

TOWN OF MILLBURY
BOARD OF SELECTMEN MINUTES
SELECTMEN MEETING ROOM

RECEIVED
TOWN CLERK

January 23, 2018

7:00 pm

18 FEB 14 AM 11:08

Selectmen Present: Chairman Francis B. King, Chairman Sandra Cristo, Mary Krumsiek, Scott Despres, Jon Adams, Acting Town Manager, Town Manager David Marciello, Susan Spencer-*T&G*, Residents of Rollie Shepard, Bill Graham and Jessica J. Steve Balistreri-*Millbury Sutton Chronicle*, and other concerned citizens

Laurie Connors- Town Planner-spoke regarding the street acceptance process of three streets this year. Discussion on Jessica J Drive- it was constructed in 1998. In 2004, it was discovered that things were not done properly, they went to court, there was a compromise, not everyone got what they wanted. There is nobody here now in town that was part of this today. This road certainly needs repair soon. Selectman Despres wanted to know why the developer would not want to repair the road entering into their brand-new development. Bob Vigneau, Miles Builders-Chairman King asked Mr. Vigneau if he could bring up the area of the road that it not cut properly. Mr. Vigneau said that the road has not settled and it would not be smart to put the topcoat on right now as we are still under construction; there are 10 houses under construction now, which is half of the homes to finish that subdivision. Ms. Connors has all of the waivers signed off.

Mike Conlon spoke to say that this road needs to be fixed; they had logging trucks and construction vehicles driving on this all of the time; the road is in deplorable condition and the residents need help.

Motion made by Selectman Krumsiek to lay out Jessica J Drive, a way situated southeast of Herricks Lane located in the southern section of the Town of Millbury, in the County of Worcester. Said roadway is shown as Jessica J. Drive on a plan entitled "Plan of Acceptance of Jessica J Drive, Millbury, Massachusetts" prepared by LaVallee Brothers Inc, dated March 16, 2005. The roadway will be conveyed subject to and with the benefit of easements as shown on the plan, seconded by Selectman Despres.

Motion carried unanimously.

Rollie Shepard: Everyone in this subdivision owns part of the street to the center line. We can either develop deeds for each resident to convey the road to the town or we can take it by eminent domain which would take only the right of way which is the roadway, the burm, the sidewalk, the streetlights, sewer, drainage and fire hydrants. The town would have to hire an appraiser and go through a long process. What we did with Jessica J Dr was to have the attorneys draw up a waiver of appraisal and damages for all of the residents to sign. A resident asked what is Ms. Connors intention in doing this? She explained that she is the When a subdivision is complete this is part of the process; some are intended to be private and they have homeowner associations that collect money and hire contractors to do work. Bill Kane asked if the utilities would also be included in the takings. Yes they would. Mr. Kane urged the selectmen to vote to have these roads laid out. Selectman Despres asked if these roads will get money for Ch.90. Yes. Selectman Despres asked if the residents pay taxes on the road parcels? No they do not. A resident asked if the waivers could have an indefinite date so that if they do

not get it at this town meeting that the waivers could be used for the next one or five years from now.

Motion made by Selectman Krumsiek to lay out Rollie Shepard Drive and Bill Graham Lane, ways situated in the northeastern section of the Town. Said roadways are shown on a plan entitled "Road Acceptance Plan of Rollie Shepard Drive & Bill Graham Lane in Millbury, MA", dated December 3, 2015, last revised January 11, 2018, prepared by Andrews Survey & Engineering, Inc. The roadways will be conveyed subject to and with the benefit of easements as shown on the plan, seconded by Selectman Cristo.

Motion carried unanimously.

National Grid Pole Petition: Greenwood Street- Pedro Cardoza; there is a solar farm going in on Greenwood Street and they will be installing, moving and underground work for the solar farm.

Selectman Cristo asked if the underground work will be repaved curb to curb? Yes, it will Motion to approve the Pole Petitions made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

2018 Drainlayer License to lay drains in Millbury Renewals:

George McGuirk-Chase Harris, Sutton and Lawrence Thuot, Inc., Millbury

Motion to renew the 2018 Drainlayer licenses made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

Application for Flammable and Combustible Liquids, Flammable Gases and Solids-Tractor Supply: 99 Worcester/Providence Tpk.

They are adding three propane tanks on their property; 1,600; 800 and 47.4 capacity tanks. This is approved by Chief Hamilton.

Motion by Selectman Krumsiek to grant the license to Tractor Supply, seconded by Selectman Cristo.

Motion carried unanimously.

1st Reading of **Remote Participation Policy:** No changes/issues.

Municipal Lot Discussion and rules policy: Mr. Marciello showed a map from Google Maps that shows the lot. He explained where he would like to put permitted parking for residents, may be a cost attached. There will be signage for designated spots. Chairman King would rather see the people who park there notify the DPW with their contact information so that they can move their cars when needed to plow. Selectman Krumsiek asked who will patrol that? It will be the DPW or the police-tag and tow. Selectman Adams said that there should be an area that says "designated snow parking"; Selectman Despres asked to have signage and areas clearly marked as there was no signage at all in the lot at the time of the last storm. Mr. Marciello said that he is hearing the boards requests but the lot is 100% his jurisdiction.

Selectman Despres would like to make a motion to reimburse any owner of a registered legal vehicle of the tow charge only, no other charges paid, seconded by Selectman Krumsiek.

Motion carried unanimously.

One Day Liquor License- St. Brigid's Parish Hall- February 10, 2018 5:00 pm – 10:00 pm
Motion made by Selectman Krumsiek, seconded by Selectman Cristo to approve the one-day liquor license for the Catholic Parishes of Millbury on February 10, 2018.
Motion carried unanimously.

Town Manager Report: *attached

Mr. Marciello introduced Andrew Vanni, Finance Director. They put together a PowerPoint presentation of the departments that have used more than 50% of their budget up to now. Mr. Marciello would like to use free cash for contracted services of inspectors or contractors that may be needed through the year.

At the MMA Meeting the Governor announced (and this is the most optimistic number) he is going to increase Ch.70 by 2 ½%; likewise, his overall state aid budget is going to be 3 ½ % above last year. Mr. Marciello has asked the department heads to level fund.

Selectman Adams thanked Mr. Vanni for coming in. On the Ramshorn Dam project, Mr. Marciello said that we have \$31,000 in contingency, \$2000 in change orders for the lights; \$15,000 for the planters; that leaves \$16,000. On the \$3.1 million project we will be \$70-\$90,000 under budget.

The BSU is meeting with Laurie Connors next week regarding the master plan.

Update on the fee audit: he has spoken to the departments and they are crunching the number as to where they are from last year to now.

He has been working with the Planner and a consultant to revisit a prior idea to bring solar into town. He thinks we will get the correct phase of electrical to the transfer station to save with compactors and get revenue for the town. They now calculate the benefits differently now. He met with a bunch of solar contractors at the MMA and the RFP should go out at the end of next month.

Mr. Marciello spoke to Senator Moore who is hopeful that there may be some funding for some of the needed projects from the state level.

Selectman Adams asked if the CAFR went out? It did. He then asked where the RFP for McGrath stands. The State was looking for an office building that they were looking for specific things; a turnkey office space. We did not qualify for that.

Selectman Adams asked about the OPEB funding: Mr. Marciello said that he talked to Senator Moore regarding a home rule petition to earmark the marijuana revenue for OBEB Funding. He would like Mr. Marciello to bring to the next meeting what the funding source is currently.

Selectman Krumsiek asked if the recycling center could be open on Tuesdays. Chairman King explained that we needed to use the manhours in the DPW.

Chairman King asked Mr. Marciello if he drafted the letter for the WRTA? He has not yet, he is waiting for the DPW Director and Town Planner to decide where it should be replaced.

