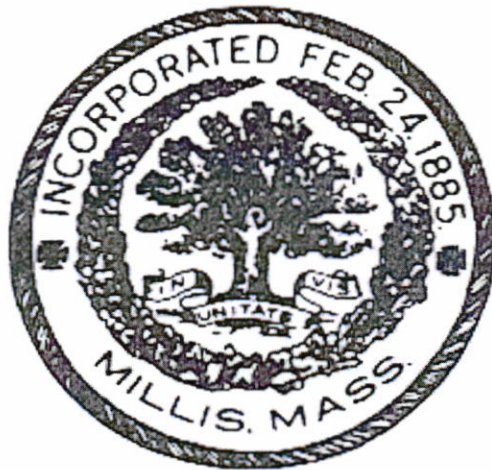


# FINANCE COMMITTEE REPORT

FISCAL PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014 ANNUAL SPRING MEETING  
Containing the Recommendations of the Finance Committee

PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING



ANNUAL SPRING TOWN MEETING – MONDAY, MAY 13, 2013 AT 7:30 PM  
MIDDLE/HIGH SCHOOL AUDITORIUM

PRE-TOWN MEETING – MAY 8, 2013 AT 7:30 PM  
VETERANS MEMORIAL BUILDING – ROOM 229

**To the Citizens of Millis:**

At this year's Town Meeting, we will be considering 51 Articles and the Budget.

**Budget:**

In FY13 we were able to restore many positions, and undo many of the cuts the Town put in place in FY12. In FY14 we are able to maintain this level of service. We also have the ability to fund an additional police officer and add \$26,000 to the school's level service budget. While it is significant that we are able to increase the school funding over level service and add a police officer, this is not to say there were not tough choices to be made. The municipal departments had significant funding requests that we could not meet. These municipal requests included additional clerical hours for the Board of Health, a stipend increase for the Town Clerk, additional hours for the Children's Librarian and additional hours for the Council on Aging staff. The Committee unanimously chose to fund an additional police officer as our highest priority.

The schools had \$249,342 of additional needs that would have moved us beyond level service that we could not fund. These requests included administrative positions, restoration of reading and math tutors, additional teachers for Spanish and other subjects, adding additional staff for sports and clubs, and restoring supply budgets. We were able to allocate \$26,000 to this.

The operating budget is growing at 3.56%, if the state continues to meet its obligation with State Aid, the operating budgets should be sustainable over the next several years. This year the State Aid grew by only \$32,460. The Levy grew by \$852,931. This gave us the ability to do slightly better than a level funded budget.

**Debt Exclusions:**

We have two debt exclusions for consideration this year.

The first is for a Quint truck for the Fire Department. A Quint truck is a combination pumper/ ladder. This will replace our ladder truck, which is currently not operational and not cost effective to repair. The Quint truck will cost \$850,000 and be funded over 15 years. The average home in Millis will pay an additional \$26.43 the first year, and \$19.70 the last year. This truck is needed to effectively fight fires in the town and the Finance Committee strongly urges funding of this truck. This will have been voted prior to Town Meeting, if it passes at the ballot box, it will be considered on Town Meeting floor.

The second debt exclusion is for \$9,961,088 for a new Police Station and renovations to the existing Fire Station. The cost will be spread over 20 years, with the first year cost being \$253.44 for the average home and the last year cost being \$173.19. This project is desperately needed. The existing Police/Fire Station is well beyond its useful life, and the defects are far too long to list in this report. The new Police Station will be a standalone building on the site of the existing library. This will allow the facility to be devoted exclusively to police activities and designed to meet their needs. The renovation to the Fire Station will extend its life by at least 20 years, providing many basic needs that are not incorporated in the existing facility. For example, due to the shared nature of the building, the Fire Department cannot use the restrooms when a prisoner is being booked and there are no decontamination rooms where firefighting equipment can be cleaned and firemen can shower after a call. We have researched many options, and the Permanent Building Committee agrees that the best solution is to build a new Police Station and renovate the existing Fire Station. Every study we have done shows that this solution is significantly less expensive than either a new combined facility or two new facilities. There is no way that the existing facility can be renovated to meet the needs of both departments.

**Warrant Articles:**

While we have several "recurring" warrant articles; the Audit, School, Bus Lease, Unpaid Bills, we also have several interesting articles that will require the Town's deliberation. One such article would be to adopt a bylaw in Millis to allow the town a year to study our current zoning to find a location where a medical marijuana dispensary could be located, if one were to wish to locate in our town. This would be a temporary moratorium while we study the zoning and come up with a suitable plan. We will be deliberating on the purchase of new DPW equipment, and

some much needed repairs to the school. We will also be voting on the use of CPA funds to finish the restoration of the Band Stand.

**Role of the Finance Committee:**

The function of the Finance Committee is to act as an advisor to the voters of the town of Millis, with whom the ultimate appropriating authority rests. The Town Administrator, who reports to the elected Board of Selectmen, administers municipal functions and the Superintendent of Schools, who reports to the elected School Committee, administer the operations of their respective departments. The Finance Committee is an unelected body of nine volunteers who are appointed by the Moderator. The Finance Committee functions on an advisory basis and avoids setting policy. Our job is to study the budget and each warrant article in detail and make recommendations to Town Meeting. Our recommendation is just that, a recommendation. Your vote is what causes action to be taken.

Our recommendations on each of the articles are included. Please review these prior to the May 13 Town Meeting. We will hold a Pre-Town Meeting on May 8. We will review all recommendations at that meeting and answer any questions.

**Respectfully Submitted,**

Craig Schultze, Chair	Peter Jurmain, Vice Chair	Richard Molloy, Clerk
Bud Drummey	Rick Manburg	Doug Riley
Chris Smith	Jim Smith	Susan Vecchi

**Town of Millis: Annual Town Meeting May 13, 2013 – Article Summary**

These are the recommendations of the finance committee as of April 24, 2013. These are subject to change prior to the Town Meeting date.

**Article 1 Election Ballot**

**Finance Committee Recommendation:** the committee does not take a position on this article

**Article 2 Fire Truck (Quint) – Ballot Question**

**Finance Committee Recommendation: Approval**

**Amount: \$850,000**

This article will replace the existing 25+ year old ladder truck with a new pumper/ ladder truck for the town.

**Article 3 Current Year Additional Expenses – Snow and Ice coverage and Police Department coverage**

**Finance Committee Recommendation: Approval**

**Amount: \$200,000**

The snow and ice budget is over spent by \$150,000 and the Police Department budget will be over spent for FY13. This article will appropriate money to cover that deficit.

**Article 4 Unpaid Bills**

**Finance Committee Recommendation: Approval**

**Amount: \$2,060.46**

Several small bills came in after the close of the FY13 books, this article will allow payment of these bills.

**Article 5 FY14 Budget**

**Finance Committee Recommendation: Approval**

**Amount: \$24,294,759**

This article will fund the FY14 operating budgets, as detailed on table 2. This budget will fund an additional police officer.

**Article 6 Water Enterprise Fund (FY14)**

**Finance Committee Recommendation: Approval**

**Amount: \$1,047,229**

This article will fund the FY14 Water Enterprise Fund, as detailed later in this package.

- Article 7 Sewer Enterprise Fund (FY14)**  
**Finance Committee Recommendation: Approval**  
**Amount: \$1,144,336**  
This article will fund the FY14 Sewer Enterprise Fund, as detailed later in this package.
- Article 8 - 13 Funding of contracts with various Unions**  
**Finance Committee Recommendation: Dismiss**  
**Amount: \$0.00 Requested Amount: Contact not yet settled**  
This article would fund contracts with the Millis Firefighter Association, SEIU, Millis Police, Millis Police Dispatch, Millis School Traffic Supervisors and AFSCME (DPW). The approximate amount of these contracts is \$88,800, but the contracts are not yet finalized at the time of publication. If these contracts are settled by town meeting, we would reconsider our recommendation to dismiss.
- Article 14 Amendments to the Millis Personal Plan**  
**Finance Committee Recommendation: Approval**  
**Amount: no cost on this article, cost is covered in article 15**  
This article will increase the non-union personnel plan raises by 2%. Funding for this is in article 15.
- Article 15 Non-Union Wage Increase and Contractual Wage Increases**  
**Finance Committee Recommendation: Approval**  
**Amount: \$31,790**  
This article will fund the 2% wage increase in Article 14 and fund the raises for staff under contract.
- Article 16 Unemployment Compensation**  
**Finance Committee Recommendation: Dismissal**  
**Amount: \$0.00 request was for \$0.00**  
This would have added money to the unemployment compensation fund. We do not need to increase this fund at this time; we have enough to cover anticipated claims. This will be re-evaluated in November.
- Article 17 Audit**  
**Finance Committee Recommendation: Approval**  
**Amount: \$34,500**  
This will fund the annual audit of the Town's financial records. This is a required annual audit.
- Article 18 Other Post Employment Benefits (OPEB) Valuation**  
**Finance Committee Recommendation: Dismissal**  
**Amount: \$9,500**  
The Town is required to figure the future liability for Post Employment Benefits. This will fund the study.
- Article 19 Revaluation of Property**  
**Finance Committee Recommendation: Approval**  
**Amount: \$43,000**  
This will fund the revaluation of the property for the purpose of determining property taxes. We are required to do this every three years.
- Article 20 Town Building Improvements**  
**Finance Committee Recommendation: Dismissal**  
**Amount: \$0.00 request was for \$0.00**  
This article would have funded repairs to various Town buildings.
- Article 21 Data Processing Improvements - Town**  
**Finance Committee Recommendation: Dismissal**  
**Amount: \$0.00 request was for \$6,500**  
The Town has found other sources to pay for this article, so while the work is being done, the article will not require funding.
- Article 22 Police Vehicles**  
**Finance Committee Recommendation: Dismissal**  
**Amount: \$0.00 request was for \$60,000.00**  
This would have replaced two patrol cars. The need will be re-evaluated in November.

**Article 23 Police Station Replacement and Fire Station Renovation**

**Finance Committee Recommendation: Approval**

**Amount: \$9,961,088**

This article is the first step in the construction of a new Police Station and the renovation of the Fire Station. This would be funded through a bond, with a 20 year term. The cost to the average household would be \$253.44 the first year, falling to \$173.19 in year 20. If this passes Town Meeting, it will move to the ballot for a final vote.

**Article 24 Fire Department Equipment – including the Quint Truck, if the ballot question passes**

**Finance Committee Recommendation: Approval**

**Amount: \$878,111.80**

The Fire Department is seeking funds for three items that due to a combination of use and age are no longer serviceable: 1) hand held pagers and radios (\$14,311.80); 2) Turnout Gear to protect the firefighters (\$13,800.00), and; 3) the ladder truck with a Quint Pumper/Ladder truck (\$850,000), to be funded through a 15 year debt exclusion bond. The cost per average household will be \$26.43 the first year, falling to \$19.70 in year 15.

