

CAPITAL PLAN & WARRANTS

CAPITAL PLAN FOR FY 2014

MILLIS PUBLIC SCHOOLS

TASK	2014
SCHOOL BUS PAYMENT	79,000
COMPUTER LEASE	60,000
INTERIOR PAINTING C.B.	45,000
IRRIGATION WELL	25,000
H.S WALK IN C/ FREEZER	12,000
C.B. CENTRAL A.C. UNITS	15,000
FURNITURE	8,000
LIBRARY UPGRADE FOR NEASC	15,000
MSHS BUS LOADING ROOF AND COLUMN RE	15,100
MSMS EXHAUST FANS	26,700
20 PASSENGER BUS	57,000
WINDOW TINTING	8,000
HANDI CAP VAN	33,000
CURRICULUM MATERIALS	60,000

TOTAL 458,800

TASK	2015
SCHOOL BUS PAYMENT	79,000
COMPUTER LEASE	60,000
MSHS STAGE LIGHTING	81,000
NEASC	12,000
C.B. STAGE WHEEL CHAIR LIFT	34,000
MSHS CARPET LIBRARY	42,525
FOOTBALL LIGHTS	100,000
MSHS AUDITORIUM LIGHTING	97,875
CLYDE BROWN ASPHALT ROOF PHASE 1	100,000
LIBRARY UPGRADE FOR NEASC	15,000
CURRICULUM MATERIALS	60,000
TOTAL	681,400

TASK	2,016
SCHOOL BUS PAYMENT	79,000
COMPUTER LEASE	60,000
MSHS CHAIN LINK FENCE	20,000
PAINT M.S.H.S LOCKERS	30,000
WINDOW LEAKS MSHS	135,000
C.B. FLAT ROOF CAFE PPS GYM	430,000

CURRICULUM MATERIALS 60,000
 TOTAL 814,000

TASK	2017
SCHOOL BUS PAYMENT	79,000
COMPUTER LEASE	60,000
MSHS 1991 FLAT ROOF	249,075
REPARE PARKING SURFACES MSHS	80,000
HVAC UNITS MSHS	50,000
REPARE C.B. LOTS / WALKS	102,600
NEW FLOOR A WING CB	45,000
CURRICULUM MATERIALS	60,000

TASK	2018
SCHOOL BUS PAYMENT	79,000
COMPUTER LEASE	60,000
C.B ASPHALT ROOF PAHSE 2	143,000
AIR HANDLING UNITS C.B.	60,000
MSHS TRACK	472,500
BUS LOADING CANOPY	15,000
CURRICULUM MATERIALS	60,000
TOTAL	725,675

TASK	2019
SCHOOL BUS PAYMENT	100,000
COMPUTER LEASE	60,000
C.B. SPRINKLER SYSTEM	272,000
C.B. SINGLE USE TOILETS	189,000
C.B. MAKE UP FRESH AIR	40,500
C.B. EXHAUST FANS	40,500
C.B. DRINKING FOUNTAINS	60,000
CURRICULUM MATERIALS	60,000
TOTAL	889,500

TOTAL 762,000

Staff Priority	"MUST FUND" WARRANTS	Warrant Amount	Notes
1	Bus Lease or Contracted Services	\$79,000	Transportation of students-new contract year
2	Computer Lease	\$60,000	Maintain computers/devices existing leases
0	Medicaid	\$0	Medicaid billing for town- Account has \$3699.43 thus we are able to absorb the cost of billing this year
	CAPITAL NEEDS		Capital Needs
1	HVAC at Clyde Brown	\$15,000	Existing Units are 22 years old and failing or in danger of failing
2	Kitchen Compressor and Evaporator for MS/HS Walk-in Freezer	\$12,000	at end of useful life
3	Curriculum Resources	\$60,000	Curriculum Materials for Social Studies and Science K-12 plus Tools of the Mind for PK
4	Window Treatment on south side of MS/HS	\$8,000	Reduce Solar Heat and Glare in Spring and Late Summer
5	Small bus, 20 passenger, with wheel chair lift	\$57,000	Pre-school Special Needs population exceeds capacity of current van
6	Library Upgrade	\$15,000	10 Year Accreditation Cycle for NEASC- evaluation in 2014-15
7	Furniture	\$8,000	Two Special Needs Classrooms, higher enrollment in Middle and High Schools and replace broken furniture throughout district
8	Special Needs Van with wheelchair lift	\$33,000	Replace aging 1998 van
9	Building Repairs	\$15,100	MS/HS Bus loading platform, front entrance, concrete entryways and concrete pads at maintenance shop and dumpsters at CFB and MS/HS all need repair
10	Ceiling Fans installed at the top of each stairwell	\$26,700	Increase air circulation and reduce heat on second floor of MS/HS
11	Irrigation Well for MS/HS Ballfields	\$25,000	\$13,000 construction and \$12,000 for Equipment
N/A	Warrants to establish revolving funds for Athletic Fields and Extracurricular	No cost	Town Meeting must vote to establish Revolving Accounts
	TOTAL	\$413,800	Includes Bus and Computer Leases

