

Sewer Department Highlights

January 31, 2013

Major Duties: This Department maintains the Town's sewer pump stations and the sewer mains throughout Town.

Level Funded FY14

FY14 Issues:

Increases in:

- CRPCD O & M Costs (projected rate increase) \$6,947.22 – 2.05%
- CRPCD Assessment (projected rate increase) \$1,816.81 – 2.5%
- Sewer LTD Principal \$9,086.00
- Sewer STD Principal \$48,272.00
- Sewer STD Interest \$22.26

Decrease in:

- Wages Clerical \$5,685.00
- Wages \$10,908.14
- Longevity \$21.67
- Sewer LTD Interest \$2,170.13

Request Capital Improvements: None

Form 1

TOWN OF MILLIS FISCAL YEAR 2014 BUDGET			FORM #1 DEPARTMENT SUMMARY		
DEPARTMENT: DPW SEWER					
	FY11 ACTUAL	FY12 ACTUAL	FY13 BUDGET	FY14 REQUEST	TA RECMD
SALARIES	\$187,328.37	\$199,244.66	\$209,418.74	\$192,803.43	
EXPENSES	\$730,623.78	\$832,629.02	\$783,969.52	\$848,856.10	
TOTALS	\$917,952.15	\$1,031,873.68	\$993,388.26	\$1,041,659.53	
<p>BUDGET COMMENTS:</p> <p>510300 Decrease \$5,685.50, reallocation of personnel</p> <p>510500 Decrease \$10,908.14, reallocation of personnel</p> <p>510600 Decrease \$21.67, reallocation of personnel</p> <p>560001 Increase \$6,947.22 2.5%</p> <p>560002 Increase \$1,816.81 2.5%</p> <p>571020 Increase \$9,086.00</p> <p>572360 Increase \$48,272.00</p> <p>575020 Decrease \$2,170.13</p>					

FY 2014

Employee	Sewer Clerical Wages	Sewer Wages	Sewer Longevity	Sewer Stipends	Sewer Clerical O/T	Sewer Overtime
McKay, James		\$20,991.36	\$60.00			
Gilmore, Deirdre	\$16,181.80		\$92.50			
Smith, Kathy	\$4,960.80		\$125.00			
Percaccante, Michael		\$12,744.58	\$228.00			
McColl, Kenneth		\$26,395.20	\$475.00			
Olmsted, Dale		\$22,418.86				
Main, Stephen						
Farricy, Francis						
Souza, Frederick						
Wanders, Johnathin						
Kandola, Kevin		\$17,420.83	\$214.50			
McKenney, Ron		\$26,052.00	\$325.00			
David Rachmaciej		\$22,256.00				
Beeper Fee - Standby				\$5,470.00		
Overtime - Includes Standby					\$1,000.00	\$15,392.00

\$21,142.60	\$148,278.83	\$1,520.00	\$5,470.00	\$1,000.00	\$15,392.00
6000051-510300	510500	510600	510700	510350	510550

6000051-510300	Clerical	\$21,142.60
6000051-510500	Wages	\$148,278.83
6000051-510600	Longevity	\$1,520.00
6000051-510700	Stipends	\$5,470.00
6000051-510350	Clerical O/T	\$1,000.00
6000051-510550	Overtime	\$15,392.00
Total		\$192,803.43
		Sewer

