



**MAY 12, 2014**

**ANNUAL  
TOWN MEETING**

**TOWN OF MILLIS**

**COMMONWEALTH OF MASSACHUSETTS**

**NORFOLK, SS.**

**GREETING:**

To either of the constables of the Town of Millis in said county, in the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millis qualified to vote in elections and in town affairs, to meet in the Veterans Memorial Building Gymnasium, 900 Main St., Millis, MA 02054 on the 5th day of May, AD 2014, for the election of officers, the polls to open at 7:00 a.m. and close at 8:00 p.m. Also, on Monday, the twelfth day of May, AD 2014 at 7:30 p.m. in the Middle-Senior High School Auditorium 245 Plain St., in said Millis:

**FOR THE BUSINESS MEETING, THEN AND THERE,  
TO ACT ON THE FOLLOWING ARTICLES, VIZ**

**ANNUAL TOWN MEETING WARRANT ARTICLE LIST  
MAY 12, 2014**

1. ELECTION BALLOT
2. UNPAID BILLS
3. DOWNTOWN ZONING
4. SUBSTANCE ABUSE TREATMENT CENTER ZONING
5. AMEND ZONING MAP
6. MILLIS CENTER ECONOMIC OPPORTUNITY DISTRICT ZONING
7. PARKING LOT LEASE – JOPA REALTY
8. CURRENT YEAR ADDITIONAL EXPENSES
9. AMENDMENTS TO PERSONNEL PLAN
10. RECLASSIFICATION REQUEST
11. NON-UNION WAGE INCREASES
12. POLICE CONTRACT SETTLEMENT
13. DISPATCH CONTRACT SETTLEMENT
14. BUDGET
15. WATER ENTERPRISE FUND
16. SEWER ENTERPRISE FUND
17. ADD TO STABILIZATION FUND
18. UNFUNDED HEALTH INSURANCE LIABILITY
19. AUDIT
20. OTHER POST EMPLOYMENT BENEFIT LIABILITY
21. UNEMPLOYMENT
22. PROPERTY VALUATIONS
23. FIELD IMPROVEMENTS
24. FIRE DEPARTMENT EQUIPMENT
25. POLICE VEHICLES & EQUIPMENT
26. REGIONAL ENERGY MANAGER GRANT
27. CHAPTER 90 HIGHWAY IMPROVEMENTS
28. LOCAL ROAD IMPROVEMENTS
29. SUPPLEMENTAL SNOW & ICE APPROPRIATION FY15
30. ROSENFELD RD. DRAIN PROJECT
31. SEWER INFILTRATION INFLOW IMPROVEMENTS
32. VILLAGE ST. SEWER EXTENSION
33. DESIGN OF REPLACEMENT OF WATER ST. SEWER PUMP STATION
34. DPW EQUIPMENT
35. UNIDIRECTIONAL FLUSHING PROGRAM
36. BUS LEASES
37. SCHOOL COMPUTER LEASE
38. CURRICULUM MATERIALS
39. CURRICULUM DEVELOPMENT ALIGNMENT
40. MS/HS MEDIA CENTER IMPROVEMENTS
41. LCD PROJECTORS
42. TABLES
43. MEDICAID REIMBURSEMENT
44. BOARD OF HEALTH APPOINTING AUTHORITY
45. ACORN ST. EASEMENT
46. CPC BUDGET AND RESERVATIONS
47. CPC PROJECT ELLICE SCHOOL
48. CPC NIAGARA HALL PROJECT
49. CPC MEMORIAL BUILDING MASONRY RESTORATION
50. MEMORIAL BUILDING MASONRY RESTORATION
51. REVOLVING FUNDS



## FOR THE ELECTION BALLOT

**ARTICLE 1.** To choose a Moderator for one year, a Selectman for three years, two members of the School Committee each for three years, a member of the Library Trustees for three years, a member of the Planning Board for five years, a member of the Board of Health for three years, a member of the Housing Authority for five years, and two Constables each for three years.

## FOR TOWN MEETING ACTION

**ARTICLE 2.** To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money to pay **unpaid bills** incurred by Town departments from previous fiscal years, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 3.** To see if the Town will vote to amend its Zoning Map, as most recently amended, by adopting the amendments described in detail below, or take any other action related thereto. A copy of the Town's current Zoning Map and a copy of the revised Zoning Map reflecting the amendments listed below are on file with the Office of the Town Clerk and are available for review during normal business hours, Monday from 8:30 am to 7:30 pm, Tuesday through Thursday from 8:30 am to 4:30 pm and Friday from 8:30 am until 12:30 pm. A copy of the plan is also posted on the Town's website at [www.millis.net](http://www.millis.net).