Previous Minutes:

Motion to approve the minutes of the January 9, 2018 regular Selectmen Meeting made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

Old Business:

Debt Exclusion: The manager is working to get numbers together to show that we are trying to get this done without raising taxes. The DPW Director and the RAC is putting the streets together that need to be done. The Manager is getting a warrant article from Town Counsel drafted for this. Mr. Marciello said that the debt exclusion will be paid with available funds; it will not raise taxes.

123 Main Street Crosswalk- Mr. Marciello recommends not putting a crosswalk there.

Town Manager Review Discussion: Selectman Adams and the HR Director put together a review form. He would like you to look at these questions, digest what we have and our first meeting in February we will schedule a workshop.

Dates to Remember:

Sunday, January 28, 2018 Fire Station 2- Pancake Breakfast and Ice Fishing at Singletary Lake.
6:00 am – 3:00 pm

On a Good Note:

Selectman Krumsiek wanted to Congrate to the New England Patriots on their AFC Championship (not really-she is a Vikings fan)

Selectman Cristo went to an Eagle Scouts program and presented Myles Hebert with a proclamation. It was a wonderful program. Mr. Marciello sat on the review board and he said that this kid was so selfless and kind. He will definitely be going places.

Mail:

Letter from Chief Desorcy regarding the MaDOT 146 bridge project; from 9pm-5am beginning Sunday for demolition of the bridge. Traffic on Rt. 146 will not be interrupted.

Notice read: Please be advised that, due to situations beyond our control, and unexpectedly, the Millbury Animal Control Officer is temporarily unavailable for an indefinite period of time. While we work out this situation and until such time as we have a permanent solution, we will only be capable of offering limited coverage and/or response. Also, because of our limited coverage, there may be delays in the normal service response times. We are working diligently to fill this void as promptly as we can, so please have patience and we thank you for your understanding. Call 508-865-4710 during business hours or 508-865-3521 after hours.

Chairman King said that he has been getting a lot of compliments on the new LED Streetlights.

Motion to adjourn by Selectman Krumsiek at 9:45 pm, seconded by Selectman Cristo.
Motion carried unanimously.

Respectfully submitted,

Tish Hayes, Secretary

Francis B. King

Sandy J. Cristo

Mary Krumsiek

Scott Despres

Jon Adams

Handwritten signatures of the five selectmen, each written on a horizontal line. The signatures are: Francis B. King, Sandy J. Cristo, Mary Krumsiek, Scott Despres, and Jon Adams.

Memorandum

To: BOS
From: DJM
Date: 1/21/18
RE: Town Manager's Report

Appointments:

- See Agenda for appointments

T.M. Goals and Objectives:

1) Vacancies / Hires: Completed ✓

2) Master Plan

Deadline

6/30/18

As of 12/8

NO Update-

The consultant is gathering data and the BSU professor and consultant are setting up a kick-off meeting for collaboration planning.

3) Develop, Manage and Implement a 5 Year Financial Forecast for the Town including a Capital Improvement Plan

Deadline

6/30/18

As of 12/8

NO UPDATE

Town Manager's Report for the 1/23/18 BOS Meeting

4) Develop OPEB funding source and/or Plan

Deadline	As of 12/8
5/30/18	NO UPDATE

5) Phase 2 of Tip Project

Deadline	As of 12/8
9/30/17	NO UPDATE To ensure that this project keeps moving forward, I have budgeted money in next year's highway line that could cover this expense if timing of receiving notification from the mall as to the amount of funding that they are willing to assist us with does not align with filing requirements with the DOR.

6) Fees Audit

Deadline	As of 11/10
6/30/18	Update as of 1/ 23/18- I await department submissions so I can see where we stand to this point in the year. I will forward this list to the Board when it is completed.

7) MS4 Funding Plan

Deadline	As of 12/8
6/30/18	NO UPDATE The HCA and said funding will not align with the onset of this mandate so I have to budget for the first year. The first year's mandate is incorporated into the FY 19 Highway budget.

Town Manager's Report for the 1/23/18 BOS Meeting

8) 40 U Determination

Deadline

As of 12/8

2/1/18

Update as of 1/23/18 This is not going forward at this Town Meeting for the reasons discussed in prior BOS meetings and TM reports

9) 2 New Viable Revenue Sources

Deadline

As of 12/8

6/30/18

Update as of 1/23/18 – The HCA was signed: That completes the first viable source.

As for the second source, the new iteration of the solar credit initiatives has just been released. It differs from prior initiatives. In this system there are various credits and “Adders” that can be calculated depending on who the applicant is, how it is to be constructed and site location.

I realize that Solar in Town is not a novel idea and it has been discussed ad nauseam in the past. Moreover, I likewise realize that the idea of getting the correct phase electricity at the transfer station would allow compactors to be installed relatively cheaply. This unto itself is a viability revenue source- transportation costs rise each year. By compacting the trash we can cut down on our transportation costs and therefore “saving is earning.” But, even with the savings not being calculated into the revenue stream, we still will generate incoming revenue by leasing our land/roof tops, etc for solar production. So, it behooves us to revisit this idea if and when the solar initiatives match our situation and needs.

In speaking to the various experts, it appears that Millbury, (as a government entity) when taking into consideration all of the “Adders” has a very viable situation where the new solar initiatives will work to our benefit. Thus the new solar initiative plans makes it worth our while to revisit the idea in Town: especially for the transfer station.

The Planner/Economic Development Director and I have been meeting with a consultant for the past few months working on developing a viable solar RFP on Town properties. Likewise at the MMA conference I met with various solar development companies and alerted them of our

Town Manager's Report for the 1/23/18 BOS Meeting

impending RFP to garner interest. It is my intention to have the RFP drafted in the next few weeks and it posted by mid-February with an ultimate goal of an award and construction over the summer. Thus, this will constitute a second viable revenue source for the Town.

We still have a few kinks to work out: one of which is discussions with the school board as to potentially using some school land as a site. Another is discussions with DEP as to using the landfill, which isn't a major hurdle... it's simply a matter of filing the correct notifications. We are now at the point where we can develop this RFP and have it ready to go out by spring.

10) Credentialed And Certified Manager

Deadline

No deadline

As of 12/8

NO Update

Nationally:

I am in the process of being evaluated / taking the assessment.

Massachusetts:

I have completed one more class in this course of study. I have 5 left.

Logistics:

- **Snow removal: Municipal Lot:**

I have been working with the DPW Director, the union and the Planner on developing a workable Municipal Lot snow removal plan. I've also spoken with concerned citizens, business owners and a church elder.

We came up with a beta test for this last snow event where we alerted people on where they could and could not park during the event. We utilized social media, the coded system, the message board in the center of town and we placed the mobile digital sign and various postings in the lot. It was a first attempt and we are reviewing what worked, what didn't and how we can improve upon the plan. We will adjust accordingly.

It should be noted that permanent signs have been ordered. They will be affixed to barrels and/or sawhorses (etc) during snow events to direct people where they can and cannot park in the lot.

Town Manager's Report for the 1/23/18 BOS Meeting

- **TIP Project – McKraken**
See above
- **MS4**
See above
- **Dam Updates: NO Update**

Cell Overlay
No update
- **Handicap Ramps and other Disability Committee Issues:**

No Update

Grants:

There are various grants in the works and/or were already awarded: CONTINUING - ONGOING

- The 319 grant No Update
- ADA -- IN THE PROCESS OF APPLYING FOR THE NEXT ROUND
- Complete Streets –IN THE PROCESS OF APPLYING IN THE NEXT ROUND
- Natural Hazard Mitigation Grants UPDATE there are new classes being offered and I have fwd'd the information to Mr. Kosiba. He is scheduling himself to attend the classes.