**Article 25 DPW Equipment**

**Finance Committee Recommendation: Approval**

**Amount: \$56,849.10**

The DPW is requesting two items to replace existing equipment: 1) a Hydrostatic Vibratory Roller, in the amount of \$15,038.10, to be funded by the Town General Fund and Water Enterprise Fund, and; 2) a 1-ton dump truck, in the amount of \$41,811.00, the cost of which will be divided three ways between the Town General Fund, Water and Sewer Enterprise Funds.

**Article 26 Chapter 90 Funds for road repairs**

**Finance Committee Recommendation: Approval**

**Amount: \$413,945**

Chapter 90 is a local aid program whereby the Commonwealth of Massachusetts allocates an amount of money to each town for road repairs, engineering services related to road repair, and highway vehicle purchase. There is no cost to the town.

**Article 27 Town Funded Road Repairs**

**Finance Committee Recommendation: Dismissal**

**Amount: \$0.00 request was for \$50,000**

The purpose of this article is to fund additional road repairs above and beyond what can be accomplished with Chapter 90 funds. With the expected substantial increase in Chapter 90 funds, these extra funds are no longer required for FY-2014.

**Article 28 Sewer System Improvements**

**Finance Committee Recommendation: Dismissal**

**Amount: \$0.00 request was for \$0.00**

The purpose of this article is to fund ongoing maintenance of the town's sewer system. No specific project has been identified at this time.

**Article 29 Water System Improvements**

**Finance Committee Recommendation: Approval**

**Amount: \$500,000.00**

All public water supplies must be continuously disinfected, and chlorine is the preferred treatment method. The specific project is the construction of Chlorine Contact Loops that will increase the amount of time that the water is in contact with the disinfectant to meet regulatory requirement.

**Article 30 Storm-water Management Improvements**

**Finance Committee Recommendation: Dismissal**

**Amount: \$0.00 request was for \$0.00**

The purpose of this article is to fund upgrades to the town's storm-water management system. No specific project has been identified at this time. The Finance Committee recommends this article be dismissed.

**Article 31 School Bus Leases**  
**Finance Committee Recommendation: Approval**  
**Amount: \$65,589**

This article funds the first year of a five year lease. It covers four 77 passenger school busses, two 83 passenger busses and one 20 passenger bus. The small school bus will be used for the pre-school and can also be used after school hours for sporting events where a larger bus is unnecessary.

**Article 32 School Computer Lease**  
**Finance Committee Recommendation: Approval**  
**Amount: \$53,813**

This article funds a three year program of technology upgrades. This money will cover replacement for the High School Computer Lab with 26 new Mac Minis Quad Core. The current lab desktops will be re-purposed for use at the Clyde Brown School for in-classroom computer centers. It will also cover 35 MacBook Pro's for replacement laptops for staff. The current laptops are 5 - 6 years old and will be used for parts. This is part of a rotation to replace laptops every 5 - 6 years.

**Article 33 Clyde Brown School HVAC Improvements**  
**Finance Committee Recommendation: Approval**  
**Amount: \$18,000**

This article funds the replacement of two central air conditioning systems at the Clyde Brown School. The current systems are 22 years old and failing. This covers the Pupil Personnel Services office which continues to provide services over the summer and the Principal's office which is also used year round.

**Article 34 MS/HS Walk In Freezer Purchase**  
**Finance Committee Recommendation: Approval**  
**Amount: \$8,000**

This article replaces the compressor and evaporator for the walk-in cooler/freezer in the Middle/High School Cafeteria kitchen. The compressor and evaporator are at the end of their useful life for these machines.

**Article 35 Curriculum and Instructional Materials**  
**Finance Committee Recommendation: Dismiss**  
**Amount: \$0.00 request was for \$60,000**

This article would have been used for K-12 Social Studies and Science materials and Tools of the Mind as a research based instructional program for preschool and kindergarten students.

**Article 36 Middle School/ High School Window Improvements**  
**Finance Committee Recommendation: Dismiss**  
**Amount: \$0.00 request was for \$8,000**

The article would have funded window treatment on certain windows in the Middle/High School to conserve energy, reduce solar heat gain that increases classroom temperatures in the spring and fall and sun glare reduction.

**Article 37 Small School Bus Purchase**  
**Finance Committee Recommendation: Dismiss**  
**Amount: \$0.00 request was for \$57,000**

This article is recommended for dismissal. This bus has been included in the lease contract covered in Article 31.

**Article 38 Media Center Improvements - Schools**  
**Finance Committee Recommendation: Dismiss**  
**Amount: \$0.00 request was for \$15,000**

The article would have covered continued upgrading and replacement of books in the Middle School/High School Library/Media Center.

**Article 39 Furniture Replacement - Schools**  
**Finance Committee Recommendation: Dismiss**  
**Amount: \$0.00 request was for \$8,000**

The article would have replaced assorted items of school furniture.

- Article 40**      **Special Needs Van - School**  
**Finance Committee Recommendation:**      **Dismiss**  
**Amount:**      **\$0.00**      **request was for \$33,000**  
The article would have purchased an additional/ replacement handicapped van.
- Article 41**      **Misc. School Repairs**  
**Finance Committee Recommendation:**      **Approval**  
**Amount:**      **\$17,300.**  
This article will repair areas of Clyde Brown School and the Millis Middle/High School that are in a state of disrepair that need to be addressed due to safety concerns. These areas are, MS/HS bus loading platform, MS/HS front entrance, MS/HS concrete entryways, concrete pad at MS/HS maintenance shop, a concrete pad is required for the dumpster at MS/HS and Clyde Brown School.
- Article 42**      **Middle School/ High School Exhaust Fans**  
**Finance Committee Recommendation:**      **Dismissal**  
**Amount:**      **\$0.00**      **request was for \$26,700**  
This article would have placed exhaust fans in the Middle School/ High School stair wells to decrease the heat buildup.
- Article 43**      **School Field Irrigation Well**  
**Finance Committee Recommendation:**      **Dismissal**  
**Amount:**      **\$0.00**      **request was for \$25,000**  
This article would have built a well for school field irrigation.
- Article 44**      **CPA Fund Expenditures – Operational Expense**  
**Finance Committee Recommendation:**      **Approval**  
**Amount:**      **\$192,660**  
CPA Funds are restricted for Historical Programs, Community Housing or Open Space. This article funds the Community Preservation Fund for Fiscal Year 2014 and provides withdrawals for current year operations and administrative expenses.
- Article 45**      **Use CPA Funds to Restore the Bandstand**  
**Finance Committee Recommendation:**      **Approval**  
**Amount:**      **\$4,000 of CPA Funds**  
The Town Bandstand is in a state of disrepair. The Community Preservation Committee has determined that the cost to renovate the Bandstand will be \$6,653. They have fundraised \$2,653 that will go towards this renovation project and have requested that the balance of \$4,000 be transferred from the Community Preservation Historic Reserve Fund.
- Article 46**      **Board of Health Appointment Authority**  
**Finance Committee Recommendation:**      **Approval**  
**Amount:**      **There is no cost to this article**  
The purpose of this article is to grant appointing authority to the Board of Health such that any of its members may hold another town office or position should the need arise. This is an annual Warrant Article granting statutory powers. The Finance Committee recommends approval of this article.
- Article 47**      **Revolving Funds and Special Use Funds**  
**Finance Committee Recommendation:**      **Approval**  
**Amount:**      **There is no cost to this article**  
This article will re-authorize existing Revolving and Special Use Funds and create two new Revolving Funds (School Athletic Fields, School Extracurricular) and one Special Use Fund (Library Special Use fund).
- Article 48**      **Increase Stabilization Fund**  
**Finance Committee Recommendation:**      **Approval**  
**Amount:**      **\$65,374**  
This will increase the Stabilization fund by \$65,344.
- Article 49**      **Increase OPEB Trust Fund**  
**Finance Committee Recommendation:**      **Dismissal**  
**Amount:**      **\$0.00**      **request was for \$0.00**

This would have funded the OPEB Trust. From time to time the Town sets aside money to reduce the OPEB liability.

**Article 50      Medical Marijuana Zoning By-Law**  
**Finance Committee Recommendation:      Approval**  
**Amount:                      There is no cost to this article**

This zoning by-law change will give the town one year to study and determine a recommended zoning change to accommodate a medical marijuana facility in town, should one wish to locate in Millis.

**Article 51      Refuse Facility Zoning By-Law**  
**Finance Committee Recommendation:      Approval**  
**Amount:                      There is no cost to this article**

This will correct an error in a by-law passed in a previous Town Meeting. It is a minor change in wording to clarify the by-law.



**Table 1**  
**Revenue/ Expense Summary**

**Revenue Summary**

Source	FY13	FY14	Change	% Change
State Aid	\$5,813,422	\$5,845,882	\$32,460	0.56%
Local Receipts	\$1,541,569	\$1,616,480	\$74,911	4.86%
Transfer From Sewer	\$93,253	\$103,720	\$10,467	11.22%
Transfer From Water	\$121,778	\$132,648	\$10,870	8.93%
Enterprise Revenue	\$2,070,917	\$1,964,977	(\$105,939)	-5.12%
CPA Funds	\$391,217	\$196,660	(\$194,557)	-49.73%
Free Cash	\$661,284	\$460,197	(\$201,087)	-30.41%
Other Available Funds	\$799,556	\$867,032	\$67,476	8.44%
Levy	\$16,328,337	\$17,181,269	\$852,931	5.22%
<b>Total Amount Available</b>	<b>\$27,821,333</b>	<b>\$28,368,865</b>	<b>\$547,532</b>	<b>1.97%</b>
Total Taxable Valuation	\$999,286,250	\$999,286,250	\$0	0.00%
Tax Rate	\$16.34	\$17.19	\$0.85	5.22%

**Expense Summary**

Source	FY13	FY14	Change	% Change
CPA Funds	\$361,620	\$196,660	(\$164,960)	-45.62%
State & Count Charges	\$355,253	\$318,628	(\$36,625)	-10.31%
Allowable Abatements	\$111,081	\$100,000	(\$11,081)	-9.98%
Other Amounts to Raise	\$400,412	\$368,297	(\$32,115)	-8.02%
Net Capital Budget	\$1,076,109	\$620,515	(\$455,594)	-42.34%
Misc. Articles	\$246,945	\$475,028	\$228,083	92.36%
Sewer Enterprise	\$1,061,869	\$1,041,871	(\$19,998)	-1.88%
Water Enterprise	\$1,009,048	\$923,106	(\$85,941)	-8.52%
Eminent Domain Judgement	\$0	\$30,000	\$30,000	N/A
Tax Rate Budget Debt	\$885,993	\$1,107,226	\$221,233	24.97%
<b>Total Expenditures:</b>	<b>\$5,508,329</b>	<b>\$5,181,331</b>	<b>(\$326,998)</b>	<b>-5.94%</b>
Budgets Are:	\$22,313,003	\$23,187,533	\$874,530	3.92%
Budgets Can Be:	\$22,313,003	\$23,187,533	\$874,530	