6000051 Sewer Department
Budget #32

Form 4

TOWN OF MILLIS FISCAL YEAR 2014 BUDGET		FORM #4 - EXPENSE JUSTIFICATION & SUPPORTING DETAIL
DEPARTMENT: SEWER		BUDGET # 6000051 / 6000052
CODE	DESCRIPTION	BUDGET REQUEST
6000051	SEWER FUND SALARIES	
510300	Clerical - One full-time position at 17.5 hours and one part-time position at 5.5 hours (Decrease \$5,685.00 reallocation of personal).	\$21,142.60
510350	Clerical Overtime - Provides minimal time for duties required for emergency services.	\$1,000.00
510500	Wages - 1/3 General Foreman, 1-1/4 HEO/Laborers, 3 - 1/2 HEO/Laborers 1/3 Town Mechanic and 1/3 Assistant Director (Decrease \$10,908.14 reallocation of personal).	\$148,278.83
510550	Wages OT - This item provides for standby duty.	\$15,392.00
510600	Longevity - Contractual item (Decrease \$21.67 reallocation of personal).	\$1,520.00
510700	Stipend - Beeper fee for on call person.	\$5,470.00
	TOTAL	\$192,803.43
6000052	SEWER FUND EXPENSES	
520180	Engineering - Provides a fund for incidental studies relative to the sewer division.	\$12,000.02
520200	Maintenance - This item is for maintenance of the sewer stations at Water St., Timberline Rd., Norfolk Rd., Middlesex St. and the metering stations at Farm St., Water St. and Main St.	\$12,000.00
520830	Sewer Cleaning - Provides funds for preventive maintaince of sewer lines in the Town.	\$10,175.00
540400	Expenses - Supplies and materials such as cleaning solvents, manhole covers, pump packing, generator contracts, etc. are funded by this item.	\$22,000.00
540430	Telephone - Pays for the telemetry lines for metering stations and lines for emergency alarms at the lift stations.	\$2,563.00
540440	Electricity - The cost of running the lift pumps, heaters, etc.	\$19,000.00
540450	Postage - Pays for 1/2 of the billing postage for W&S bills.	\$2,000.00
540480	Clothing - covers the cost for employee uniforms and chemical resistant protective gear.	\$2,825.00
540800	Equipment - Misc. office expenses. testing and safety equipment.	\$3,741.00

Form 4

TOWN OF MILLIS FISCAL YEAR 2013 BUDGET		FORM #4 - EXPENSE JUSTIFICATION & SUPPORTING DETAIL
DEPARTMENT: SEWER		BUDGET # 6000051 / 6000052
CODE	DESCRIPTION	BUDGET REQUEST
540850	Equipment Repair - This pays for repairs to the sewer vehicle and incidental pumps.	\$13,620.00
540875	Diesel Fuel - Fuel for vehicle.	\$2,000.00
560001	CRPCD O&M - The cost of sending sewage to Medway (increase \$6,947.22 2.5%).	\$284,836.30
560002	CRPCD Assessment - Related treatment plant costs (increase \$1,816.81 2.5%).	\$75,942.76
571020	Sewer LTD Principal - Capital improvements (increase \$9,086.00).	\$244,086.00
575020	Sewer STD Principal - Short term (increase \$48,272.00).	\$66,772.00
575020	Sewer LTD Interest - Interest on capital improvements (decrease \$2,170.13).	\$73,217.37
575130	Sewer STD Interest - Short term (increase \$221.26).	\$2,077.65
	TOTAL	\$848,856.10
	TOTAL #6000051 & #6000052	\$1,041,659.53

10/30/2012
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TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET REQUESTS
FORM 3

SEWER FUND	FY 2011 ACTUAL EXPENDITURES	FY 2012 ACTUAL EXPENDITURES	FY 2013 REVISED ***BUDGET***	FY 2014 DEPARTMENT REQUEST

SEWER FUND SALARIES				

SALARIES				

6000051 510300 SALARIES CLERICAL	24,888.22	26,570.48	26,828.10	<u>21,142.60 - 5,685.00</u>
6000051 510350 SALARIES CLERICAL OVERTIME	371.29	636.17	1,000.00	<u>1,000.00</u>
6000051 510500 WAGES	146,633.66	155,015.73	159,186.97	<u>148,278.83 - 10,908.14</u>
6000051 510550 WAGES OVERTIME	14,307.20	15,584.77	15,392.00	<u>15,392.00</u>
6000051 510600 LONGEVITY	1,128.00	1,437.51	1,541.67	<u>1,520.00 - 21.67</u>
6000051 510700 STIPENDS	.00	.00	5,470.00	<u>5,470.00</u>
TOTAL SEWER FUND SALARIES	187,328.37	199,244.66	209,418.74	<u>8192,863.43</u>