40U:

- See above discussion

Budgets / Financial:

Ongoing:

FY 19 Budget:

The Finance Director and I have completed our first iteration of the budget. As I indicated last year, this budget would address our vital needs on the Town side; especially our highway division of the DPW. Over the past decade the school budget has seen large increases of somewhere in the range of 3-5% each year whereas the Town side has seen very modest 1 -1.5% increases. This imbalance has had a very detrimental effect on our infrastructure which cannot be left to continue.

Currently, we have 3 walls that are collapsing and a semi-closed bridge. Likewise we have numerous culverts and drainage systems that need complete overhauling and our roadway surfaces are in dire need of attention. Many of these projects are not apparent to the naked eye, but they are part and parcel to the reasons why our roads flood, frost-heave, sink-hole and delaminate. Addressing these issues will cost millions of dollars and there is no viable way to direct all of our resources to these needs in one fiscal year. But

Town Manager's Report for the 1/23/18 BOS Meeting

that is not to say we should not chip away at them before they get to the point of failure. (as we saw happen a few weeks ago with a wall in Town, which is now temporarily patched, not fixed.) The aforementioned wall -project alone is estimated at a cost of over \$500,000. Likewise to complete the South Main Street Bridge will cost over \$250,000. Thus, our Highway division is an area of the budget which is a focal point. That is not to say I am not cognizant of the schools' needs. I am. This year's budget **has an increase** to the school budget: but it does not fund it to the extent of **their 5.1% request**. I simply cannot meet a 5.1% request and also meet the needs of the highway department as well.

At the time of this report, we were using the assumption that state aid would be level funded and we would come in with a 8% increase in medical insurance rates (which is the historical average of the middle step increase for MIIA) We are guaranteed to be no worse than whatever MIIA's average of their middle tier increase is; however, as of the time of this report, I have not been apprised of what their rates are. I expect this number this week.

Assuming an 8% increase in medical insurance rates and a COLA of 1.5% for personnel, I can balance the budget with a 1% **INCREASE** of School Budget.(the school budget is 72% +/- of the overall town budget *including soft costs*. Said soft costs are found on the Town side of the ledger, such as medical insurance, worker's comp, etc.) You have to keep in mind that the Town funding is not their only revenue source. Chapter 70 funding is 100% dedicated to the schools. The Town gets 0.0% of this revenue source. The School Department will receive all increases to ch 70 directly into their budget. Thus the they will keep whatever increase in ch 70 that happens to come.

The Governor recently announced that he plans on funding state aid at a 3.5% increase. State aid is 35% +/- of our overall Town budget. We shall see where state aid actually ends up.... ***But if there is any increase in state aid, I will reevaluate how much of the state aid increase I can proportionally split with the schools.*** (again accounting for the soft costs as well) Likewise, if the MIIA rates come in lower than 8% increase, I can revisit the contribution to the school budget. If however, the MIIA rates come in higher than 8% I will similarly have to make cuts across the board, including the school budget.

Similar to state aid, in this budget, I am likewise assuming a level funded ch. 70. As noted, any increase in ch 70 will be a benefit to the schools 100% and 0% for the Town. However, unlike the above described scenario where I will share with the school in any increase **in state aid** the Town side of the ledger receives zero benefit from any increase to ch 70. Moreover, similar to the above scenario where **I share in any losses to state aid**, irrespective of the fact that I will not share in any increases in ch 70, I will nonetheless likewise **agree to share in effects of any losses to ch 70** by cutting the Town side as well. Thus, any decrease in ch 70 will prompt me to revisit the school budget where I will increase the school budget more than 1% by making cuts on the Town side.

I do not want to parse words...this budget is NOT in any way, shape or form decreasing the school budget: nor am I cutting it, nor any other descriptor to infer that I am lessening their budget. The Town's contribution is **being increased over last year by 1%**. However, it will not meet the School Department's REQUEST of a 5.1% increase.

Town Manager's Report for the 1/23/18 BOS Meeting

In summation, assuming level state aid and 8% MIIA increase, 1% school increase and 1.5% COLA, I am fairly close to balanced. I am hopeful that state aid (which is 35% +/- of our total budget) is increased and I will then be able to revisit the school contribution to better assess their 5.1% request. Likewise, I would also revisit the COLA increase of 1.5%. (an 8% increase in medical insurance rates will obliterate the 1.5% COLA)

Regional inventory / collaborative efforts between towns

"Open For Business" function at the Mansion in the spring. I have asked Laurie to reach out to the Chamber to make sure that this is being scheduled accordingly.

Meetings of Note:

- 1/24 10AM -1PM MRPC – MS4 regional meeting - Leominster
- 1/31 1PM-3PM January Monthly Manager's Meeting – Auburn
- 2/1 9:30AM-1:30PM MSMS MS4 @DEP – Worcester
- 2/16 out - vacation day
- 2/28 1PM-3PM February Monthly Manager's Meeting – Auburn

On the Radar:

Nothing of note

Organizational And/ Or Operations Restructuring

- **Master Plan Intern and Capstone class project**
ongoing
- **Capital Plan and Revenue Generation:**
Call for volunteers for a revenue generation committee. how we can raise funds for the Town?
- **Organizational Chart – Org changes:**
This will be ripe in the next few weeks. Once the budget is completed, I will broach this subject with the Board. **UPDATE as of 1/6/18**

TOWN OF MILLBURY

ASA WATERS EXPENDITURE REPORT - SHORT

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01 670 5112 00000 0000 550	ASA WATERS SALARY ADMIN ACCT: SALARIES - MANAGEMENT - 5112	\$50,500.00 \$50,500.00	\$23,850.75 \$23,850.75	\$23,850.75 \$23,850.75	\$26,649.25 \$26,649.25	\$0.00 \$0.00	\$26,649.25 \$26,649.25	52.77% 52.77%
02 670 5800 02058 2012 550	ARTICLE 7 - ASA WATERS ENVIRON ACCT: CAPITAL OUTLAY - 5800	\$24,296.08	\$980.00	\$980.00	\$23,316.08	\$0.00	\$23,316.08	95.97%
27 670 5200 27001 0000 550	ASA WATERS-PURCHASE OF SERVICE ACCT: PURCHASE OF SERVICES - 5200	\$0.00	\$18,505.17	\$18,505.17	(\$18,505.17)	\$7,988.39	(\$26,493.56)	0.00%
27 670 5400 27001 0000 550	ASA WATERS-SUPPLIES ACCT: SUPPLIES - 5400	\$0.00	\$1,489.02	\$1,489.02	(\$1,489.02)	\$842.00	(\$2,331.02)	0.00%
27 670 5700 27001 0000 550	ASA WATERS OTHER SERVS/EXPENS ACCT: OTHER EXPENSE - 5700	\$0.00	\$2,500.00	\$2,500.00	(\$2,500.00)	\$0.00	(\$2,500.00)	0.00%
	OBU: ASA WATERS - 670	\$74,796.08	\$47,324.94	\$47,324.94	\$27,471.14	\$8,830.39	\$18,640.75	24.92%
	Grand Total:	\$74,796.08	\$47,324.94	\$47,324.94	\$27,471.14	\$8,830.39	\$18,640.75	24.92%
	End of Report							

