

**TOWN OF MILLBURY  
BOARD OF SELECTMEN MINUTES  
SELECTMEN MEETING ROOM**

June 27, 2017

7:00 pm

17 JUL 26 PM 3:46

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Selectmen Present: Chairman Francis B. King, Sandra Cristo, Mary Krumsiek, Scott Despres, and Jon Adams, Town Manager David Marciello.  
Anna Lewandowski, Susan Spencer-*T&G*; Steve Balistreri-*Millbury Sutton Chronicle*

**One Day Liquor License-The Bartending Service;** August 26, 2017 4pm – 8pm  
at the Asa Waters Mansion.

Motion to approve made by Selectman Despres, seconded by Selectman Krumsiek.  
Motion carried unanimously.

There was a misprint on the Board of Selectmen reappointments for the Council on Aging.  
Lee Ayotte was mistakenly left off the list.

Motion to reappoint Lee Ayotte made by Selectman Krumsiek, seconded by Selectman Despres.  
Motion carried unanimously.

**Ann Lewandowski- Pole 1 Howe Lane Street Light.** Ms. Lewandowski said that every pole on the street has a streetlight except this one. A lot of people walk on this street. Mr. Marciello emailed our Ngrid representative, Kevin Shaughnessy, who said that citizens cannot request street lights anymore, the town needs to request this. As long as there are no complaints about light intrusion from the other neighbors. Selectman Cristo said that if this in fact is a safety issue, the town should pay for it. Selectman Despres said that a precedent should not be set and the check from Ms. Lewandowski should be accepted. Chairman King agreed. Motion to accept Ms. Lewandowski's \$300.00 to install a new street light on Pole 1 on Howe Lane and have the Town Manager implement this made by Selectman Cristo, seconded by Selectman Despres.  
Motion carried unanimously.

**Capital/Financial Planning Discussion-** Mr. Marciello has very limited institutional knowledge and he would defer to the committee that made the recommendations. Mr. Adams asked if Mr. Marciello reached out to Mr. Bedard, School Business Manager and Mr. Plante, former Chairman. Mr. Marciello said that he did speak with Mr. Bedard and Mr. Plante and he said that they responded in the affirmative to be on the committee.

Mr. Adams would like the manager to get very familiar with the plan to know what is going on in this town before he adds his much-needed policies; you need to figure out how to meld in your capital projects/ideas into the plan. Mr. Marciello will be meeting with the planner on Friday to see where our economic development plan is and where we want it to be. Selectman Adams would like the committees to be part of the conservation and not an afterthought. Selectman Despres wanted to see if any of the 2017 items on the plan were accomplished? Mr. Marciello said that FY18 is going to be very lean; he's hoping that in FY19 will be better because of adjusted fees.

**7:15 pm- Cedar Ave Pole Petition-** Selectman Krumsiek read the public hearing notice into record, seconded by Selectman Cristo.

No representative from Verizon appeared. Mr. Marciello suggested approving the Petition if it would be effecting a customer. Chairman King wants to address the double pole situation to a representative. Patricia Arp told the selectmen that Verizon now places the pole and Ngrid now removes the poles. Chairman King would like to have a representative in to the next meeting. Motion to close the public hearing made by Selectman Krumsiek, seconded by Selectman Adams.

Motion carried unanimously.

Motion to grant Verizon New England permission to put a pole in on Cedar Ave made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

Chairman King asked the board to look over some old review questions for the Town Manager and for the Chief of Police. These questions will be looked over and hopefully implemented for next year. We will be meeting on Thursday to discuss the manager's first 6 months and to review the chief as well. Mr. Marciello said that he needs to be at the RAC meeting which is meeting at the same time as this workshop is set up. Chairman King said that they had Mr. Marciello set up 7:00 pm as the Chief is at 6:00. Mr. Marciello said that he will need more than an hour with the Roadway Advisory Committee. Chairman King said that the goals/objectives were never televised and the review was only for six months; he has always felt that reviews should not be televised as some play to the camera and some shy away. Selectman Krumsiek asked to have the goals & objectives on Thursday and have the review at the next regular meeting. Chairman King said that we will keep it the same night and have Kevin televise the reviews but not the goals/objectives.

Motion made by Selectman Despres to have the Thursday night meeting televised seconded by Selectman Krumsiek.

Motion carried unanimously.

**Town Manager Report: \* see attached report**

Mr. Marciello is appointing Nicholas D'Auteuil to the Recycling Education Committee

Motion to concur with the appointment made by Selectman Depress, seconded by Selectman Krumsiek.

Motion carried unanimously.

