**

This article will allow reauthorization of the revolving funds for multiple town departments. This is an annual, recurring article. There is no cost to the town. The Finance Committee recommends approval of this article.

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY11 ACTUAL</b>	<b>FY12 ACTUAL</b>	<b>FY13 ACTUAL</b>	<b>FY14 APPR</b>	<b>FY15 REQUEST</b>	<b>FY15 FC REC</b>
<b>GENERAL GOVERNMENT</b>						
SELECTMEN/TA						
SALARIES	\$194,969.68	\$189,565.15	\$222,360.61	\$255,743.16	\$260,801.40	\$248,565.28
EXPENSES	\$56,980.82	\$57,889.15	\$54,649.32	\$51,577.97	\$51,577.97	\$51,577.97
TOTAL	\$251,950.50	\$247,454.30	\$277,009.93	\$307,321.13	\$312,379.37	\$300,143.25
FINANCE COMMITTEE						
SALARIES	\$2,744.07	\$3,934.41	\$3,472.15	\$3,446.65	\$3,446.65	\$3,446.65
EXPENSES	\$5,942.82	\$7,398.15	\$6,586.81	\$6,529.00	\$6,529.00	\$6,529.00
TOTAL	\$8,686.89	\$11,332.56	\$10,058.96	\$9,975.65	\$9,975.65	\$9,975.65
RESERVE FUND						
EXPENSES	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00
TOTAL	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00
ACCOUNTANT/FD						
SALARIES	\$174,931.71	\$184,166.47	\$189,616.33	\$194,937.55	\$197,172.66	\$197,172.66
EXPENSES	\$2,836.02	\$3,167.82	\$3,262.39	\$4,188.00	\$4,188.00	\$4,188.00
TOTAL	\$177,767.73	\$187,334.29	\$192,878.72	\$199,125.55	\$201,360.66	\$201,360.66
ASSESSORS						
SALARIES	\$103,874.11	\$100,986.08	\$101,420.01	\$108,493.76	\$113,048.60	\$113,048.60
EXPENSES	\$7,527.91	\$5,498.48	\$5,482.29	\$7,060.00	\$7,096.00	\$7,060.00
TOTAL	\$111,402.02	\$106,484.56	\$106,902.30	\$115,553.76	\$120,144.60	\$120,108.60
TREASURER/COLLECTOR						
SALARIES	\$149,540.49	\$145,671.65	\$173,099.30	\$180,828.63	\$182,248.00	\$182,247.56
EXPENSES	\$20,903.39	\$22,930.77	\$20,435.12	\$27,475.00	\$27,955.00	\$27,475.00
TOTAL	\$170,443.88	\$168,602.42	\$193,534.42	\$208,303.63	\$210,203.00	\$209,722.56
TOWN COUNSEL						
EXPENSES	\$78,753.53	\$87,961.02	\$122,344.06	\$100,000.00	\$100,000.00	\$100,000.00
TOTAL	\$78,753.53	\$87,961.02	\$122,344.06	\$100,000.00	\$100,000.00	\$100,000.00
DATA PROCESSING						
SALARIES	\$13,744.00	\$14,392.76	\$14,870.10	\$15,168.96	\$15,168.96	\$15,168.96
EXPENSES	\$79,894.00	\$89,607.86	\$93,455.35	\$89,741.00	\$99,110.00	\$99,110.00
TOTAL	\$93,638.00	\$104,000.62	\$108,325.45	\$104,909.96	\$114,278.96	\$114,278.96
TOWN CLERK						
SALARIES	\$64,697.59	\$64,863.91	\$71,688.88	\$76,359.12	\$89,301.83	\$80,416.38
EXPENSES	\$4,192.81	\$4,300.00	\$3,595.21	\$4,400.00	\$4,550.00	\$4,400.00
TOTAL	\$68,890.40	\$69,163.91	\$75,284.09	\$80,759.12	\$93,851.83	\$84,816.38

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY11 ACTUAL</b>	<b>FY12 ACTUAL</b>	<b>FY13 ACTUAL</b>	<b>FY14 APPR</b>	<b>FY15 REQUEST</b>	<b>FY15 FC REC</b>
<b>ELECTIONS</b>						
SALARIES	\$8,806.38	\$7,585.66	\$19,011.37	\$5,339.90	\$10,456.16	\$10,456.16
EXPENSES	\$8,650.00	\$7,530.99	\$13,435.08	\$6,360.00	\$7,560.00	\$7,560.00
TOTAL	\$17,456.38	\$15,116.65	\$32,446.45	\$11,699.90	\$18,016.16	\$18,016.16
<b>REGISTRARS</b>						
SALARIES	\$573.00	\$631.92	\$608.07	\$608.07	\$625.00	\$625.00
EXPENSES	\$3,100.00	\$2,741.98	\$3,275.73	\$3,385.00	\$3,485.00	\$3,485.00
TOTAL	\$3,673.00	\$3,241.71	\$3,883.80	\$3,993.07	\$4,110.00	\$4,110.00
<b>CONSERVATION</b>						
SALARIES	\$10,496.67	\$11,490.48	\$11,564.80	\$11,564.80	\$12,272.00	\$12,272.00
EXPENSES	\$2,760.84	\$3,889.14	\$4,766.53	\$4,777.00	\$4,777.00	\$4,777.00
TOTAL	\$13,257.51	\$15,379.62	\$16,331.33	\$16,341.80	\$17,049.00	\$17,049.00
<b>PLANNING BOARD</b>						
SALARIES	\$14,139.36	\$15,130.72	\$16,190.72	\$16,190.72	\$17,180.00	\$17,180.00
EXPENSES	\$5,667.03	\$5,487.73	\$3,839.25	\$5,675.00	\$5,675.00	\$5,675.00
TOTAL	\$19,806.39	\$20,618.45	\$20,029.97	\$21,865.72	\$22,855.00	\$22,855.00
<b>BOARD OF APPEAL</b>						
SALARIES	\$6,853.99	\$5,640.83	\$4,768.17	\$6,776.12	\$7,179.00	\$5,754.33
EXPENSES	\$2,388.76	\$1,338.64	\$1,938.09	\$2,500.00	\$2,500.00	\$2,500.00
TOTAL	\$9,242.75	\$6,979.47	\$6,706.26	\$9,276.12	\$9,679.00	\$8,254.33
<b>GENERAL INSURANCE</b>						
EXPENSES	\$192,476.15	\$250,693.95	\$253,280.54	\$293,758.00	\$338,445.90	\$338,445.90
TOTAL	\$192,476.15	\$250,693.95	\$253,280.54	\$293,758.00	\$338,445.90	\$338,445.90
<b>TOWN REPORTS</b>						
EXPENSES	\$921.00	\$1,220.90	\$1,200.00	\$1,225.00	\$1,225.00	\$1,225.00
TOTAL	\$921.00	\$1,220.90	\$1,200.00	\$1,225.00	\$1,225.00	\$1,225.00
<b>TOWN BUILDINGS</b>						
SALARIES	\$35,143.96	\$39,284.16	\$44,430.18	\$41,159.20	\$42,913.60	\$42,913.60
EXPENSES	\$211,241.58	\$198,348.16	\$179,859.72	\$218,207.00	\$218,207.00	\$218,207.00
TOTAL	\$246,385.54	\$237,632.32	\$224,289.90	\$259,366.20	\$261,120.60	\$261,120.60
<b>EMPLOYEE BENEFITS</b>						
EXPENSES	\$3,213,291.04	\$3,365,345.41	\$3,463,394.78	\$3,677,647.00	\$3,903,323.00	\$3,917,363.00
TOTAL	\$3,213,291.04	\$3,365,345.41	\$3,463,394.78	\$3,677,647.00	\$3,903,323.00	\$3,917,363.00
<b>LINE 1 - GENERAL GOVT</b>	<b>\$4,678,042.71</b>	<b>\$4,898,628.26</b>	<b>\$5,107,900.96</b>	<b>\$5,496,121.61</b>	<b>\$5,813,017.73</b>	<b>\$5,803,845.05</b>



