

TOWN OF MILLBURY
BOARD OF SELECTMEN MINUTES
SELECTMEN MEETING ROOM

RECEIVED
TOWN CLERK
18 JAN 24 AM 10:28

January 9, 2018

6:00 pm

Selectmen Present: Chairman Francis B. King, Chairman Sandra Cristo, Mary Krumsiek, Scott Despres, Jon Adams, Acting Town Manager, Town Manager David Marciello, Residents of Linda Ave, Judy O'Connor, Steve Balistreri-*Millbury Sutton Chronicle*, and other concerned citizens

Into open session at 6:32 pm

The Chairman announced that we were in executive session regarding an agreement to settle potential litigation with Nature's Remedy.

Town Manager Report: *see attached

Mr. Marciello has done the first iteration of the budget; he will now try to come up with his 5-year plan. Now that the host agreement for Nature's Remedy is signed, he would like to set up a system of capital stabilization accounts for the various long-range issues we have, one is OPEB, with the funds coming out of this host agreement. He would like to consider having a home rule petition to earmark the funds automatically each year. He will be speaking to Senator Michael Moore and Representative Paul Frost. He would like to long-range plan to put this money in. Selectman Adams asked if they would be setting up the stabilization accounts with free cash to get the up and running. That is what he is planning on doing.

There is an update on the TIP project; VHB submitted their estimate for the design work to the state; it is just under \$200,000. The DPW Director has spoken with the mall to see how much money they are willing to put towards this project; he will also be speaking with Lynch.

The Board of Health will be sitting at Wheelabrator over the next few days to ticket vehicles that are not permitted; we can ticket them up to \$300.00 per occurrence. We are going to have to worry about funding the MSO4 Permit, he would like to fund that with part of the Natures Remedy Host Agreement money but that money will not be flowing until next year. Mr. Marciello is looking at a significant solar array on town land to generate revenue. He would like to mandate that one of the locations must be at the transfer station; that way they will have to change the electric to the correct phase electricity.

Appointments to the Millbury Industrial Development Finance Authority

Motion to appoint Bernie Plant, Donald Desorcy and Richard Hamilton to the MIDFA seconded by Selectman Cristo.

Motion carried unanimously.

DPW Director-Keith Nastasia- Mr. Marciello thanked Mr. Nastasia for the hard work his team did on the last storm. Mr. Nastasia said that he is working on quotes for adding a crosswalk at 123 Main Street as it has to be ADA Compliant. He introduced Dan Patenaude and Alan Viall from Seal Coating, Inc. Mr. Patenaude spoke stating that they work throughout New England and

New York; he used to be a Public Works Director in New York State; They are here to help the town dig out of the hole that the roads are in. The asphalt quality is not as good today as it was years ago. They would like to show you the best way to optimize their money. *see attached information.

Tom Perry asked Mr. Patenaude to explain how they use applications together to extend the life of roadways.

Selectman Despres asked how many miles of crack sealing they will do this season? It doesn't go by miles, they apply the sealant by gallons and some roads need more, some use less.

Judy O'Connor-Executive Director

January 18th at 8:00 am there is a breakfast at the senior center regarding Millbury becoming an Aging & Dementia friendly community. We would teach people in the community how to interact with people with dementia. This is a very important issue as everyone is aging. The Senior Center is offering many different things that we did not do in the past; we offer exercise programs, RMV services, SNAP benefit applications and many other programs.

Millbury Industrial Development Finance Authority

Voted to convey the Wheelabrator deed; owned by the town and leased to Wheelabrator. The terms have now come to an end and now the MIFDA voted to authorize the Chairman of the Board of selectmen to sign the deed. The also voted to disband.

Motion to ratify the vote of the MIFDA made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

Dog Hearing: Mark Tetreault "Paisley"- 25 Linda Ave.

Mr. Marciello explained that our Animal Control Officer, Daniel Chauvin is not here tonight because of a medical issue. Mr. Marciello read the police report into record regarding an attack of Mrs. Cashman on November 2, 2017. There was another police report on 12/8/2017 that the dog was loose again. On 12/20/2017 the notice was served in hand by Officer Piscitelli of the hearing notice. A petition of 30 signatures of people in the neighborhood was delivered to the Town Manager office asking for this hearing and for the dog to be removed from the neighborhood. Mr. Marciello read some email from ACO Chauvin that the dog was out loose on numerous occasions.