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY12 ACTUAL</b>	<b>FY13 APPR</b>	<b>FY14 REQ</b>	<b>FY14 FC REC</b>
<b>GENERAL GOVERNMENT</b>				
SELECTMEN/TA				
SALARIES	\$189,565.15	\$228,557.29	\$255,119.16	\$255,119.16
EXPENSES	\$57,889.15	\$49,199.81	\$51,577.97	\$51,577.97
TOTAL	\$247,454.30	\$277,757.10	\$306,697.13	\$306,697.13
FINANCE COMMITTEE				
SALARIES	\$3,934.41	\$3,446.55	\$4,095.75	\$3,446.65
EXPENSES	\$7,398.15	\$6,529.00	\$7,473.00	\$6,529.00
TOTAL	\$11,332.56	\$9,975.55	\$11,568.75	\$9,975.65
RESERVE FUND				
EXPENSES	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00
TOTAL	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00
ACCOUNTANT/FD				
SALARIES	\$184,166.47	\$189,239.65	\$188,755.00	\$188,964.00
EXPENSES	\$3,167.82	\$3,688.00	\$4,188.00	\$4,188.00
TOTAL	\$187,334.29	\$192,927.65	\$192,943.00	\$193,152.00
ASSESSORS				
SALARIES	\$100,986.08	\$102,390.00	\$104,827.00	\$104,348.00
EXPENSES	\$5,498.48	\$6,830.00	\$7,060.00	\$7,060.00
TOTAL	\$106,484.56	\$109,220.00	\$111,887.00	\$111,408.00
TREASURER/COLLECTOR				
SALARIES	\$145,671.65	\$172,045.00	\$177,379.00	\$176,741.00
EXPENSES	\$22,930.77	\$27,475.00	\$27,475.00	\$27,475.00
TOTAL	\$168,602.42	\$199,520.00	\$204,854.00	\$204,216.00
TOWN COUNSEL				
EXPENSES	\$87,961.02	\$100,000.00	\$100,000.00	\$100,000.00
TOTAL	\$87,961.02	\$100,000.00	\$100,000.00	\$100,000.00
DATA PROCESSING				
SALARIES	\$14,392.76	\$14,871.09	\$14,579.64	\$14,579.64
EXPENSES	\$89,607.86	\$85,691.00	\$89,741.00	\$89,741.00
TOTAL	\$104,000.62	\$100,562.09	\$104,320.64	\$104,320.64
TOWN CLERK				
SALARIES	\$64,863.91	\$71,615.78	\$96,466.30	\$72,730.30
EXPENSES	\$4,300.00	\$4,350.00	\$4,400.00	\$4,400.00
TOTAL	\$69,163.91	\$75,965.78	\$100,866.30	\$77,130.30
ELECTIONS				
SALARIES	\$7,585.66	\$10,954.27	\$5,339.90	\$5,339.90
EXPENSES	\$7,530.99	\$9,110.00	\$6,360.00	\$6,360.00
TOTAL	\$15,116.65	\$20,064.27	\$11,699.90	\$11,699.90

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY12 ACTUAL</b>	<b>FY13 APPR</b>	<b>FY14 REQ</b>	<b>FY14 FC REC</b>
<b>REGISTRARS</b>				
SALARIES	\$631.92	\$631.92	\$608.07	\$608.07
EXPENSES	\$2,741.98	\$3,305.00	\$3,385.00	\$3,385.00
TOTAL	\$3,241.71	\$3,936.92	\$3,993.07	\$3,993.07
<b>CONSERVATION</b>				
SALARIES	\$11,490.48	\$11,564.80	\$11,564.80	\$11,564.80
EXPENSES	\$3,889.14	\$4,777.00	\$4,777.00	\$4,777.00
TOTAL	\$15,379.62	\$16,341.80	\$16,341.80	\$16,341.80
<b>PLANNING BOARD</b>				
SALARIES	\$15,130.72	\$16,190.72	\$16,190.72	\$16,190.72
EXPENSES	\$5,487.73	\$5,675.00	\$5,675.00	\$5,675.00
TOTAL	\$20,618.45	\$21,865.72	\$21,865.72	\$21,865.72
<b>BOARD OF APPEAL</b>				
SALARIES	\$5,640.83	\$7,011.70	\$6,776.12	\$6,776.12
EXPENSES	\$1,338.64	\$2,500.00	\$2,500.00	\$2,500.00
TOTAL	\$6,979.47	\$9,511.70	\$9,276.12	\$9,276.12
<b>GENERAL INSURANCE</b>				
EXPENSES	\$250,693.95	\$273,500.00	\$293,758.00	\$293,758.00
TOTAL	\$250,693.95	\$273,500.00	\$293,758.00	\$293,758.00
<b>TOWN REPORTS</b>				
EXPENSES	\$1,220.90	\$1,225.00	\$1,225.00	\$1,225.00
TOTAL	\$1,220.90	\$1,225.00	\$1,225.00	\$1,225.00
<b>TOWN BUILDINGS</b>				
SALARIES	\$39,284.16	\$40,024.23	\$39,619.20	\$39,619.20
EXPENSES	\$198,348.16	\$196,957.00	\$218,207.00	\$218,207.00
TOTAL	\$237,632.32	\$236,981.23	\$257,826.20	\$257,826.20
<b>EMPLOYEE BENEFITS</b>				
EXPENSES	\$3,365,345.41	\$3,505,746.00	\$3,662,647.00	\$3,677,647.00
TOTAL	\$3,365,345.41	\$3,505,746.00	\$3,662,647.00	\$3,677,647.00
<b>LINE 1 - GENERAL GOVT</b>	<b>\$4,898,628.26</b>	<b>\$5,230,100.81</b>	<b>\$5,486,769.63</b>	<b>\$5,475,532.53</b>

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY12 ACTUAL</b>	<b>FY13 APPR</b>	<b>FY14 REQ</b>	<b>FY14 FC REC</b>
<b>PUBLIC SAFETY</b>				
POLICE DEPARTMENT				
SALARIES	\$1,367,955.11	\$1,394,523.50	\$1,488,317.00	\$1,473,317.00
EXPENSES	\$121,968.37	\$134,914.00	\$144,115.00	\$148,115.00
TOTAL	\$1,489,923.48	\$1,529,437.50	\$1,632,432.00	\$1,621,432.00
FIRE/RESCUE DEPARTMENT				
SALARIES	\$714,460.52	\$781,432.77	\$828,536.14	\$817,222.80
EXPENSES	\$98,788.41	\$97,890.00	\$107,515.00	\$102,565.00
TOTAL	\$813,248.93	\$879,322.77	\$936,051.14	\$919,787.80
DISPATCH				
SALARIES	\$196,204.64	\$224,454.10	\$220,702.00	\$220,702.00
EXPENSES	\$3,808.58	\$8,500.00	\$8,300.00	\$5,300.00
TOTAL	\$200,013.22	\$232,954.10	\$229,002.00	\$226,002.00
BUILDING DEPT.				
SALARIES	\$116,478.72	\$122,172.00	\$123,585.00	\$123,585.00
EXPENSES	\$6,987.06	\$6,905.00	\$6,905.00	\$6,905.00
TOTAL	\$123,465.78	\$129,077.00	\$130,490.00	\$130,490.00
SEALER W&M				
SALARIES	\$3,151.60	\$3,330.74	\$3,256.00	\$3,256.00
EXPENSES	\$0.00	\$132.00	\$139.00	\$139.00
TOTAL	\$3,151.60	\$3,462.74	\$3,395.00	\$3,395.00
EMERG MGMT COMM				
SALARIES	\$1,307.92	\$1,332.06	\$1,306.00	\$1,306.00
EXPENSES	\$1,618.35	\$1,619.00	\$1,619.00	\$1,619.00
TOTAL	\$2,926.27	\$2,951.06	\$2,925.00	\$2,925.00
ANIMAL CONTROL				
SALARIES	\$56,714.13	\$65,541.58	\$65,747.76	\$65,747.76
EXPENSES	\$12,129.55	\$12,200.00	\$12,200.00	\$12,200.00
TOTAL	\$68,843.68	\$77,741.58	\$77,947.76	\$77,947.76
<b>LINE 2 - PUBLIC SAFETY</b>	<b>\$2,701,572.96</b>	<b>\$2,854,946.75</b>	<b>\$3,012,242.90</b>	<b>\$2,981,979.56</b>
<b>EDUCATION</b>				
MILLIS SCHOOLS				
SALARY&EXPENSE	\$11,733,762.26	\$12,398,045.26	\$12,913,166.00	\$12,939,431.00
TOTAL	\$11,733,762.26	\$12,398,045.26	\$12,913,166.00	\$12,939,431.00
<b>LINE 3 - MILLIS SCHOOLS</b>	<b>\$11,733,762.26</b>	<b>\$12,398,045.26</b>	<b>\$12,913,166.00</b>	<b>\$12,939,431.00</b>
TRICOUNTY SCHOOL				
EXPENSES	\$424,062.00	\$396,954.00	\$277,857.00	\$277,857.00
TOTAL	\$424,062.00	\$396,954.00	\$277,857.00	\$277,857.00
<b>LINE 4 - TRI-COUNTY</b>	<b>\$424,062.00</b>	<b>\$396,954.00</b>	<b>\$277,857.00</b>	<b>\$277,857.00</b>