<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY11 ACTUAL</b>	<b>FY12 ACTUAL</b>	<b>FY13 ACTUAL</b>	<b>FY14 APPR</b>	<b>FY15 REQUEST</b>	<b>FY15 FC REC</b>
<b>PUBLIC SAFETY</b>						
<b>POLICE DEPARTMENT</b>						
SALARIES	\$1,322,863.24	\$1,367,955.11	\$1,471,259.76	\$1,476,593.20	\$1,480,240.00	\$1,459,740.00
EXPENSES	\$127,896.85	\$121,968.37	\$137,825.59	\$148,115.00	\$148,250.00	\$148,115.00
TOTAL	\$1,450,760.09	\$1,489,923.48	\$1,609,085.35	\$1,624,708.20	\$1,628,490.00	\$1,607,855.00
<b>FIRE/RESCUE DEPARTMENT</b>						
SALARIES	\$642,881.65	\$714,460.52	\$772,273.62	\$837,909.36	\$890,545.86	\$870,329.58
EXPENSES	\$98,302.17	\$98,788.41	\$111,317.23	\$102,565.00	\$119,650.00	\$102,565.00
TOTAL	\$741,183.82	\$813,248.93	\$883,590.85	\$940,474.36	\$1,010,195.86	\$972,894.58
<b>DISPATCH</b>						
SALARIES	\$202,540.81	\$196,204.64	\$204,511.34	\$220,702.00	\$225,241.00	\$219,821.00
EXPENSES	\$4,966.18	\$3,808.58	\$152.00	\$5,300.00	\$7,550.00	\$5,000.00
TOTAL	\$207,506.99	\$200,013.22	\$204,663.34	\$226,002.00	\$232,791.00	\$224,821.00
<b>BUILDING DEPT.</b>						
SALARIES	\$107,766.06	\$116,478.72	\$119,325.72	\$127,128.22	\$129,668.00	\$127,084.24
EXPENSES	\$6,080.93	\$6,987.06	\$6,507.18	\$6,905.00	\$7,190.00	\$6,905.00
TOTAL	\$113,846.99	\$123,465.78	\$125,832.90	\$134,033.22	\$136,858.00	\$133,989.24
<b>SEALER W&amp;M</b>						
SALARIES	\$3,009.00	\$3,151.60	\$3,256.00	\$3,321.00	\$3,321.00	\$3,321.00
EXPENSES	\$115.49	\$0.00	\$109.69	\$139.00	\$150.00	\$150.00
TOTAL	\$3,124.49	\$3,151.60	\$3,365.69	\$3,460.00	\$3,471.00	\$3,471.00
<b>EMERG MGMT COMM</b>						
SALARIES	\$1,232.00	\$1,307.92	\$1,305.92	\$1,333.00	\$1,306.00	\$1,306.00
EXPENSES	\$1,552.58	\$1,618.35	\$1,590.72	\$1,619.00	\$1,619.00	\$1,619.00
TOTAL	\$2,784.58	\$2,926.27	\$2,896.64	\$2,952.00	\$2,925.00	\$2,925.00
<b>ANIMAL CONTROL</b>						
SALARIES	\$53,575.74	\$56,714.13	\$59,756.97	\$67,736.16	\$70,496.84	\$70,496.84
EXPENSES	\$11,749.31	\$12,129.55	\$12,729.95	\$12,200.00	\$12,200.00	\$12,200.00
TOTAL	\$65,325.05	\$68,843.68	\$72,486.92	\$79,936.16	\$82,696.84	\$82,696.84
<b>LINE 2 - PUBLIC SAFETY</b>	<b>\$2,584,532.01</b>	<b>\$2,701,572.96</b>	<b>\$2,901,921.69</b>	<b>\$3,011,565.94</b>	<b>\$3,097,427.70</b>	<b>\$3,028,652.66</b>
<b>EDUCATION</b>						
<b>MILLIS SCHOOLS</b>						
SALARY&EXPENSE	\$11,176,538.00	\$11,733,762.26	\$12,269,844.85	\$12,939,431.00	\$13,461,151.00	\$13,341,151.00
TOTAL	\$11,176,538.00	\$11,733,762.26	\$12,269,844.85	\$12,939,431.00	\$13,461,151.00	\$13,341,151.00

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY11 ACTUAL</b>	<b>FY12 ACTUAL</b>	<b>FY13 ACTUAL</b>	<b>FY14 APPR</b>	<b>FY15 REQUEST</b>	<b>FY15 FC REC</b>
<b>LINE 3 - MILLIS SCHOOLS</b>	<b>\$11,176,538.00</b>	<b>\$11,733,762.26</b>	<b>\$12,269,844.85</b>	<b>\$12,939,431.00</b>	<b>\$13,461,151.00</b>	<b>\$13,341,151.00</b>
<b>TRICOUNTY SCHOOL</b>						
EXPENSES	\$496,699.00	\$424,062.00	\$396,954.00	\$292,793.00	\$349,693.00	\$340,399.00
TOTAL	\$496,699.00	\$424,062.00	\$396,954.00	\$292,793.00	\$349,693.00	\$340,399.00
<b>LINE 4 - TRI-COUNTY</b>	<b>\$496,699.00</b>	<b>\$424,062.00</b>	<b>\$396,954.00</b>	<b>\$292,793.00</b>	<b>\$349,693.00</b>	<b>\$340,399.00</b>
<b>PUBLIC WORKS</b>						
<b>DPW HIGHWAY</b>						
SALARIES	\$266,739.12	\$231,158.96	\$304,641.51	\$294,175.60	\$302,489.31	\$316,965.31
EXPENSES	\$621,773.37	\$493,636.56	\$616,018.27	\$437,339.00	\$546,212.99	\$437,339.00
TOTAL	\$888,512.49	\$724,795.52	\$920,659.78	\$731,514.60	\$848,702.30	\$754,304.31
<b>STREET LIGHTS</b>						
EXPENSES	\$50,688.86	\$58,727.79	\$46,467.20	\$52,043.00	\$52,043.00	\$49,003.10
TOTAL	\$50,688.86	\$58,727.79	\$46,467.20	\$52,043.00	\$52,043.00	\$49,003.10
<b>TRANSFER STATION</b>						
SALARIES	\$14,616.65	\$15,732.25	\$16,446.80	\$27,246.78	\$27,564.64	\$27,564.64
EXPENSES	\$86,724.22	\$93,818.16	\$85,824.46	\$92,841.25	\$92,841.25	\$92,841.25
TOTAL	\$101,340.87	\$109,550.41	\$102,271.26	\$120,088.03	\$120,405.89	\$120,405.89
<b>LINE 5 PUBLIC WORKS</b>	<b>\$1,040,542.22</b>	<b>\$893,073.72</b>	<b>\$1,069,398.24</b>	<b>\$903,645.63</b>	<b>\$1,021,151.19</b>	<b>\$923,713.30</b>
<b>HEALTH &amp; HUMAN SERVICES</b>						
<b>BOARD OF HEALTH</b>						
SALARIES	\$96,452.65	\$102,744.77	\$105,286.38	\$111,021.87	\$114,012.32	\$119,702.74
EXPENSES	\$6,264.04	\$5,082.40	\$5,270.66	\$9,990.00	\$9,035.00	\$8,535.00
TOTAL	\$102,716.69	\$107,827.17	\$110,557.04	\$121,011.87	\$123,047.32	\$128,237.74
<b>COUNCIL ON AGING</b>						
SALARIES	\$49,743.10	\$53,151.62	\$56,387.07	\$66,587.24	\$68,347.53	\$88,578.53
EXPENSES	\$8,428.27	\$8,434.00	\$8,434.00	\$8,434.00	\$9,035.00	\$8,434.00
TOTAL	\$58,171.37	\$61,585.62	\$64,821.07	\$75,021.24	\$77,382.53	\$97,012.53
<b>VETERANS</b>						
SALARIES	\$3,344.00	\$3,501.96	\$3,618.41	\$3,691.00	\$3,691.00	\$3,691.00
EXPENSES	\$8,520.00	\$10,883.49	\$34,117.68	\$38,493.20	\$38,493.20	\$31,400.00
TOTAL	\$11,864.00	\$14,385.45	\$37,736.09	\$42,184.20	\$42,184.20	\$35,091.00
<b>LINE 6 HLTH/HUMN SERV</b>	<b>\$172,752.06</b>	<b>\$183,798.24</b>	<b>\$213,114.20</b>	<b>\$238,217.31</b>	<b>\$242,614.05</b>	<b>\$260,341.27</b>

**OPERATING BUDGET  
SUMMARY - TABLE 2**

**FY11  
ACTUAL**      **FY12  
ACTUAL**      **FY13  
ACTUAL**      **FY14  
APPR**      **FY15  
REQUEST**      **FY15  
FC REC**

**CULTURE & RECREATION**

MEMORIAL DAY

EXPENSES	\$1,264.90	\$717.91	\$959.65	\$1,828.00	\$1,828.00	\$1,828.00
TOTAL	\$1,264.90	\$717.91	\$959.65	\$1,828.00	\$1,828.00	\$1,828.00

LEGION

EXPENSES	\$1,435.00	\$1,435.00	\$3,935.00	\$3,935.00	\$3,935.00	\$3,935.00
TOTAL	\$1,435.00	\$1,435.00	\$3,935.00	\$3,935.00	\$3,935.00	\$3,935.00

LIBRARY

SALARIES	\$186,304.15	\$196,743.94	\$207,958.25	\$221,001.00	\$238,111.00	\$252,743.00
EXPENSES	\$112,867.14	\$113,426.13	\$116,593.02	\$124,607.00	\$128,230.00	\$125,130.00
TOTAL	\$299,171.29	\$310,170.07	\$324,551.27	\$345,608.00	\$366,341.00	\$377,873.00

RECREATION

SALARIES	\$18,999.00	\$20,202.38	\$20,202.38	\$20,202.38	\$20,202.00	\$20,202.00
EXPENSES	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00
TOTAL	\$18,999.00	\$20,202.38	\$20,202.38	\$20,203.38	\$20,203.00	\$20,203.00

HISTORICAL

EXPENSES	\$5,098.09	\$6,489.69	\$3,625.84	\$6,493.00	\$6,493.00	\$6,493.00
TOTAL	\$5,098.09	\$6,489.69	\$3,625.84	\$6,493.00	\$6,493.00	\$6,493.00