Chairman King announced that Mrs. Cashman is a relative and turned the meeting over to Vice-Chairman Cristo. Chairman King left the room at 7:54 pm.

Motion to open public hearing at 8:00 pm

Witnesses were sworn in

Mrs. Cashman testified that at least 7 dogs have been attacked by this dog; her dog being the last one who ended up with a bitten eye and throat. The dog also knocked her over. She sent the vet bill to Mr. Tetreault and has had no response. Paisley goes after people and dogs.

Selectman Despres asked if Mrs. Cashman

36 Linda Ave- her dog was the first one bit in June of 2011; her dog got 3 punctures in her neck; the Tetreault's did pay their vet bill. She is worried about the kids in the neighborhood. She loves dogs and doesn't want this dog put down but she is dangerous.

Jonathan Magsino-23 Linda Ave- he has lived there for 10 years; the dog barks and chases cars aggressively. It comes at people and he carries a baseball bat with him at all times.

26 Linda Ave- James Calzini spoke on behalf of Steve Urban- his father-in-law was walking his dogs down the street and the little one on the leash got attacked, his father-in-law is a paraplegic and got taken out of his wheelchair fracturing his shoulder. The Tetreault's did pay their vet bills.

Mark Tetreault-25 Linda Ave-Paisley is an 8-year-old female border collie mix. She weighs 47 pounds. Selectman Despres said to Mr. Tetreault that if he has been paying vet bills clearly you acknowledge that there are injuries. Mr. Tetreault did not know that Mr. Cashman's dog was injured, his friend called the dog and Paisley came immediately. He is not happy with the phrases attack. He has had the dog for 8 years and there has been very little trouble. Recently the dog has learned to open his slider, but since he has learned this he has been latching it. He has done research on border collies and they do have herding drives; she goes to herd the animals and not bite them. She does not bite humans. He only knows of one dog that was injured.

Selectman Despres asked how many citations the ACO has given him? None

How many times the ACO has been to his home? Never

Selectman Despres asked why is this dog leaving your premises? The first incident in 2011 the dog was on the leash when she bit another dog. Recently the dog learned to open the slider and that is why she has been getting out. Mr. Tetreault did say that the dog appears to be aggressive, her bark is worse than her bite. He doesn't know how his dog could knock a man out of a wheelchair; the dog has been kicked many times and that does not help the situation. He is shocked and shaken by the testimony that they have heard, he did not know it was this bad. He only knew of one incident.

Selectman Krumsiek said that we have a by-law that you have to have full control of your dog; the dog is always on a leash; he is now latching the door and closing the gate, she cannot get out now. He is going to be moving; he is trying to give the dog away; he tried to find out about euthanizing the dog. He is also afraid of his dog but he knows her and knows that she does bite anyone. Selectman Krumsiek asked when he was moving? Mr. Tetreault said that he does not have solid plans, his house is not even on the market yet. He is advocating for his dog as he does love her.

Mr. Tetreault played a video of the dog doing commands, sit, stay, roll over. He then played a video showing the dog interacting with his cat.

Mr. Marciello gave the board their options per MGL Ch.140 Sec. 57.

Selectman Adams said at a minimum the dog needs to be restrained. Selectman Krumsiek asked to have Bob Clark do a behavior analysis at the cost of the dog owner.

Mr. Tetreault asked how they can do this hearing without the Animal Control Officer? The board is the hearing authority, not the ACO.

Rosemary Nelson-33 Linda Ave- she wants to know what constitutes an official report to the ACO because phone calls were made to him.

Motion to close public input portion made by Selectman Krumsiek, seconded by Selectman Despres.

Approved by roll call vote

Selectman Despres said that everyone in that neighborhood has the right to walk down the street without being frightened. Five incidents are too many. You are supposed to be in control of your dog at all times. The options are to have this dog stay and be contained or euthanize the dog.

Selectman Krumsiek recommends that we deem it a nuisance and have the dog evaluated by a certified dog trainer.

Selectman Despres recommended having the dog deemed a nuisance dog and if there is another incident, any incident, that the dog is taken immediately.

