

**BOARD OF HEALTH  
MEETING MINUTES**



Town of Millbury  
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**TOWN OF MILLBURY  
MARCH 11, 2015**

RECORDED  
TOWN CLERK  
15 APR 16 PM 3:34  
MILLBURY, MASS

**Meeting Location:** Millbury Town Hall – Board of Health Office

**Members Present:** Armand O. White, Ronald J. Marlborough, James M. Morin

**Staff Present:** Judy Bater

**Health Agents Present:** Julie VanArsdalen, Mike Borowiec

**Absent:** None

**Guest/s Present:** Tobacco Coalition - Megan DeNublia, SMOC - Michelle Brady, Jeff Handler, David Brochu

**Call to Order:** Armand White called to order the meeting of the Millbury Board of Health at 5:02 PM on March 11, 2015 in Millbury Town Hall – Board of Health Office

**Motion to Approve Minutes:** Ron Marlborough made a motion to accept the February 10, 2015 Minutes.

Seconded by Jim Morin

Unanimous – Approved

**Vouchers:** Signed

**SMOC/Rhodes to Recovery:** The Board thanked SMOC for coming to the meeting and asked Julie to report her findings. Julie stated that she conducted a routine food inspection at the beginning of February and noted some violations that have since been corrected. She spoke with Cyrus (who is not present at this meeting). She notified our Building Inspector as some violations fall under the building code, such as, blocking an egress, faulty exit lights and some floor issues. She also stated that the residents all were gathered in one room during “lock down” and this was seemingly overcrowded and possibly exceeded allowable occupancy. Julie noted that the facility did not have an adequate amount of food and residents were in need of personal care items. Julie had spoken with staff in regards to their shortages. Julie reached out to Saint Vincent DePaul. Julie made a request at the meeting for a list of food resources in the event of a food borne illness, this information is necessary. On March 6<sup>th</sup> the building inspector, Ron and Jim accompanied Julie on a re-inspection. The board members



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staggered their visit time. Jim Morin stated he spoke with Erica during the inspection and observed Julie's inspection. The board passed out the report from the building inspector. Ron stated that his background was in facilities management and therefore he accompanied the building inspector. He stated he felt the list from the building inspector was basically general maintenance. He also stated that he understands that this is a very old building but his concerns are the safety of the people living there.

Jeff Hamburg – Division Director, SMOC, stated that he manages the budget and stated to Julie that the food is not her perview. He further stated that they have plenty of food and that is the one budget line item that has no limits. He also reviewed the list of violations with Erica he did not feel anything was unreasonable. He stated that they also want the building to be safe. They are inspected by the MDPH and the sprinkler and fire alarm inspections are up to code. They are required by the State to provide an inspection report for the Board of Health. Ron interjected that the building inspector was pleased that the sprinkler system had been inspected and was up-to-date. Dave of SMOC stated that he and Cyrus reviewed the list and will work with the building inspector. Dave will take care of the appropriate fee and paperwork with the building department. Jim Morin stated that Michelle was not present during the inspection.

The Board agreed that the special meeting scheduled for Friday was no longer necessary and will be cancelled. Armand asked how much time SMOC would need to correct the violations. Dave stated he will work with the building inspector. Julie would like to walk through one more time. Michelle and Julie agreed to Friday March 13<sup>th</sup> at 10:30 AM. Ron mentioned that the basement penetrations were omitted from the list from the building inspector. SMOC stated it was on another list that they had and it would be addressed. Julie asked about pest control as she observed old looking traps. SMOC stated they contract with Terminex.

**Department Update:** Judy Bater stated that a new pizza food establishment is proposing to move into the location of the former Bossenelli's, paperwork has not yet been submitted. Judy summarized a comment letter from Rob McNeil to the EPA in regards to new procedures for storm water that would be an unfunded mandate and would be potentially costly to the town.

**Health Inspector Update:** Julie VanArsdalen performed inspections at Assumption School, You, Inc. and Dunkin Donuts. She contacted Treeline and DEP. DEP informed her that they would be sending out another letter. The Cake Shop has been inspected, SEA Cuisine is open.

**City of Worcester Update:** Mike Borowiec stated Derek Brindisi has left the City of Worcester and his position has been posted. Armand stated that he was not happy that he heard about this in an unofficial manner. Armand feels consistency is an issue with the coalition. He also stated that Julie handles all concerns for the Town of Millbury Board of Health and he has the utmost confidence in her and stressed the need for consistency. Ron added that Julie has an excellent rapport with the people in the community. Armand stated that he hopes the city manager was not behind the sudden exit of Derek Brindisi. Mike stated that Julie is the principal person for the Town of Millbury and they have no intention of replacing her. Ron asked if Worcester is part of the coalition. Mike responded that Worcester is the host agency and Worcester is separated by policy of public health and inspectional services. Julie has to be an expert in every area whereas Worcester has specialists for each venue. Armand stated that they do not appreciate change. Mike stated that Kathy Johnson is the Interim Director until Derek is replaced.



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**4 John Street:** Ron thanked Mike for his role at 4 John Street. Julie stated that it has been boarded and complete. She has made several attempts to reach Todd Army for his invoice and paperwork.

**Tobacco Coalition- Megan DeNublia:** Megan wanted to update the board on the trends for revising the tobacco regulations which includes a Local ETS Regulation Checklist which incorporates the Smoke Free Work Place Law.

**Local Upgrade/Variance:** None

### Old/New Business:

1. Jim Morin stated that he has been working in the office for 2 weeks and until they hire a General Clerk.
2. Recycling: The board discussed whether or not the haulers have to recycle. Jim Morin suggested we do not issue permits if they do not submit their recycling numbers. Jim said that it is State law that they have to recycle. Armand asked to be shown the law. Julie VanArsdalen offered to do the research and update the board at the next meeting in regards to any law and or regulation that exists locally or on the State level.
3. Jim Morin stated that we should not issue permits to food establishments that do not have up-to-date required ServSafe/Allergen Awareness/Choke Save certificate when applicable. Possibly a temporary permit could be issued for 30 days.

**Cancel Meeting:** April 8, 2015

**Next Meeting:** April 15, 2015

### Motion to Adjourn at 6:30 PM:

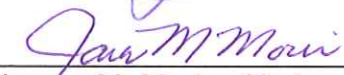
Ron Marlborough made a motion to Adjourn

Seconded: Jim Morin

Unanimous. Approved.

  
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Armand O. White, Chairman

  
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Ronald J. Marlborough, Vice Chairman

  
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James M. Morin, Clerk