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY12 ACTUAL</b>	<b>FY13 APPR</b>	<b>FY14 REQ</b>	<b>FY14 FC REC</b>
<b>PUBLIC WORKS</b>				
DPW HIGHWAY				
SALARIES	\$231,158.96	\$289,840.18	\$292,580.76	\$292,580.76
EXPENSES	\$493,636.56	\$430,339.00	\$437,339.00	\$437,339.00
TOTAL	\$724,795.52	\$720,179.18	\$729,919.76	\$729,919.76
STREET LIGHTS				
EXPENSES	\$58,727.79	\$62,043.00	\$62,043.00	\$52,043.00
TOTAL	\$58,727.79	\$62,043.00	\$62,043.00	\$52,043.00
TRANSFER STATION				
SALARIES	\$15,732.25	\$12,970.17	\$26,744.81	\$26,744.81
EXPENSES	\$93,818.16	\$94,341.25	\$92,841.25	\$92,841.25
TOTAL	\$109,550.41	\$107,311.42	\$119,586.06	\$119,586.06
<b>LINE 5 PUBLIC WORKS</b>	<b>\$893,073.72</b>	<b>\$889,533.60</b>	<b>\$911,548.82</b>	<b>\$901,548.82</b>
<b>HEALTH &amp; HUMAN SERVICES</b>				
BOARD OF HEALTH				
SALARIES	\$102,744.77	\$105,238.39	\$110,950.84	\$105,950.84
EXPENSES	\$5,082.40	\$8,020.00	\$9,990.00	\$9,990.00
TOTAL	\$107,827.17	\$113,258.39	\$120,940.84	\$115,940.84
COUNCIL ON AGING				
SALARIES	\$53,151.62	\$64,490.07	\$76,308.96	\$64,993.96
EXPENSES	\$8,434.00	\$8,434.00	\$8,434.00	\$8,434.00
TOTAL	\$61,585.62	\$72,924.07	\$84,742.96	\$73,427.96
VETERANS				
SALARIES	\$3,501.96	\$8,588.00	\$3,618.41	\$3,618.41
EXPENSES	\$10,883.49	\$28,698.20	\$38,493.20	\$38,493.20
TOTAL	\$14,385.45	\$37,286.20	\$42,111.61	\$42,111.61
<b>LINE 6 HEALTH/HUMAN</b>	<b>\$183,798.24</b>	<b>\$223,468.66</b>	<b>\$247,795.41</b>	<b>\$231,480.41</b>

<b>OPERATING BUDGET SUMMARY - TABLE 2</b>	<b>FY12 ACTUAL</b>	<b>FY13 APPR</b>	<b>FY14 REQ</b>	<b>FY14 FC REC</b>
<b>CULTURE &amp; RECREATION</b>				
MEMORIAL DAY				
EXPENSES	\$717.91	\$1,828.00	\$1,828.00	\$1,828.00
TOTAL	\$717.91	\$1,828.00	\$1,828.00	\$1,828.00
LEGION				
EXPENSES	\$1,435.00	\$3,935.00	\$3,935.00	\$3,935.00
TOTAL	\$1,435.00	\$3,935.00	\$3,935.00	\$3,935.00
LIBRARY				
SALARIES	\$196,743.94	\$212,139.00	\$227,579.00	\$214,201.00
EXPENSES	\$113,426.13	\$119,551.00	\$133,877.00	\$131,407.00
TOTAL	\$310,170.07	\$331,690.00	\$361,456.00	\$345,608.00
RECREATION				
SALARIES	\$20,202.38	\$20,202.38	\$20,202.38	\$20,202.38
EXPENSES	\$0.00	\$1.00	\$1.00	\$1.00
TOTAL	\$20,202.38	\$20,203.38	\$20,203.38	\$20,203.38
HISTORICAL				
EXPENSES	\$6,489.69	\$6,493.00	\$6,493.00	\$6,493.00
TOTAL	\$6,489.69	\$6,493.00	\$6,493.00	\$6,493.00
OAK GROVE FARM COMM				
EXPENSES	\$1,626.46	\$1,636.00	\$1,636.00	\$1,636.00
TOTAL	\$1,626.46	\$1,636.00	\$1,636.00	\$1,636.00
<b>LINE 7 CULTURE &amp; RECRI</b>	<b>\$340,641.51</b>	<b>\$365,785.38</b>	<b>\$395,551.38</b>	<b>\$379,703.38</b>
<b>DEBT SERVICE</b>				
TAX RATE EXEMPT	\$630,912.47	\$380,088.79	\$722,654.01	\$722,654.01
TAX RATE		\$505,904.35	\$384,571.83	\$384,571.83
TOTAL	\$630,912.47	\$885,993.14	\$1,107,225.84	\$1,107,225.84
<b>LINE 8 DEBT SERVICE</b>	<b>\$630,912.47</b>	<b>\$885,993.14</b>	<b>\$1,107,225.84</b>	<b>\$1,107,225.84</b>
<b>TOTAL BUDGET</b>	<b>\$21,806,451.42</b>	<b>\$23,244,827.60</b>	<b>\$24,352,156.98</b>	<b>\$24,294,758.54</b>

**Table 3:  
Budget Analysis**

	FY12 Actual	FY13 Appropriated	FY14 Requested	FY14 Recommended
<b>Education</b>				
Millis School Department:	\$11,733,762	\$12,398,045	\$12,913,166	\$12,939,431
Tri-County Regional:	\$424,062	\$396,954	\$277,857	\$277,857
<b>A- Total Education</b>	<b>\$12,157,824</b>	<b>\$12,794,999</b>	<b>\$13,191,023</b>	<b>\$13,217,288</b>
Education budget Growth		\$637,175	\$396,024	\$422,289
% Education Growth		5.24%	3.10%	3.20%
<b>Municipal Departments</b>				
General Government:	\$1,282,589	\$1,450,855	\$1,530,365	\$1,504,128
Public Safety:	\$2,701,573	\$2,854,947	\$3,012,243	\$2,981,980
DPW:	\$893,074	\$889,534	\$911,549	\$901,549
Health and Human Services:	\$183,798	\$223,469	\$247,795	\$231,480
Cultural:	\$340,642	\$365,785	\$395,551	\$379,703
Municipal Raises (Article 15):		\$32,996	\$31,790	\$31,790
<b>B- Total Municipal</b>	<b>\$5,401,675</b>	<b>\$5,817,586</b>	<b>\$6,129,293</b>	<b>\$6,030,630</b>
Municipal Growth		\$415,910	\$311,707	\$213,044
% Municipal Growth		7.70%	5.36%	3.48%
<b>Shared Budgets</b>				
Benefits:	\$3,365,345	\$3,505,746	\$3,662,647	\$3,677,647
Insurance:	\$250,694	\$273,500	\$293,758	\$293,758
<b>C- Shared Budgets</b>	<b>\$3,616,039</b>	<b>\$3,779,246</b>	<b>\$3,956,405</b>	<b>\$3,971,405</b>
Shared Budget Growth		\$163,207	\$177,159	\$192,159
% Shared Budget Growth		4.51%	4.69%	4.86%
<b>Total Operating Budgets (A+B+C)</b>				
	<b>\$21,175,539</b>	<b>\$22,391,831</b>	<b>\$23,276,721</b>	<b>\$23,219,323</b>
Operating Budget Growth		\$1,216,292	\$884,890	\$827,492
% Operating Budget Growth		5.74%	3.95%	3.56%
<b>Debt Budget</b>				
Debt:	\$630,912	\$885,993	\$1,107,226	\$1,107,226
Debt Budget Growth		\$255,081	\$221,233	\$221,233
% Debt Budget Growth		40.43%	24.97%	19.98%
<b>Total Budgets</b>				
	<b>\$21,806,451</b>	<b>\$23,277,824</b>	<b>\$24,383,947</b>	<b>\$24,326,549</b>
Total Budget Growth		\$1,471,373	\$1,106,123	\$1,048,725
% Total Budget Growth		6.75%	4.75%	4.30%

**Table 4 & 5**  
**Capital and Misc. Articles funded from operating account**

Table 4

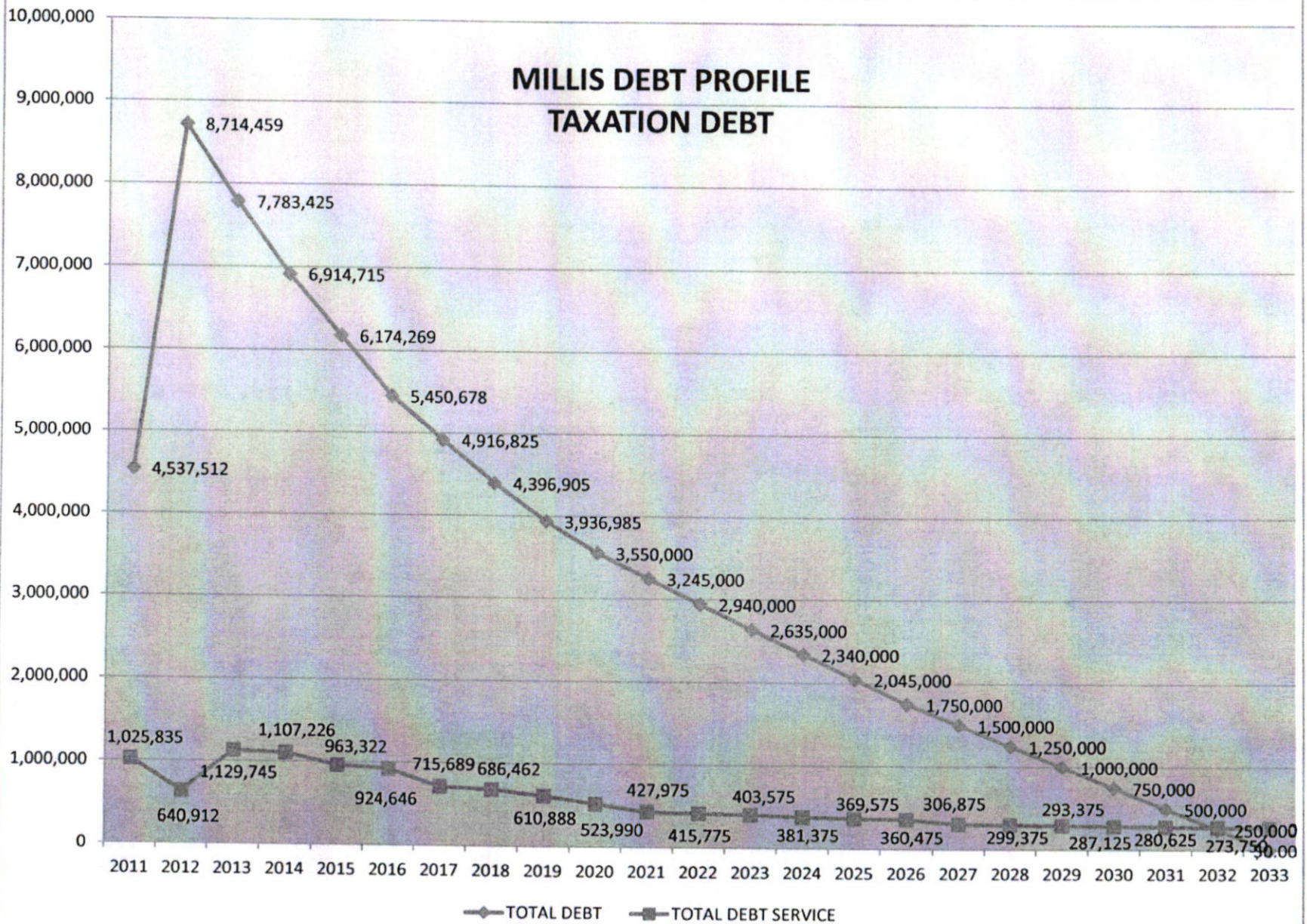
<b>Net Capital Budget</b>	
24 Fire Department Equipment & Tru	\$878,112
25 DPW Equipment	\$14,956
26 Chapter 90 Improvements	\$413,945
31 School Bus Lease	\$65,589
32 School Computer Lease	\$53,813
33 Clyde F. Brown HVAC Repairs	\$18,800
34 MS/ HS Walk In Freezer	\$8,000
41 Misc. School Repairs	\$17,300
	<hr/>
	\$1,470,515