TOWN OF MILLBURY

ASSESSORS EXPENDITURE REPORT - SHORT

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.141.5111.00000.0000.500	ASSESSORS SALARY ELECTED	\$7,560.00	\$3,780.00	\$3,780.00	\$3,780.00	\$0.00	\$3,780.00	50.00%
01.141.5112.00000.0000.500	ASSESSORS SALARY ADMIN.	\$54,871.00	\$26,279.38	\$26,279.38	\$28,591.62	\$0.00	\$28,591.62	52.11%
01.141.5113.00000.0000.500	FULL TIME CLERICAL	\$39,902.00	\$18,337.20	\$18,337.20	\$21,564.80	\$0.00	\$21,564.80	54.04%
01.141.5114.00000.0000.500	PART-TIME CLERICAL	\$15,875.00	\$7,134.42	\$7,134.42	\$8,740.58	\$0.00	\$8,740.58	55.06%
01.141.5140.00000.0000.500	LONGEVITY	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
01.141.5400.00000.0000.500	ASSESSORS SUPPLIES	\$1,055.00	\$469.85	\$469.85	\$585.15	\$0.00	\$585.15	55.46%
01.141.5730.00000.0000.500	PROFESSIONAL DEVELOPMENT	\$1,344.00	\$559.00	\$559.00	\$785.00	\$0.00	\$785.00	58.41%
01.141.5780.00000.0000.500	ASSESSORS OTHER EXPENSE	\$13,648.00	\$5,074.00	\$5,074.00	\$8,574.00	\$0.00	\$8,574.00	62.82%
02.141.5200.02016.2017.500	ARTICLE 6 - ASSESSORS CYCLICAL	\$72,000.00	\$0.00	\$0.00	\$72,000.00	\$0.00	\$72,000.00	100.00%
	OBJ: ASSESSORS - 141	\$206,505.00	\$61,883.85	\$61,883.85	\$144,621.15	\$0.00	\$144,621.15	70.03%
Grand Total:		\$206,505.00	\$61,883.85	\$61,883.85	\$144,621.15	\$0.00	\$144,621.15	70.03%

End of Report

TOWN OF MILLBURY

BOH EXPENDITURE - SHORT

From Date: 1/1/2018

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.510.5111.00000.0000.540	HEALTH DEPT. SALARY ELECTED	\$7,650.00	\$0.00	\$3,825.00	\$3,825.00	\$0.00	\$3,825.00	50.00%
01.510.5114.00000.0000.540	PART-TIME CLERICAL	\$35,608.00	\$0.00	\$17,053.50	\$18,554.50	\$0.00	\$18,554.50	52.11%
01.510.5130.00000.0000.540	OVERTIME	\$1,000.00	\$0.00	\$112.28	\$887.72	\$0.00	\$887.72	88.77%
01.510.5200.00000.0000.540	PURCHASE OF SERVICES	\$59,000.00	\$0.00	\$23,614.00	\$35,386.00	\$0.00	\$35,386.00	59.98%
01.510.5400.00000.0000.540	HEALTH DEPT. SUPPLIES	\$2,500.00	\$0.00	\$910.17	\$1,589.83	\$0.00	\$1,589.83	63.59%
01.510.5710.00000.0000.540	HEALTH DEPT. MILEAGE REIMB	\$2,290.00	\$0.00	\$0.00	\$2,290.00	\$0.00	\$2,290.00	100.00%
01.510.5730.00000.0000.540	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.510.5780.00000.0000.540	HEALTH DEPT. OTHER EXPENSE	\$22,100.00	\$0.00	\$16,793.75	\$5,306.25	\$0.00	\$5,306.25	24.01%
Grand Total:		\$130,648.00	\$0.00	\$62,308.70	\$68,339.30	\$0.00	\$68,339.30	52.31%

End of Report

TOWN OF MILLBURY

BUILDING EXPENDITURE - SHORT

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.241.5112.00000.0000.510	BUILDING INSP. SALARY ADMIN	\$86,000.00	\$32,712.68	\$32,712.68	\$33,287.32	\$0.00	\$33,287.32	50.44%
01.241.5114.00000.0000.510	ASSISTANT BLDG INSP PAYR	\$2,000.00	\$4,731.25	\$4,731.25	(\$2,731.25)	\$0.00	(\$2,731.25)	-136.56%
01.241.5710.00000.0000.510	BUILDING INSP. MILEAGE REMB	\$275.00	\$0.00	\$0.00	\$275.00	\$0.00	\$275.00	100.00%
01.241.5730.00000.0000.510	PROFESSIONAL DEVELOPMENT	\$1,725.00	\$550.00	\$550.00	\$1,175.00	\$0.00	\$1,175.00	68.12%
01.241.5780.00000.0000.510	BUILDING INSP OTHER EXP.	\$1,000.00	\$223.76	\$223.76	\$776.24	\$31.79	\$744.45	74.45%
01.243.5112.00000.0000.510	PLUMBING/GAS INSP. SALARY ADMIN	\$18,100.00	\$9,049.98	\$9,049.98	\$9,050.02	\$0.00	\$9,050.02	50.00%
01.243.5113.00000.0000.510	PLUMBING/GAS INSP. SALARY OTHE	\$1,632.00	\$0.00	\$0.00	\$1,632.00	\$0.00	\$1,632.00	100.00%
01.243.5710.00000.0000.510	PLUMBING/GAS INSP MILEAGE REIM	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
01.245.5112.00000.0000.510	ELECTRICAL INSP. SALARY ADMIN	\$15,820.00	\$7,909.98	\$7,909.98	\$7,910.02	\$0.00	\$7,910.02	50.00%
01.245.5113.00000.0000.510	ELECTRICAL INSP. SALARY OTHER	\$1,236.00	\$0.00	\$0.00	\$1,236.00	\$0.00	\$1,236.00	100.00%
01.245.5710.00000.0000.510	ELECTRICAL INSPECTOR MILEAGE R	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
Grand Total:		\$108,788.00	\$55,177.65	\$55,177.65	\$53,610.35	\$31.79	\$53,578.56	49.25%

End of Report

TOWN OF MILLBURY

COA EXPENDITURE - SHORT

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 1/9/2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.541.5112.00000.0000.540	C.O.A.SALARY ADMIN.	\$62,228.00	\$29,802.75	\$29,802.75	\$32,425.25	\$0.00	\$32,425.25	52.11%
01.541.5114.00000.0000.540	PART TIME STAFF	\$68,044.00	\$32,389.98	\$32,389.98	\$35,654.02	\$0.00	\$35,654.02	52.40%
01.541.5130.00000.0000.540	OVERTIME	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.541.5140.00000.0000.540	LONGEVITY	\$2,250.00	\$1,450.00	\$1,450.00	\$800.00	\$0.00	\$800.00	35.56%
01.541.5190.00000.0000.540	CLOTHING ALLOWANCE	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
01.541.5200.00000.0000.540	PURCHASE OF SERVICES	\$23,250.00	\$6,834.76	\$6,834.76	\$16,415.24	\$0.00	\$16,415.24	70.60%
01.541.5400.00000.0000.540	C.O.A.SUPPLIES	\$3,750.00	\$2,107.06	\$2,107.06	\$1,642.94	\$0.00	\$1,642.94	43.81%
01.541.5780.00000.0000.540	C.O.A. OTHER EXPENSE	\$7,250.00	\$1,494.35	\$1,494.35	\$5,755.65	\$0.00	\$5,755.65	79.39%
Grand Total:		\$167,422.00	\$74,078.90	\$74,078.90	\$93,343.10	\$0.00	\$93,343.10	55.75%

