

MILLBURY PUBLIC ACCESS/CABLE TELEVISION COMMISSION MINUTES

Municipal Office Building – 127 Elm Street – Large Conference Room

Thursday May 18, 2017 – 7:15 p.m.

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Present: Paul DiCicco; Joseph Coggans; Roger Desrosiers; Jeffrey Dore; Robert Sullivan; Public Access Director Kevin Krassopoulos **Absent:** Richard Carew; Mary Krumsiek; Associate Member Michael Lawton

Chairman DiCicco opened the meeting at 7:25 p.m.

MAIL

Email notification from Kevin Krassopoulos dated March 21, 2017 regarding Charter Communications Rate Structure, a 29 page document (email attached), along with a letter from Anna P. Lucey of Charter Communications dated March 15, 2017 for the Annual Customer Notification (attached).

Letters from Anna P. Lucey of Charter Communications dated March 24, 2017, April 21, 2017, and April 28, 2017 regarding changes to the channel lineup (attached).

Undated Verizon notices regarding Fios TV programming changes (attached).

Email notification from Jill Reddish of Verizon dated April 28, 2017 regarding its Annual Filing (attached).

PREVIOUS MINUTES

Motion made by Joseph Coggans, seconded by Jeffrey Dore to approve the meeting minutes of March 16, 2017. **Motion** carried unanimously.

DIRECTOR'S REPORT

Town Meeting – We had 2 articles this year but going forward we will have just the annual budget. Chairman DiCicco asked about the yearly budget. Does Kevin still have the authority to purchase equipment; Kevin said he has to make sure he budgets for any items he needs as the budget needs to be approved at Town Meeting. Mr. Desrosiers asked if what was in article 24 would then become part of article 4, the operation budget.

The Chairman stated that every dime we spend comes from grant money, not one dime that is from taxpayer money. He thanked the citizens of Millbury for approving our articles. Mr. Sullivan asked if there is any language about having to replace massive amounts of equipment but we don't have time to wait for Town Meeting; could he get bids and replace equipment if there was a natural disaster. Kevin said he assumes that insurance would cover this. Mr. Dore clarified that if the money needed to replace equipment is greater than the money in the budget, we would have to wait until the next year to get the monies about and beyond what the insurance would replace. Mr. Sullivan wants to make sure we have the ability to get back online ASAP. The Chairman said it would depend on the time of year and how close we are to Town meeting; we might have to go to the Selectmen and the Town Manager to see what are rights are and how it is going to work. Chairman DiCicco asked if Kevin has a complete inventory of all assets at the studio; yes, it is on Kevin's computer and the town's backup server.

Mr. Coggans said the fact that our two articles passed so easily shows that the people appreciate the work that goes into public access and that they do not want to see public access

harmed. He gave kudos to the people at the town meeting, and kudos to Kevin and his staff for the way it is run, and kudos to this committee for the enthusiasm put in to this committee to go forward and for trying to do the right thing.

MHS Auditorium – Town Meeting was filmed using the new equipment. The acoustic panels are in and need to be installed. There are 30 panels that need to be hung; each panel requires eight brackets and each bracket requires 2 screws. Kevin is waiting for a quote for professional installation. He estimates between \$5000 and \$7000 for installation. He will compare the quote to paying the Prevailing Wage Rate for a town-approved carpenter. The panels are 100% flame retardant and zero-smoke, zero-noxious fumes.

Playback System – TelVue vs. Castus – Kevin is waiting for a call back regarding Castus, Kevin has been promoting the TelVue system with video-on-demand and streaming, with a monthly charge for data storage in the cloud. A colleague in another town had a demonstration of the Castus system– it does everything that TelVue does but the monthly fee is less. Kevin is going to research the Castus system. He plans on using the money we get when contracts are signed at the end of 2018 to purchase the new playback system. Mr. Dore asked if this would be an internet-based system for playback of meetings; Kevin said both systems allow for Video-On-Demand and web streaming, and it will act as the playback system like we currently use.

NEW BUSINESS – Our new show is “The Naff Report” hosted by Chris Naff, a Millbury High School graduate. He also hosts a podcast.

OLD BUSINESS – None

CITIZEN SPEAK – None

NEXT MEETING – Thursday September 21, 2017 at 7:15 p.m. at the Municipal Office Building, 127 Elm Street.

FUTURE TOPICS - Contract Negotiations

Discussion ensued about the contracts. Kevin said contracts are all boilerplate now. Chairman DiCicco wants Kevin to contact the representative for the Department of Telecommunications in October and invite him or her to our January 2018 meeting.

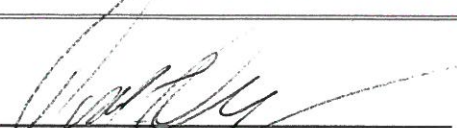
The contract with Charter Communications expires December 1, 2018.

The contract with Verizon expires September 8, 2018.

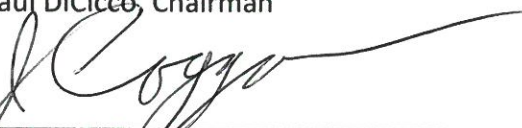
ADJOURNMENT

Motion made by Joseph Coggans, seconded by Roger Desrosiers to adjourn the meeting at 8:00 p.m. **Motion** carried unanimously.

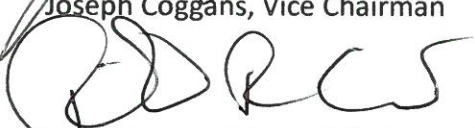
Respectfully submitted,
Joyce Sampson



Paul DiCicco, Chairman



Joseph Coggans, Vice Chairman



Richard Carew, Clerk



Roger Desrosiers



Jeffrey Dore



Mary Krumsiek



Robert Sullivan