Table 5

<b>Miscellaneous Articles</b>	
3 Underfunded Current Year Budget	\$200,000
4 Unpaid Bills	\$2,061
15 Wage Increases	\$120,593
17 Audit/ OPEB	\$34,500
18 OPEB	\$9,500
19 Revaluation	\$43,000
48 Stabilization	\$65,374
	<hr/>
	\$475,028



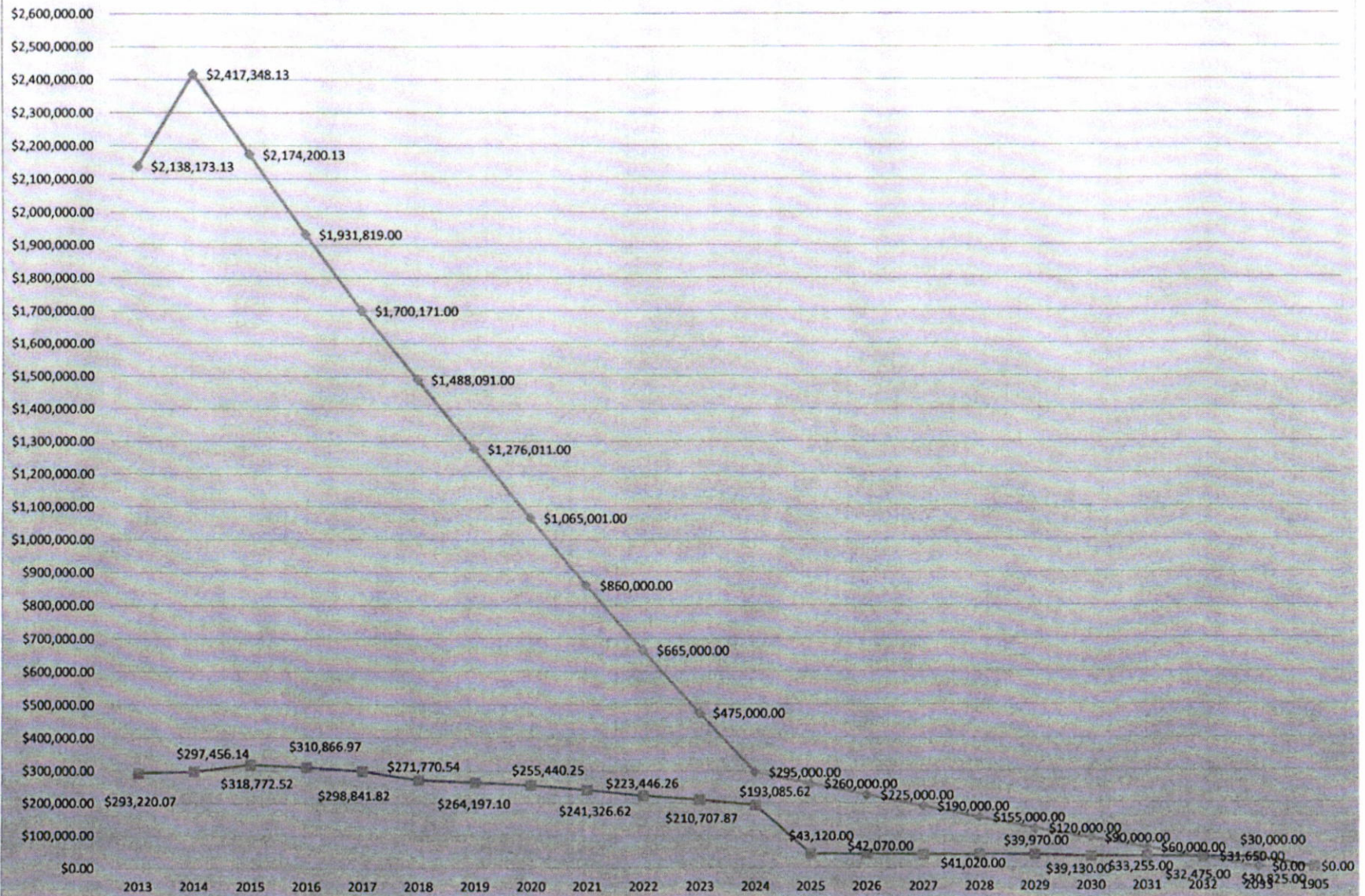
## MILLIS DEBT PROFILE TAXATION DEBT



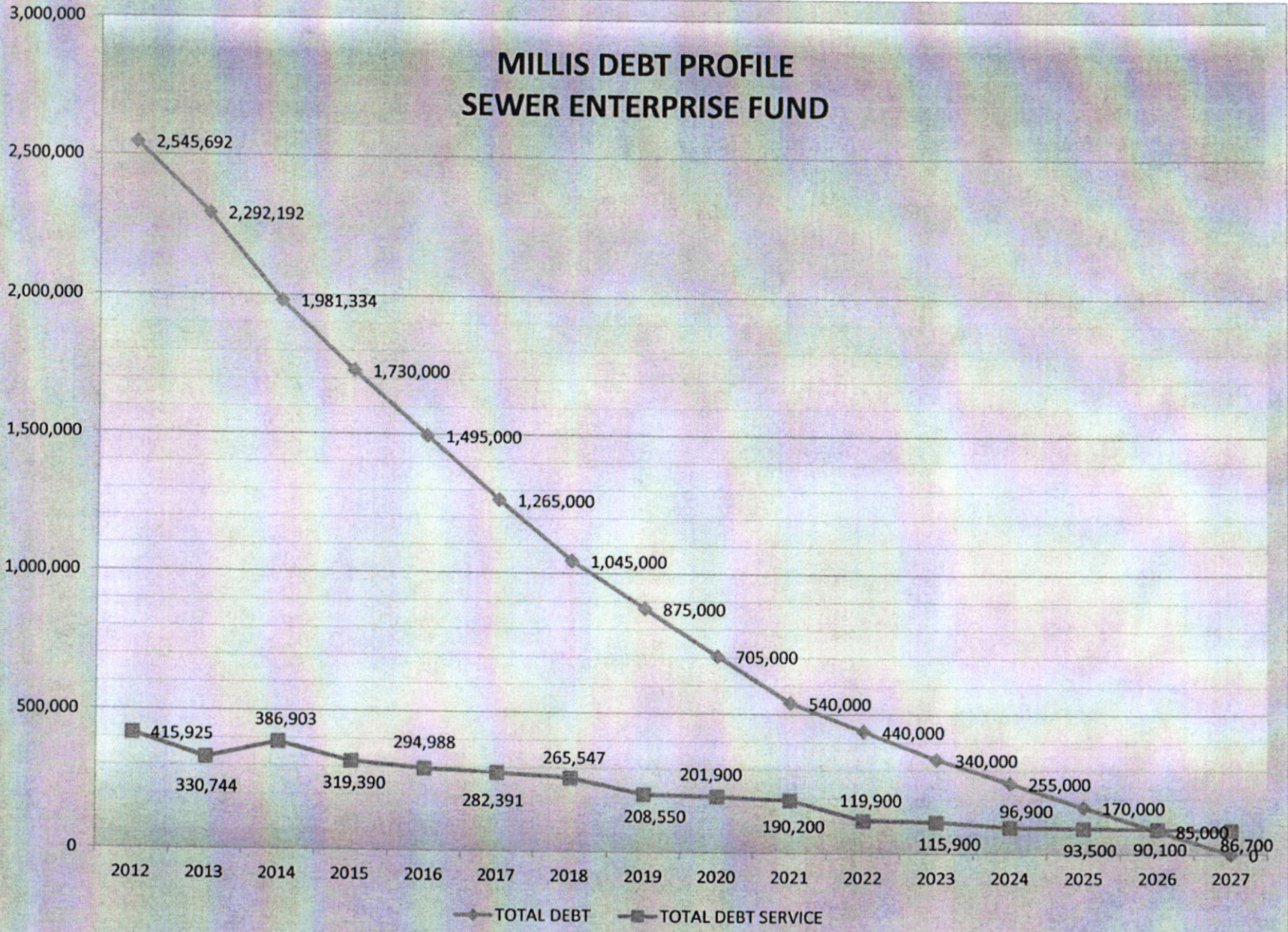
### MILLIS DEBT PROFILE - WATER ENTERPRISE FUND

Total Debt Owed = Blue

Total Debt Service = Red



# MILLIS DEBT PROFILE SEWER ENTERPRISE FUND



**SEWER ENTERPRISE FUND**

	2011 ACT	2012 ACT	2013 PROJ	2014 PROJ
<b>SEWER ENTERPRISE REVENUE</b>				
SEWER USER CHARGES	\$ 663,462.46	\$ 681,864.74	\$ 762,940.36	\$ 782,012.99
PRIOR YEAR SEWER CHARGES	\$ 64,521.28	\$ 52,514.21	\$ 48,825.00	\$ 51,251.91
INTEREST	\$ 1,106.35	\$ 920.83		
PENALTIES	\$ 6,486.90	\$ 6,818.39	\$ 7,056.87	\$ 7,117.95
LIENS	\$ 37,933.99	\$ 36,635.41	\$ 28,154.22	\$ 28,516.78
ENTRANCE FEES	\$ 36,000.00	\$ 17,500.00	\$ 32,500.00	\$ 25,000.00
OTHER REVENUE	\$ 300.00	\$ 300.00		
SUBTOTAL	\$ 809,810.98	\$ 796,553.58	\$ 879,476.45	\$ 893,899.62
BETTERMENTS	\$ 340,267.00	\$ 317,807.50	\$ 310,387.50	\$ 299,117.00
SURPLUS	\$ 108,156.00	\$ 184,945.60	\$ 68,480.73	\$ -
<b>TOTAL SEWER ENTERPRISE REVENUE</b>	<b>\$ 1,258,233.98</b>	<b>\$ 1,299,306.68</b>	<b>\$ 1,258,344.68</b>	<b>\$ 1,193,016.62</b>