OAK GROVE FARM COMM

EXPENSES	\$1,620.43	\$1,626.46	\$1,636.00	\$1,636.00	\$1,636.00	\$1,636.00
TOTAL	\$1,620.43	\$1,626.46	\$1,636.00	\$1,636.00	\$1,636.00	\$1,636.00

<b>LINE 7 CULTURE &amp; RECREA</b>	<b>\$327,588.71</b>	<b>\$340,641.51</b>	<b>\$354,910.14</b>	<b>\$379,703.38</b>	<b>\$400,436.00</b>	<b>\$411,968.00</b>
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**DEBT SERVICE**

TAX RATE EXEMPT		\$630,912.47	\$861,259.50	\$722,654.01	\$756,376.48	\$756,376.48
TAX RATE	\$1,011,706.68			\$413,416.83	\$282,569.80	\$282,569.80

TOTAL	\$1,011,706.68	\$630,912.47	\$861,259.50	\$1,136,070.84	\$1,038,946.28	\$1,038,946.28
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<b>LINE 8 DEBT SERVICE</b>	<b>\$1,011,706.68</b>	<b>\$630,912.47</b>	<b>\$861,259.50</b>	<b>\$1,136,070.84</b>	<b>\$1,038,946.28</b>	<b>\$1,038,946.28</b>
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<b>TOTAL BUDGET</b>	<b>\$21,488,401.39</b>	<b>\$21,806,451.42</b>	<b>\$23,175,303.58</b>	<b>\$24,397,548.71</b>	<b>\$25,424,436.95</b>	<b>\$25,149,016.56</b>
	<b>\$21,488,401.39</b>	<b>\$21,806,451.42</b>	<b>\$23,175,303.58</b>	<b>\$24,397,548.71</b>	<b>\$25,424,436.95</b>	<b>\$25,149,016.56</b>

**SEWER ENTERPRISE FUND**

	2011	2012	2013	2014	2015
	ACT	ACT	ACT	PROJ	PROJ
SEWER ENTERPRISE REVENUE					
SEWER USER CHARGES	\$ 663,462.46	\$ 681,864.74	\$ 759,015.37	\$ 750,753.00	\$ 765,768.06
PRIOR YEAR SEWER CHARGES	\$ 64,521.28	\$ 52,514.21	\$ 66,191.39	\$ 36,251.00	\$ 57,487.00
INTEREST	\$ 1,106.35	\$ 920.83	\$ 248.88		
PENALTIES	\$ 6,486.90	\$ 6,818.39	\$ 9,006.33	\$ 7,117.96	\$ 7,117.96
LIENS	\$ 37,933.99	\$ 36,635.41	\$ 61,382.18	\$ 28,516.78	\$ 41,728.00
ENTRANCE FEES	\$ 36,000.00	\$ 17,500.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
OTHER REVENUE	\$ 300.00	\$ 300.00	\$ 150.00	\$ 3,305.50	
SUBTOTAL	\$ 809,810.98	\$ 796,553.58	\$ 920,994.15	\$ 850,944.24	\$ 897,101.02
BETTERMENTS	\$ 340,267.00	\$ 317,807.50	\$ 310,387.50	\$ 299,117.00	\$ 282,997.00
SURPLUS	\$ 108,156.00	\$ 184,945.60	\$ 54,300.00	\$ 57,211.99	
<b>TOTAL SEWER ENTERPRISE REVENUE</b>	<b>\$ 1,258,233.98</b>	<b>\$ 1,299,306.68</b>	<b>\$ 1,285,681.65</b>	<b>\$ 1,207,273.23</b>	<b>\$ 1,180,098.02</b>
SEWER ENTERPRISE COSTS					
WAGES	\$ 230,338.31	\$ 203,587.99	\$ 209,418.74	\$ 196,108.93	\$ 217,154.68
EXPENSES	\$ 461,664.12	\$ 351,394.42	\$ 453,225.63	\$ 446,974.02	\$ 460,581.77
DEBT	\$ 360,239.37	\$ 415,925.00	\$ 330,743.89	\$ 386,902.67	\$ 319,144.84
WAGE INC+unpaid bill			\$ 995.36	\$ 5,430.00	\$ -
CAPITAL OUTLAY(RESERVE)	\$ 40,576.00	\$ 112,316.00	\$ 67,300.00	\$ 68,137.99	
RESERVE FUND	\$ -				
unpaid bill	\$ -		\$ 185.40		
HEALTH	\$ 12,262.63	\$ 12,875.76	\$ 13,519.55	\$ 14,195.53	\$ 40,321.25
PENSION	\$ 11,598.35	\$ 12,178.27	\$ 12,787.18	\$ 13,426.54	\$ 14,097.87
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03	\$ 30,937.13
OTH - AUTO LIAB/COMP	\$ 11,429.69	\$ 12,001.17	\$ 12,601.23	\$ 13,231.29	\$ 13,892.85
OTH - ADMIN	\$ 36,792.77	\$ 38,632.41	\$ 40,564.03	\$ 48,396.23	\$ 50,816.04
<b>SEWER COSTS TOTAL</b>	<b>\$ 1,177,401.00</b>	<b>\$ 1,172,035.77</b>	<b>\$ 1,155,122.00</b>	<b>\$ 1,207,273.23</b>	<b>\$ 1,146,946.43</b>
SURPLUS				\$ -	\$ 33,151.59
SUB TOTAL TRANSFERS TO GENERAL FUND	\$ -	\$ 88,812.36	\$ 93,252.98	\$ 103,719.62	\$ 150,065.14
NET SEWER ENTERPRISE COSTS	\$ -	\$ 1,083,223.41	\$ 1,061,869.02	\$ 1,103,553.61	\$ 996,881.29
<b>TOTAL ENTERPRISE COSTS</b>	<b>\$ -</b>	<b>\$ 1,172,035.77</b>	<b>\$ 1,155,122.00</b>	<b>\$ 1,207,273.23</b>	<b>\$ 1,146,946.43</b>

**WATER ENTERPRISE FUND**

	2011	2012	2013	2014	2015
	ACT	ACT	ACT	PROJ	PROJ
WATER ENTERPRISE REVENUE					
WATER USER CHARGES	\$ 679,140.78	\$ 670,963.53	\$ 707,968.19	\$ 656,000.00	\$ 688,800.00
PRIOR YR USE CHARGES	\$ 50,514.03	\$ 55,887.85	\$ 67,728.61	\$ 31,000.00	\$ 58,043.50
CAP ASSESSMENT	\$ 262,724.84	\$ 254,460.80	\$ 245,965.83	\$ 282,583.33	\$ 278,699.82
PENALTIES/INTEREST	\$ 9,305.42	\$ 7,924.91	\$ 10,026.30	\$ 9,360.51	\$ 9,085.54
LIENS	\$ 52,169.45	\$ 49,371.77	\$ 52,509.53	\$ 46,916.81	\$ 51,350.25
ENTRANCE FEES	\$ 16,650.00	\$ 14,800.00	\$ 25,300.00	\$ 18,500.00	\$ 18,000.00
METER ON OFF	\$ 1,005.00	\$ 1,110.00	\$ 210.00	\$ 948.33	\$ 775.00
CROSS CONNECTIONS	\$ 5,050.00	\$ 5,700.00	\$ 7,200.00	\$ 5,050.00	\$ 5,983.33
INVESTMENT INCOME	\$ 1,811.02	\$ 1,789.33	\$ 1,858.24	\$	\$ 1,000.00
MISC	\$ 7,048.49	\$ 5,932.69	\$ 4,585.25	\$ 15,399.09	\$ 5,855.48
<b>SUBTOTAL</b>	<b>\$ 1,085,419.03</b>	<b>\$ 1,067,940.88</b>	<b>\$ 1,123,351.95</b>	<b>\$ 1,065,758.07</b>	<b>\$ 1,117,592.92</b>
<b>SURPLUS</b>	<b>\$ 60,000.00</b>	<b>\$ 238,816.00</b>	<b>\$ 138,506.25</b>	<b>\$ 62,157.67</b>	<b>\$</b>
<b>WATER REVENUE TOTAL</b>	<b>\$ 1,145,419.03</b>	<b>\$ 1,306,756.88</b>	<b>\$ 1,261,858.20</b>	<b>\$ 1,127,915.74</b>	<b>\$ 1,117,592.92</b>
WATER ENTERPRISE COSTS					
WAGES	\$ 240,137.91	\$ 255,465.77	\$ 261,797.42	\$ 270,414.25	\$ 288,333.06
EXPENSES	\$ 342,902.73	\$ 343,837.47	\$ 341,613.00	\$ 341,613.00	\$ 349,153.60
DEBT	\$ 271,603.11	\$ 274,464.59	\$ 253,453.59	\$ 297,456.14	\$ 293,368.23
WAGE ARTICLE	\$	\$	\$ 1,234.24	\$ 10,004.00	\$
CAPITAL OUTLAY/misc	\$ -	\$ 238,816.00	\$ 150,949.25	\$ 75,780.67	\$
RESERVE FUND	\$ -	\$ -	\$	\$	\$
OTHER	\$ 60,000.00	\$	\$	\$	\$
HEALTH	\$ 14,987.65	\$ 15,737.03	\$ 16,523.88	\$ 17,350.08	\$ 43,443.33
PENSION	\$ 14,175.76	\$ 14,884.55	\$ 15,628.78	\$ 16,410.21	\$ 17,230.72
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03	\$ 30,937.13
ADDITIONAL W/S CLK HRS	\$	\$	\$ 10,863.00	\$ 11,406.15	\$
AUTO LIAB/COMP	\$ 13,969.62	\$ 14,668.10	\$ 15,401.51	\$ 16,171.58	\$ 16,980.16
OTHER - ADMIN	\$ 44,970.20	\$ 47,218.71	\$ 49,579.65	\$ 56,839.63	\$ 59,681.61
<b>WATER COSTS TOTAL</b>	<b>\$ 1,015,246.74</b>	<b>\$ 1,218,216.97</b>	<b>\$ 1,130,825.30</b>	<b>\$ 1,127,915.74</b>	<b>\$ 1,099,127.84</b>
<b>SURPLUS/DEFICIT</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 18,465.08</b>
SUB TOTAL TRANSFERS TO GENERAL FUND	\$	\$ 105,633.14	\$ 121,777.81	\$ 132,647.68	\$ 168,272.95
NET WATER ENTERPRISE COSTS	\$	\$ 1,112,583.83	\$ 1,009,047.49	\$ 995,268.06	\$ 930,854.89
TOTAL ENTERPRISE COSTS	\$	\$	\$	\$ 1,127,915.74	\$ 1,099,127.84
NOTE: BORROWING AUTHORIZATION	\$	\$	\$	\$ 500,000.00	\$