- a. By deleting the "Millis Center Economic Overlay District East" from the Town's Zoning Map, said district comprised of the following parcels of land on Main Street, Plain Street, Adams Street, Milliston Road, Ross Avenue and Lavender Street as shown on Assessors' Map 24 as Parcels 3, 8, 47, 51, 52, 56, 57, 58, 59, 60, 65, 66, 107, 108, 109, 110, 111, 116, 117, 118, 125, 134, 149, 151, 156, 157, 158, 159, and parcels located off Curve and Union Streets shown on Assessors Map 24 as Parcels 21, 23 and 40.
- b. By creating a new zoning district called Residential Village Center ("R-V-C") and by re-zoning from Industrial-Park ("I-P") to R-V-C certain parcels of land commonly referred to as GAF property at 60 Curve St. located off Curve and Union Streets, as shown on Assessors Map Number 24 as Plot Numbers 22, 23 and 40.
- c. By creating a new zoning district called Commercial Village Two ("C-V-2") and by re-zoning from I-P to C-V-2 certain parcels of land commonly referred to as 709 Main St., the Ann & Hope Property at 725 Main St. and the Herman Shoe property at 124 Union St., located off Main Street, Adams Street, Plain Street and Lavender Street, as shown on Assessors Map Number 24 as Plot Numbers 8, 47, 60, 61, 65, 66, 151, and 159.
- d. By re-zoning from I-P to C-V certain parcels of land commonly referred to as 150 Union St., located off Union Street, as shown on Assessors Map Number 24 Plot Number 21.
- e. By re-zoning from I-P to R-V certain parcels of land commonly referred to as 2 High St., 36 Cole Ave, and 90 & 98 Curve St., located off Cole Ave., Curve St. and High St., as shown on Assessors Map Number 24 as Plot Numbers 24, 25, 39, and 41.
- f. By re-zoning from C-V to C-V-2 certain parcels of land commonly referred to as 709 and 725 Main St. located off Main Street, as shown on Assessors Map Number 24 as Plot Numbers 60 and 61.
- g. By removing from Zone A of the Groundwater Protection District, as such zone was established under Article 42 of the May 1986 Annual Town Meeting, but retaining in the appropriate underlying Groundwater Protection District Zones I and II, all parcels of land currently shown on Assessors Map numbers 19, 24 and 52 and currently located in the downtown zoned Residential Village ("R-V"), Residential-Suburban ("R-S"), Residential Village Center ("R-V-C") and Commercial Village Two ("C-V-2") zoning districts, as amended by this Town Meeting. The parcels to be removed from Zone A of the Groundwater Protection District but retained in the underlying



Groundwater Protection District Zones I and II are located off High St. from Cole Ave. to Curve St., Curve St. from Irving St. to Exchange St., Irving St. from Daniels St. to Union St., Van Kleeck Rd. from Morse Ave. to Daniels St., Cole Ave. from Curve St. to off High St., Daniels St. from Water St. to Van Kleeck Rd., Water St. from Union St. to its end, Union Street from Daniels St. to Van Kleeck Rd., Lavender St. from Plain St. to its end, Plain St. from Lavender St. to Curve St., Timberline Rd. in its entirety, Wainwright Circle in its entirety, Morse Ave. from Van Kleeck Rd. to its end, and Tuckerdale Way from Daniels St to Van Kleeck Road.

or act in any manner relating thereto.  
(Submitted by Planning Board)

**ARTICLE 4.** To see if the Town will vote to amend its Zoning By-laws, as most recently amended, by amending the various sections identified herein to allow Substance Abuse Treatment Centers to be located in the I-P and I-P-2 zoning districts upon the issuance of a special permit by the Planning Board as follows:

**Amend Section XIII. SPECIAL PERMIT CONDITIONS to insert a new Section T. Substance Abuse Treatment Centers as follows:**

**Purpose.** The purpose of this section is to regulate Substance Abuse Treatment Center uses within the Town by Special Permit pursuant to Chapter 40A, Section 9 of the Massachusetts General Laws in order to promote the safety and welfare of the inhabitants of Millis.

**Special Permit Required.** Substance Abuse Treatment Centers shall be prohibited in all zoning districts except in Industrial Districts (I-P and I-P-2) and may be permitted only upon the grant of a special permit by the Planning Board. Such a special permit shall not be granted unless each of the following standards is met.