Selectman Krumsiek doesn't agree that leaving this dog in the neighborhood is a good idea. It would have to be leashed and muzzled at all times.

Motion made by Selectman Krumsiek that Paisley is a nuisance dog, it must be muzzled and leashed at all time, if the dog is loose and out of the yard one time, the dog will be euthanized, seconded by Selectman Adams.

Roll call 3-1 (Selectman Despres voted no) (Chairman King was not in the room)

Motion to close the public hearing approved by roll call vote.

Millbury Parents Club 5K and Fun Run Event-Sunday, April 29, 2018

Sarah Murray spoke, the route has been reviewed by the Chief and she asked for your continued support.

Selectman Krumsiek challenged Selectman Adams to run it!

Motion to approve the Millbury Parents Club 5k and Fun Run for Sunday, April 29, 2018 made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

2018 Drainlayer Renewals

Gary Pike Construction, Auburn

Iacovelli Excavating & Construction, Inc. Northbridge

RH White Construction, Auburn

Guaranteed Builders & Development, Inc., Douglas

F&D Truck Company, Inc. – Millbury

Jolin Paving & Excavating, Inc. – Worcester

Gil G Nibert Construction Co., Inc.- Oxford

Mid State Sewerage, Inc. – Millbury

Valente Backhoe Service, Llc – Shrewsbury

Gallo Builders, Inc- Holden

Gustafson Plumbing, Inc- Worcester

Affordable Septic Services- Sutton

J.A. Polito & Sons, Inc. – Shrewsbury

Knapik Builders Inc.- Grafton

RE Barrows Construction- Worcester

Wall Construction, Inc.- Shrewsbury
P.W. Brown, Inc – Westborough
D’s Enterprises, Inc D/B/A Standard Builders-Worcester
Motion made by Selectman Krumsiek, seconded by Selectman Cristo to renew the 2018
Drainlayers.
Motion carried unanimously.

2018 Election Year Poll Workers

PRECINCT ONE (1)

Warden Veronica A. Wood
Clerk Ronald A. Stead
Inspector Patricia Macjewski
Inspector Claire R. Morin
Inspector Shirley A. Huchowski
Inspector Doris A. Goyette

PRECINCT TWO (2)

Warden Joan B. Caforio
Clerk Marie Kosiba
Inspector Eva R. Donovan
Inspector Lillian MacDonald
Inspector Shirley Gaboriault
Inspector Julia A. Guertin

PRECINCT THREE (3)

Warden Elizabeth A. Pichierri
Clerk Judith M. Gauthier
Inspector Grace Bustillo
Inspector Gloria Schimke
Inspector Theresa O’Brien
Inspector Carol F. Burke

PRECINCT FOUR (4)

Warden Frances M. Gauthier
Clerk Jo Ann Luikey
Inspector Eleanor C. Powers
Inspector Doris E. Bianculli
Inspector Wilfred A. Kirkman, Jr.
Inspector Catherine Tucker

SUBSTITUTE POLL WORKERS

Jeannette Lavin
Marie A. Senecal
Christine A. Bott
Dolores M. White
Karen L. Gerardi
Ann Marie Decoteau
Robin Cano
Donald J. Gauthier
James R. Mousseau
Lynn A. Moseley
Judith M. Nichols
Linda A. Sarsfield
Elizabeth C. Kotzen
Cynthia Marine
Anna Lewandowski
Susan Ballard
Jennifer Remuck
Scott T. Remuck
Margaret M. Houde
Elena M. Kerr
Susan W. Dineen

Motion to approve the poll workers made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously. (Chairman King abstained as to Marie Kosiba)

New Drainlayer's License- Joseph Belcufine-AJ Belcufine Excavation of Grafton. He does not use subcontractors.

Motion to approve made by Selectman Krumsiek, seconded by Selectman Cristo.

Motion carried unanimously.

Town Manager Report continued:

Mr. Marciello is appointing Katie McKenna to the Financial Management Planning Committee.

Motion to concur Katie McKenna to the Financial Management Planning Committee made by Selectman Krumsiek, seconded by Selectman Adams.

Motion carried unanimously.

Mr. Marciello is working towards becoming a credentialed manager. He would be the 27th manager having done this.