	2015	2015	2015	2015	2015
	ACT	APPR	ACT	PROJ	BUDGET TOTAL
WATER ENTERPRISE COSTS					
WAGES	\$ 240,137.91	\$ 255,465.77	\$ 261,797.42	\$ 270,414.25	\$ 288,333.06
EXPENSES	\$ 342,902.73	\$ 343,837.47	\$ 341,613.00	\$ 341,613.00	\$ 349,153.60
DEBT	\$ 271,603.11	\$ 274,464.59	\$ 253,453.59	\$ 297,456.14	\$ 293,368.23
WAGE ARTICLE	\$	\$	\$ 1,234.24	\$ 10,004.00	\$ 930,854.89
CAPITAL OUTLAY/misc	\$ -	\$ 238,816.00	\$ 150,949.25	\$ 75,780.67	\$
RESERVE FUND	\$ -	\$ -	\$	\$	\$
OTHER	\$ 60,000.00	\$	\$	\$	\$
HEALTH	\$ 14,987.65	\$ 15,737.03	\$ 16,523.88	\$ 17,350.08	\$ 43,443.33
PENSION	\$ 14,175.76	\$ 14,884.55	\$ 15,628.78	\$ 16,410.21	\$ 17,230.72
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03	\$ 30,937.13
ADDITIONAL W/S CLK HRS	\$	\$	\$ 10,863.00	\$ 11,406.15	\$
AUTO LIAB/COMP	\$ 13,969.62	\$ 14,668.10	\$ 15,401.51	\$ 16,171.58	\$ 16,980.16
OTHER - ADMIN	\$ 44,970.20	\$ 47,218.71	\$ 49,579.65	\$ 56,839.63	\$ 59,681.61
<b>WATER COSTS TOTAL</b>	<b>\$ 1,015,246.74</b>	<b>\$ 1,218,216.97</b>	<b>\$ 1,130,825.30</b>	<b>\$ 1,127,915.74</b>	<b>\$ 1,099,127.84</b>
<b>SURPLUS/DEFICIT</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 18,465.08</b>

SUB TOTAL TRANSFERS TO GENERAL FUND \$ 105,633.14 \$ 121,777.81 \$ 132,647.68 \$ 168,272.95  
NET WATER ENTERPRISE COSTS \$ \$ 1,112,583.83 \$ 1,009,047.49 \$ 995,268.06 \$ 930,854.89  
TOTAL ENTERPRISE COSTS \$ \$ \$ 1,127,915.74 \$ 1,099,127.84

NOTE: BORROWING AUTHORIZATION \$ \$ \$ 500,000.00 \$

**MILLIS PERSONNEL PLAN SCHEDULES A B**

**7/1/14 Effective Date  
SCHEDULE A  
CLASSIFICATION PLAN  
SALARIED-WEEKLY AND STIPENDS  
GRADE POSITION**

		<b>SCHEDULE B</b>									
		1	2	3	4	5	6	7	8	9	10
STEP											
16	FIRE CHIEF	\$ 1,549.46	\$ 1,583.23	\$ 1,618.80	\$ 1,655.28	\$ 1,693.09	\$ 1,731.37	\$ 1,770.09	\$ 1,809.28	\$ 1,849.80	\$ 1,893.03
15	ASST. DIR. PUBLIC WORKS	\$ 1,460.30	\$ 1,493.62	\$ 1,526.94	\$ 1,561.61	\$ 1,596.73	\$ 1,632.76	\$ 1,669.69	\$ 1,706.61	\$ 1,745.33	\$ 1,784.95
12	OPERATIONS SUPPORT MANAGER	\$ 1,192.82	\$ 1,219.84	\$ 1,246.41	\$ 1,275.68	\$ 1,303.14	\$ 1,332.87	\$ 1,363.03	\$ 1,394.10	\$ 1,424.72	\$ 1,456.70
11	UNFILLED	\$ 1,104.11	\$ 1,130.23	\$ 1,155.00	\$ 1,181.56	\$ 1,206.78	\$ 1,235.60	\$ 1,261.71	\$ 1,291.89	\$ 1,319.35	\$ 1,349.97
11A*	COA DIRECTOR*	\$ 690.07	\$ 706.39	\$ 721.87	\$ 738.48	\$ 754.24	\$ 772.25	\$ 788.57	\$ 807.43	\$ 824.60	\$ 843.74
9C*	PLUMBING&GAS INSPECTOR WIRING INSPECTOR	Stipend of \$4535/year plus 1/2 permit fees, not to exceed \$30,000/year Stipend of \$4535/year plus 1/2 permit fees, not to exceed \$30,000/year									
8A*	DEP. BUILDING INSPECTOR DEP. PLUMB/GAS INSPECTOR DEP. WIRING INSPECTOR	Stipend of \$1585/year plus 1/2 permit fees, when ac as inspector, not to exceed \$30,000/year Stipend of \$1089/year plus 1/2 permit fees, when ac as inspector, not to exceed \$30,000/year Stipend of \$1089/year plus 1/2 permit fees, when ac as inspector, not to exceed \$30,000/year									

\* = Part time

<b>HOURLY GRADE</b>	<b>POSITION</b>	1	2	3	4	5	6	7	8	9	10
4	DISPATCHER/PART TIME	\$ 16.54	\$ 16.93	\$ 17.33	\$ 17.72	\$ 18.10	\$ 18.52	\$ 18.94	\$ 19.36	\$ 19.81	\$ 20.26
<b>PUBLIC SAFETY GRADE</b>	<b>POSITION</b>	1	2	3	4	5	6	7	8	9	10
PS9	DEPUTY FIRE CHIEF/EMT*	\$ 28.52	\$ 29.16	\$ 29.83	\$ 30.47	\$ 31.18	\$ 31.87	\$ 32.59	\$ 33.33	\$ 34.08	\$ 34.83
PS8	VACANT	\$ 1,343.00									
PS6	FIRE CAPTAIN/EMT	\$ 26.42	\$ 27.00	\$ 27.60	\$ 28.23	\$ 28.85	\$ 29.52	\$ 30.17	\$ 30.86	\$ 31.55	\$ 32.25
PS4	FIRE LIEUTENANT/EMT	\$ 23.54	\$ 24.06	\$ 24.60	\$ 25.14	\$ 25.71	\$ 26.29	\$ 26.88	\$ 27.49	\$ 28.09	\$ 28.75
PS2	FIRE FIGHTER/EMT	\$ 856.00									
PS2	PERM. INTER. POLICE OFFICER LOCKUP KEEPER	\$ 17.92	\$ 18.33	\$ 18.61	\$ 19.17	\$ 19.59	\$ 20.02	\$ 20.48	\$ 20.94	\$ 21.40	\$ 21.89