1. The application for a special permit for a Substance Abuse Treatment Center shall provide the name and address of the legal owner of the establishment, the legal owner of the property, and the manager of the proposed establishment.
2. The application for a special permit for a Substance Abuse Treatment Center shall provide a copy of the license to operate such facility issued by the Commonwealth of Massachusetts Department of Public Health, and if the Treatment Center operates an opioid treatment program, the applicant must also provide a copy of the license issued by the Substance Abuse and Mental Health Services Administration of the United States Department of Health and Human Services.
3. No special permit for a Substance Abuse Treatment Center shall be issued to any person convicted of violating G.L. Chapter 119, Section 63 or G.L. Chapter 272, Section 28.
4. A Substance Abuse Treatment Center shall not be located within:
  - a. Within 1,500 feet of another Substance Abuse Treatment Center;
  - b. Within 1,500 feet from the nearest residential zoning district;
  - c. Within 1,500 feet from the nearest church, school, library, park, playground, play field, youth center, or other location where groups of minors regularly congregate, regardless of whether publicly or privately owned or operated; or
  - d. Within 500 feet from the nearest establishment licensed under G.L. Chapter 138, Section 12.
  - e. The distances specified above shall be measured by the straight line from the nearest property line of the premises on which the proposed Substance Abuse Treatment Center is to be located to the nearest boundary line of a residential zoning district or to the nearest property line of any of the other designated uses set forth above.

**Amend Section II. Definitions to insert the following new definition:**

"Substance Abuse Treatment Center: A facility licensed by the Commonwealth of Massachusetts Department of Public Health to provide substance abuse treatment services, including but not limited to counseling services, therapy sessions and/or the dispensing of medication to treat substance abuse, including but not limited to alcohol, legal and illegal drugs, opiates, or other similar substances. If the facili-

ty is to operate an opioid treatment program, the facility must be licensed by the Substance Abuse and Mental Health Services Administration of the United States Department of Health and Human Services, as well as the Commonwealth of Massachusetts Department of Public Health. This definition shall exclude Hospital and Medical Clinic, as those terms are defined elsewhere in the Zoning By-laws. "

**Amend Section II. Definitions** to amend the existing definition of "Hospital" to add at the end of the definition following the phrase "(see Medical Clinic)" the following phrase "or Substance Abuse Treatment Center, as that term is defined by this by-law", and by amending the existing definition of "Medical Clinic" to add at the end of the definition following the phrase "human ailments" the following phrase "but excluding a Substance Abuse Treatment Center, as that term is defined by this by-law".

**Amend Section V. Use Regulations**, Table 1 to insert the principal use of a Substance Abuse Treatment Center under "Retail & Service" and allowing this use only in the I-P and I-P-2 zoning districts upon the issuance of a special permit by the Planning Board as follows:

Principal Uses	Residential				Commercial			Industrial	
	R-T	R-S	R-V	R-V-C	C-V	C-V-2	V-B	I-P	I-P-2
<b>RETAIL &amp; SERVICE</b>									
41. Substance Abuse Treatment Center	N	N	N	N	N	N	N	SPB	SPB

**Amend Section VIII, Off-Street Parking and Loading Regulations**, Table 4 by inserting the following at the end of this table:

USE	Number of Parking Spaces per Unit
Substance Abuse Treatment Center	One (1) per 300 square feet of floor space

or act in any manner relating thereto.  
(Submitted by Planning Board)

**ARTICLE 5.** To see if the Town will vote to amend its Zoning By-laws, as most recently amended, by amending the various sections identified herein and as described in the summary provided herein, or take any other action relative thereto. A copy of the current Zoning By-laws and a red-lined version reflecting the amendments within the current zoning by-laws are on file with the Office of the Town Clerk and are available for review during normal business hours, Monday from 8:30 a.m. to 7:30 p.m., Tuesday through Thursday from 8:30 a.m. to 4:30 p.m., and Friday from 8:30 a.m. to 12:30 p.m. A copy of the full text of the proposed amendment and a red-lined version of the amendments are also posted on the Town's website at [www.milllis.net](http://www.milllis.net) main page.