Mr. Marciello has ordered new shades for the street lights on Ramshorn Dam as he didn't feel as if the other ones worked good enough.

Chairman King asked what the dam budget is. Mr. Marciello thinks he will be under by \$30-40,000. He wants signoffs from everyone stating that everything is done.

Selectman Adams said that Mr. Marciello made changes to this project; he was asked to give a report of the budget on two occasions and he has not been given a written account of how much this project cost.

Mr. Marciello said that the only change he did was the lights, the only cost he added was \$2,000 on lights. They got a credit because instead of wood railings they did guardrails; he got a credit because they didn't paint the guardhouse; he painted the downstream railing and got a credit for it. The only upcharge was \$2,000 for the lights and \$185 for shields. He put vinyl coated black fencing as well.

Mr. Adams is concerned that Mr. Marciello does not have the numbers for the cost of the project that he was managing.

We have received the 319 Grant; we now have an approved project. There are new classes being offered in the Hazardous Mitigation grants and the EMA Director is going to attend.

Mr. Marciello received notice that the state is looking for school space, maybe use You, Inc or Packachoag Acres. He thinks that the fire department is interested in using the McGrath School property for a new fire station so he is hesitate to put that out.

Motion made by Selectman Krumsiek to put in an RFP for the McGrath School, seconded by Selectman Despres.

Motion carried unanimously.

John O'Brien: Millbury Little League

This year Millbury was selected to host the Little League Finals. It was selected because they love our field and they love our town. At the final championship game there were 1,000 people. They have been in touch with the police and fire chief regarding parking; the schools and the senior center for buses. We are encouraging people to stay in town. This is a great opportunity! Thank you to the selectmen for sending in a letter of support because we have been selected.

Town Manager:

Selectman Krumsiek thanked Mr. Marciello for commending Keith and the workers for a tremendous job during the snowstorms. Chairman King said that his is the first DPW Director that is in the trucks with the guys.

Chairman King announced that he doesn't believe they need to review the manager as they did not set the goals until June of 2017. Mr. Marciello said that he would like to be reviewed from his hire date on his performance for the 365 days that he has been here. His raise depends on a favorable review; he has done what has been asked of him and found a loophole in the law that will result in this town receiving hundreds of thousands of dollars in revenue.

Chairman King would like the manager to put together a letter to the WRTA requesting that the bus stop be put back that was taken away without the town's permission.

Previous Minutes:

Motion made by Selectman Krumsiek to approve the minutes of the December 12, 2017 regular Selectmen Meeting, seconded by Selectman Cristo.

Motion carried Unanimously

Old Business

Selectman Adams said that the Ch.90 money will have to be used for an issue with an culvert; we cannot come up with a definitive number for the taxpayers on the debt exclusion idea.

Chairman King said that he would like each selectman to give 5 statements to Tish on what you would like to review the manager's past year on.

January 23rd is the review.

Chairman King read dates to remember:

Saturday, January 13th, Pancake Breakfast at the MFC, 20 Main St. 7:30am to 10:00am.
508-865-6274. Fund Raising for the Lord's Builders Mission Trip in February.

Sunday, Jan 21, 2018 at 1:00 pm at the Asa Waters Mansion 'Rubber Ducky' Soap Making Class

On a Good Note:

Congrats to Brian Dalton on becoming Lieutenant of Engineer 3.

You've been snowed

Speedy recovery for ACO Daniel

Mail:

Letter from Chief Desorcy regarding hiring a dispatcher Leah Pierce upon passing physical exam.

Motion made by Selectman Krumsiek to appoint Leah Pierce as a full time Emergency Dispatcher upon passing a physical exam, seconded by Selectman Cristo.

Motion carried unanimously.

Letter from the Fire Chief regarding a fee schedule *attached

Motion to approve the fee changes as of January 10th made by Selectman Despres seconded by Selectman Krumsiek.

Motion carried unanimously.

Citizen Speak:

Tom Perry asked what a 319 Grant is. Mr. Marciello explained that it is a federal grant from the DEP in the amount of \$150,000.00.

Chris Naff wanted to know what the policy was for parking on the street or parking in the municipality lot during a snow storm. He would like more notice to the public regarding this.

