



# The Town of Millbury Commission on Disabilities

Municipal Office Building 127 Elm Street Millbury, Ma. 01527

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## Meeting Minutes

**Date;** February 14, 2019    **Time;** 6:30 PM

### **Present;**

Mike Kennedy; Chair, Debbi Dymek; Secretary, Jim Clifford, Kent Stowe; Treasurer  
And Tom Brown; Vice Chair.

### **Guest;**

None

### **Meeting Minutes;**

The minutes for the January 10, 2019 meeting were read and accepted as read,. Motion  
by Tom to accept and second by Jim. All members voted unanimously.

### **Handicap Parking Account:**

The account for handicap parking fines has now been open. There are two accounts that  
have been open, one for handicap parking revenue and the second is for handicap parking  
ticket expenditure. At the moment, we have no balance in this account, seeing that this  
account has just been set up.

Mike discussed with the members that a certified letter was sent to one of our members  
who has not been attending our meetings.

We have gone through the correct process and now a letter is to be sent to the Town  
Manager explaining this and asking him to remove her from our commission.

The members now have to authorize Mike to write this letter to the Town Manager.

Tom made the motion and Jim second the motion.

All voted unanimously.

### **Membership Bi-laws:**

#### Article 5 Amendments Section 1

These bi-laws shall be amended by 2/3 vote of the commission members present at any  
meeting provided written notice of the proposed changes is made to each member to  
arrive at least 15 days to the prior scheduled vote. Changes of bi-laws that conflict with  
the Town Charter will require subsequent approval of the Board of Selectman.

Mike will then send a letter to the Town Manager and to the Town Clerk requesting a change in our bi-laws.

We will like to limit our members to seven.

Tom made a motion that Mike send this letter, Debbi second the motion.

All voted unanimously.

The members also discussed in placing additional ads in the Millbury-Sutton Chronicle. Not only in the free publications, but also in March alerting the public that we are looking for additional members.

Tom mentioned the fact that we should advertise on the Millbury Cable Access station for members.

### **Millbury Transition Plan:**

The Town Hall is the first place in the transition plan that we would like to start for some projects to get accomplished.

Some projects have been addressed, but Mike wants the members to go through the list and find out what other projects can be worked on.

This is something that we will be discussing at our next meeting.

Mike alerted us of the passing of Tom Hopkins. He was the executive director of the AAB. Tom was a passionate, knowledgeable advocate of people with disabilities. He had a disability himself, so his creditability tipped the scale.

Mike asked us to give him permission to write a letter in our behalf and send it to the appropriate people to look for an knowledgeable, experienced person to hire for the AAB director's position.

Tom made the motion and Kent second that motion.

All voted unanimously.

On old business, Tom wanted to know if anyone had addressed the issue with CVS? Mike that an access complaint has been filed by the Center for Living and Working.

The members decided that there would be no meeting in the month of March. Our next Meeting will be in April.

Motion was made to adjourn the meeting by Jim and second by Tom. Meeting was adjourned.

**Next meeting will be held on April 11, 2019**

Respectfully submitted,

*Debbi Dymek*  
Debbi Dymek, Secretary

*Mike Kennedy*  
Mike Kennedy, Chair

*Tom Hopkins*  
Tom Hopkins, Treasurer

*Jim M. Clifford*  
Jim M. Clifford, Vice Chairman