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

WARRANT ARTICLE REQUEST

DEPARTMENT: School Department

BUDGET REQUEST: \$79,000

DIVISION: Transportation

PROJECT TITLE: School Bus Lease – New Five Year Lease for Six Busses

LOCATION: Millis Public Schools

JUSTIFICATION/NEED FOR PROJECT: Payment on a new five year lease for six (6) leased busses.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? FY 14

ESTIMATED USEFUL LIFE: Five (5) year lease

COST: \$79,000

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION
4. INSPECTION
5. EQUIPMENT

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT? No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? Transportation Fee – changes annually

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS: Costs are contained within the maintenance budget of the Millis Public Schools.

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? No
VALUE:

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

WARRANT ARTICLE REQUEST

DEPARTMENT: School Department
DIVISION: Technology

BUDGET REQUEST: \$60,000

PROJECT TITLE: Computer Leasing Continuation

LOCATION: Millis Public Schools

JUSTIFICATION/NEED FOR PROJECT: The plan for computer leasing was revised to include our technology goals for a broad-based and intense use of technology that supports a 21st century teaching and learning environment. Computer laptop, desktop systems and tablet devices are in greater demand than ever. Demand for devices far exceeds district or town capacity to fund all of the computer labs, mobile labs, staff and student computers but the continuation of this lease provides more students with a 21st century learning environment specifically replacing 30 staff laptops, and desktops for secretaries and the High School Lab computers that are five years old. Existing High School lab computers will be reallocated to the Clyde Brown school classrooms to replace desktop systems that are on average eight years old.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? FY 14

ESTIMATED USEFUL LIFE: 4-6 year useful life of the computer equipment

COST:

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION
4. INSPECTION
5. EQUIPMENT -

\$60,000 in computer equipment leased in the summer of 2011

\$60,000 in computer equipment leased in the summer of 2012

\$60,000 in computer equipment leased in the summer of 2013

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT? No – this project is not e-rate reimbursed.

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? No

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. This is a continuation of the computer leases for 2010 onward that costs \$60K per year.

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? No VALUE:

Millis Public Schools - Computer Lease Schedule
2011 - 2015

2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
FY12: Replace MS Lab, Laptops for Staff			FY15: Staff and Student Laptops (PPS & CFB)	
FY10: Replace ML #3, Laptops for Staff, Laptops for Virtual HS	FY13: Tablet 1:1 for HS, Laptops for Staff			FY16: TBD
FY11: Replace CFB Lab, Laptops for Staff		FY14: Staff laptops, Secretary Desktops & Replace HS lab		

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #:REQUEST \$15,000

DIVISION: Operations

PROJECT TITLE: Replacement of Central air systems (2) Clyde Brown Elementary.
LOCATION: Clyde Brown school

JUSTIFICATION/NEED FOR PROJECT: Existing units 22 years old and failing or in imminent danger of failing

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN?

FY 14

ESTIMATED USEFUL LIFE: 15 years
COST: \$

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION
4. INSPECTION
5. EQUIPMENT \$15,000

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAID THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$15,000.

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET# REQUEST \$12,000

DIVISION: Operations

PROJECT TITLE: Replace compressor and evaporator MSHS walk in cooler/freezer
LOCATION: Middle High School Kitchen

JUSTIFICATION/NEED FOR PROJECT: Compressor and evaporator at end of useful life.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN?

FY 14

ESTIMATED USEFUL LIFE: Fifteen years

COST: \$12,000

1. DESIGN 0
2. LAND ACQUISITION 0
3. CONSTRUCTION 0
4. INSPECTION 0
5. EQUIPMENT \$12,000

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT?

NO

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. \$300.00 per year

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$12,000

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE REQUEST**

DEPARTMENT: School Department
DIVISION: K-12

BUDGET REQUESTED: \$60,000

PROJECT TITLE: **Curriculum and Instructional Materials and Resources**

LOCATION: Focus on K-12 Social Studies/ Science and Pre-School Tools of the Mind

JUSTIFICATION/NEED FOR PROJECT:

Tools of the Mind is a researched based instructional program for preschool and kindergarten students. For the past two years, our Kindergarten students have participated in a academic research program. We have seen incredible gains in our students in self-regulation of their social, emotional and cognitive abilities. Funding would allow us to bring this researched based program to our preschoolers. Materials will be bought in FY 14 so that teachers become familiar with them and prepare for implementation.