End of Report

DPW Ependiture Report

account	MaskAccount	Budget	RangeTo	Date	AccountYTI	Balance	Beginning Balance	AccountDescription	Comment
014005200000000000	014005200000000000	6500	307.71	307.71	307.71	6192.29	961.04	95.27% PURCHASE OF SERVICES	
014005400000000000	014005400000000000	1000	33	33	33	967		96.70% PUBLIC WORKS SUPPLIES	
014005730000000000	014005730000000000	6500	635	635	635	5865		90.23% PROFESSIONAL DEVELOPMENT	
014105190000000000	014105190000000000	2500	1117.38	1117.38	1117.38	1382.62		55.30% CLOTHING ALLOWANCE	
014105200000000000	014105200000000000	37000	8400	8400	8400	28600		77.30% PURCHASE OF SERVICES	
014105730000000000	014105730000000000	3500	1749	1749	1749	1751		50.03% PROFESSIONAL DEVELOPMENT	
014205200000000000	014205200000000000	95000	39324.46	39324.46	39324.46	55675.54		58.61% PURCHASE OF SERVICES	
014205400000000000	014205400000000000	135000	35020.94	35020.94	35020.94	99979.06		74.06% HIGHWAY SUPPLIES	
014205800000000000	014205800000000000	126000	123940.51	123940.5	123940.5	2059.49		1.63% CAPITAL OUTLAY	Capital Purchase
014235210000000000	014235210000000000	35000	33451.95	33451.95	33451.95	1548.05		4.42% CONTRACTUAL SERVICES	
014235400000000000	014235400000000000	75000	46297.13	46297.13	46297.13	28702.87		38.27% SNOW & ICE SUPPLIES	
014245200000000000	014245200000000000	92000	24535.51	24535.51	67464.49			73.33% PURCHASE OF SERVICES	
014305200000000000	014305200000000000	110000	68095.05	68095.05	41904.95			38.10% PURCHASE OF SERVICES	
014305400000000000	014305400000000000	5000	3659.6	3659.6	1340.4			26.81% SOLID WASTE SUPPLIES	
014905200000000000	014905200000000000	20000	9127.34	9127.34	10872.66			54.36% PURCHASE OF SERVICES	
014905300000000000	014905300000000000	5000	1340.23	1340.23	3659.77			73.20% GENERAL EXP - BUTLER FARM	
014905400000000000	014905400000000000	20000	8290.12	8290.12	11709.88			58.55% PARKS OPS & MAINT SUPPLIES	
014915200000000000	014915200000000000	9600	2087.08	2087.08	7512.92			78.26% PURCHASE OF SERVICES	
014915400000000000	014915400000000000	5500	94.82	94.82	5405.18			98.28% CEMETERY SUPPLIES	
014955200000000000	014955200000000000	7000	550	550	6450			92.14% PURCHASE OF SERVICES	
014955480000000000	014955480000000000	90000	38441.59	38441.59	51558.41			57.29% GASOLINE & DIESEL FUEL	
		887100			446498.4	440601.6			

50.33 % Remaining

Finance Department

Active Account	Description	Account Type	Budget Control Group	Budget	YTD Transactions	Balance	Budget Balance	Percent Remaining
-1 01.135.5112.00000.0000.500	FIN DIR SALARY-ADMIN	EXPENDITURE		\$130,514.00	\$66,841.48	\$63,672.52	\$63,672.52	0.487859693
-1 01.135.5113.00000.0000.500	FULL TIME CLERICAL	EXPENDITURE		\$0.00	\$0.00	\$0.00	\$0.00	
-1 01.135.5114.00000.0000.500	FINANCE DIRECTOR PART TIME	EXPENDITURE		\$0.00	\$0.00	\$0.00	\$0.00	
-1 01.135.5130.00000.0000.500	OVERTIME	EXPENDITURE		\$0.00	\$0.00	\$0.00	\$0.00	
-1 01.135.5140.00000.0000.500	FINANCE LONGEVITY	EXPENDITURE	Finance Department	\$400.00	\$0.00	\$400.00	\$400.00	1
-1 01.135.5190.00000.0000.500	OTHER FRINGE BENEFITS	EXPENDITURE		\$1,500.00	\$328.68	\$1,171.32	\$1,171.32	0.78088
-1 01.135.5200.00000.0000.500	PURCHASE OF SERVICES	EXPENDITURE		\$0.00	\$0.00	\$0.00	\$0.00	
-1 01.135.5400.00000.0000.500	FINANCE DIRECTOR SUPPLIES	EXPENDITURE		\$1,000.00	\$55.26	\$944.74	\$944.74	0.94474
-1 01.135.5710.00000.0000.500	FINANCE DIRECTOR MILEAGE REIMB.	EXPENDITURE		\$540.00	\$0.00	\$540.00	\$540.00	1
-1 01.135.5730.00000.0000.500	PROFESSIONAL DEVELOPMENT	EXPENDITURE		\$1,835.00	\$441.16	\$1,393.84	\$1,393.84	0.759585831
-1 01.135.5780.00000.0000.500	FINANCE DIRECTOR OTHER EXPENSE	EXPENDITURE		\$1,575.00	\$675.00	\$900.00	\$900.00	0.571428571

TOWN OF MILLBURY

FIRE DEPT EXPENDITURE - SHORT

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.220.5112.00000.0000.510	FIRE DEPT. SALARY ADMIN	\$68,033.00	\$29,016.52	\$29,016.52	\$29,016.48	\$0.00	\$29,016.48	50.00%
01.220.5113.00000.0000.510	FULL TIME CLERICAL	\$39,902.00	\$19,110.00	\$19,110.00	\$20,792.00	\$0.00	\$20,792.00	52.11%
01.220.5115.00000.0000.510	FIREFIGHTERS	\$232,466.00	\$48,823.77	\$48,823.77	\$183,642.23	\$0.00	\$183,642.23	79.00%
01.220.5117.00000.0000.510	INSPECTION/DETAILS	\$21,241.00	\$8,696.84	\$8,696.84	\$12,544.16	\$0.00	\$12,544.16	59.06%
01.220.5130.00000.0000.510	OVERTIME	\$2,195.00	\$360.36	\$360.36	\$1,834.64	\$0.00	\$1,834.64	83.58%
01.220.5140.00000.0000.510	LONGEVITY	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
01.220.5190.00000.0000.510	STIPENDS	\$6,936.00	\$1,532.00	\$1,532.00	\$5,404.00	\$0.00	\$5,404.00	77.91%
01.220.5200.00000.0000.510	PURCHASE OF SERVICES	\$62,050.00	\$27,863.03	\$27,863.03	\$34,186.97	\$2,079.99	\$32,106.98	51.74%
01.220.5400.00000.0000.510	FIRE DEPT. SUPPLIES	\$44,000.00	\$36,948.28	\$36,948.28	\$7,051.72	(\$1,099.11)	\$8,150.83	18.52%
01.220.5710.00000.0000.510	FIRE DEPT. MILEAGE REIMB	\$3,500.00	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	\$1,750.00	50.00%
01.220.5730.00000.0000.510	PROFESSIONAL DEVELOPMENT	\$17,500.00	\$10,769.26	\$10,769.26	\$6,730.74	\$0.00	\$6,730.74	38.46%
01.220.5800.00000.0000.510	CAPITAL OUTLAY	\$18,200.00	\$15,507.55	\$15,507.55	\$2,692.45	\$0.00	\$2,692.45	14.79%
Grand Total:		\$506,823.00	\$200,377.61	\$200,377.61	\$306,445.39	\$980.88	\$305,464.51	60.27%

End of Report

TOWN OF MILLBURY

LIRABRY EXPENDITURE REPORT - SHORT

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01 610.5112.00000.0000.550	LIBRARY SALARY ADMIN.	\$68,370.00	\$32,744.38	\$32,744.38	\$35,625.62	\$0.00	\$35,625.62	52.11%
01 610.5113.00000.0000.550	FULL TIME LIBRARY	\$140,571.00	\$65,967.74	\$65,967.74	\$74,603.26	\$0.00	\$74,603.26	53.07%
01 610.5114.00000.0000.550	PART-TIME LIBRARY	\$60,220.00	\$28,116.50	\$28,116.50	\$32,103.50	\$0.00	\$32,103.50	53.31%
01 610.5140.00000.0000.550	LONGEVITY	\$1,400.00	\$750.00	\$750.00	\$650.00	\$0.00	\$650.00	46.43%
01 610.5190.00000.0000.550	CLOTHING ALLOWANCE	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
01 610.5200.00000.0000.550	PURCHASE OF SERVICES	\$91,086.00	\$47,871.23	\$47,871.23	\$43,196.77	\$2,708.73	\$40,488.04	44.46%
01 610.5400.00000.0000.550	LIBRARY SUPPLIES	\$11,479.00	\$6,231.22	\$6,231.22	\$5,247.78	\$638.56	\$4,609.22	40.15%
01 610.5730.00000.0000.550	PROFESSIONAL DEVELOPMENT	\$550.00	\$310.00	\$310.00	\$240.00	\$0.00	\$240.00	43.64%
01 610.5800.00000.0000.550	CAPITAL OUTLAY	\$65,000.00	\$25,395.84	\$25,395.84	\$39,604.16	\$1,323.69	\$38,280.47	58.89%
Grand Total:		\$439,058.00	\$207,386.91	\$207,386.91	\$231,671.09	\$4,670.98	\$227,000.11	51.70%

