

The Town of Millbury Commission on Disabilities

Municipal Office Building 127 Elm Street Millbury, Ma. 01527

Meeting Minutes

Date; December 13, 2018 Time; 6:30 PM

Present;

Mike Kennedy; Chair, Debbi Dymek; Secretary, Jim Clifford
And Tom Brown; Vice Chair.

Guest;

Jayne Davolio; Town Clerk
David Marciello; Town Manager

Meeting Minutes;

The minutes for the November 8, 2018 meeting were read and accepted as read. Motion by Tom to accept and second by Jim. All members voted unanimously.

Disability Commission Bi-Laws:

Our Town Clerk, Jayne Davolio attended our meeting and explained the requirements for membership according to the Bi-Laws of the Town and how we can reduce the amount of membership.

She explained that there are several steps to be taken before all this can be done.

A certified letter has to be written and sent to the individual that has not been attending meetings and her time is not expired in the commission and a response has to be waited for from that person within five days. They have a right to a hearing, they have a right to come to the meeting and be heard, so they may say that they want to come back or they may say that they do not want to return.

A meeting will then have to be held and a motion has to be taken to remove that person from the board.

Once these steps have been taken: then a letter has to be written to the Town Manager asking to reduce the amount of members on the Disability Commission. We can have no less than five members and no more than thirteen. One member has to be an elected or an appointed official of the Town.

Once all these steps have been taken, when we go down to our five member board, rewrite our bi-laws. Plus we have to include the fact that we have to include the fines from the handicap parking violations in it.

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These laws would then have to be approved by all members. Then the Town Manager has to be notified and also the Select Board and give Jayne a copy of the revised bi-laws.

Our Town Manager explained to us that the State might be giving the Town some money that has to be spent before the end of the year. There a couple of ADA projects that they want to check off the list. One of the priority projects is the crosswalk and curb cuts from the barbershop to the Post Office on Elm Street.

Tom made a motion to give the Town Manager our recommendation to go forward with this project, Debbi second the motion.

All voted unanimously.

Mike is working on placing an ad in the Millbury-Sutton Chronicle. He will have something put together in the future.

Mike explained that he attended the Complete Streets Meeting the night before representing the Disability Commission. They discussed the Main St. intersection, a town wide crosswalk project and other town sidewalk projects.

Jim read a letter that he received from Paul Stringham, Building Inspector. Please to advise that while conducting license renewal inspections, he was able to speak to representatives from Gorette's and Wealock Inn concerning handicap signage non-compliance. The building inspector will provide us with updates on this issue in the future.



Tom made a motion to adjourn the meeting. Debbi second the motion. Meeting was adjourned.

Next meeting will be held on January 10, 2019

Respectfully submitted,


Debbi Dymek, Secretary


Jim Clifford, Vice Chairman


Kent Staveland

Mike Bunnady