Funding for Social Studies materials at the elementary level has been lacking for the past seven years. Teachers have developed a comprehensive scope and sequence for grades K-12 addressing the standards outlined in the Massachusetts Curriculum History and Social Science Frameworks. Funding would provide teachers with the materials and tools to teach this curriculum. Funding is needed for the Middle School to supplement the History Alive text with the interactive component. This component will enhance the instruction of Social Studies.

Additional Funding is needed to support the science program. With the implementation of a new literacy program last year, science topics are being presented to students in different grade levels than Millis has traditionally taught those standards. Realigning the current scope and sequence of science units of study to better match the Reading Street program will allow teachers more time to go deeper into the content and connect the science topics to the quality literature being presented to the students. Materials would be grade level appropriate and support life science, physical science, earth science and engineering units at each grade level. In addition, funds are needed to add nonfiction literature to the Middle and High Schools Science curriculum as noted in the MA Common Core Frameworks.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? FY 14

ESTIMATED USEFUL LIFE: Varies

COST: \$60,000

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION
4. INSPECTION
5. EQUIPMENT

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT? No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? No

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. None

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST: No

VALUE: \$\$60,000

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #: REQUEST \$ 8,000

DIVISION: Operations

PROJECT TITLE: Window treatment, Energy conservation and Heat Reduction in spring and Sun glare reduction

LOCATION: South side MSHS

JUSTIFICATION/NEED FOR PROJECT: Solar heat through windows drives classrooms above 80F June & September

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? 2014

FY 14

ESTIMATED USEFUL LIFE: 20 years

COST: \$8,000

1. DESIGN 0
2. LAND ACQUISITION 0
3. CONSTRUCTION \$8,000
4. INSPECTION 0
5. EQUIPMENT Same

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$ 8,000

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #: REQUEST \$ 57,000

DIVISION: Operations

PROJECT TITLE: Small school bus 20 PAX

LOCATION: District Wide

JUSTIFICATION/NEED FOR PROJECT: Pre school population exceeds seating capacity of current pre-school van. Small school bus comes with a wheel chair lift, removal bench seat and integrated child seats. We would be able to use this bus for pre-school, wheel chairs and sports.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN?

FY 14

ESTIMATED USEFUL LIFE: Seven years
COST: \$ 57,000

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION\$
4. INSPECTION
5. EQUIPMENT 57,000

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$ 57,000

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE REQUEST**

DEPARTMENT: School Department
DIVISION: High School

BUDGET REQUESTED: \$15,000

PROJECT TITLE: **Upgrade High School Library/Media Center Collection**

LOCATION: Millis High School/Middle School Building

JUSTIFICATION/NEED FOR PROJECT:

The Millis Middle School / Millis High School Library is in serious need of updating. Town Meeting appropriated \$38,000 to begin this project several years ago. This \$15,000 request would fund the next phase of the upgrade which has not been funded for several years.

At the start of this project, approximately 8,000 books were more than ten years old. Some of these, however, are novels or literature, which do not become outdated. After the purchases were made during the first phase of this upgrade, there are more than 4,000 books still in need of replacement. Additionally, the district is moving forward on ensuring that all students graduate with the media literacy and 21st century skills needed for a global "knowledge and innovation based" economy which necessitates the inclusion of electronic media for students to access information and literature.

Based on an estimated average cost per book of \$21, the needed updating would require \$84,000. Of this amount, \$15,000 is being requested for FY 14.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? FY 14

ESTIMATED USEFUL LIFE: Varies

COST: \$15,000

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION
4. INSPECTION
5. EQUIPMENT

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT? No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? No

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS.

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST: No

VALUE: \$15,000

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #: REQUEST \$ 8,000.00

DIVISION: Operations

PROJECT TITLE: Replacement of Furniture

LOCATION: District wide

JUSTIFICATION/NEED FOR PROJECT: Student furniture, desks and Café furniture. Wear and tear. Some of it is twenty years old. Also, increased enrollment at MS/HS.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? 014

FY 14

ESTIMATED USEFUL LIFE: 10-15 years

COST: \$

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION
4. INSPECTION
5. EQUIPMENT \$8,000

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$ 8,000.00

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #: REQUEST \$33,000

DIVISION: Operations

PROJECT TITLE: Special Needs Van
LOCATION: District wide

JUSTIFICATION/NEED FOR PROJECT: Replace aging van. Includes a wheel chair lift with a fold down bench seat for a total capacity of 9.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN? 2014

FY 14

ESTIMATED USEFUL LIFE: 7 years
COST: \$ 33,000

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION \$
4. INSPECTION
5. EQUIPMENT \$33,000

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$33,000

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #: REQUEST \$ 15,100

DIVISION: Operations

PROJECT TITLE: Various building repairs at both buildings
LOCATION: MSHS & Clyde Brown

JUSTIFICATION/NEED FOR PROJECT: Several areas need repairs due to wear and tear.