End of Report

TOWN OF MILLBURY

PLANNING EXPENDITURE - SHORT

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.177.5112.00000.0000.500	TOWN PLANNER SALARY ADMIN.	\$80,500.00	\$38,314.25	\$38,314.25	\$42,185.75	\$0.00	\$42,185.75	52.40%
01.177.5113.00000.0000.500	PLANNING & DEVELOPMENT FULL TI	\$39,902.00	\$19,110.00	\$19,110.00	\$20,792.00	\$0.00	\$20,792.00	52.11%
01.177.5114.00000.0000.500	PLANNING & DEVELOPMENT PART TI	\$34,202.00	\$16,752.50	\$16,752.50	\$17,449.50	\$0.00	\$17,449.50	51.02%
01.177.5116.00000.0000.500	ENERGY MANAGER SALARY	\$13,600.00	\$4,285.24	\$4,285.24	\$9,314.76	\$0.00	\$9,314.76	68.49%
01.177.5130.00000.0000.500	PLANNING & DEVELOPMENT OVERTIM	\$1,300.00	\$442.26	\$442.26	\$857.74	\$0.00	\$857.74	65.98%
01.177.5400.00000.0000.500	TOWN PLANNER SUPPLIES	\$3,000.00	\$1,144.76	\$1,144.76	\$1,855.24	\$0.00	\$1,855.24	61.84%
01.177.5730.00000.0000.500	PROFESSIONAL DEVELOPMENT	\$3,600.00	\$409.00	\$409.00	\$3,191.00	\$0.00	\$3,191.00	88.64%
01.177.5780.00000.0000.500	TOWN PLANNER OTHER EXP	\$3,200.00	\$243.57	\$243.57	\$2,956.43	\$0.00	\$2,956.43	92.39%
Grand Total:		\$179,304.00	\$80,701.58	\$80,701.58	\$98,602.42	\$0.00	\$98,602.42	54.99%

End of Report

TOWN OF MILLBURY

POLICE EXPENDITURE - SHORT

Fiscal Year: 2017-2018

From Date: 7/1/2017

To Date: 1/10/2018

- Subtotal by Collapse Mask
- Include pre encumbrance
- Print accounts with zero balance
- Filter Encumbrance Detail by Date Range
- Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01 210.5112.00000.0000.510	POLICE DEPT SALARY ADMIN	\$241,704.00	\$63,457.99	\$63,457.99	\$178,246.01	\$0.00	\$178,246.01	73.75%
01 210.5113.00000.0000.510	ADMINISTRATIVE ASSISTANT	\$47,335.00	\$22,670.13	\$22,670.13	\$24,664.87	\$0.00	\$24,664.87	52.11%
01 210.5115.00000.0000.510	OFFICERS	\$1,542,341.00	\$695,226.63	\$695,226.63	\$847,114.37	\$0.00	\$847,114.37	54.92%
01 210.5116.00000.0000.510	DISPATCHERS	\$199,445.00	\$109,719.99	\$109,719.99	\$89,725.01	\$0.00	\$89,725.01	44.99%
01 210.5117.00000.0000.510	CROSSING GUARDS/SPECIAL POL	\$8,000.00	\$3,150.00	\$3,150.00	\$4,850.00	\$0.00	\$4,850.00	60.63%
01 210.5130.00000.0000.510	OVERTIME	\$222,574.00	\$77,925.48	\$77,925.48	\$144,648.52	\$0.00	\$144,648.52	64.99%
01 210.5140.00000.0000.510	LONGEVITY/FITNESS	\$650.00	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	0.00%
01 210.5141.00000.0000.510	SHIFT DIFFERENTIAL	\$42,000.00	\$17,184.26	\$17,184.26	\$24,815.74	\$0.00	\$24,815.74	59.09%
01 210.5190.00000.0000.510	CLOTHING ALLOWANCE	\$24,400.00	\$8,800.00	\$8,800.00	\$15,600.00	\$0.00	\$15,600.00	63.93%
01 210.5200.00000.0000.510	PURCHASE OF SERVICES	\$38,768.00	\$13,308.67	\$13,308.67	\$25,459.33	\$585.02	\$24,874.31	64.16%
01 210.5400.00000.0000.510	POLICE DEPT SUPPLIES	\$41,100.00	\$12,034.94	\$12,034.94	\$29,065.06	\$541.93	\$28,523.13	69.40%
01 210.5710.00000.0000.510	POLICE DEPTMILEAGE REIMB	\$2,500.00	\$1,142.70	\$1,142.70	\$1,357.30	\$14.68	\$1,342.62	53.70%
01 210.5730.00000.0000.510	PROFESSIONAL DEVELOPMENT	\$5,100.00	\$2,523.00	\$2,523.00	\$2,577.00	\$645.00	\$1,732.00	33.96%
01 210.5780.00000.0000.510	POLICE DEPARTMENT EXP	\$7,600.00	\$7,405.52	\$7,405.52	\$194.48	\$0.00	\$194.48	2.56%
01 210.5800.00000.0000.510	CAPITAL OUTLAY	\$81,499.00	\$74,347.70	\$74,347.70	\$7,151.30	\$0.00	\$7,151.30	8.77%
Grand Total:		\$2,505,016.00	\$1,109,547.01	\$1,109,547.01	\$1,395,468.99	\$1,986.63	\$1,393,482.36	55.63%

End of Report

*Purchases
Have already
been made
this is what's left.*

*Includes
Encumbrances
this is
NOT deficit*

TOWN OF MILLBURY

EXPENDITURE REPORTS REGISTRARS

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.162.5116.00000.0000.500	POLL WORKERS SALARY	\$8,850.00	\$50.00	\$50.00	\$8,800.00	\$0.00	\$8,800.00	99.44%
01.162.5130.00000.0000.500	ELECTIONS OVERTIME	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.162.5200.00000.0000.500	PURCHASE OF SERVICES	\$6,240.00	\$0.00	\$0.00	\$6,240.00	\$0.00	\$6,240.00	100.00%
01.162.5400.00000.0000.500	ELECTIONS SUPPLIES	\$800.00	\$50.00	\$50.00	\$750.00	\$0.00	\$750.00	93.75%
01.162.5780.00000.0000.500	ELECTIONS OTHER EXPENSE	\$10,530.00	\$1,631.25	\$1,631.25	\$8,898.75	\$0.00	\$8,898.75	84.51%
	OBJ: ELECTIONS & REGISTRARS - 162	\$27,420.00	\$1,731.25	\$1,731.25	\$25,688.75	\$0.00	\$25,688.75	93.69%
Grand Total:		\$27,420.00	\$1,731.25	\$1,731.25	\$25,688.75	\$0.00	\$25,688.75	93.69%