**Town Manager Re-Appointments**

**ASSISTANT ASSESSOR**

Jean Moroski

ASSISTANT TOWN ACCOUNTANT

Sherrri Brousseau

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

Robert Frederico

LOCAL BUILDING INSPECTOR, ASSISTANT

Jason Shilinski

WIRING INSPECTOR

George Duhamel, Assistant

VETERANS SERVICES AND BENEFITS

Philip Buso, Veterans Agent and Burial Agent

TREE WARDEN

Ronald Despres

Carl J. Ward, Asst. Tree Warden

CERTIFIED WEIGHER AND MEASURER OF WOOD AND BARK

Ronald A. Despres

AMBULANCE COMMITTEE (Disband?)

David J. Rudge

ASA WATERS TASK FORCE

Jeffrey A. Dore

Jennifer Kephart

COMMISSION ON DISABILITIES

Kent Stowe

Thomas G. Brown

Deborah Dymek

Cheryl Piasta

CULTURAL ARTS COUNCIL serving 2/3 year terms = 6 years

Jennifer M. Lamarche, Chairman

Sara Wales

DOROTHY POND RESTORATION COMMITTEE

Gary A. Pothier

FINANCIAL MANAGEMENT PLANNING COMMITTEE

Richard Bedard

Katherine M. McKenna

INSURANCE ADVISORY COMMITTEE

Victoria Arend, Alternate - Teacher's Assoc. Rep  
Andrea Paquette, Alternate – GEU Local 5-  
Clerks/ Custodians/ Dispatchers  
Andrea Warpula, Alternate - Police Assoc. Mass Cop #128 Rep

MILLBURY DOG PARK COMMITTEE

Laurie Connors  
Joy Chambers  
David Warner  
Pam Adams

PUBLIC ACCESS ADVISORY COMMITTEE

Roger L. Desrosiers  
Mary Krumsiek

PUBLIC SAFETY BUILDING SITING COMMITTEE

Daniel Daly  
Greg Myers

RECYCLING EDUCATION COMMITTEE (They would like this changed to 5 members

Scott Despres from 7)  
Paul T. Diccico

SAFETY COMMITTEE

Daniel Daly  
Greg Meyers

SEWERAGE COMMISSION

Happy Erickson, Jr.

WAYFARER SIGN COMMITTEE (Disband? Never met)

Robert VanMeter  
Leonard Mort  
~~William Borowski~~

Motion made by Selectman Krumsiek to disband the Wayfair Sign Committee, seconded by  
Selectman Despres.  
Motion carried unanimously.

He also would like to make a cell tower overlay district committee as well. Mr. Marciello would  
not like to disband the Ambulance Committee in case there is something needed.

Motion to change the Recycling Education Committee from 7 to 5 made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

Motion to concur with the reappointments by the Town Manager made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

**33b Transfers**

Selectman Despres asked why there was so much money left over in one account. Is \$20,000 a normal amount to have more or less money in an account?

Finance Director, Ms. McKenna said that we do not strive for that; we forecast a whole year in advance and we have to make assumptions. Our gasoline and diesel fuel usage had gone way down; she is not sure why the transfer station went over this year, she is aware that the hauling costs did go up. Interim DPW Director, Ms. Arp said that bills add up quick in the DPW; she has put a stop on all spending for this fiscal year.

Motion made by Selectman Krumsiek to transfer \$6,5000.00 from Account No. 01.123.5113.00000.0000.510 Full Time Clerical to Account No. 01.916.5171.00000.0000.510 Medicare, seconded by Selectman Despres.

Motion carried unanimously.

Motion made by Selectman Krumsiek to transfer \$7000.00 from Account No. 01.210.5115.00000.0000.510 Officers to Account No. 01.151.5200.00000.0000.500 Town Counsel-Legal Services, seconded by Selectman Despres.

Motion carried unanimously.

Motion made by Selectman Krumsiek to transfer \$20,000.00 from Account No. 01.420.5400.00000.0000.530 Highway Supplies to Account No. 01.430.5200.00000.0000.530 Solid Waste Purchase of Services, seconded by Selectman Despres.

Motion carried unanimously.

Mr. Marciello said that he, Grey Myers-Superintendent, Rick Bedard-School Business Manager and Jude Cristo had interviewed many candidates for the HR position; they weeded it down to 2 candidates and had the department heads interview and input; they offered her the position but she turned down our offer because she took another position.

Selectman Adams would like to see a Consultant for the DPW Director position. This would save on going to conferences, health insurance, salary, retirement. He does not believe the town needs an engineer and a director checking over invoices. This position could be handled by a supervisor. Chairman King said informed Selectman Adams that the DPW Director position is

by Charter. Mr. Marciello disagrees with Selectman Adams, he needs someone who can keep us from getting fined with all of the state mandates, has experience and can keep the DPW moving in the right direction. If he has to go with a consulting firm it may cost a lot more than a hire and certainly a lot more than we are currently paying Ms. Arp who is doing yeoman's work to keep the DPW afloat.