Repairs at MSHS bus loading platform.	\$6,000.00
Repairs at MSHS Front entrance.	\$2,000.00
Repairs to MSHS concrete entryways.	\$2,000.00
Concrete pad at MSHS maintenance shop.	\$2,500.00
Concrete pad required for dumpster MSHS	\$1,300.00
Concrete pad required for dumpster Clyde Brown	\$1,300.00
	\$15,100.0

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN?

FY 14

ESTIMATED USEFUL LIFE: 15 years.
COST: \$

1. DESIGN
2. LAND ACQUISITION
3. CONSTRUCTION \$ 15,100.00
4. INSPECTION
5. EQUIPMENT

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT? No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$ 15,100

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department

BUDGET #: REQUEST \$ 26,700

DIVISION: Operations

PROJECT TITLE: EXHAUST FANS/AIR HANDLERS FOR COOLING SECOND FLOOR MSHS

LOCATION: MIDDLE / HIGH SCHOOL

JUSTIFICATION/NEED FOR PROJECT: The second floor of the Middle high school gets unbearably warm in the Spring and fall months. Education and student health are impacted.

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN?

FY 14

ESTIMATED USEFUL LIFE: 15 years

COST: \$

1. DESIGN 3 - 36" roof exhaust fans in house design.
2. LAND ACQUISITION
3. CONSTRUCTION \$ \$26,700.00
4. INSPECTION
5. EQUIPMENT

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAY THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. N/A

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$ 26,700

**TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET**

**FORM #7
WARRANT ARTICLE
REQUEST**

DEPARTMENT: School Department
DIVISION: Operations

BUDGET #: REQUEST 25,000

PROJECT TITLE: Irrigation well for MSHS Ballfields

LOCATION: Middle / High School

JUSTIFICATION/NEED FOR PROJECT: To reduce operating expenses of purchasing Town water

WHAT FISCAL YEAR IS PROJECT ANTICIPATED TO BEGIN?

FY 14

ESTIMATED USEFUL LIFE:

COST: \$ 25,000

1. DESIGN 0
2. LAND ACQUISITION 0
3. CONSTRUCTION \$13,000
4. INSPECTION 0
5. EQUIPMENT \$ 12,000

IS THERE ANY FORM OF REIMBURSEMENT AVAILABLE TO DEFRAID THE COST OF THE PROJECT?

No

IS THE PROJECT REVENUE PRODUCING? IF SO, HOW MUCH? N/A

EXPECTED ADDITIONAL MAINTENANCE & OPERATION COSTS. \$ 1,000

WILL THE PROJECT REMOVE PROPERTY FROM THE TAX LIST? N/A

VALUE: \$25,000



Millis Public Schools

Nancy L. Gustafson, Superintendent

245 Plain St. Millis, MA 02054

Phone: (508)376-7000 FAX: (508) 376- 7020 E-mail: Ngustafson@millisps.org

MEMO

TO: Board of Selectmen
FROM: Nancy Gustafson, Superintendent
RE: Revolving Account Requests
DATE: February 11, 2013

Could you please include the following article for the spring Annual Town Meeting Warrant to set up a revolving account for Millis Public Schools Athletic Fields?

Articles # and #

To see if the Town will vote to authorize, pursuant to M.G. L. Chapter 44 Section 53E 1/2 the following revolving funds:

1. Millis Public Schools Athletic Fields Revolving Fund, said fund to be credited with the receipts from fundraising for construction, renewal and improvement of the athletic fields, including but not limited to structures, equipment such as scoreboards and maintenance of the fields, under the authority of the School Committee, proceeds to be used for improvement of the Millis Public Schools athletic fields, such expenditures not to exceed \$35,000.
2. Millis Public Schools Extracurricular Revolving Fund, said fund to be credited with the receipts and donations from school-based extracurricular activities such as, but not limited to Dance, Drama and Arts Performances. Funds will be used for expenses incurred by the extracurricular activities such as, but not limited to, rental of equipment, materials or costumes, purchase of items needed for performances and stipends for extracurricular advisors and instructors, such expenditures not to exceed \$8,000.

Sincerely,

Nancy Gustafson