MILLIS PERSONNEL PLAN SCHEDULES A B

EMT stipend: \$1040.00/year

**APPOINTED SPECIALS**

EMERG. MGMT DIR.	\$	694	PER	YEAR	CLASS A MOTOR VEHICLE OPERATOR	\$	979.20	PER	YEAR
EMERG. MGMT CLERICAL	\$	694	PER	YEAR	DIR. VETERANS SERVICES	\$	3,764.82	PER	YEAR
SEALER WEIGHTS MEASURE	\$	3,387	PER	YEAR	ELECTION WORKER-CENSUS TAKER	\$	10.90	PER	YEAR
DATA PROCESSING MANAGER	\$	13,164	PER	YEAR	PERMANENT INTRMTNT, SPECIAL, RESERVE				
ASST. DATA PROC. MANAGER	\$	2,308	PER	YEAR	POLICE DETAIL RATE	\$	49.63	PER	YEAR
CERTIFIED WATER OPERATOR I	\$	1,305	PER	YEAR	DPW SEASONAL WORKER	\$	12	PER	YEAR
CERTIFIED WATER OPERATOR II	\$	1,631	PER	YEAR	LIBRARY PAGE				
ZONING BOARD OF APPEAL MEMBER	\$	153	PER	YEAR	BOARD OF REGISTRARS	MINIMUM WAGE			
RESPIRE CARE PROGRAM MANAGER	\$	18.04	PER	YEAR	SNOW CONTRACTOR 7AM-6PM	MEMBER \$100,CHAIR \$325			
RESPIRE CARE ACTIVITIES COORDINATOR	\$	10.61	PER	YEAR	SNOW CONTRACTOR NIGHTS, WEEKEND	\$	20.77	PER	YEAR
COA VAN DRIVER	\$	12.00	PER	YEAR	SNOW CONTRACTOR STIPEND AFTER 8 STORMS	\$	31.16	PER	YEAR
					SNOW MANAGEMENT STIPEND AFTER 12 STORMS	\$	2,121.60	EARNED ONCE/YEAR	
					BOARD OF ASSESSORS MEMBER	\$	1,060.80	EARNED ONCE/YEAR	
					DEPUTY ANIMAL CONTROL WEEKEND COVERAGE	\$	312.00	PER	YEAR
					DEPUTY ANIMAL CONTROL WEEKNIGHT COVERAGE	\$	84.02	PER	DAY
						\$	20.40	PER	NIGHT







**MAY 12, 2014**

**ANNUAL  
TOWN MEETING**

**TOWN OF MILLIS**

**COMMONWEALTH OF MASSACHUSETTS**

**NORFOLK, SS.**

**GREETING:**

To either of the constables of the Town of Millis in said county, in the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millis qualified to vote in elections and in town affairs, to meet in the Veterans Memorial Building Gymnasium, 900 Main St., Millis, MA 02054 on the 5th day of May, AD 2014, for the election of officers, the polls to open at 7:00 a.m. and close at 8:00 p.m. Also, on Monday, the twelfth day of May, AD 2014 at 7:30 p.m. in the Middle-Senior High School Auditorium 245 Plain St., in said Millis:

**FOR THE BUSINESS MEETING, THEN AND THERE,  
TO ACT ON THE FOLLOWING ARTICLES, VIZ**

**ANNUAL TOWN MEETING WARRANT ARTICLE LIST  
MAY 12, 2014**

1. ELECTION BALLOT
2. UNPAID BILLS
3. DOWNTOWN ZONING
4. SUBSTANCE ABUSE TREATMENT CENTER ZONING
5. AMEND ZONING MAP
6. MILLIS CENTER ECONOMIC OPPORTUNITY DISTRICT ZONING
7. PARKING LOT LEASE – JOPA REALTY
8. CURRENT YEAR ADDITIONAL EXPENSES
9. AMENDMENTS TO PERSONNEL PLAN
10. RECLASSIFICATION REQUEST
11. NON-UNION WAGE INCREASES
12. POLICE CONTRACT SETTLEMENT
13. DISPATCH CONTRACT SETTLEMENT
14. BUDGET
15. WATER ENTERPRISE FUND
16. SEWER ENTERPRISE FUND
17. ADD TO STABILIZATION FUND
18. UNFUNDED HEALTH INSURANCE LIABILITY
19. AUDIT
20. OTHER POST EMPLOYMENT BENEFIT LIABILITY
21. UNEMPLOYMENT
22. PROPERTY VALUATIONS
23. FIELD IMPROVEMENTS
24. FIRE DEPARTMENT EQUIPMENT
25. POLICE VEHICLES & EQUIPMENT
26. REGIONAL ENERGY MANAGER GRANT
27. CHAPTER 90 HIGHWAY IMPROVEMENTS
28. LOCAL ROAD IMPROVEMENTS
29. SUPPLEMENTAL SNOW & ICE APPROPRIATION FY15
30. ROSENFELD RD. DRAIN PROJECT
31. SEWER INFILTRATION INFLOW IMPROVEMENTS
32. VILLAGE ST. SEWER EXTENSION
33. DESIGN OF REPLACEMENT OF WATER ST. SEWER PUMP STATION
34. DPW EQUIPMENT
35. UNIDIRECTIONAL FLUSHING PROGRAM
36. BUS LEASES
37. SCHOOL COMPUTER LEASE
38. CURRICULUM MATERIALS
39. CURRICULUM DEVELOPMENT ALIGNMENT
40. MS/HS MEDIA CENTER IMPROVEMENTS
41. LCD PROJECTORS
42. TABLES
43. MEDICAID REIMBURSEMENT
44. BOARD OF HEALTH APPOINTING AUTHORITY
45. ACORN ST. EASEMENT
46. CPC BUDGET AND RESERVATIONS
47. CPC PROJECT ELLICE SCHOOL
48. CPC NIAGARA HALL PROJECT
49. CPC MEMORIAL BUILDING MASONRY RESTORATION
50. MEMORIAL BUILDING MASONRY RESTORATION
51. REVOLVING FUNDS

## FOR THE ELECTION BALLOT

**ARTICLE 1.** To choose a Moderator for one year, a Selectman for three years, two members of the School Committee each for three years, a member of the Library Trustees for three years, a member of the Planning Board for five years, a member of the Board of Health for three years, a member of the Housing Authority for five years, and two Constables each for three years.

## FOR TOWN MEETING ACTION

**ARTICLE 2.** To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money to pay **unpaid bills** incurred by Town departments from previous fiscal years, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 3.** To see if the Town will vote to amend its Zoning Map, as most recently amended, by adopting the amendments described in detail below, or take any other action related thereto. A copy of the Town's current Zoning Map and a copy of the revised Zoning Map reflecting the amendments listed below are on file with the Office of the Town Clerk and are available for review during normal business hours, Monday from 8:30 am to 7:30 pm, Tuesday through Thursday from 8:30 am to 4:30 pm and Friday from 8:30 am until 12:30 pm. A copy of the plan is also posted on the Town's website at [www.millis.net](http://www.millis.net).

- a. By deleting the "Millis Center Economic Overlay District East" from the Town's Zoning Map, said district comprised of the following parcels of land on Main Street, Plain Street, Adams Street, Milliston Road, Ross Avenue and Lavender Street as shown on Assessors' Map 24 as Parcels 3, 8, 47, 51, 52, 56, 57, 58, 59, 60, 65, 66, 107, 108, 109, 110, 111, 116, 117, 118, 125, 134, 149, 151, 156, 157, 158, 159, and parcels located off Curve and Union Streets shown on Assessors Map 24 as Parcels 21, 23 and 40.
- b. By creating a new zoning district called Residential Village Center ("R-V-C") and by re-zoning from Industrial-Park ("I-P") to R-V-C certain parcels of land commonly referred to as GAF property at 60 Curve St. located off Curve and Union Streets, as shown on Assessors Map Number 24 as Plot Numbers 22, 23 and 40.
- c. By creating a new zoning district called Commercial Village Two ("C-V-2") and by re-zoning from I-P to C-V-2 certain parcels of land commonly referred to as 709 Main St., the Ann & Hope Property at 725 Main St. and the Herman Shoe property at 124 Union St., located off Main Street, Adams Street, Plain Street and Lavender Street, as shown on Assessors Map Number 24 as Plot Numbers 8, 47, 60, 61, 65, 66, 151, and 159.
- d. By re-zoning from I-P to C-V certain parcels of land commonly referred to as 150 Union St., located off Union Street, as shown on Assessors Map Number 24 Plot Number 21.
- e. By re-zoning from I-P to R-V certain parcels of land commonly referred to as 2 High St., 36 Cole Ave, and 90 & 98 Curve St., located off Cole Ave., Curve St. and High St., as shown on Assessors Map Number 24 as Plot Numbers 24, 25, 39, and 41.
- f. By re-zoning from C-V to C-V-2 certain parcels of land commonly referred to as 709 and 725 Main St. located off Main Street, as shown on Assessors Map Number 24 as Plot Numbers 60 and 61.
- g. By removing from Zone A of the Groundwater Protection District, as such zone was established under Article 42 of the May 1986 Annual Town Meeting, but retaining in the appropriate underlying Groundwater Protection District Zones I and II, all parcels of land currently shown on Assessors Map numbers 19, 24 and 52 and currently located in the downtown zoned Residential Village ("R-V"), Residential-Suburban ("R-S"), Residential Village Center ("R-V-C") and Commercial Village Two ("C-V-2") zoning districts, as amended by this Town Meeting. The parcels to be removed from Zone A of the Groundwater Protection District but retained in the underlying

Groundwater Protection District Zones I and II are located off High St. from Cole Ave. to Curve St., Curve St. from Irving St. to Exchange St., Irving St. from Daniels St. to Union St., Van Kleeck Rd. from Morse Ave. to Daniels St., Cole Ave. from Curve St. to off High St., Daniels St. from Water St. to Van Kleeck Rd., Water St. from Union St. to its end, Union Street from Daniels St. to Van Kleeck Rd., Lavender St. from Plain St. to its end, Plain St. from Lavender St. to Curve St., Timberline Rd. in its entirety, Wainwright Circle in its entirety, Morse Ave. from Van Kleeck Rd. to its end, and Tuckerdale Way from Daniels St to Van Kleeck Road.

or act in any manner relating thereto.  
(Submitted by Planning Board)

**ARTICLE 4.** To see if the Town will vote to amend its Zoning By-laws, as most recently amended, by amending the various sections identified herein to allow Substance Abuse Treatment Centers to be located in the I-P and I-P-2 zoning districts upon the issuance of a special permit by the Planning Board as follows:

**Amend Section XIII. SPECIAL PERMIT CONDITIONS to insert a new Section T. Substance Abuse Treatment Centers as follows:**

**Purpose.** The purpose of this section is to regulate Substance Abuse Treatment Center uses within the Town by Special Permit pursuant to Chapter 40A, Section 9 of the Massachusetts General Laws in order to promote the safety and welfare of the inhabitants of Millis.