	2011 APPR	2012 APPR	2013 PROJ	2014 PROJ	
<b>SEWER ENTERPRISE COSTS</b>					
WAGES	\$ 230,338.31	\$ 203,587.99	\$ 209,418.74	\$ 192,803.43	
EXPENSES	\$ 461,664.12	\$ 351,394.42	\$ 453,225.63	\$ 446,974.02	Budget Total
DEBT	\$ 360,239.37	\$ 415,925.00	\$ 330,743.89	\$ 386,902.67	\$ 1,026,680.12
WAGE INC			\$ 995.36	\$ 1,254.00	
CAPITAL OUTLAY(RESERVE)	\$ 40,576.00	\$ 112,316.00	\$ 67,300.00	\$ 13,937.00	
RESERVE FUND	\$ -				
unpaid bill	\$ -		\$ 185.40		
HEALTH	\$ 12,262.63	\$ 12,875.76	\$ 13,519.55	\$ 14,195.53	
PENSION	\$ 11,598.35	\$ 12,178.27	\$ 12,787.18	\$ 13,426.54	
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03	
OTH - AUTO LIAB/COMP	\$ 11,429.69	\$ 12,001.17	\$ 12,601.23	\$ 13,231.29	
OTH - ADMIN	\$ 36,792.77	\$ 38,632.41	\$ 40,564.03	\$ 48,396.23	
SEWER COSTS TOTAL	\$ 1,177,401.00	\$ 1,172,035.77	\$ 1,155,122.00	\$ 1,145,590.75	
SURPLUS/DEFICIT			\$ 103,222.68	\$ 47,425.88	
SUB TOTAL TRANSFERS TO GENERAL FUND		\$ 88,812.36	\$ 93,252.98	\$ 103,719.63	
NET SEWER ENTERPRISE COSTS		\$ 1,083,223.41	\$ 1,061,869.02	\$ 1,041,871.12	
TOTAL ENTERPRISE COSTS				\$ 1,145,590.75	

**WATER ENTERPRISE FUND**

WATER ENTERPRISE REVENUE	2011 ACT	2012 ACT	2013 PROJ	2014 PROJ
WATER USER CHARGES	\$ 679,140.78	\$ 670,963.53	\$ 674,357.52	\$ 691,216.46
PRIOR YR USE CHARGES	\$ 50,514.03	\$ 55,887.85	\$ 34,743.10	\$ 51,621.53
CAP ASSESSMENT	\$ 262,724.84	\$ 254,460.80	\$ 240,780.54	\$ 282,583.33
PENALTIES/INTEREST	\$ 9,305.42	\$ 7,924.91	\$ 10,462.80	\$ 9,360.51
LIENS	\$ 52,169.45	\$ 49,371.77	\$ 63,548.50	\$ 46,916.81
ENTRANCE FEES	\$ 16,650.00	\$ 14,800.00	\$ 16,650.00	\$ 18,500.00
METER ON OFF	\$ 1,005.00	\$ 1,110.00	\$ 875.00	\$ 948.33
CROSS CONNECTIONS	\$ 5,050.00	\$ 5,700.00	\$ 5,050.00	\$ 5,050.00
INVESTMENT INCOME	\$ 1,811.02	\$ 1,789.33	\$ -	\$ -
MISC	\$ 7,048.49	\$ 5,932.69	\$ 6,312.75	\$ 6,576.58
SURPLUS	\$ 60,000.00	\$ 238,816.00	\$ 152,183.49	\$ -
<b>WATER REVENUE TOTAL</b>	<b>\$ 1,145,419.03</b>	<b>\$ 1,306,756.88</b>	<b>\$ 1,204,963.70</b>	<b>\$ 1,112,773.55</b>

WATER ENTERPRISE COSTS	2011 APPR	2012 APPR	2013 PROJ	2014 PROJ
WAGES	\$ 240,137.91	\$ 255,465.77	\$ 261,797.42	\$ 261,575.25
EXPENSES	\$ 342,902.73	\$ 343,837.47	\$ 341,613.00	\$ 341,613.00
DEBT	\$ 271,603.11	\$ 274,464.59	\$ 253,453.59	\$ 297,456.14
WAGE ARTICLE			\$ 1,234.24	\$ 1,006.00
CAPITAL OUTLAY/misc	\$ -	\$ 238,816.00	\$ 150,949.25	\$ 21,456.00
RESERVE FUND	\$ -	\$ -		
OTHER	\$ 60,000.00	\$ -		
HEALTH	\$ 14,987.65	\$ 15,737.03	\$ 16,523.88	\$ 17,350.08
PENSION	\$ 14,175.76	\$ 14,884.55	\$ 15,628.78	\$ 16,410.21
SHARED EMPLOYEES	\$ 12,499.76	\$ 13,124.75	\$ 13,780.99	\$ 14,470.03
ADDITIONAL W/S CLK HRS			\$ 10,863.00	\$ 11,406.15
AUTO LIAB/COMP	\$ 13,969.62	\$ 14,668.10	\$ 15,401.51	\$ 16,171.58
OTHER - ADMIN	\$ 44,970.20	\$ 47,218.71	\$ 49,579.65	\$ 56,839.63
<b>WATER COSTS TOTAL</b>	<b>\$ 1,015,246.74</b>	<b>\$ 1,218,216.97</b>	<b>\$ 1,130,825.30</b>	<b>\$ 1,055,754.07</b>
SURPLUS/DEFICIT			\$ -	\$ 57,019.48

SUB TOTAL TRANSFERS TO GENERAL FUND	\$ 105,633.14	\$ 121,777.81	\$ 132,647.70
NET WATER ENTERPRISE COSTS	\$ 1,112,583.83	\$ 1,009,047.49	\$ 923,106.38
TOTAL ENTERPRISE COSTS			\$ 1,055,754.07
NOTE: BORROWING AUTHORIZATION			\$ 500,000.00

**Budget Total**  
900,644.39

MILLIS PERSONNEL PLAN SCHEDULES A B

7/1/13 Effective Date  
 SCHEDULE A  
 CLASSIFICATION PLAN  
 SALARIED-WEEKLY AND STIPENDS  
 GRADE POSITION

		SCHEDULE B											
		STEP	1	2	3	4	5	6	7	8	9	10	
16	FIRE CHIEF	\$	1,519.08	\$ 1,552.19	\$ 1,587.06	\$ 1,622.82	\$ 1,659.90	\$ 1,697.42	\$ 1,735.39	\$ 1,773.80	\$ 1,813.53	\$ 1,855.91	
15	ASST. DIR. PUBLIC WORKS	\$	1,431.66	\$ 1,464.33	\$ 1,497.00	\$ 1,530.99	\$ 1,565.42	\$ 1,600.75	\$ 1,636.95	\$ 1,673.15	\$ 1,711.11	\$ 1,749.95	
12	OPERATIONS DIRECTOR	\$	1,169.43	\$ 1,195.92	\$ 1,221.97	\$ 1,250.66	\$ 1,277.59	\$ 1,306.73	\$ 1,336.30	\$ 1,366.77	\$ 1,396.79	\$ 1,428.13	
11	UNFILLED	\$	1,082.46	\$ 1,108.07	\$ 1,132.35	\$ 1,158.39	\$ 1,183.12	\$ 1,211.37	\$ 1,236.97	\$ 1,266.55	\$ 1,293.48	\$ 1,323.50	
11A*	COA DIRECTOR*	\$	541.23	\$ 554.03	\$ 566.17	\$ 579.20	\$ 591.56	\$ 605.69	\$ 618.49	\$ 633.28	\$ 646.74	\$ 661.76	
9C*	PLUMBING&GAS INSPECTOR	Stipend of \$4446/year plus 1/2 permit fees, not to exceed \$30,000/year											
	WIRING INSPECTOR	Stipend of \$4359/year plus 1/2 permit fees, not to exceed \$30,000/year											
8A*	DEP. BUILDING INSPECTOR	Stipend of \$1554/year plus 1/2 permit fees, when acting					as inspector, not to exceed \$30,000/year						
	DEP. PLUMB/GAS INSPECTOR	Stipend of \$1068/year plus 1/2 permit fees, when acting					as inspector, not to exceed \$30,000/year						
	DEP. WIRING INSPECTOR	Stipend of \$1068/year plus 1/2 permit fees, when acting					as inspector, not to exceed \$30,000/year						

\* = Part time

HOURLY  
 GRADE POSITION

		1	2	3	4	5	6	7	8	9	10	
4	DISPATCHER/PART TIME	\$	16.22	\$ 16.60	\$ 16.99	\$ 17.37	\$ 17.75	\$ 18.16	\$ 18.56	\$ 18.98	\$ 19.42	\$ 19.86

PUBLIC SAFETY  
 GRADE POSITION

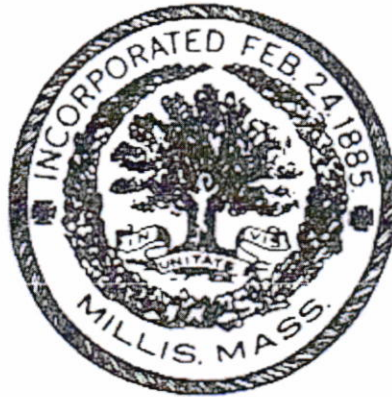
		1	2	3	4	5	6	7	8	9	10	
PS9	DEPUTY FIRE CHIEF/EMT*											
		\$	27.96	\$ 28.59	\$ 29.24	\$ 29.87	\$ 30.57	\$ 31.24	\$ 31.95	\$ 32.68	\$ 33.42	\$ 34.15
	FF STIPEND/YEAR	\$	1,317.00									
PS8	EMS COORDINATOR/EMT											
		\$	25.90	\$ 26.47	\$ 27.06	\$ 27.68	\$ 28.29	\$ 28.94	\$ 29.58	\$ 30.25	\$ 30.94	\$ 31.62
	EMS COOR. STIPEND/YEAR	\$	4,223.00									
PS6	FIRE CAPTAIN/EMT											
		\$	23.08	\$ 23.59	\$ 24.12	\$ 24.65	\$ 25.21	\$ 25.78	\$ 26.35	\$ 26.95	\$ 27.54	\$ 28.18
	FF STIPEND/YEAR	\$	839.00									
PS4	FIRE LIEUTENANT/EMT											
		\$	20.34	\$ 20.80	\$ 21.27	\$ 21.73	\$ 22.25	\$ 22.72	\$ 23.24	\$ 23.76	\$ 24.29	\$ 24.84
	FF STIPEND/YEAR	\$	670.00									
PS2	FIREFIGHTER/EMT											
		\$	18.11	\$ 18.52	\$ 18.80	\$ 19.36	\$ 19.79	\$ 20.23	\$ 20.69	\$ 21.14	\$ 21.62	\$ 22.11
	FF STIPEND/YEAR	\$	501.00									
PS2	PERM. INTER. POLICE OFFICER											
	LOCKUP KEEPER	\$	17.57	\$ 17.97	\$ 18.25	\$ 18.79	\$ 19.21	\$ 19.63	\$ 20.08	\$ 20.53	\$ 20.98	\$ 21.46