End of Report

TOWN OF MILLBURY

EXPENDITURE REPORTS TOWN CLERK

From Date: 7/1/2017

To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.161.5112.00000.0000.500	TOWN CLERK SALARY ADMIN	\$98,115.00	\$46,990.13	\$46,990.13	\$51,124.87	\$0.00	\$51,124.87	52.11%
01.161.5114.00000.0000.500	TOWN CLERK PART TIME	\$33,818.00	\$13,483.86	\$13,483.86	\$20,334.14	\$0.00	\$20,334.14	60.13%
01.161.5140.00000.0000.500	LONGEVITY	\$2,900.00	\$2,900.00	\$2,900.00	\$0.00	\$0.00	\$0.00	0.00%
01.161.5200.00000.0000.500	PURCHASE OF SERVICES	\$16,654.00	\$8,220.03	\$8,220.03	\$8,433.97	\$0.00	\$8,433.97	50.64%
01.161.5400.00000.0000.500	TOWN CLERK SUPPLIES	\$6,235.00	\$1,091.18	\$1,091.18	\$5,143.82	\$0.00	\$5,143.82	82.50%
01.161.5730.00000.0000.500	PROFESSIONAL DEVELOPMENT	\$2,990.00	\$2,029.96	\$2,029.96	\$960.04	\$430.85	\$529.19	17.70%
01.161.5780.00000.0000.500	TOWN CLERK OTHER EXPENSE	\$20,200.00	\$17,519.00	\$17,519.00	\$2,681.00	\$0.00	\$2,681.00	13.27%
	OBJ: TOWN CLERK - 161	\$180,912.00	\$92,234.16	\$92,234.16	\$88,677.84	\$430.85	\$88,246.99	48.78%
Grand Total:		\$180,912.00	\$92,234.16	\$92,234.16	\$88,677.84	\$430.85	\$88,246.99	48.78%

End of Report

Town Manager

2Description	3Description	Budget	Account	BudgetB	% remaining	AccountDescription	Comments
OBI: TOWN MANAGER - 123	ACCT: SALARIES - MANAGEMENT	143000	67841	75159	52.56%	TOWN MGR. SALARIES ADMIN	This line pays Trish and Jamie Kelley we are going to be short and will need a transfer
OBI: TOWN MANAGER - 123	ACCT: SALARIES - FULL-TIME - 51	86700	44732	41968	48.41%	FULL TIME CLERICAL	
OBI: TOWN MANAGER - 123	ACCT: PART-TIME CLERICAL - 51:	18000	0	18000	100.00%	PART-TIME CLERICAL	
OBI: TOWN MANAGER - 123	ACCT: OTHER FRINGE BENEFITS -	6600	4581.2	2018.8	30.59%	OTHER FRINGE BENEFIT *	
OBI: TOWN MANAGER - 123	ACCT: PURCHASE OF SERVICES -	2700	2680.5	19.52	0.72%	PURCHASE OF SERVICES *	
OBI: TOWN MANAGER - 123	ACCT: SUPPLIES - 5400	2900	1257.5	1356.3	56.64%	TOWN MGR. SUPPLIES	
OBI: TOWN MANAGER - 123	ACCT: PROFESSIONAL DEVELOPM	7000	1189	5811	83.01%	PROFESSIONAL DEVELOPMENT	
OBI: TOWN MANAGER - 123	ACCT: OTHER EXPENSE - 5780	1500	1475.8	24.23	1.62%	TOWN MGR. OTHER EX *	
		268400	123757	144357			* all of lines combined to pay Prof Dev conferences journal required to expense Prof Dev.
OBI: TOWN COUNSEL - 151	ACCT: PURCHASE OF SERVICES -	150000	58879	91121	60.75%	TOWN COUNSEL- LEGAL SERVICES	
OBI: MUNICIPAL OFFICE BUILDIN ACCT: SALARIES - FULL-TIME - 51		46876	22450	24426	52.11%	FULL TIME CUSTODIAN	
OBI: MUNICIPAL OFFICE BUILDIN ACCT: OVERTIME - 5130		2000	404.11	1595.9	79.79%	OVERTIME	
OBI: MUNICIPAL OFFICE BUILDIN ACCT: LONGEVITY/HOLIDAY/SHI		250	0	250	100.00%	LONGEVITY	
OBI: MUNICIPAL OFFICE BUILDIN ACCT: PURCHASE OF SERVICES -		53340	20856	29155	60.90%	PURCHASE OF SERVICES	
OBI: MUNICIPAL OFFICE BUILDIN ACCT: SUPPLIES - 5400		6000	4543	1408.8	24.28%	M.O.B. SUPPLIES	We need to cautious going forward
OBI: ANIMAL CONTROL OFFICER ACCT: CONTRACTUAL SERVICES -		33500	21522	10737	35.75%	ANIMAL CONTROL OFFI coverage.	We had unexpected Vet Bills also we now need to bufget
OBI: RETIREMENT EXPENSE - 911 RETIREMENT EXPENSE		1590876	2E+06	0	0.00%		Bad year so far
OBI: WORKERS COMP INSURANC WORKERS COMP INSURANCE		310000	191821	118179	38.12%		
OBI: UNEMPLOYMENT INSURAN UNEMPLOYMENT INSURANCE		40000	9868	30132	75.33%		
OBI: GENERAL & LIABILITY INSUR GENERAL & LIABILITY INS		460000	473803	-13803	-3.00%		Will need Transfer

TOWN OF MILLBURY

VETERANS EXPENDITURE - SHORT

From Date: 7/1/2017 To Date: 1/9/2018

Fiscal Year: 2017-2018

- Subtotal by Collapse Mask
 Include pre encumbrance
 Print accounts with zero balance
 Filter Encumbrance Detail by Date Range
 Exclude Inactive Accounts with zero balance

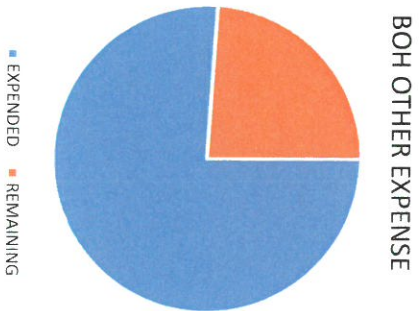
Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.543.5112.00000.0000.540	VETERANS SERVICES SALARY ADMIN	\$16,836.00	\$8,062.88	\$8,062.88	\$8,773.12	\$0.00	\$8,773.12	52.11%
01.543.5400.00000.0000.540	VETERANS SERVICES SUPPLIES	\$500.00	\$456.87	\$456.87	\$43.13	\$0.00	\$43.13	8.63%
01.543.5780.00000.0000.540	VETERANS SERVICES OTHER EXPEN:	\$166,035.00	\$88,411.45	\$88,411.45	\$77,623.55	\$0.00	\$77,623.55	46.75%
Grand Total:		\$183,371.00	\$96,931.20	\$96,931.20	\$86,439.80	\$0.00	\$86,439.80	47.14%

End of Report

Total Budget:	\$22, 100
Expended:	\$16,800
Remaining:	\$5,300
% Remaining	24%

Reasons:

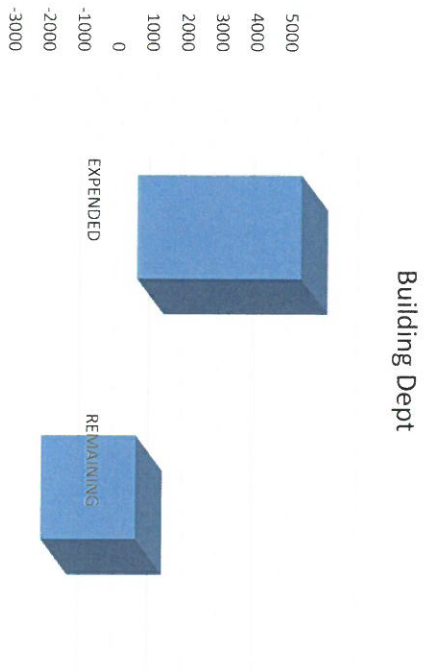
- 1) \$10,400 Board up Houses i.e. Wheelock
- 2) \$3,500 had to buy a "Sharps Box"



Total Budget:	\$2,000
Expended:	\$4,731
Remaining:	-\$2,731
% Remaining	-137%

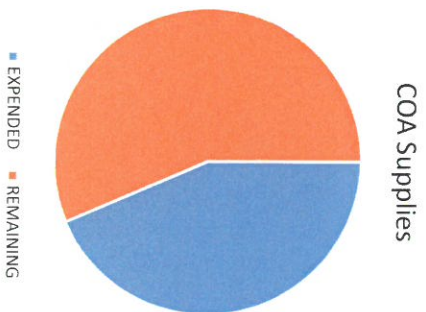
Reasons:

- 1) Increase in Building Permits
- 2) Had to pay \$50.00/hr for coverage while searching for replacement.