Ms. Lewandowski spoke saying that the original Charter Commission's idea was to have an engineer to save money for the planning board, board of appeals and other town departments. She thinks the Charter should be eliminated in 2020. Mr. Marciello said that he needs experts who has worked with the DEP, the EPA, knows Stormwater, worked with MaDot and a person in the trenches cannot know this. Selectman Krumsiek said that the MMA could help with Stormwater; Mr. Marciello said that yes, they are helping with the application; we actually have to design and builds to standards and meet deadlines. Selectman Krumsiek said that other towns do this with just a supervisor and they don't need an engineer. Mr. Marciello said that other towns only have a highway department; they do not have a cemetery, sewer department, pumping station or transfer station.

Mr. Marciello would like to discuss and implement some new policies and he would like direction as to when to schedule the roundtable discussions on Plowing/Sand/Salt Policy. They need to start thinking about the TIP project on McCracken Road. They will be coming before the board and wanting to know how we are going to fund our portion of the project. Chairman King said that the board expected him to set up the round table discussions and if any of the board members can make it they will go.

He would like a Cell Tower Advisory Committee meeting; where would you want to put a cell tower and what will that look like. What parcels are appropriate. If we make an overlay district to allow building of cell towers on town owned property, we would collect land rental and collect the pole location fees.

Selectman Krumsiek asked if the overlay area was in the purview of the Planning Board. Mr. Marciello said that Town Meeting would vote on the map. Mr. Adams asked if we can give this to the planner and have her bring it to us; Chairman King said that the Town Planner should be on the committee, possibly the Fire Chief and Police Chief. Mr. Marciello has already asked CMRPC for a map of town owned property to see which areas are appropriate.

Selectman Adams asked about the stair project and if we looked at precast? Yes, we did. Hopefully they will be completed toot sweet; it became a bigger project than first thought. Mr. Adams asked if the quotes for the tanks have been received. Mr. Marciello said that he would ask Ms. Arp if she got them yet.

Chairman King informed the Board that he and the manager will be meeting Thursday with town counsel to do a contract for July 1<sup>st</sup>.

Selectman Adams said that he believes that Mr. Marciello getting involved in the roads is a good move as we are running out of time to get something done this fiscal year.

Selectman Cristo asked if we have a host agreement with United Materials and she would like to know about the waste to energy plant on Southwest Cutoff.

Selectman Krumsiek asked if Mr. Marciello said that the Board of Health will not charge for permits that are being used by non-profits such as the Lions Club. Mr. Marciello said that there are some fees that are done by outside entities, i.e. vendors at the carnival that they do charge for. Selectman Despres answered stating that he discussed the high school event that Dan Ferriera put together today with Board of Health agent, Ron Marlborough stating that the food trucks that are at an event at the school are not non-profit; the food truck are for profit.

**Previous Minutes**

Motion to accept minutes of the June 13, 2017 meeting with correction on page 2 “where Selectmen Krumsiek said that this is (*is not*) a way to make millions of dollars” made by Selectman Despres, seconded by Selectman Krumsiek.

Motion carried unanimously.

**Dates to Remember:**

Thursday June 29th from 6 to 8 PM Concert at the Senior Center

"Throwback to the 60s" - rain or shine

Friday June 30th through Tuesday July 4th Annual Lions Club Events –

Carnival & Fireworks

Tuesday July 4th at 9 AM - Registration begins at 8 AM 40th Annual

4th of July Road Race

**On a Good Note:**

Selectman Krumsiek cannot thank the people enough for helping find lost dog Sparky; Missing Dogs of MA, Clark’s Kennel, Millbury PD, dispatchers, Steve and Karen and the residents of Oak Circle. He has been found and is happy.

Selectman Despres mentioned that Guy Hebert’s appointment to the Recycling Education Committee had been missed.

Motion to accept the appointment of Guy Hebert to the REC made by Selectman Despres, seconded by Selectman Krumsiek.

Motion carried unanimously.

**Mail**

Notice from MaDot that Sycamore Street off of Rt. 146 will be open to traffic this week.

**Citizen Speak**

Ms. Lewandowski said that the new insurance is a hardship for the seniors. There is now a 20/60 co-pay \$20 for primary care and \$60 for specialists. Many people are unhappy about this. She hopes that there is a retiree representative is on the Insurance Advisory Committee.

Kevin Butler of West Main Street asked if Millbury has an animal control officer.

Motion to adjourn by Selectman Krumsiek at 8:53 pm, seconded by Selectman Adams.  
Motion carried unanimously.

Respectfully submitted,

Tish Hayes, Secretary

Francis B. King

Sandy J. Cristo

Mary Krumsiek

Scott Despres

Jon Adams

The image shows five handwritten signatures, each written over a horizontal line. From top to bottom, the signatures are: Francis B. King (in black ink), Sandy J. Cristo (in black ink), Mary Krumsiek (in black ink), Scott Despres (in black ink), and Jon Adams (in blue ink).