MILLIS PERSONNEL PLAN SCHEDULES A B

EMT stipend: \$1040.00/year

**APPOINTED SPECIALS**

EMERG. MGMT DIR.	\$	680	PER	YEAR	CLASS A MOTOR VEHICLE OPERATOR	\$	960.00	PER	YEAR
EMERG. MGMT CLERICAL	\$	680	PER	YEAR	DIR. VETERANS SERVICES	\$	3,691.00	PER	YEAR
FIRE STEWARD STA. 1	\$	426	PER	YEAR	ELECTION WORKER-CENSUS TAKER	\$	10.69	PER	HOURL
FIRE STEWARD STA. 2	\$	252	PER	YEAR	PERMANENT INTRMTNT, SPECIAL, RESERVE				
FIRE ALARM SUPT.	\$	252	PER	YEAR	POLICE DETAIL RATE	\$	49.63	PER	HOURL
FOREST WARDEN	\$	168	PER	YEAR	DPW SEASONAL WORKER	\$	12.53	PER	HOURL
SEALER WEIGHTS MEASURE	\$	3,321	PER	YEAR	LIBRARY PAGE				
DATA PROCESSING MANAGER	\$	12,906	PER	YEAR	BOARD OF REGISTRARS	\$109,CHAIR \$330		PER	YEAR
ASST. DATA PROC. MANAGER	\$	2,263	PER	YEAR	SNOW CONTRACTOR 7AM-6PM	\$	20.36	PER	HOURL
CERTIFIED WATER OPERATOR I	\$	1,279	PER	YEAR	SNOW CONTRACTOR NIGHTS, WEEKEND	\$	30.55	PER	HOURL
CERTIFIED WATER OPERATOR II	\$	1,599	PER	YEAR	SNOW MANAGEMENT STIPEND AFTER 8 STORMS	\$	2,080.00	EARNED ONCE/YEAR	
ZONING BOARD OF APPEAL MEMBER	\$	153	PER	YEAR	SNOW MANAGEMENT STIPEND AFTER TWELVE STORMS	\$	1,040.00	EARNED ONCE/YEAR	
RESPIRE CARE PROGRAM MANAGER	\$	17.69	PER	HOURL	BOARD OF ASSESSORS MEMBER	\$	312.00	PER	YEAR
RESPIRE CARE ACTIVITIES COORDIN/	\$	10.40	PER	HOURL	DEPUTY ANIMAL CONTROL WEEKEND COVERAGE	\$	84.02	PER	DAY
					DEPUTY ANIMAL CONTROL WEEKNIGHT COVERAGE	\$	20.40	PER	NIGHT



**MAY 13, 2013**

**ANNUAL  
TOWN MEETING**

**TOWN OF MILLIS**

**COMMONWEALTH OF MASSACHUSETTS**

**NORFOLK, SS.**

**GREETING:**

To either of the constables of the Town of Millis in said county, in the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Millis qualified to vote in elections and in town affairs, to meet in the Veterans Memorial Building Gymnasium, 900 Main St., Millis, MA 02054 on the 30th day of April, AD 2013, for the election of officers, the polls to open at 7:00 a.m. and close at 8:00 p.m. Also, on Monday, the thirteenth day of May, AD 2013 at 7:30 p.m. in the Middle-Senior High School Auditorium 245 Plain St., in said Millis:

**FOR THE BUSINESS MEETING, THEN AND THERE,  
TO ACT ON THE FOLLOWING ARTICLES, VIZ**



#### WARRANT ARTICLE LIST

1. Election ballot
2. Fire truck override ballot question
3. Current year additional expenses
4. Unpaid bills
5. Budget
6. Water enterprise fund
7. Sewer enterprise fund
8. Fund contract between Town and Millis Firefighters Assn.
9. Fund contract between Town and Service Employees International Union
10. Fund contract between Town and Millis Coalition of Police
11. Fund contract between Town and Millis Police Association Dispatchers
12. Fund contract between Town and Millis School Traffic Supervisors
13. Fund contract between Town and American Federation of State, County and Municipal Employees
14. Amendments to Millis Personnel Plan
15. Fund Non-union wage increases
16. Unemployment compensation
17. Audit
18. Other post employment benefits (OPEB) valuation
19. Revaluation of property values
20. Town building improvements
21. Data processing
22. Police equipment/vehicles
23. New police station & renovations to existing station for fire dept. use
24. Fire department equipment/Vehicles
25. DPW equipment/vehicles
26. Chapter 90 highway improvements
27. Town funded highway improvements
28. Sewer system improvements
29. Water system improvements
30. Stormwater management improvements
31. Lease/purchase school busses
32. School Computers
33. Clyde Brown School HVAC improvements
34. MS/HS walk in freezer
35. Curriculum and Instructional Materials
36. MS/HS window improvements
37. Purchase small school bus
38. Media Center improvements
39. Furniture replacement
40. Special needs van
41. School building repairs
42. MS/HS exhaust fans/air handlers
43. School field irrigation well
44. Community Preservation fund operations
45. Comm. Pres. Fund bandstand project
46. Board of Health appointing authority
47. Revolving funds
48. Stabilization fund
49. OPEB trust fund
50. Medical marijuana zoning bylaw
51. Zoning bylaw, refuse facility

FOR THE ELECTION BALLOT

**ARTICLE 1.** To choose a Moderator for one year, a Selectman for three years, a member of the School Committee for three years, a member of the Library Trustees for three years, a member of the Planning Board for five years, a member of the Board of Health for three years, and a member of the Housing Authority for five years.

**ARTICLE 2.** Question #1.

"Shall the Town of Millis be allowed to exempt from the provisions of Proposition 2 1/2, so-called, the amounts required to pay for the bond issued to acquire a new ladder-pumper known as a "Quint" fire truck?

\_\_\_\_\_ Yes \_\_\_\_\_ No"

FOR TOWN MEETING ACTION

**ARTICLE 3.** To see if the Town will vote to appropriate and raise by transfer from available funds or by transfer from the Stabilization Fund, a sum of money to meet **additional expenses** from the current fiscal year not sufficiently funded under Article 6 of the May 2012 Annual Town Meeting, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 4.** To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money to pay **unpaid bills** incurred by Town departments from previous fiscal years, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 5.** To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund to **defray charges and expenses to the Town, including debt and interest**, and a reserve fund for the general fund and sewer and water enterprise funds, for the fiscal year beginning July 1, 2013 and ending June 30, 2014, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 6.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the water enterprise fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to **operate the sewer enterprise fund**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 8.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **fund the contract between the Town of Millis and Millis Professional Firefighters Association Local 4704 effective July 1, 2013**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 9.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **fund the contract between the Town of Millis and the Ser-**

vice Employees International Union Local 888, effective July 1, 2012, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 10.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to fund the contract between the Town of Millis and the Massachusetts Coalition of Police Local 171 effective July 1, 2013, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 11.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to fund the contract between the Town of Millis and Millis Police Association Dispatchers effective July 1, 2013, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 12.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to fund the contract between the Town of Millis and the Millis School Traffic Supervisors Association effective July 1, 2013, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 13.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to fund the contract between the Town of Millis and AF-SCME Council 93 Local 1301 effective July 1, 2013, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 14.** To see if the Town will vote to adopt amendments to Schedule A-Classification Plan, Schedule B-Salary Plan, Schedule C-Employee Benefits, and Schedule D-Policies and Procedures of the Town of Millis Personnel Plan, effective July 1, 2013 or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 15.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for non-union wage increases in the fiscal year beginning July 1, 2013, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 16.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for unemployment compensation costs, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 17.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for an independent audit of all accounts of the Town, GASB 34 fixed asset maintenance, and an audit of school department accounts as required under the education reform act, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 18.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for an actuarial update of the town's unfunded post employment benefit liability as required under the education reform act, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 19.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **revaluing properties and data collection** to allow the Town to maintain compliance with the requirements of MGL Chapter 40, section 56, or act in any manner relating thereto. (Submitted by Board of Assessors)

**ARTICLE 20.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **town building improvements**; or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 21.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **data processing improvements**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 22.** To see if the Town of Millis will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **Police Department equipment and/or vehicles**, and authorize the Board of Selectmen to dispose of the old equipment by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 23.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, , or any other enabling authority, a sum of money for **design, construction, environmental remediation, equipping, and furnishings for a new Police Station and for renovations to the existing Police-Fire Station for Fire Department use** including the payment of all costs incidental and related thereto; and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under G.L. Chapter 44, Section 7 or any other enabling authority, and to authorize the Board of Selectmen to apply for any grants or loans in connection thereto and to take all actions necessary or convenient to carry out this project, provided, however, that no amounts shall be borrowed or expended hereunder unless and until the Town votes at an election to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay for the bonds or notes therefore, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 24.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase new or used, or refurbish existing, **Fire Department equipment and/or vehicles**, including, but not limited to a new ladder-pumper known as a "Quint" fire truck, including the payment of all costs incidental and related thereto, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment or vehicles, by outright sale, auction, or otherwise, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under G.L. Chapter 44, Section (7) or any other enabling authority, and to authorize the

