

**BOARD OF HEALTH  
MEETING MINUTES**



Town of Millbury  
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**TOWN OF MILLBURY  
MAY 10, 2017  
REGULAR MEETING**

RECEIVED  
TOWN CLERK  
17 JUN 15 PM 1:51  
MILLBURY, MASS

**Meeting Location:** Millbury Town Hall – Board of Health Office

**Members Present:** James M. Morin, Ronald J. Marlborough, Armand O White

**Staff Present:** Jackie Schold, Cheryl Rawinski

**Health Agents Present:** Julie VanArsdalen, Phil Leger

**Absent:** James Malley, PE

**Guest/s Present:** None

**Call to Order:** James Morin called to order the meeting of the Millbury Board of Health at 4:00PM on May 10, 2017 in Millbury Town Hall Board of Health Office.

**Approve Minutes: MOTION:** Jim Morin made a motion to accept the minutes. Seconded by Ron Marlborough. All Approved.

**Re-organization of the Board Member:** Chairman- Armand O White  
Vice Chairman- Ronald Marlborough  
Clerk- James Morin

**MOTION:** Ron Marlborough made a motion to accept re-organization. Seconded by Jim Morin. All Approved.

**Office Update:** Jackie said that a new office printer was needed and that she was looking into that. Also with summer vacations coming up that the office would be covered with Sr Aids on those days. A few quotes for a sharps kiosk were emailed into the office for the board to look at and get their feelings on them.

**36 Singletary-** Call came in from DEP and a neighbor regarding possible septic issues, Julie made a site visit and found no septic issues, there was an application into the DPW to tie into public sewer scheduled for their meeting on 5/8/2017.

**Public Health Nurse Update:** Cheryl stated she would look into the new sharps kiosk, she would get some other information and pass along so the board could decide on which model to

purchase. Cheryl had talked about an Opioid conference she had attended in April, and that she would also be attending a conference on Ticks in June. Cheryl was asked about fees for these conferences, she had paid out of pocket for the one in April, Armand made the motion to have her re-imbursement as this was an educational meeting, and Ron seconded that motion. Need to have the receipt of \$150.00 turned in for re-imbursements.

**Health Agent Update:** Julie VanArsdalen – reviewed her inspections. The Coop had a pre-inspection on 5/5/17, The Fire Chief and Building Inspector have also gone, and a permit is done for them. There are a few other properties that have had order letters sent out: 17 Waters Street, 7 Allstead Path, 185 Millbury Avenue, 153 Riverlin Street, 4 Overlook and 19 South Main Street. All of these properties will have additional site visits done. A complaint came in about bags of trash that were found on the side of Riverlin Street, Julie did forward this to the police Department as there was mail with a name on it for them to follow up on.

**Local Upgrade/Variance:** None

**CMRPHA Update:** Phil Leger explained that the current recreational camp regulations will stay in place this year. Christian's Law is in effect for this beach season and involves a swim and fit test requirement and life jackets must be provided. Phil also talked about the upcoming Tick season being a bad one, a new Tick disease called Powason is around. Phil also talked about new tweezers for Tick removal, Ticktwisters and Tickeeze, he was going to see if he could get some samples to be put in the office. Jackie will follow up on these.

**New/Old Business:**

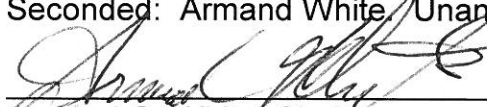
Vape Shop: Tabled until further meeting.

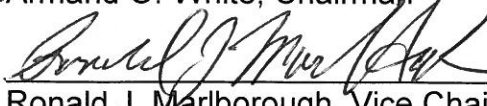
Clothing Bins: Applications for both FY17 & FY18 have been received in the office along with fees, Permits will be sent out. Site visits will be mail to check conditions periodically.

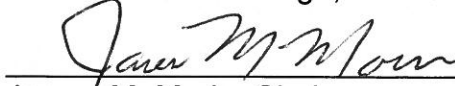
Fee Schedule: Reviewed Phil's recommendations. Fee's were all approved by BOH members and will be put on the next Selectman's Meeting for their approval, next meeting is 5/23/2017. Ron and Jim will be present if any questions should arrive at that time.