Tom Perry said that the buildings on Farnsworth Ct. use the municipality as their driveway. They have been using that for many, many years. Keep that in consideration.

Chairman King announced that he will not be seeking re-election in April. He tried to do what was best for the citizens and this town. His favorite part was Student Government Day, reading to the kids at Shaw and recognizing our sports team. He believes that it is time for change. His last meeting will be on April 10, 2018.

Thank you and goodnight

Motion to adjourn by Selectman Krumsiek at 10:21 pm, seconded by Selectman Cristo.
Motion carried unanimously.

Respectfully submitted,

Tish Hayes, Secretary

Francis B. King

Sandy J. Cristo

Mary Krumsiek

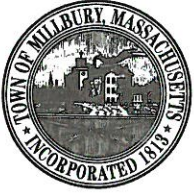
Scott Despres

Jon Adams

Francis B. King
Sandy J. Cristo
Mary Krumsiek
Scott Despres
Jon Adams

MILLBURY FIRE DEPARTMENT
FEE SCHEDULE

1-Jan-18	MILLBURY FIRE DEPARTMENT
PERMIT	FEE
SMOKE DETECTOR/CARBON MONOXIDE COMBO	\$40. PER DWELLING UNIT, \$40. EACH ADDITIONAL DWELLING
CARBON MONOXIDE ONLY	\$40. PER DWELLING UNIT, \$40. EACH ADDITIONAL DWELLING
OIL BURNER/TANK INSTALLATIONS	\$40 FOR BURNER \$40 FOR TANK \$80 FOR BOTH
PROPANE TANK	\$40 PER TANK
TANK VEHICLE INSPECTIONS	CARGO TRUCK-\$40/2 YEARS TRANSFER TANK-\$40/2 YEARS
GUN POWDER: BLACK & SMOKELESS	\$5.00 FOR FIVE YEAR PERMIT
REMOVAL OF UNDERGROUND TANKS	\$40 PER TANK
REMOVAL OF ABOVEGROUND TANKS	\$40 PER TANK \$10.--TANK FOR 275 GALS. AND SMALLER
BLASTING PERMIT	\$40 FOR 30 DAY PERMIT
CANNON-MORTAR FIRE	\$40.00 PER PERMIT
FIREWORKS DISPLAY	\$40.00 PER PERMIT
FIRE REPORTS	\$5.00 PER REPORT
FIRE PROTECTION/DETECTION SYSTEM	\$40 FOR SERVICING OR REPAIRS NEW CONSTRUCTION HANDLED BY BUILDNG INSPECTOR
HOT WORKS PERMIT (WELDING)	\$40 PER PERMIT
UNVENTED GAS-FIRED SPACE HEATER	\$40 PER PERMIT
COMMERCIAL SALE OF AMMUNITION	\$40 PER YEAR
STORAGE OF FLAMMABLE/COMBUSTIBLE	
UNDER 30,000 GALLONS	\$40 PER TANK
OVER 30,000 GALLONS	\$80 PER TANK
FALSE FIRE ALARM (MILLBURY BY-LAW CH. 6 ART. 1)	VIOLETION NOTICES ISSUED FOR 1ST & 2ND OFFENSE \$1000 FINE FOR EACH OFFENSE AFTER TWO (2) CLEARED ANNUALLY
HAZARDOUS MATERIALS PROCESS/PROCESSING	\$40 PER PERMIT-ANNUAL RENEWAL
OPEN BURNING PERMITS:	\$10.00 FOR SEASONAL PERMIT



TOWN OF MILLBURY

Fire Department

127 ELM STREET • MILLBURY, MA 01527
TEL. 508/865-5328 OR 508/865-3521 • FAX 508/581-9800
EMAIL: millburyfire@townofmillbury.net

Mail

December 21, 2017

RECEIVED
DEC 22 2017

BY:.....

Mr. Francis B. King, Chairman
Board of Selectmen
Municipal Office Building
127 Elm Street
Millbury, MA 01527

Dear Mr. King,

The Board of Fire Engineers revised the fee schedule for permits and/or inspections issued by the Fire Department. A copy of the new schedule is attached. Most fees went from \$25 to \$40. No changes were made to the fee for Open Burning Permits or storage of Gun Powder. We would like permission to put the new fees into effect on January 1, 2018.