**Special Permit Required.** Substance Abuse Treatment Centers shall be prohibited in all zoning districts except in Industrial Districts (I-P and I-P-2) and may be permitted only upon the grant of a special permit by the Planning Board. Such a special permit shall not be granted unless each of the following standards is met.

1. The application for a special permit for a Substance Abuse Treatment Center shall provide the name and address of the legal owner of the establishment, the legal owner of the property, and the manager of the proposed establishment.
2. The application for a special permit for a Substance Abuse Treatment Center shall provide a copy of the license to operate such facility issued by the Commonwealth of Massachusetts Department of Public Health, and if the Treatment Center operates an opioid treatment program, the applicant must also provide a copy of the license issued by the Substance Abuse and Mental Health Services Administration of the United States Department of Health and Human Services.
3. No special permit for a Substance Abuse Treatment Center shall be issued to any person convicted of violating G.L. Chapter 119, Section 63 or G.L. Chapter 272, Section 28.
4. A Substance Abuse Treatment Center shall not be located within:
  - a. Within 1,500 feet of another Substance Abuse Treatment Center;
  - b. Within 1,500 feet from the nearest residential zoning district;
  - c. Within 1,500 feet from the nearest church, school, library, park, playground, play field, youth center, or other location where groups of minors regularly congregate, regardless of whether publicly or privately owned or operated; or
  - d. Within 500 feet from the nearest establishment licensed under G.L. Chapter 138, Section 12.
  - e. The distances specified above shall be measured by the straight line from the nearest property line of the premises on which the proposed Substance Abuse Treatment Center is to be located to the nearest boundary line of a residential zoning district or to the nearest property line of any of the other designated uses set forth above.

**Amend Section II. Definitions to insert the following new definition:**

"Substance Abuse Treatment Center: A facility licensed by the Commonwealth of Massachusetts Department of Public Health to provide substance abuse treatment services, including but not limited to counseling services, therapy sessions and/or the dispensing of medication to treat substance abuse, including but not limited to alcohol, legal and illegal drugs, opiates, or other similar substances. If the facili-



ty is to operate an opioid treatment program, the facility must be licensed by the Substance Abuse and Mental Health Services Administration of the United States Department of Health and Human Services, as well as the Commonwealth of Massachusetts Department of Public Health. This definition shall exclude Hospital and Medical Clinic, as those terms are defined elsewhere in the Zoning By-laws. "

**Amend Section II. Definitions** to amend the existing definition of "Hospital" to add at the end of the definition following the phrase "(see Medical Clinic)" the following phrase "or Substance Abuse Treatment Center, as that term is defined by this by-law", and by amending the existing definition of "Medical Clinic" to add at the end of the definition following the phrase "human ailments" the following phrase "but excluding a Substance Abuse Treatment Center, as that term is defined by this by-law".

**Amend Section V. Use Regulations**, Table 1 to insert the principal use of a Substance Abuse Treatment Center under "Retail & Service" and allowing this use only in the I-P and I-P-2 zoning districts upon the issuance of a special permit by the Planning Board as follows:

Principal Uses	Residential				Commercial			Industrial	
	R-T	R-S	R-V	R-V-C	C-V	C-V-2	V-B	I-P	I-P-2
<b>RETAIL &amp; SERVICE</b>									
41. Substance Abuse Treatment Center	N	N	N	N	N	N	N	SPB	SPB

**Amend Section VIII, Off-Street Parking and Loading Regulations**, Table 4 by inserting the following at the end of this table:

USE	Number of Parking Spaces per Unit
Substance Abuse Treatment Center	One (1) per 300 square feet of floor space

or act in any manner relating thereto.  
(Submitted by Planning Board)

**ARTICLE 5.** To see if the Town will vote to amend its Zoning By-laws, as most recently amended, by amending the various sections identified herein and as described in the summary provided herein, or take any other action relative thereto. A copy of the current Zoning By-laws and a red-lined version reflecting the amendments within the current zoning by-laws are on file with the Office of the Town Clerk and are available for review during normal business hours, Monday from 8:30 a.m. to 7:30 p.m., Tuesday through Thursday from 8:30 a.m. to 4:30 p.m., and Friday from 8:30 a.m. to 12:30 p.m. A copy of the full text of the proposed amendment and a red-lined version of the amendments are also posted on the Town's website at [www.milllis.net](http://www.milllis.net) main page.

1. Section II – Definitions is amended as follows:

- a. By inserting alphabetically a new definition for "Bakery, Retail";
- b. By inserting alphabetically a new definition for "Buildable Lot Area";
- c. By inserting alphabetically a new definition for "Cidery";
- d. By inserting alphabetically a new definition for "Compatible Land Use";
- e. By inserting alphabetically a new definition for "Comprehensive Site Plan";
- f. By inserting alphabetically a new definition for "Distillery";
- g. By inserting alphabetically a new definition for "Floor Area, Gross";
- h. By inserting alphabetically a new definition for "Floor Area Ratio (FAR)", along with two graphic examples depicting how FAR is to be calculated;
- i. By inserting alphabetically a new definition for "Live-Work Unit (Also known as live-work studio, artist studio/residence);
- j. By inserting alphabetically a new definition for "Manufacturing, Artisan";
- k. By inserting alphabetically a new definition for "Microbrewery";

- i. By deleting the existing definition for "Mixed Use Development" and replacing it with a new definition for "Mixed Use Development";
- m. By inserting alphabetically a new definition for "Small Business Incubator";
- n. By revising the existing definition for "Special Flood Hazard Area (SFHA)" by revising the definition for Zone X by inserting after the word "moderate" the phrase "(between the limits of the base flood and the 0.2 percent annual chance flood) or" and by inserting after the word "minimal" the following phrase "(areas outside the SFHA and higher than the elevation of the 0.2 percent annual chance flood)"; and
- o. By inserting alphabetically a new definition for "Winery".

2. Section III – Establishment of Zoning Districts is amended as follows:

- a. Paragraph A – Division into Districts is amended by inserting alphabetically the following two new zoning districts:

<u>Full Name</u>	<u>Short Name</u>
Residential-Village-Center	R-V-C
Commercial Village Two	C-V-2

- b. Paragraph C – Zoning Map is amended:

- i. By deleting the paragraph that currently states: "Millis Center Economic Overlay District East," said district comprised of the following parcels of land on Main Street, Plain Street, Adams Street, Milliston Road, Ross Avenue and Lavender Street as shown on Assessors' Map 24 as Parcels 3, 8, 47, 51, 52, 56, 57, 58, 59, 60, 65, 66, 107, 108, 109, 110, 111, 116, 117, 118, 125, 134, 149, 151, 156, 157, 158, and 159.
- ii. By deleting the paragraph that currently states: "Passed by majority vote (2/3 vote required) to change the zoning district classification of parcels of land as shown on Assessors' map number 24, parcels 21, 23, and 40, off Curve and Union Streets, from Industrial (I-P) to I-P and Mixed Use (MCEOD East)."

3. Section V – Use Regulations is amended as follows:

- a. By inserting into Table 1 under the heading "Residential" a new column for the R-V-C zoning district, by inserting into Table 1 under the heading "Commercial" a new column for the C-V-2 zoning district, and by indicating in these columns whether the various uses listed in Table 1 are permitted, not permitted, or allowed by special permit, and if allowed by special permit, indicating which board is the special permit granting authority;
- b. By inserting into Table 1 – Use Regulations the following new uses and indicating whether these uses are permitted, not permitted, or allowed by special permit in the various zoning districts, and if allowed by special permit, indicating which board is the special permit granting authority, and by re-numbering all principal uses accordingly:
  - i. "Live-Work Unit (also known as Artist Studio/Residence or Live/Work Residence)" under the heading "Residential" as Principal Use number 4;
  - ii. "Retail Bakery" under the heading "Retail & Service" as principal use number 4;
  - iii. "Artisan Manufacturing" under the heading "Retail & Service" as principal use number 38;
  - iv. "Small Business Incubator" under the heading "Retail & Service" as principal use number 39; and
  - v. "Craft micro-brewery, winery or distillery under the heading "Retail & Service" as principal use number 40.
- c. By deleting from Table 1 – Use Regulations, the use under "Retail & Service" called "Mixed Use Development – MCEOD East", which was principal use number 31 and by re-numbering all principal uses accordingly;
- d. By deleting from Table 1 – Use Regulations "Bakery, Laundry or Dry Cleaning Plant", identified as Principal Use number 5 under "Wholesale, Transportation & Industrial" and inserting in place thereof two new Principal Uses: "Industrial Scale Bakery or food preparation facility" and "laundry or dry cleaning plant where cleaning is done on the premises" as principal use numbers 6 and 7 respectively, by amending the table to indicate whether