**Next Meeting:** Wednesday, June 14, 2017 at 4:00 PM

**Motion to Adjourn at 5:20 PM:** Jim Morin made a motion to Adjourn  
Seconded: Armand White Unanimous. Approved.

  
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Armand O. White, Chairman

  
\_\_\_\_\_  
Ronald J. Marlborough, Vice Chairman

  
\_\_\_\_\_  
James M. Morin, Clerk

MILLBURY BOARD OF HEALTH  
FEE SCHEDULE

RECEIVED  
TOWN CLERK

17 MAY 30 PM 1:40  
MILLBURY, MASS

<b>BOARD OF HEALTH ISSUED PERMITS/FEE'S</b>	<b>PERMITS EXPIRE</b>	<b>FEE CRITERIA</b>	<b>FEE</b>
BEAVER PERMIT	10 DAYS after issued	Issued To Trapper	\$ 50.00
CATERER PERMIT (ONE DAY)	PER EVENT	Issued To Caterer	\$ 100.00
TEMPORARY FOOD PERMIT	PER EVENT	1 TO 14 DAY EVENT	\$ 100.00
FOOD ESTABLISHMENT PERMIT	JUNE 30th	Retail or 0 Seats	\$ 100.00
	JUNE 30th	1 to 50 SEATING	\$ 200.00
	JUNE 30th	51-100 SEATING	\$ 350.00
	JUNE 30th	101-150 SEATING	\$ 400.00
	JUNE 30th	151-200 SEATING	\$ 500.00
	JUNE 30th	201+ SEATING	\$ 750.00
FOOD RETAIL	JUNE 30th	≥ 8000 square feet	\$ 500.00
PLAN REVIEW FOR FOOD ESTABLISHMENT			\$ 250.00
MILK/CREAM PERMIT	JUNE 30th		\$ 25.00
MILK PASTEURIZATION PERMIT	JUNE 30th		\$ 25.00
FROZEN DESSERT PERMIT	JUNE 30th		\$ 100.00
DELI PERMIT	JUNE 30th		\$ 200.00
BAKERY PERMIT	JUNE 30th		\$ 200.00
MOBILE PERMIT	JUNE 30th		\$ 250.00
RECREATIONAL CAMP PERMIT	JUNE 30th		\$ 100.00
CLOTHING DONATION BINS	JUNE 30TH	Per Bin	\$ 100.00
TOBACCO PERMIT	SEPTEMBER 30th		\$ 150.00

MILLBURY BOARD OF HEALTH  
FEE SCHEDULE

<b>BOARD OF HEALTH ISSUED PERMITS/FEE'S</b>	<b>PERMITS EXPIRE</b>	<b>FEE CRITERIA</b>	<b>FEE</b>
RUBBISH HAULER PERMIT	DECEMBER 31st	Per Company	\$ 200.00
RUBBISH HAULER TRUCK STICKER	DECEMBER 31st	Per Truck	\$ 100.00
SEPTIC HAULER PERMIT	DECEMBER 31st	Per Truck	\$ 125.00
DISPOSAL OF WORKS INSTALLER PERMIT	DECEMBER 31st	Per Installer	\$ 125.00
PUBLIC /SEMI-PUBLIC POOL PERMIT	Last Day of FEB.		\$ 250.00
PUBLIC/SEMI-PUBLIC POOL PLAN REVIEW			\$ 250.00
BODY ART ESTABLISHMENT PERMIT	MARCH 30th		\$ 200.00
BODY ART PRACTITIONER	MARCH 30th		\$ 100.00
TANNING ESTABLISHMENT PERMIT	MARCH 30th	1-9 BEDS	\$ 100.00
	MARCH 30th	10-15 BEDS	\$ 150.00
	MARCH 30th	16 + BEDS	\$ 200.00
BURIAL PERMITS			N/C
FUNERAL DIRECTOR	APRIL 30th		\$ 100.00
SEARCH FEE associated with Copies		10 or more pages	\$ 10.00
LATE FEE FOR PERMITS		See Applications	\$ 100.00

MILLBURY BOARD OF HEALTH  
FEE SCHEDULE

<b>BOARD OF HEALTH ISSUED PERMITS/FEE'S TITLE 5</b>	<b>PERMITS EXPIRE</b>	<b>FEE CRITERIA</b>	<b>FEE</b>
PERCULATION TEST (RESIDENTIAL)	1 Year after issue		\$ 325.00
PERCULATION TEST (COMMERCIAL)	1 Year after issue		\$ 425.00
TITLE 5 PLAN REVIEW	RESIDENTIAL		\$ 225.00
TITLE 5 PLAN REVIEW	COMMERCIAL		\$ 350.00
TITLE 5 PLAN REVIEW 1st REVISION	Residential/ Commercial		N/C
TITLE 5 PLAN REVIEW 2nd REVISION	Residential/ Commercial		\$ 150.00
DISPOSAL OF WORKS CONSTRUCT PERMIT (SEPTIC INSPECTIONS)	RESIDENTIAL	Approved Septic plan required.	\$ 325.00
DISPOSAL OF WORKS CONSTRUCT PERMIT (SEPTIC INSPECTIONS)	COMMERCIAL	Approved Septic plan required.	\$ 450.00
COMPONENT ONLY CONSTRUCT PERMIT (D BOX/TANK ONLY)			\$ 125.00
WELL PERMIT APPLICATION	RESIDENTIAL	Approved well plan required.	\$ 150.00
WELL PERMIT APPLICATION	COMMERCIAL	Approved well plan required .	\$ 250.00