

MILLBURY CABLE TELEVISION COMMISSION MINUTES
Public Access Studio – Millbury High School – 12 Martin Street
Thursday September 19, 2013 – 7:15 p.m.

Present: Mary Krumsiek; Paul DiCicco; Roger Desrosiers; Frank Irr; Robert Sullivan
Public Access Director Kevin Krassopoulos

Absent: Richard Carew; Jeff Dore

Chairman Krumsiek opened the meeting at 7:20 p.m.

REORGANIZATION

Chairman Krumsiek turned the meeting over to Public Access Director Kevin Krassopoulos, who opened the meeting to nominations.

Motion made by Paul DiCicco, seconded by Roger Desrosiers to keep the current slate as is (Mary Krumsiek-Chairman, Frank Irr-Vice Chairman, Bob Sullivan-Clerk).

Motion carried unanimously 4-0. (Frank arrived after the vote).

Paul wanted to preface this by saying that Mary has done a great job.
The meeting was then turned over to Chairman Krumsiek.

TOWN HALL EQUIPMENT UPGRADE UPDATE

Kevin is proud to say he worked out all the kinks and is ready to move forward; he is meeting with the vendor rep tomorrow to finalize the details, which include finalizing the wiring plan for the large conference and small conference rooms. There will be 2 cameras in the small conference room (which are the existing cameras in the large room), and 3 HD cameras with remote controls and all new HD monitors. Since 2010 if you upgrade any public meeting place it is an ADA requirement that you need to install “listening assist” for people that are hard of hearing, which includes speakers in the ceiling on a delayed system. The back of the room gets the same signal as the front of the room gets. The set up in the small conference room will be the same set up as the large room, but microphones will be installed in the ceiling. Bob said that a lot of times we do “sidebars” as does the Board of Selectmen. With the microphone in front of you, you know when your microphone is on. Paul DiCicco asked about a warranty and what type of package; can we spend a little extra money for an extended warranty? Kevin said the equipment in Town Hall was installed in the late 1990s and we have never had a problem with it. Paul thought new equipment is more sophisticated, and more costly to fix. Kevin said replacing instead of repairing would most likely be the way to go.

OMNI MUSIC LIBRARY

There is an issue with copyright on music with programming. We are not covered under Charter’s license. Our signal doesn’t go anywhere without them, so in the past we thought we were covered. Kevin said the producer is responsible. Kevin bought a one year subscription to the online music library; it is \$1200 a year and includes 345 CDs. Paul asked if the initial cost will be the biggest expense; Kevin said if we use it a lot it is worth keeping the subscription. Kevin prefers the online access as our computers are editors so we can go on the website, download the mp3 and put it right on. It takes a lot less time.

DIRECTOR’S REPORT

Introduce new Staff – Joyce comes to us from the BOS/TM office. We were looking for a person to film government meetings and catch up on editing. The Town Manager felt that

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because he had to cut a position with a live body, and we were looking for a live body to fill a position, he felt it was the right thing to do. By adding the playback system we can now separate the government material to the channel that it belongs on – we have a lot more options and we will have a lot more content for the channel. The idea was to get someone to cover the meetings so Kevin can do the things he is supposed to do; there has not been a training class for years.

Job Posting - There is now a Part-Time Public Access Assistant posting at the Town Hall until October 11th. It is to help with shoots with the possibility of expanded hours. There are 2 applicants so far; he is hoping for more. Kevin wants the person who is best for the job.

School Has Begun – The Video Production class has requested new batteries, they have been self-sufficient. They do ask technical questions, which is welcome. The class is for seniors only, and because of that the students that might have an interest in this and want to move on, they already have a slate full of classes and it doesn't fit into their schedule.

Paul: do you know why that is?

Kevin: I do not have a say in it.

Paul: is the class productive?

Kevin: when you get seniors they all have jobs and cars...

Bob: if they put a restriction on football or sports you would never have a good team – get them involved as freshmen and sophomores to build on it.

Roger: the school has a position for a Cable Club Advisor that has remained unfilled for a few years. Currently John Cunha runs the class. It would behoove Kevin to get cable to be used by students to reintroduce this.

Paul: I would like to open up dialog with the Superintendent about this.

Kevin: Mr. Cunha would like to open it up to juniors for a video production 1 and video production 2.

Roger: maybe go through Andrew Hall (assistant VP for Jr High) to see if there is interest.

Bob: is the person to go to at this point the Principal, the Superintendent or the School Committee?

Roger: the Superintendent; the chain of command. The Superintendent will go to the School Committee and say we have this position open.

Frank: this one here does not want to hear what Joe Public has to say. She is not going to listen. I said it in an open meeting and I am speaking for myself; my name is Frank Irr.

Paul: if you have the passion the commitment falls into place.

Kevin: with both applicants – I need them to film meetings, the school events happen at the same time. Even the TM is not against paying the stipend for an advisor.

CHARTER CONTRACT

Mary said we are close (to completing the contract); Kevin added that there are some outstanding issues and he and the Town Manager have been in contact with Charter. Kevin has read it and a few things are different than what he thought would be in there; he has passed that information on to the TM. It will be a five year contract with Charter.

NEW BUSINESS

Roger: is there any need or desire to improve the media center with equipment to make it easier to do the School Committee meetings?

Kevin: that was the initial phone call – the media center and the auditorium. Then the Town Hall meeting rooms became the priority.

Roger: are basketball games being filmed; should we include the gymnasium in what might be needed here at the school? It can seat and house over 700 people and it is the largest meeting room in town. The auditorium seats 500.

Kevin: I spoke about this to the camera company. The media center was fine, but for the auditorium and gym, the increased action and following someone on a stage, it is very choppy. It is not as smooth as if you were manning a camera. They advised against putting remote control cameras in a place where there is a lot of action. For auditorium you don't necessarily have to move the camera across the stage to follow someone. For the gym, you could have 1 camera at each end and keep the camera wide.

Bob: I would hold back on the gym; I loves the gym – it has been good to me; if you look at schools that are in our league, they have advanced.

Kevin: I will show the rep the auditorium and the gym tomorrow.

OLD BUSINESS - No answer yet from the Fire Department re: training on the cameras.

APPROVE MINUTES

Motion made by Paul DiCicco, seconded by Roger Desrosiers to approve the meeting minutes of May 16, 2013. **Motion** carried unanimously.

ADJOURNMENT

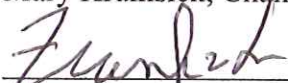
Motion made by Bob Sullivan, seconded by Frank Irr to adjourn at 8:55 p.m.

Motion carried unanimously.

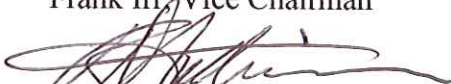
Respectfully submitted,
Joyce Sampson



Mary Krumsiek, Chairman



Frank Irr, Vice Chairman



Robert Sullivan, Clerk

Richard Carew

Roger Desrosiers



Paul DiCicco

Jeffrey Dore