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TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET REQUESTS
FORM 3

SEWER FUND	FY 2011 ACTUAL EXPENDITURES	FY 2012 ACTUAL EXPENDITURES	FY 2013 REVISED ***BUDGET***	FY 2014 DEPARTMENT REQUEST

SEWER FUND EXPENSES				

EXPENSES				

6000052 520180 SERVICES ENGINEERING	.00	.00	12,000.02	<u>12,000.02</u>
6000052 520200 MAINTENANCE CONTRACT/REPAIRS	2,998.65	.00	12,000.00	<u>12,000.00</u>
6000052 520830 SEWER CLEANING	.00	420.00	10,175.00	<u>10,175.00</u>
6000052 540400 SUPPLIES & EXPENSES	24,092.73	45,503.02	22,000.00	<u>22,000.00</u>
6000052 540410 HEAT & FUEL	.00	.00	.00	<u>-</u>
6000052 540412 PROPANE GAS	.00	.00	.00	<u>-</u>
6000052 540430 TELEPHONE	5,852.71	5,080.70	2,563.00	<u>2,563.00</u>
6000052 540440 ELECTRICITY	25,570.81	18,895.86	19,000.00	<u>19,000.00</u>
6000052 540450 POSTAGE	126.21	137.36	2,000.00	<u>2,000.00</u>
6000052 540480 CLOTHING	1,811.85	1,856.46	2,825.00	<u>2,825.00</u>
6000052 540800 EQUIPMENT	.00	.00	3,741.00	<u>3,741.00</u>
6000052 540850 EQUIPMENT REPAIRS & SUPPLIES	2,021.92	19,712.18	13,620.00	<u>13,620.00</u>
6000052 540875 DIESEL FUEL	.00	.00	2,000.00	<u>2,000.00</u>
6000052 540880 NATURAL GAS/OIL	.00	.00	.00	<u>-</u>
6000052 540900 ADMINISTRATIVE EXPENSE	.00	.00	.00	<u>-</u>
6000052 540990 MISCELLANEOUS EXPENSE	.00	.00	740.00	<u>740.00</u>
6000052 560001 CRPCD O&M COSTS	209,700.00	254,200.00	277,889.11	<u>284,836.30 + 6,947.22</u>
6000052 560002 CRPCD ASSESSMENT	130,920.00	70,900.00	72,672.50	<u>75,942.76 + 1,816.81</u>
6000052 571020 SEWER LTD PRINCIPAL	225,000.00	236,000.00	235,000.00	<u>244,086.00 + 9,086.00</u>
6000052 572360 SEWER STD PRINCIPAL	18,500.00	93,924.00	18,500.00	<u>66,772.00 + 48,272.00</u>

10/30/2012
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TOWN OF MILLIS
FISCAL YEAR 2014 BUDGET REQUESTS
FORM 3

SEWER FUND	FY 2011 ACTUAL EXPENDITURES	FY 2012 ACTUAL EXPENDITURES	FY 2013 REVISED ***BUDGET***	FY 2014 DEPARTMENT REQUEST
6000052 575020 SEWER LTD INTEREST	82,744.37	81,807.50	75,387.50	<u>73,217.37</u> - <u>2,170.13</u>
6000052 575130 SEWER STD INTEREST	1,284.53	4,191.94	1,856.39	<u>2,077.65</u> + <u>221.26</u>
6000052 580061 TRANSFER TO WATER ENTERPRISE	.00	.00	.00	<u> </u>
TOTAL SEWER FUND EXPENSES	730,623.78	832,629.02	783,969.52	<u>848,856.10</u>
TOTAL SEWER FUND	917,952.15	1,031,873.68	993,388.26	<u>1,041,659.53</u>