Total Budget:	\$3,750
Expended:	\$2,107
Remaining:	\$1,643
% Remaining	44%

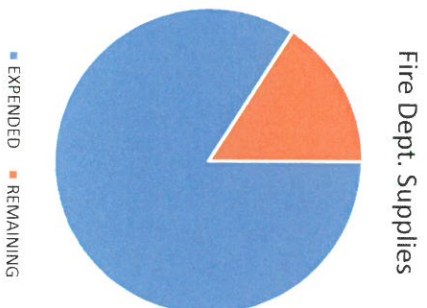
Reasons:
1) COA needs to cautious going forward.



Total Budget:	\$44,000
Expended:	\$36,950
Remaining:	\$7,052
% Remaining	19%

Reasons:

- 1) Fire Dept. needs to cautious going forward.

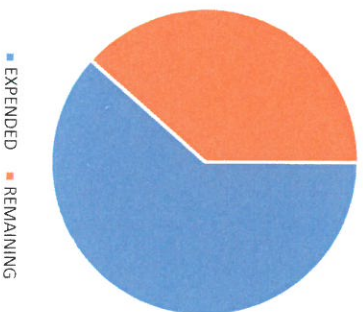


Total Budget:	\$17,500
Expended:	\$10,770
Remaining:	\$6,630
% Remaining	38%

Reasons:

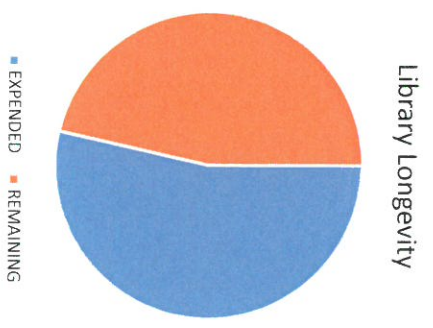
- 1) Fire Dept. needs to cautious going forward.

Fire Dept Prof Development



Total Budget: \$1,400
Expended: \$750
Remaining: \$650
% Remaining 46%

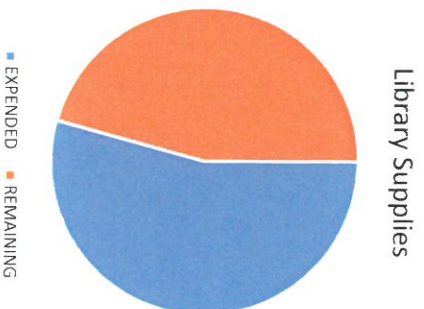
Reasons:
1) Timing based on hire date



Total Budget:	\$11,480
Expended:	\$6,230
Remaining:	\$5,250
% Remaining	44%

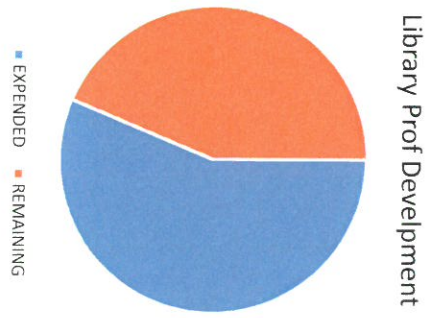
Reasons:

- 1) supplies needed for new programs: Library needs to be conservative going fwd.



Total Budget: \$550
Expended: \$310
Remaining: \$240
% Remaining 44%

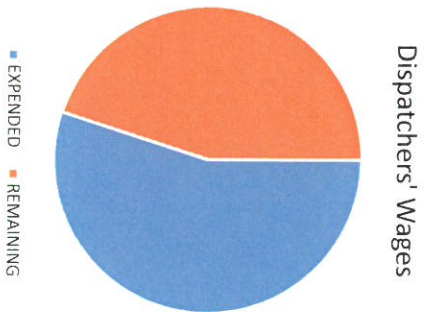
Reasons:
1) Classes/Conferences come
when they come.



Total Budget:	\$199,445
Expended:	\$109,720
Remaining:	\$89,725
% Remaining	45%

Reasons:

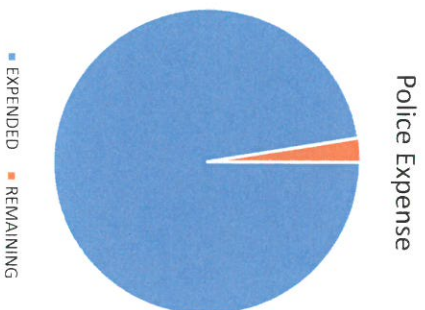
1) Grant will cover difference



Total Budget:	\$7,600
Expended:	\$7,406
Remaining:	\$195
% Remaining	3%

Reasons:

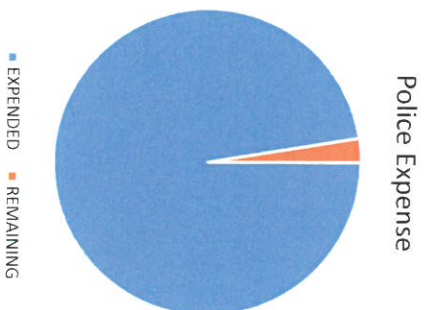
- 1) Money was spent to outfit 3 new officers. We do not need any more money in this line.



Total Budget:	\$7,600
Expended:	\$7,406
Remaining:	\$195
% Remaining	3%

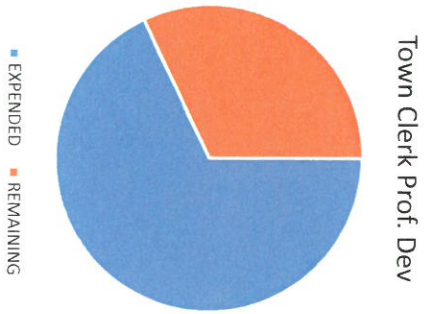
Reasons:

- 1) Money was spent to outfit 3 new officers. We do not need any more money in this line.



Total Budget: \$2,990
Expended: \$2,030
Remaining: \$960
% Remaining 18%

Reasons:
1) Classes/Conferences come
when they come.

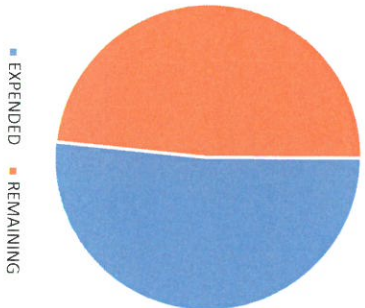


Total Budget:	\$86,700
Expended:	\$44,732
Remaining:	\$41,968
% Remaining	48%

Reasons:

- 1) HR hire came in above budget, will require transfer from part time clerical

Salaries: Tish and Jamie



Total Budget:	\$86,700
Expended:	\$44,732
Remaining:	\$41,968
% Remaining	48%

Reasons:

- 1) HR hire came in above budget, will require transfer from part time clerical

Salaries: Tish and Jamie