Please feel free to contact me if you have questions or need more information.

Sincerely,

Richard P. Hamilton

Richard P. Hamilton
Fire Chief

Cc: D. Marciello, Town Manager

Enclosure

Memorandum

To: BOS
From: DJM
Date: 1/6/18
RE: Town Manager's Report

Appointments:

- See Agenda for appointments

T.M. Goals and Objectives:

1) Vacancies / Hires: Completed

2) Master Plan

Deadline

6/30/18

As of 12/8

NO Update–

The consultant is gathering data and the BSU professor and consultant are setting up a kick-off meeting for collaboration planning.

3) Develop, Manage and Implement a 5 Year Financial Forecast for the Town including a Capital Improvement Plan

Deadline

6/30/18

As of 12/8

Update as of 1/6/18– Now that the first iteration of the FY 2019 budget has been completed and we have a better sense of where we stand; the FD and I will be undertaking this task as part of our long range forecasting. Updates will follow accordingly.

Town Manager's Report for the 1/9/18 BOS Meeting

4) Develop OPEB funding source and/or Plan

Deadline

5/30/18

As of 12/8

Update as of 1/6/18– Town Counsel has advised that the Town of Millbury HCA, with all of the recommended edits, has been accepted. We are awaiting an executed document from the other party. Once I have this executed document, I will have concrete confirmation of my intended use of the funding source and I can then move forward with the intended plan. In the meantime, Town Counsel has been working on a Home Rule petition so that we will be ready for May ATM. Said petition will allow Millbury to earmark the funding of the HCA into various capital stabilization accounts- this will be one said account.

5) Phase 2 of Tip Project

Deadline

9/30/17

As of 12/8

Update as of 1/6/18– VHB has submitted their update to the state. Along with this update was the estimated calculation of the next phase of design work. Said estimate is 200K +/- . The Highway Supt has been in contact with the mall. They are reviewing the estimate along with the scope of work. Once we have their answer as to how much they are willing to support this project, we will then move forward with our other additional options, including speaking to Lynch towards this agenda. To ensure that this project keeps moving forward, I have budgeted money in next year's highway line that could cover this expense if timing does not align correctly.

6) Fees Audit

Deadline

6/30/18

As of 11/10

Update as of 1/6/18– As part of my budget process, I have asked the various departments to audit their fees received to date. Obviously this is not a complete assessment as the year is not over. But it does give us a look at where we *currently* stand. And, we can compare that to prior years. I will forward this list to the Board when it is completed.

Town Manager's Report for the 1/9/18 BOS Meeting

7) MS4 Funding Plan

Deadline

6/30/18

As of 12/8

Update as of 1/6/18 The HCA and said funding will not align with the onset of this mandate so I have to budget for the first year. The first year's mandate is incorporated into the FY 19 Highway budget.

8) 40 U Determination

Deadline

2/1/18

As of 12/8

Update as of 1/6/18 As it becomes more evident that the HCA is going to come to fruition, I have to make a strategic decision: I do not believe that having more than one major bylaw discussion at Town Meeting is wise. So, I must choose my battles. The HCA may trigger a discussion on a Home Rule Petition. I have yet to determine the support or lack thereof I will have from our legislative delegates. Before I broach this with them I want to have the executed document in hand. Assuming that I have support from them on this, I will move forward with the HRP. If I lack their support I will regroup and approach this a different way. Assuming that I move forward with a HRP, there will be a zoning bylaw discussion that also spawns out of this and there may be a second zoning bylaw at this Meetings that comes from the cell tower discussions. I do not believe that a 40U discussion would be received well at this Town Meeting. At a minimum, discussion on these other detailed topics could be lengthy. A 40 U discussion would likely send the Meeting into a second night. I believe it may be wiser to hold off on this topic for now.

9) 2 New Viable Revenue Sources

Deadline

6/30/18

As of 12/8

Update as of 1/6/18 – Town Counsel has been in touch with the other counsel on the HCA. All redline changes have been agreed upon. We await an executed document. This is viable revenue source 1. And it's

Town Manager's Report for the 1/9/18 BOS Meeting

quite large. As soon as I have the executed document, I am checking off 1 source out of two.