- this use is permitted, not permitted, or allowed by special permit in the various zoning districts, and if allowed by special permit, indicating which board is the special permit granting authority, and by re-numbering all principal uses accordingly; and
- e. By removing the existing Notes 1, 2, and the note marked with an asterisk (\*) from within the existing Table 1 – Use Regulations, by deleting the current Note 2 that states: “Permitted only for those I-P parcels within the MCEOD-East as shown on the Millis Zoning Map,” reformatting the remaining notes to appear at the end of Table 1, and further, by re-numbering the notes to appear as Notes 1, 2, 3, and 4, at the end of the Table.
4. Section VI – Area, Height, and Bulk Regulations is amended as follows:
    - a. By inserting into Table 2 – Area Regulations two new rows for the “R-V-C” and “C-V-2” zoning districts and inserting the dimensional requirements that correspond to specific uses for area, base density, lot frontage, lot depth, front, side and rear yard setbacks;
    - b. By deleting from Table 2 – Area Regulations the existing row and requirements for the “C-V/MCEOD-East” zoning district;
    - c. By amending Note 1 after Table 2 by inserting after the word “village-business development” the following phrase: “ Special Permit development in R-V-C and C-V--2 zoning districts”;
    - d. By inserting new Notes numbered 7 through 12 after Table 2;
    - e. By amending Table 3 – Height and Bulk Regulations by inserting two new rows for “R-V-C” and “C-V-2” zoning districts and inserting the requirements that correspond to maximum height, maximum number of stories, maximum building coverage and maximum net floor area per unit;
    - f. By deleting from Table 3 – Height and Bulk Regulations the existing row and requirements for the “C-V/MCEOD-East” zoning district;
    - g. By striking the existing Note 3 after Table 3 and inserting a new Note 3; and
    - h. By inserting a new Note 4 after Table 3.
  5. Section VII – Signs is amended by deleting Paragraph L regarding signs in the MCEOD-East zoning district in its entirety.
  6. Section VIII – Off-Street Parking and Loading Regulations is amended by deleting Table 6 – Off-Street Parking and Loading Standards, MCEOD-East” in its entirety.
  7. Section XIII – Special Permit Conditions is amended as follows:
    - a. By amending Paragraph C.8 by changing the word “Section” to “Sections” and by inserting after the phrase “Sections XIII.P.” the phrase “and Q”;
    - b. By deleting Paragraph Q – “Millis Center Economic Opportunity Overlay District – East” in its entirety;
    - c. By inserting a new Paragraph Q entitled “Village Center (VC) Special Permit” consisting of the following sub-paragraphs:
      - i. 1.0 Purpose and Intent;
      - ii. 2.0 Authority;
      - iii. 3.0 Uses Allowed by Special Permit;
      - iv. 3.1 Mixed Use;
      - v. 3.2 Ground Floor Uses;
      - vi. 4.0 Performance Standards and Development Criteria;
      - vii. 4.1 General Criteria;
      - viii. Table 6 – Area Regulations, VC Special Permit and Notes 1-15;
      - ix. 4.2 Site Coverage;
      - x. 4.3 Density and Distribution;
      - xi. Table 7 – Height and Bulk, VC Special Permit with Notes 1-3;
      - xii. 4.5 Reserved;
      - xiii. 4.6 Reserved;
      - xiv. 4.7 Open Space and Landscaping;
      - xv. 4.8 Vehicle Parking, Loading and Circulation;
      - xvi. 4.9 Signs;
      - xvii. 4.10 Lighting;
      - xviii. 4.11 Affordable Housing;
      - xix. 4.12 Stormwater Management;

- xx. 5.0 Design Regulations;
  - xxi. 5.1 General Design Standards;
  - xxii. 5.2 Building Scale and Massing;
  - xxiii. 5.3 Roof Form;
  - xxiv. 5.4 Entrances;
  - xxv. 5.5 External Materials and Appearances;
  - xxvi. 5.6 Service Areas, Utilities and Equipment;
  - xxvii. 5.7 Siting, Building Alignment, and Orientation;
  - xxviii. 6.0 Application Process; and
  - xxix. 7.0 Phased Development.
- d. By inserting a new Paragraph S entitled "Wineries, Cideries, Micro-Breweries and Distilleries" consisting of the following sub-paragraphs:
- i. 1. Introduction;
  - ii. 2. Definitions; and
  - iii. 3. Conditions and Requirements.;

or act in any manner related thereto.  
(Submitted by Planning Board)

**ARTICLE 6.** To see if the Town will vote to amend its Zoning By-laws, as most recently amended, by amending Section XIII.P.2 (b) (5) by deleting the existing language that states: "Drive through Windows are not Permitted," and inserting in its place the following new sentence: "**Drive through windows are permitted by special permit,**" or act in any manner relating thereto. (Submitted by Planning Board)

**ARTICLE 7.** To see if the Town will vote to **authorize the Board of Selectmen to lease a portion of Lot 3** as shown on a plan entitled "Plan of Land in Millis Massachusetts," dated May 31, 2007, prepared by Guerriere & Halnon, Inc., recorded with the Norfolk Registry of Deeds as Plan 50 of 2008 in Plan Book 582, said leased portion shown on a plan entitled "Centennial Place Site Plan Modification," dated August 30, 2013 prepared by Andrews Survey & Engineering, Inc., on file for viewing at the office of the Board of Selectmen, **for purposes of a drive-through** ancillary to a restaurant to be located upon contiguous property of Jopa Realty LLC, on such terms and conditions and for such consideration as the Board of Selectmen shall determine to be appropriate, such lease to be for a term of up to twenty (20) years; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 8.** To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money for **additional wages or expenses not sufficiently funded under Article 5, Operating Budget**, of the May 2013 Annual Town Meeting; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 9.** To see if the Town will vote to adopt **amendments to Schedule A-Classification Plan, Schedule B-Salary Plan, Schedule C-Employee Benefits, and Schedule D-Policies and Procedures of the Town of Millis Personnel Plan**, effective July 1, 2014, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 10.** To see if the Town will vote to **ratify the reclassification**, subject to the approval of the Board of Selectmen and Town Administrator, of the Department Assistant III position in the Treasurer's office, and to appropriate and raise by taxation or by transfer from available funds, a sum of money for any wage increase resulting therefrom, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 11.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for non-union **wage increases** in the fiscal year beginning July 1, 2014, or act in any manner relating thereto. (Submitted by Board of Selectmen)



**ARTICLE 12.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **fund the contract between the Town of Millis and the Massachusetts Coalition of Police Local 171 effective July 1, 2013**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 13.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **fund the contract between the Town of Millis and Millis Police Association Dispatchers effective July 1, 2013**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 14.** To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund **to defray charges and expenses to the Town, including debt and interest**, and a reserve fund for the general fund and sewer and water enterprise funds, for the fiscal year beginning July 1, 2014 and ending June 30, 2015, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 15.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the water enterprise fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 16.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the sewer enterprise fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 17.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, **a sum of money for the Stabilization Fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 18.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to fund **other post employment benefit liabilities**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 19.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for an independent **audit** of all accounts of the Town, **GASB 34 fixed asset maintenance, and an audit of school department accounts** as required under the education reform act, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 20.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **an actuarial update of the town's unfunded post employment benefit liability** as required under the education reform act, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 21.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money **for unemployment benefits**; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 22.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **revaluing properties and data collection** to allow the Town to maintain compliance with the requirements of MGL Chapter 40, section 56, or act in any manner relating thereto. (Submitted by Board of Assessors)

**ARTICLE 23.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chap-

ter 44, or any other enabling authority, a sum of money **for town field improvements**; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 24.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase **fire department equipment**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 25.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase **police department vehicles or equipment**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 26.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds a sum of money for a **Regional Energy Manager** and to authorize the Board of Selectmen to enter into an inter-municipal agreement with the Town of Medway pursuant to M.G.L. Chapter 40, section 4A to share the costs of said position, and to authorize the Board of Selectmen to apply for and accept grants therefore, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 27.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, a sum of money for **Chapter 90 funded road resurfacing, reconstruction, drainage improvements and road maintenance, and road maintenance under the Winter Rapid Recovery Road Program (WRRRB) program**, and land or easement purchases or takings, including bridge or culvert improvements or Chapter 90 authorized equipment purchases, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 28.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **local road improvements**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 29.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, a sum of money for **supplemental snow and ice appropriations for FY15**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 30.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling legislation, a sum of money for **drainage improvements on Rosenfeld Rd.** including but not limited to the design and construction therefore; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 31.** To see if the Town of Millis will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **sewer system improvements including, but not limited to, infiltration inflow improvements, and repairs to or replacement of the Union St./Curve St. force main**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 32.** To see if the Town of Millis will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for a **sewer extension project** including but not limited to the design and construction therefore, and including the payment of all costs incidental and related thereto, on Village St., Pleasant St., Dyer St., Blueberry Lane, Spencer St., and Baltimore St. and to authorize the Board of Selectmen to assess by the uniform unit method, 80% of the project costs