1. Section II – Definitions is amended as follows:

- a. By inserting alphabetically a new definition for "Bakery, Retail";
- b. By inserting alphabetically a new definition for "Buildable Lot Area";
- c. By inserting alphabetically a new definition for "Cidery";
- d. By inserting alphabetically a new definition for "Compatible Land Use";
- e. By inserting alphabetically a new definition for "Comprehensive Site Plan";
- f. By inserting alphabetically a new definition for "Distillery";
- g. By inserting alphabetically a new definition for "Floor Area, Gross";
- h. By inserting alphabetically a new definition for "Floor Area Ratio (FAR)", along with two graphic examples depicting how FAR is to be calculated;
- i. By inserting alphabetically a new definition for "Live-Work Unit (Also known as live-work studio, artist studio/residence);
- j. By inserting alphabetically a new definition for "Manufacturing, Artisan";
- k. By inserting alphabetically a new definition for "Microbrewery";



- l. By deleting the existing definition for "Mixed Use Development" and replacing it with a new definition for "Mixed Use Development";
- m. By inserting alphabetically a new definition for "Small Business Incubator";
- n. By revising the existing definition for "Special Flood Hazard Area (SFHA)" by revising the definition for Zone X by inserting after the word "moderate" the phrase "(between the limits of the base flood and the 0.2 percent annual chance flood) or" and by inserting after the word "minimal" the following phrase "(areas outside the SFHA and higher than the elevation of the 0.2 percent annual chance flood)"; and
- o. By inserting alphabetically a new definition for "Winery".

2. Section III – Establishment of Zoning Districts is amended as follows:

- a. Paragraph A – Division into Districts is amended by inserting alphabetically the following two new zoning districts:

<u>Full Name</u>	<u>Short Name</u>
Residential-Village-Center	R-V-C
Commercial Village Two	C-V-2

- b. Paragraph C – Zoning Map is amended:
  - i. By deleting the paragraph that currently states: "Millis Center Economic Overlay District East," said district comprised of the following parcels of land on Main Street, Plain Street, Adams Street, Milliston Road, Ross Avenue and Lavender Street as shown on Assessors' Map 24 as Parcels 3, 8, 47, 51, 52, 56, 57, 58, 59, 60, 65, 66, 107, 108, 109, 110, 111, 116, 117, 118, 125, 134, 149, 151, 156, 157, 158, and 159.
  - ii. By deleting the paragraph that currently states: "Passed by majority vote (2/3 vote required) to change the zoning district classification of parcels of land as shown on Assessors' map number 24, parcels 21, 23, and 40, off Curve and Union Streets, from Industrial (I-P) to I-P and Mixed Use (MCEOD East)."

3. Section V – Use Regulations is amended as follows:

- a. By inserting into Table 1 under the heading "Residential" a new column for the R-V-C zoning district, by inserting into Table 1 under the heading "Commercial" a new column for the C-V-2 zoning district, and by indicating in these columns whether the various uses listed in Table 1 are permitted, not permitted, or allowed by special permit, and if allowed by special permit, indicating which board is the special permit granting authority;
- b. By inserting into Table 1 – Use Regulations the following new uses and indicating whether these uses are permitted, not permitted, or allowed by special permit in the various zoning districts, and if allowed by special permit, indicating which board is the special permit granting authority, and by re-numbering all principal uses accordingly:
  - i. "Live-Work Unit (also known as Artist Studio/Residence or Live/Work Residence)" under the heading "Residential" as Principal Use number 4;
  - ii. "Retail Bakery" under the heading "Retail & Service" as principal use number 4;
  - iii. "Artisan Manufacturing" under the heading "Retail & Service" as principal use number 38;
  - iv. "Small Business Incubator" under the heading "Retail & Service" as principal use number 39; and
  - v. "Craft micro-brewery, winery or distillery under the heading "Retail & Service" as principal use number 40.
- c. By deleting from Table 1 – Use Regulations, the use under "Retail & Service" called "Mixed Use Development – MCEOD East", which was principal use number 31 and by re-numbering all principal uses accordingly;
- d. By deleting from Table 1 – Use Regulations "Bakery, Laundry or Dry Cleaning Plant", identified as Principal Use number 5 under "Wholesale, Transportation & Industrial" and inserting in place thereof two new Principal Uses: "Industrial Scale Bakery or food preparation facility" and "laundry or dry cleaning plant where cleaning is done on the premises" as principal use numbers 6 and 7 respectively, by amending the table to indicate whether

