

MILLBURY PUBLIC ACCESS/CABLE TV ADVISORY COMMITTEE MINUTES
Municipal Office Building – Selectmen’s Meeting Room
Thursday April 19, 2012 – 7:15 p.m.

Present: Mark Krumsiek; Frank Irr; Paul DiCicco; Richard Carew; Roger Desrosiers;
Jeff Dore; Public Access Director Kevin Krassopoulos
Absent: Bob Sullivan; Lori Burrows-Associate Member

Chairman Krumsiek opened the meeting at 7:25 p.m.

PREVIOUS MINUTES

Motion made by Frank Irr, seconded by Roger Desrosiers to approve the minutes
January 19, 2012 meeting. **Motion** carried unanimously.

Motion made by Jeff Dore, seconded by Frank Irr to approve the minutes of the March
15, 2012 meeting. **Motion** carried unanimously.

RECEIVED
TOWN CLERK
12 NOV -2 AM 9:50
MILLBURY, MASS.

DIRECTORS REPORT

March: 9 studio/field shoots; 7 government meetings; 14 editing sessions.
The field shoots and editing sessions are Kevin’s as well as other people; most are Kevin.

April: 8 studio/field shoots; 6 government meetings; 5 editing sessions.
The channel 11 town hall modulator stopped working. The fuse was blown but there was
a spare inside. Jeff said the modulator needs to be replaced. (The modulator sends our
signal out to Charter; Verizon takes the signal before it reaches Charter’s modulator and
splits it there). Under the current contract modulators are the responsibility of Charter.
The ability to upload bulletins from desktop computer is in the works.

Equipment: all the audio boards are in; one in control room is installed; waiting to
install Town Hall; School Committee board needs special adaptors which are on order.
The speaker is in; you can plug right in and get sound; it does not need a special mixer; it
has a 3 band equalizer on it. The speaker might benefit the Mansion in the Great Room
or by the bandstand as it just needs regular power. It is \$149 and mounts right on a
microphone stand.

Wish List Items: Kevin will replace the switcher at Town Hall at same time as he
replaces the cameras, which are about 10 years old. He will mount 2 cameras from the
Selectmen’s Meeting Room in to the small conference room at Town Hall and wire them
back to the same control room for other meetings. Paul DiCicco suggested putting the
third camera in the hallway for when the amount of people overflows the Selectmen’s
Meeting Room, as opposed to putting it in storage. Kevin said if there was a monitor in
the hallway then it would work. Jeff Dore stated a monitor with cable could be used in
the hallway to broadcast the cable message board. The estimated cost is \$24,000. The
cameras with controller are about \$14,000 and the switcher is about \$8000-\$10,000.

Taping Meetings: Frank Irr thinks the meetings should be taped. Kevin said if they
vote to tape them he will. Roger Desrosiers thinks it will deter what they are trying to do
(as a committee). Some issues take time, even years to complete, such as the Director’s
position. He thinks some people may misinterpret the purpose of the money and want it

to feed back to the customer. When something controversial comes up, or something that is misunderstood, or something that they disagree with, once its "out of the box", we have a problem. Frank said once we go live, we can't turn it off. Paul said he understands what Roger is saying, and added that we discuss things as a group, we vote on it, and we do things the right way.

Motion made by Jeff Dore, seconded by Roger Desrosiers to table the issue today and bring it up for final discussion at a later meeting, and have members come back with pros and cons.

Rich Carew suggested we look at whole picture if we are changing the cameras, ie. the dark maroon screen. Backlighting would make a difference. Roger added make the technology in the room work for a TV audience. Get equipment that would help with presentations; Rich mentioned a smart board type system. Example is for a Planning Board meeting, the presenter has to have posters and boards prepared that cannot be seen clearly by the TV audience. Mary asked if putting the cameras in could be part of the contract that is being negotiated. Kevin said we could ask but we are better off doing it ourselves.

High School: Library- Kevin has one quote for the library of \$18,769.00; the goal was to feed the cameras back to here. However, this would tie up the use of both rooms in the studio. We have portable equipment that will make it work. **Auditorium-**For wiring the auditorium with the same type of system, it is suggested that this not be done due because the movement of the remote control camera is not smooth enough; the lower end remote control cameras would not work, and the cameras that would work are \$50,000 each. It is "back to the drawing board" for this issue.

Assistant: The Town Manager asked Kevin to work on a job description for a part-time assistant. Roger asked if Kevin had time to check with local universities about unpaid internships. These people could help with taping meetings and editing. Kevin agrees with the concept but has not had the time. Roger suggested not delaying a part-time employee while waiting for information on internships. Mary offered to make calls for Kevin.

Inventory: The inventory list is done for the studio; still need to finish at Town Hall. Jeff offered to help him.

Miscellaneous: Kevin called a home staging company to see if they are interested in free publicity (mention in the credits) by staging sets. Judy Cofske met with Kevin to discuss; she will do the first staging next week for "An Evening with Senator Mike Moore"

Election: On Tuesday April 24 we will be covering the election results live.

NEW BUSINESS

Mary said the Informational Manual for Community Users needs to be updated. Copies will be made for all members to review.

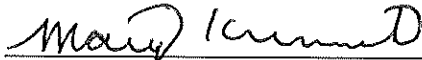
NEXT MEETING Thursday May 17, 2012 at 7:15 p.m.

ADJOURNMENT

Motion made by Frank Irr, seconded by Jeff Dore to adjourn the meeting at 8:56 p.m.
Motion carried unanimously.

Respectfully submitted,

Joyce A. Ostrowski, Secretary



Mary Kruntsiek, Chairman

Frank Irr, Vice Chairman

Robert Sullivan, Clerk



Richard Carew

Paul DiCicco



Roger Desrosiers



Jeff Dore