Board of Selectmen to apply for any grants or loans in connection thereto and to take all actions necessary to carry out this project, provided, however, that no amounts shall be borrowed or expended hereunder unless and until the Town votes at an election to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay for the bonds or notes therefore, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 25.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase **new or used, or to refurbish, DPW equipment and/or vehicles**, and authorize the Board of Selectmen to dispose of the old equipment or vehicles by trading against the purchase price of the new equipment, by outright sale, auction, or otherwise, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 26.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, a sum of money for **Chapter 90 funded road resurfacing, reconstruction, drainage improvements and road maintenance**, and land or easement purchases or takings, including bridge or culvert improvements or Chapter 90 authorized equipment purchases, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 27.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **town funded road resurfacing, reconstruction, drainage improvements and road maintenance**, and land or easement purchases or takings, including bridge or culvert improvements or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 28.** To see if the Town of Millis will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **sewer system improvements**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 29.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **water system improvements including, but not limited to, water main loops for improved disinfection** including the payment of all costs incidental and related thereto, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 30.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for engineering, construction, training and inspection costs necessary to comply with and implement **EPA mandated stormwater management improvements**, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 31.** To see if the Town will vote to authorize the School Committee to enter into a lease of school buses for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for the an-

nual payment of a lease for and/or for the purchase of school buses, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 32.** To see if the Town will vote to authorize the School Committee to enter into a lease of school computers for a period of three or more years, and further to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase, and/or for the annual payment of a lease purchase agreement for, **school computers**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 33.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **HVAC improvements at the Clyde Brown School**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 34.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to **repair or replace the Middle School/High School walk in freezer**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 35.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **Curriculum and Instructional Materials and Resources**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 36.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **treatment of south facing windows at the Middle/High School**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 37.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to **purchase a small school bus**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 38.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to **upgrade the Middle/High School Media Center Collection**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 39.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for **furniture replacement**, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 40.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money to purchase a new special needs van, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 41.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for building repairs, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 42.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for exhaust fans and air handlers at the Middle/High school, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 43.** To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, or any other enabling authority, a sum of money for a ball field irrigation well, or act in any manner relating thereto. (Submitted by School Committee)

**ARTICLE 44.** To see if the Town will vote to appropriate a sum of money, or reserve a sum of money from the Community Preservation Fund, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve, from annual revenues in the amounts recommended by the Community Preservation Committee, for committee administrative expenses, community preservation projects and/or other expenses in fiscal year 2014, with each item to be considered a separate appropriation; or act in any manner relating thereto. (Submitted by Community Preservation Committee)

**ARTICLE 45.** To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund and/or the Community Preservation Fund Budgeted Reserve and/or the Undesignated Fund for the Millis Bandstand Renovations Project, or act in any manner relating thereto. (Submitted by Community Preservation Committee)

**ARTICLE 46.** To see if the Town will vote in accordance with M.G.L. Chapter 41, section 4A, and Chapter 268A section 21A, to authorize the Board of Health to appoint any of its members to another town office or position for which it has appointing authority, for the term provided by law, if any, otherwise for a term not exceeding one year, and to authorize the Town to fix the salary of such appointee, notwithstanding the provisions of MGL Chapter 43, section one hundred and eight, or act in any manner relating thereto. (Submitted by Board of Health)

**ARTICLE 47.** To see if the Town will vote to authorize or reauthorize, pursuant to M.G.L. Chapter 44 Section 53E 1/2, the following revolving funds:

- A. Oak Grove Farm Revolving Fund, said fund to be credited with the receipts from user fees, and the sale of bricks, under the authority of the Oak Grove Farm Commissioners, proceeds to be used for Oak Grove Farm Maintenance, such expenditures not to exceed \$15,000;

- B. Animal Control Shelter Revolving Fund, said fund to be credited with the receipts from the operation of the shelter, under the authority of the Board of Selectmen, proceeds to be used for kennel maintenance and construction costs, such expenditures not to exceed \$3000;
- C. School Department Transportation Revolving Fund, said fund to be credited with user fees from providing school bus transportation, under the authority of the School Committee, proceeds to be used for providing bus transportation to students, such expenditures not to exceed \$90,000;
- D. Fire Alarm Revolving Fund, said fund to be credited with the fees and fines relative to fire alarms, under the authority and direction of the Board of Selectmen, proceeds to be used for the costs of labor, equipment and services, to maintain the fire alarm system, such expenditures not to exceed \$10,000;
- E. Historical Commission Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Historical Commission, proceeds to be used for the maintenance of historical buildings and grounds, such expenditures not to exceed \$12,000;
- F. Ambulance Department Revolving Fund, said fund to be credited with the fees generated by user fees, under the authority and direction of the Board of Selectmen, proceeds to be used to pay for ambulance expenses and billing collections, such expenses not to exceed \$20,000;
- G. Youth Commission Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for youth programs, such expenditures not to exceed \$5,000;
- H. Council on Aging Transportation Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for COA transportation programs, such expenditures not to exceed \$5,000;
- I. Veterans Memorial Building Custodial and Maintenance Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for custodial expenses, such expenditures not to exceed \$6,000;
- J. Food Service Revolving Fund, said fund to be credited with the fees generated by user and/or inspection fees or appropriations, under the authority and discretion of the Board of Health, proceeds to be used for food service inspections, such expenditures not to exceed \$4500;
- K. Stormwater Management Revolving Fund, said fund to be credited with the fees generated by municipal stormwater connection and inspection fees or appropriations, under the authority and discretion of the Board of Selectmen, proceeds to be used for stormwater related inspections, tests, and engineering reviews, such expenditures not to exceed \$10,000;
- L. Board of Health Medical Services and Vaccination Fund, said fund to be credited with the receipts from vaccination reimbursements obtained from



federal, state and private agencies, under the authority of the Board of Health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$3,000;

- M. Continuing Education Revolving Fund, said fund to be credited with the receipts from users fees from continuing education classes such as drivers' education, under the authority of the School Committee, proceeds to be used for providing continuing education for students, such expenditures not to exceed \$50,000;
- N. Millis Public School Athletic Fields Revolving Fund, said fund to be credited with the receipts from fundraising for construction, renewal, and improvement of athletic fields, including but not limited to structures, equipment such as scoreboards and maintenance of the fields, under the authority of the School Committee, proceeds to be used for improvement of the Millis Public Schools athletic fields, such expenditures not to exceed \$35,000;
- O. Millis Public School Extracurricular Revolving fund, said fund to be credited with the receipts and donations from school-based extracurricular activities such as, but not limited to Dance, Drama, and Arts Performances. Funds will be used for expenses incurred by the extracurricular activities such as, but not limited to, rental of equipment, materials or costumes, purchase of items needed for performances and stipends for extracurricular instructors, such expenditures not to exceed \$8,000;
- P. Millis Public Library Special Use Fund, said fund to be credited with the fees generated by use of the public meeting rooms in the library or appropriations, under the authority and direction of the Trustees of the Library, proceeds to be used to pay staff salary for afterhours work, custodial expenses and other such expenses, not to exceed \$10,000;

or act in any manner relating thereto. (Submitted by Board of Selectmen).

**ARTICLE 48.** To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, a sum of money for the **Stabilization Fund** or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 49.** To see if the Town will vote to accept the provisions of M.G.L. Chapter 32B, Section 20 authorizing the establishment of an Other Post-Employment Benefits Liability Trust Fund ("OPEB Trust Fund"); to designate the Treasurer as custodian of the Fund; to transfer the balance in the OPEB Stabilization Fund to the OPEB Trust Fund; and to authorize the Treasurer, with the approval of the Board of Selectmen, to invest OPEB Trust Fund monies in the State Retiree Benefits Trust Fund and, towards this end, to authorize the Treasurer, with the approval of the Board of Selectmen, to execute and deliver an Investment Agreement with the Health Care Security Trust Board of Trustees, or act in any manner relating thereto. (Submitted by Board of Selectmen)

**ARTICLE 50.** To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new Section XX, **TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**, that would provide as follows, and further to amend the Table of Contents to add Section XX, "Temporary Moratorium on Medical Marijuana Treatment Centers:"

#### A. PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a permitted use in the Town of Millis and any regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of medical marijuana treatment centers and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

#### B. DEFINITION

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

#### C. TEMPORARY MORATORIUM

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations Regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses; or take any action relative thereto. (Submitted by Planning Board)

**ARTICLE 51.** To see if the Town will vote to amend the Millis Zoning By-law, Section II, Definitions, by inserting the word "only" as follows:

- Refuse Facility with a Site Assignment - This shall include only a "facility" as defined under G.L. c.111, §150A and that has a "site assignment" under G.L. c.111, §150A.

- Refuse Facility without a Site Assignment - This shall include only a "facility" as defined under G.L. c.111, §150A, but which does not have a "site assignment" under G.L. c.111, §150A.;

or act in any manner relating thereto. (Submitted by Planning Board);

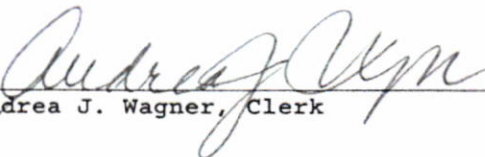
and, you are hereby directed to serve this Warrant by posting attested copies hereof fourteen days before time of said meeting as directed by the vote of the Town. Hereof fail not and make due return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 25th day of March in the Year of Our Lord two thousand and thirteen.

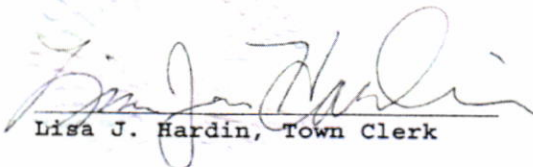
TOWN OF MILLIS  
BOARD OF SELECTMEN

\_\_\_\_\_  
Donald A. Hendon, Chairman

  
\_\_\_\_\_  
Charles V. Vecchi, Vice-Chairman

  
\_\_\_\_\_  
Andrea J. Wagner, Clerk

A True Copy, Attest

  
\_\_\_\_\_  
Lisa J. Hardin, Town Clerk

Helen B. Kuebarck  
Constable  
Town of Millis  
March 27, 2013

SPECIAL SENATE ELECTION  
TUESDAY, JUNE 25, 2013  
7 A.M. – 8 P.M.  
VETERANS MEMORIAL BUILDING GYMNASIUM  
900 MAIN STREET  
MILLIS, MA 02054

SPECIAL TOWN BALLOT ELECTION NOTICE  
FOR PROPOSITION 2 ½ OVERRIDE  
TUESDAY, JUNE 25, 2013  
7 A.M. – 8 P.M.  
VETERANS MEMORIAL BUILDING GYMNASIUM  
900 MAIN STREET  
MILLIS, MA 02054

“Shall the Town of Millis be allowed to exempt from the provisions of Proposition 2 1/2, so-called, the amounts required to pay for the bond issued for design, construction, environmental remediation, equipping, and furnishings for a new Police Station and for renovations to the existing Police-Fire Station for Fire Department use?”

ANNUAL SPRING TOWN MEETING

Middle/High School Auditorium  
Monday, May 13, 2013 – 7:30 PM

PRE-TOWN MEETING

Veterans Memorial Building – Room 229  
Wednesday, May 8, 2013 – 7:30 PM

MILLIS BOARD OF SELECTMEN

Donald Hendon, Chairman  
Charles V. Vecchi, Vice Chairman  
Andrea J. Wagner, Clerk

PRESORT - STANDARD

U.S. POSTAGE

PAID

MILLIS, MA 02054

PERMIT NUMBER 20

ECRWSS

TO: POSTAL CUSTOMER  
MILLIS, MA 02054