- this use is permitted, not permitted, or allowed by special permit in the various zoning districts, and if allowed by special permit, indicating which board is the special permit granting authority, and by re-numbering all principal uses accordingly; and
- e. By removing the existing Notes 1, 2, and the note marked with an asterisk (\*) from within the existing Table 1 – Use Regulations, by deleting the current Note 2 that states: “Permitted only for those I-P parcels within the MCEOD-East as shown on the Millis Zoning Map,” reformatting the remaining notes to appear at the end of Table 1, and further, by re-numbering the notes to appear as Notes 1, 2, 3, and 4, at the end of the Table.
4. Section VI – Area, Height, and Bulk Regulations is amended as follows:
    - a. By inserting into Table 2 – Area Regulations two new rows for the “R-V-C” and “C-V-2” zoning districts and inserting the dimensional requirements that correspond to specific uses for area, base density, lot frontage, lot depth, front, side and rear yard setbacks;
    - b. By deleting from Table 2 – Area Regulations the existing row and requirements for the “C-V/MCEOD-East” zoning district;
    - c. By amending Note 1 after Table 2 by inserting after the word “village-business development” the following phrase: “ Special Permit development in R-V-C and C-V--2 zoning districts”;
    - d. By inserting new Notes numbered 7 through 12 after Table 2;
    - e. By amending Table 3 – Height and Bulk Regulations by inserting two new rows for “R-V-C” and “C-V-2” zoning districts and inserting the requirements that correspond to maximum height, maximum number of stories, maximum building coverage and maximum net floor area per unit;
    - f. By deleting from Table 3 – Height and Bulk Regulations the existing row and requirements for the “C-V/MCEOD-East” zoning district;
    - g. By striking the existing Note 3 after Table 3 and inserting a new Note 3; and
    - h. By inserting a new Note 4 after Table 3.
  5. Section VII – Signs is amended by deleting Paragraph L regarding signs in the MCEOD-East zoning district in its entirety.
  6. Section VIII – Off-Street Parking and Loading Regulations is amended by deleting Table 6 – Off-Street Parking and Loading Standards, MCEOD-East” in its entirety.
  7. Section XIII – Special Permit Conditions is amended as follows:
    - a. By amending Paragraph C.8 by changing the word “Section” to “Sections” and by inserting after the phrase “Sections XIII.P.” the phrase “and Q”;
    - b. By deleting Paragraph Q – “Millis Center Economic Opportunity Overlay District – East” in its entirety;
    - c. By inserting a new Paragraph Q entitled “Village Center (VC) Special Permit” consisting of the following sub-paragraphs:
      - i. 1.0 Purpose and Intent;
      - ii. 2.0 Authority;
      - iii. 3.0 Uses Allowed by Special Permit;
      - iv. 3.1 Mixed Use;
      - v. 3.2 Ground Floor Uses;
      - vi. 4.0 Performance Standards and Development Criteria;
      - vii. 4.1 General Criteria;
      - viii. Table 6 – Area Regulations, VC Special Permit and Notes 1-15;
      - ix. 4.2 Site Coverage;
      - x. 4.3 Density and Distribution;
      - xi. Table 7 – Height and Bulk, VC Special Permit with Notes 1-3;
      - xii. 4.5 Reserved;
      - xiii. 4.6 Reserved;
      - xiv. 4.7 Open Space and Landscaping;
      - xv. 4.8 Vehicle Parking, Loading and Circulation;
      - xvi. 4.9 Signs;
      - xvii. 4.10 Lighting;
      - xviii. 4.11 Affordable Housing;
      - xix. 4.12 Stormwater Management;



- xx. 5.0 Design Regulations;
  - xxi. 5.1 General Design Standards;
  - xxii. 5.2 Building Scale and Massing;
  - xxiii. 5.3 Roof Form;
  - xxiv. 5.4 Entrances;
  - xxv. 5.5 External Materials and Appearances;
  - xxvi. 5.6 Service Areas, Utilities and Equipment;
  - xxvii. 5.7 Siting, Building Alignment, and Orientation;
  - xxviii. 6.0 Application Process; and
  - xxix. 7.0 Phased Development.
- d. By inserting a new Paragraph S entitled "Wineries, Cideries, Micro-Breweries and Distilleries" consisting of the following sub-paragraphs:
- i. 1. Introduction;
  - ii. 2. Definitions; and
  - iii. 3. Conditions and Requirements.;

or act in any manner related thereto.  
(Submitted by Planning Board)

**ARTICLE 6.** To see if the Town will vote to amend its Zoning By-laws, as most recently amended, by amending Section XIII.P.2 (b) (5) by deleting the existing language that states: "Drive through Windows are not Permitted," and inserting in its place the following new sentence: "**Drive through windows are permitted by special permit,**" or act in any manner relating thereto. (Submitted by Planning Board)