by sewer betterments therefore, on lots including those shown, but not limited to, on Assessors map 34, parcels 4, 65, 99, 98, 92, 7, 93, 94, 14, 21, 30, 32, 75, 33, 41, 78, 40, 39, 38, 37, 36, 35, 34, 97, 96, 95, 102, 103, 104, 105, 106, 107, 109, 57, 68 and map 35 parcels 18, 26, 32, and map 40, parcels 53, 54, 83, 84, 85, 86, 165, 157, 101, 155, 111, 154, 112, 144, 128, 150, 151, 163, 162, 161, 160, 159, 166, 17, 18, 21, 16, 130, 15, 14, 13, 12, 11, 10, 9, 8, 7, 6, 5, 135, 167, 22, 174, 20, 180, 178, 179, 19, and map 41 parcels 89, 88, 13, 3, 30, 4, 5, 76, 83, 12, 11, 10, 87, 86, 9, and map 42 parcels 25, 9, 10, 22, 11, 12, 13, 14, 15, 16, 17, 18, 19, and map 43 parcels 11, 52, 13, 14, 63, and map 44 parcels 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 25, 50, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35, as shown on a map on file with the Board of Selectmen entitled "Town of Millis Sewer Study Area C" which may be viewed during normal business hours, at the Selectmen's office 900 Main St., Millis, MA 02054 Monday 8:30 AM – 7:00 PM, Tuesday through Thursday 8:30 AM – 4:00 PM and Friday 8:30 AM to 12:30 PM; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 33.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for the **design of the replacement of the Water St. Sewer Pump Station**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 34.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to **purchase DPW vehicles or equipment**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 35.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **water system improvements including, but not limited to, design and implementation of a unidirectional hydrant flushing program** including the payment of all costs incidental and related thereto, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 36.** To see if the Town will vote to authorize the School Committee to enter into a lease of school buses for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for the annual payment of a **lease for and/or for the purchase of school buses**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 37.** To see if the Town will vote to authorize the School Committee to enter into a lease of school computers for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase, and/or for the annual payment of a lease purchase agreement for, **school computers**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 38.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase **curriculum and instructional materials**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 39.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to **purchase materials to develop and align curriculum frameworks**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 40.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for improvements and **upgrades to the Millis High School/Middle School Media Center/Library**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 41.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase and install **LCD Projectors at the High School**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 42.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase **Cafeteria Tables**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 43.** To see if the Town will vote to authorize the School Committee to enter into a lease of school computers for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **Medicaid/Medicare Reimbursement Services**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 44.** To see if the Town will vote in accordance with M.G.L. Chapter 41, section 4A, and Chapter 268A section 21A, **to authorize the Board of Health to appoint any of its members to another town office or position for which it has appointing authority**, for the term provided by law, if any, otherwise for a term not exceeding one year, and to authorize the Town to fix the salary of such appointee, notwithstanding the provisions of MGL Chapter 43, section one hundred and eight, or act in any manner relating thereto. (Submitted by Board of Health)

**ARTICLE 45.** To see if the Town will vote to **authorize the Board of Selectmen to grant and convey a sewer easement** or sewer easements within Acorn Street, a public way, for the benefit of properties identified as Assessor's Map 31, Lots 17, 33, 35, 61, 62, 63, 64, 66, 67, 68, 69, 70, and Map 34 Parcels 3, 10, 87, 88, 89, or a homeowner's association or other entity formed by the owners of the aforesaid lots, said easement or easements to be for the purpose of constructing, installing, maintaining, repairing and replacing private sewer facilities, which easement or easements shall be on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 46.** To see if the Town will vote to appropriate a sum of money, or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve, from annual revenues in the amounts recommended by the Community Preservation Committee, for committee administrative expenses, community preservation projects and/or other expenses in fiscal year 2015, with each item to be considered a separate appropriation; or act in any manner relating thereto. (Submitted by Community Preservation Committee)

**ARTICLE 47.** To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund for the **Ellice School Project**, or act in any manner relating thereto. (Submitted by Community Preservation Committee)

**ARTICLE 48.** To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund for the **Niagara Hall Project**, or act in any manner relating thereto. (Submitted by Community Preservation Committee)



**ARTICLE 49.** To see if the Town will vote to appropriate and raise a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund, or by borrowing under the provisions of MGL Chapter 44 or any other enabling authority, for the design and implementation of the **Veterans Memorial Building Masonry Restoration Project**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 50.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for the design and implementation of the **Veterans Memorial Building Masonry Restoration Project**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 51.** To see if the Town will vote to authorize or **reauthorize**, pursuant to M.G.L. Chapter 44 Section 53E 1/2, the following **revolving funds**:

- A. Oak Grove Farm Revolving Fund, said fund to be credited with the receipts from user fees, and the sale of bricks, under the authority of the Oak Grove Farm Commissioners, proceeds to be used for Oak Grove Farm Maintenance, such expenditures not to exceed \$35,000;
- B. Animal Control Shelter Revolving Fund, said fund to be credited with the receipts from the operation of the shelter, under the authority of the Board of Selectmen, proceeds to be used for kennel maintenance and construction costs, such expenditures not to exceed \$3000;
- C. Fire Alarm Revolving Fund, said fund to be credited with the fees and fines relative to fire alarms, under the authority and direction of the Board of Selectmen, proceeds to be used for the costs of labor, equipment and services, to maintain the fire alarm system, such expenditures not to exceed \$10,000;
- D. Historical Commission Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Historical Commission, proceeds to be used for the maintenance of historical buildings and grounds, such expenditures not to exceed \$12,000;
- E. Ambulance Department Revolving Fund, said fund to be credited with the fees generated by user fees, under the authority and direction of the Board of Selectmen, proceeds to be used to pay for ambulance expenses and billing collections, such expenses not to exceed \$20,000;
- F. Council on Aging Transportation Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for COA transportation programs, such expenditures not to exceed \$5,000;
- G. Veterans Memorial Building Custodial and Maintenance Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for custodial expenses, such expenditures not to exceed \$6,000;
- H. Food Service Revolving Fund, said fund to be credited with the fees generated by user and/or inspection fees or appropriations, under the authority and discretion of the Board of Health, proceeds to be used for food service inspections, such expenditures not to exceed \$4500;
- I. Stormwater Management Revolving Fund, said fund to be credited with the fees generated by municipal stormwater connection and inspection fees or appropriations, under the authority and discretion of the Board of Selectmen, proceeds to be used for stormwater related inspections, tests, and engineering reviews, such expenditures not to exceed \$10,000;
- J. Board of Health Medical Services and Vaccination Fund, said fund to be credited with the receipts from vaccination reimbursements obtained from federal, state and private agencies, under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$3,000;

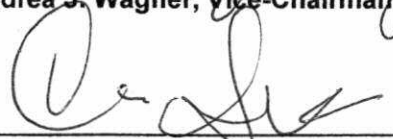
- K. Board of Health Rabies Clinic/Program, said fund to be credited with the receipts from vaccinations obtained from owners of animals under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$2,500;
- L. Board of Health Flu Clinic/Program, said fund to be credited with the receipts from vaccinations obtained from program users or insurance companies under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$6,000;
- M. Continuing Education Revolving Fund, said fund to be credited with the receipts from users fees from continuing education classes such as drivers' education, under the authority of the School Committee, proceeds to be used for providing continuing education for students, such expenditures not to exceed \$50,000;
- N. Millis Public School Athletic Fields Revolving Fund, said fund to be credited with the receipts from fundraising for construction, renewal, and improvement of athletic fields, including but not limited to structures, equipment such as scoreboards and maintenance of the fields, under the authority of the School Committee, proceeds to be used for improvement of the Millis Public Schools athletic fields, such expenditures not to exceed \$35,000;
- O. Millis Public School Extracurricular Revolving fund, said fund to be credited with the receipts and donations from school-based extracurricular activities such as, but not limited to Dance, Drama, and Arts Performances. Funds will be used for expenses incurred by the extracurricular activities such as, but not limited to, rental of equipment, materials or costumes, purchase of items needed for performances and stipends for extracurricular instructors, such expenditures not to exceed \$8,000;
- P. Millis Public Library Special Use Fund, said fund to be credited with the fees generated by use of the public meeting rooms in the library or appropriations, under the authority and direction of the Trustees of the Library, proceeds to be used to pay staff salary for afterhours work, custodial expenses and other such expenses, not to exceed \$10,000;

or act in any manner relating thereto. (Submitted by Board of Selectmen).

TOWN OF MILLIS  
BOARD OF SELECTMEN


  
Charles V. Vecchi, Chairman

  
Andrea J. Wagner, Vice-Chairman

  
Christopher J. Smith, Clerk

Date: April 14, 2014

A True Copy, Attest

  
Lisa J. Hardin, Town Clerk

495197/MLLS/0001

Helen R Kubacki  
Constable  
Town of Millis  
April 15, 2014

**ANNUAL SPRING TOWN MEETING**

Middle/High School Auditorium

Monday, May 12, 2014 – 7:30 PM

**PRE-TOWN MEETING**

Veterans Memorial Building – Room 229

Wednesday, May 7, 2014 – 7:30 PM

**MILLIS BOARD OF SELECTMEN**

Charles V. Vecchi, Chairman

Andrea J. Wagner, Vice Chairman

Christopher Smith, Clerk

PRESORT - STANDARD

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