As for the second source, I have been working in the background with our Planner/ Economic Development Director on a second revenue source and I am ready to now move forward with it. We have been meeting with a consultant for the past few months working on developing a viable solar RFP on Town properties. I realize that this is not a novel idea and it has been discussed ad nauseam in the past. Moreover, I likewise realize that the idea of getting the correct phase electricity at the transfer station would allow compactors to be installed relatively cheaply. This unto itself is a viability revenue source- transportation costs rise each year. By compacting the trash we can cut down on our transportation costs and therefore "saving is earning." But, even with the savings not being calculated into the revenue stream, we still will generate incoming revenue by leasing our land/roof tops, etc for solar production. The difference of this retread idea is that we now have a viable plan and consultant who has developed this plan to a working model. It's not just a discussion or a thought; it's a working model with projected revenue sources. We still have a few kinks to work out: one of which is discussions with the school board as to potentially using some school land as a site. Another is discussions with DEP as to using the landfill. But, we are now at the point where we can develop this RFP and have it ready to go out by spring. Thus, if it comes to fruition by the summer, this will be a second viable revenue source.

10) Credentialed And Certified Manager

Deadline	As of 12/8
No deadline	NO Update

Nationally:

I am in the process of being evaluated / taking the assessment.

Massachusetts:

I have completed one more class in this course of study. I have 5 left.

Logistics:

- **Treasurer/ Collector's Office**
It's almost completely painted. We are working around the staff's schedule so as to not interfere with their work.
- **TIP Project – McKraken**
See above

Town Manager's Report for the 1/9/18 BOS Meeting

- **MS4**

See above

- **Dam Updates: Update**

A punch list has been generated

To be completed:

- I am cognizant with the neighbor's request regarding how the lights are aimed and therefore, taking into consideration their concerns, I was not happy with the way that the light-shields were directing the light cone. Thus, I ordered different shields which will more accurately direct the light. (the original shields only blocked the light 90 degrees. The new ones block/direct the light 180 degrees) The new ones will more accurately direct the light exactly where we intend the light to be. There is a backorder on these shields. As soon as they come in they will be installed.

Punch List

I will forward to the BOS the punch list for your information.

Cell Overlay

No update

- **Handicap Ramps and other Disability Committee Issues:**

No Update

Grants:

There are various grants in the works and/or were already awarded: CONTINUING - ONGOING

- The 319 grant was GRANTED and funded at the state level. We are now submitting our requests for the money per our various scopes of work. They are reviewing our scopes of work to determine funding.
- ADA -- IN THE PROCESS OF APPLYING FOR THE NEXT ROUND
- Complete Streets --IN THE PROCESS OF APPLYING IN THE NEXT ROUND
- Natural Hazard Mitigation Grants UPDATE there are new classes being offered and I have fwd'd the information to Mr. Kosiba. He is scheduling himself to attend the classes.

40U:

- See above discussion

Budgets / Financial:

Ongoing:

Regional inventory / collaborative efforts between towns

Town Manager's Report for the 1/9/18 BOS Meeting

"Open For Business" function at the Mansion in the spring. I have asked Laurie to reach out to the Chamber to make sure that this is being scheduled accordingly.

Meetings of Note:

- 1/10 6:30 PM Cub Scouts at Federated Church- Discussion re community leader regarding ongoing issues in the community
- 1/11 10:30-2:30 PM CMRPC quarterly meeting
- 1/12 12:45- 2:15 meeting with MHR Director and local HR Director
- 1/16 Meet the Manager at the COA 11 Am – 12 PM
- 1/17 9-12 MORE – Regional CMRPC *manager's* meeting
- 1/19, 11/20 MMA – Boston
- 1/24 10AM -1PM in Leominster MRPC – *MS4* regional meeting
- 1/31 1PM-3PM Monthly Manager's Meeting - Auburn

On the Radar:

Nothing of note

Organizational And/ Or Operations Restructuring

- **Master Plan Intern and Capstone class project**
ongoing
- **Capital Plan and Revenue Generation:**
Call for volunteers for a revenue generation committee. how we can raise funds for the Town?
- **Organizational Chart – Org changes:**
This will be ripe in the next few weeks. Once the budget is completed, I will broach this subject with the Board. UPDATE as of 1/6/18