**ARTICLE 7.** To see if the Town will vote to **authorize the Board of Selectmen to lease a portion of Lot 3** as shown on a plan entitled "Plan of Land in Millis Massachusetts," dated May 31, 2007, prepared by Guerriere & Halnon, Inc., recorded with the Norfolk Registry of Deeds as Plan 50 of 2008 in Plan Book 582, said leased portion shown on a plan entitled "Centennial Place Site Plan Modification," dated August 30, 2013 prepared by Andrews Survey & Engineering, Inc., on file for viewing at the office of the Board of Selectmen, **for purposes of a drive-through** ancillary to a restaurant to be located upon contiguous property of Jopa Realty LLC, on such terms and conditions and for such consideration as the Board of Selectmen shall determine to be appropriate, such lease to be for a term of up to twenty (20) years; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 8.** To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money for **additional wages or expenses not sufficiently funded under Article 5, Operating Budget**, of the May 2013 Annual Town Meeting; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 9.** To see if the Town will vote to adopt **amendments to Schedule A-Classification Plan, Schedule B-Salary Plan, Schedule C-Employee Benefits, and Schedule D-Policies and Procedures of the Town of Millis Personnel Plan**, effective July 1, 2014, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 10.** To see if the Town will vote to **ratify the reclassification**, subject to the approval of the Board of Selectmen and Town Administrator, of the Department Assistant III position in the Treasurer's office, and to appropriate and raise by taxation or by transfer from available funds, a sum of money for any wage increase resulting therefrom, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 11.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for non-union **wage increases** in the fiscal year beginning July 1, 2014, or act in any manner relating thereto. (Submitted by Board of Selectmen)



**ARTICLE 12.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **fund the contract between the Town of Millis and the Massachusetts Coalition of Police Local 171 effective July 1, 2013**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 13.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **fund the contract between the Town of Millis and Millis Police Association Dispatchers effective July 1, 2013**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 14.** To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund **to defray charges and expenses to the Town, including debt and interest**, and a reserve fund for the general fund and sewer and water enterprise funds, for the fiscal year beginning July 1, 2014 and ending June 30, 2015, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 15.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the water enterprise fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 16.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the sewer enterprise fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 17.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, **a sum of money for the Stabilization Fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 18.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to fund **other post employment benefit liabilities**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 19.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for an independent **audit** of all accounts of the Town, **GASB 34 fixed asset maintenance, and an audit of school department accounts** as required under the education reform act, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 20.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **an actuarial update of the town's unfunded post employment benefit liability** as required under the education reform act, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 21.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money **for unemployment benefits**; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 22.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **revaluing properties and data collection** to allow the Town to maintain compliance with the requirements of MGL Chapter 40, section 56, or act in any manner relating thereto. (Submitted by Board of Assessors)

**ARTICLE 23.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chap-



ter 44, or any other enabling authority, a sum of money **for town field improvements**; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 24.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase **fire department equipment**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 25.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase **police department vehicles or equipment**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 26.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds a sum of money for a **Regional Energy Manager** and to authorize the Board of Selectmen to enter into an inter-municipal agreement with the Town of Medway pursuant to M.G.L. Chapter 40, section 4A to share the costs of said position, and to authorize the Board of Selectmen to apply for and accept grants therefore, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 27.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, a sum of money for **Chapter 90 funded road resurfacing, reconstruction, drainage improvements and road maintenance, and road maintenance under the Winter Rapid Recovery Road Program (WRRRB) program**, and land or easement purchases or takings, including bridge or culvert improvements or Chapter 90 authorized equipment purchases, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 28.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **local road improvements**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 29.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, a sum of money for **supplemental snow and ice appropriations for FY15**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 30.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling legislation, a sum of money for **drainage improvements on Rosenfeld Rd.** including but not limited to the design and construction therefore; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 31.** To see if the Town of Millis will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **sewer system improvements including, but not limited to, infiltration inflow improvements, and repairs to or replacement of the Union St./Curve St. force main**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 32.** To see if the Town of Millis will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for a **sewer extension project** including but not limited to the design and construction therefore, and including the payment of all costs incidental and related thereto, on Village St., Pleasant St., Dyer St., Blueberry Lane, Spencer St., and Baltimore St. and to authorize the Board of Selectmen to assess by the uniform unit method, 80% of the project costs



by sewer betterments therefore, on lots including those shown, but not limited to, on Assessors map 34, parcels 4, 65, 99, 98, 92, 7, 93, 94, 14, 21, 30, 32, 75, 33, 41, 78, 40, 39, 38, 37, 36, 35, 34, 97, 96, 95, 102, 103, 104, 105, 106, 107, 109, 57, 68 and map 35 parcels 18, 26, 32, and map 40, parcels 53, 54, 83, 84, 85, 86, 165, 157, 101, 155, 111, 154, 112, 144, 128, 150, 151, 163, 162, 161, 160, 159, 166, 17, 18, 21, 16, 130, 15, 14, 13, 12, 11, 10, 9, 8, 7, 6, 5, 135, 167, 22, 174, 20, 180, 178, 179, 19, and map 41 parcels 89, 88, 13, 3, 30, 4, 5, 76, 83, 12, 11, 10, 87, 86, 9, and map 42 parcels 25, 9, 10, 22, 11, 12, 13, 14, 15, 16, 17, 18, 19, and map 43 parcels 11, 52, 13, 14, 63, and map 44 parcels 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 25, 50, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35, as shown on a map on file with the Board of Selectmen entitled "Town of Millis Sewer Study Area C" which may be viewed during normal business hours, at the Selectmen's office 900 Main St., Millis, MA 02054 Monday 8:30 AM – 7:00 PM, Tuesday through Thursday 8:30 AM – 4:00 PM and Friday 8:30 AM to 12:30 PM; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 33.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for the **design of the replacement of the Water St. Sewer Pump Station**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 34.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to **purchase DPW vehicles or equipment**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 35.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **water system improvements including, but not limited to, design and implementation of a unidirectional hydrant flushing program** including the payment of all costs incidental and related thereto, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 36.** To see if the Town will vote to authorize the School Committee to enter into a lease of school buses for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for the annual payment of a **lease for and/or for the purchase of school buses**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 37.** To see if the Town will vote to authorize the School Committee to enter into a lease of school computers for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase, and/or for the annual payment of a lease purchase agreement for, **school computers**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 38.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase **curriculum and instructional materials**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 39.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to **purchase materials to develop and align curriculum frameworks**, or act in any manner relating thereto. (Submitted by School Committee)



**ARTICLE 40.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for improvements and **upgrades to the Millis High School/Middle School Media Center/Library**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 41.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase and install **LCD Projectors at the High School**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 42.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase **Cafeteria Tables**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 43.** To see if the Town will vote to authorize the School Committee to enter into a lease of school computers for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **Medicaid/Medicare Reimbursement Services**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 44.** To see if the Town will vote in accordance with M.G.L. Chapter 41, section 4A, and Chapter 268A section 21A, **to authorize the Board of Health to appoint any of its members to another town office or position for which it has appointing authority**, for the term provided by law, if any, otherwise for a term not exceeding one year, and to authorize the Town to fix the salary of such appointee, notwithstanding the provisions of MGL Chapter 43, section one hundred and eight, or act in any manner relating thereto. (Submitted by Board of Health)

**ARTICLE 45.** To see if the Town will vote to **authorize the Board of Selectmen to grant and convey a sewer easement** or sewer easements within Acorn Street, a public way, for the benefit of properties identified as Assessor's Map 31, Lots 17, 33, 35, 61, 62, 63, 64, 66, 67, 68, 69, 70, and Map 34 Parcels 3, 10, 87, 88, 89, or a homeowner's association or other entity formed by the owners of the aforesaid lots, said easement or easements to be for the purpose of constructing, installing, maintaining, repairing and replacing private sewer facilities, which easement or easements shall be on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 46.** To see if the Town will vote to appropriate a sum of money, or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve, from annual revenues in the amounts recommended by the Community Preservation Committee, for committee administrative expenses, community preservation projects and/or other expenses in fiscal year 2015, with each item to be considered a separate appropriation; or act in any manner relating thereto. (Submitted by Community Preservation Committee)

**ARTICLE 47.** To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund for the **Ellice School Project**, or act in any manner relating thereto. (Submitted by Community Preservation Committee)

**ARTICLE 48.** To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund for the **Niagara Hall Project**, or act in any manner relating thereto. (Submitted by Community Preservation Committee)



**ARTICLE 49.** To see if the Town will vote to appropriate and raise a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund, or by borrowing under the provisions of MGL Chapter 44 or any other enabling authority, for the design and implementation of the **Veterans Memorial Building Masonry Restoration Project**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 50.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for the design and implementation of the **Veterans Memorial Building Masonry Restoration Project**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 51.** To see if the Town will vote to authorize or **reauthorize**, pursuant to M.G.L. Chapter 44 Section 53E 1/2, the following **revolving funds**:

- A. Oak Grove Farm Revolving Fund, said fund to be credited with the receipts from user fees, and the sale of bricks, under the authority of the Oak Grove Farm Commissioners, proceeds to be used for Oak Grove Farm Maintenance, such expenditures not to exceed \$35,000;
- B. Animal Control Shelter Revolving Fund, said fund to be credited with the receipts from the operation of the shelter, under the authority of the Board of Selectmen, proceeds to be used for kennel maintenance and construction costs, such expenditures not to exceed \$3000;
- C. Fire Alarm Revolving Fund, said fund to be credited with the fees and fines relative to fire alarms, under the authority and direction of the Board of Selectmen, proceeds to be used for the costs of labor, equipment and services, to maintain the fire alarm system, such expenditures not to exceed \$10,000;
- D. Historical Commission Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Historical Commission, proceeds to be used for the maintenance of historical buildings and grounds, such expenditures not to exceed \$12,000;
- E. Ambulance Department Revolving Fund, said fund to be credited with the fees generated by user fees, under the authority and direction of the Board of Selectmen, proceeds to be used to pay for ambulance expenses and billing collections, such expenses not to exceed \$20,000;
- F. Council on Aging Transportation Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for COA transportation programs, such expenditures not to exceed \$5,000;
- G. Veterans Memorial Building Custodial and Maintenance Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for custodial expenses, such expenditures not to exceed \$6,000;
- H. Food Service Revolving Fund, said fund to be credited with the fees generated by user and/or inspection fees or appropriations, under the authority and discretion of the Board of Health, proceeds to be used for food service inspections, such expenditures not to exceed \$4500;
- I. Stormwater Management Revolving Fund, said fund to be credited with the fees generated by municipal stormwater connection and inspection fees or appropriations, under the authority and discretion of the Board of Selectmen, proceeds to be used for stormwater related inspections, tests, and engineering reviews, such expenditures not to exceed \$10,000;
- J. Board of Health Medical Services and Vaccination Fund, said fund to be credited with the receipts from vaccination reimbursements obtained from federal, state and private agencies, under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$3,000;


- K. Board of Health Rabies Clinic/Program, said fund to be credited with the receipts from vaccinations obtained from owners of animals under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$2,500;
- L. Board of Health Flu Clinic/Program, said fund to be credited with the receipts from vaccinations obtained from program users or insurance companies under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$6,000;
- M. Continuing Education Revolving Fund, said fund to be credited with the receipts from users fees from continuing education classes such as drivers' education, under the authority of the School Committee, proceeds to be used for providing continuing education for students, such expenditures not to exceed \$50,000;
- N. Millis Public School Athletic Fields Revolving Fund, said fund to be credited with the receipts from fundraising for construction, renewal, and improvement of athletic fields, including but not limited to structures, equipment such as scoreboards and maintenance of the fields, under the authority of the School Committee, proceeds to be used for improvement of the Millis Public Schools athletic fields, such expenditures not to exceed \$35,000;
- O. Millis Public School Extracurricular Revolving fund, said fund to be credited with the receipts and donations from school-based extracurricular activities such as, but not limited to Dance, Drama, and Arts Performances. Funds will be used for expenses incurred by the extracurricular activities such as, but not limited to, rental of equipment, materials or costumes, purchase of items needed for performances and stipends for extracurricular instructors, such expenditures not to exceed \$8,000;
- P. Millis Public Library Special Use Fund, said fund to be credited with the fees generated by use of the public meeting rooms in the library or appropriations, under the authority and direction of the Trustees of the Library, proceeds to be used to pay staff salary for afterhours work, custodial expenses and other such expenses, not to exceed \$10,000;

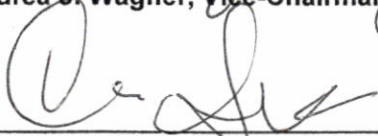
or act in any manner relating thereto. (Submitted by Board of Selectmen).



TOWN OF MILLIS  
BOARD OF SELECTMEN


  
Charles V. Vecchi, Chairman

  
Andrea J. Wagner, Vice-Chairman

  
Christopher J. Smith, Clerk

Date: April 14, 2014

A True Copy, Attest

  
Lisa J. Hardin, Town Clerk

495197/MLLS/0001

Helen R Kubacki  
Constable  
Town of Millis  
April 15, 2014