



TOWN OF MILLBURY

Cemetery Commission 127 Elm Street Millbury, Ma 01527 Tel: 508-865-9143

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MILLBURY, MASS.

CEMETERY COMMISSION MEETING MINUTES

October 7, 2013

5:00 PM

Present: Gil Picard, Marcia Landry, Rob McNeil, and Cindy Allard - Absent: Randy Morgren

5:15 pm

General discussion about cemetery fees and the concerns that Selectman Cristo has, Rates have not changed in over 20 years.

Finances to date, summer help still working.

Trees in section 6 were taken down with the help of the Tree Warden, and this is still 1 tree that is marked for removal.

Contract is put together and awaiting signature for excavation, set for 3 years.

Possible **cemetery expansion**, need wetland survey and topical graphic maps in the next few weeks prior to snow.

Rules and Regulations: need to be address also need to add new fees schedules and definitions and sketches

Cemetery Electronic Record keeping. Have contract, just under \$10,000 with Newcomp Tech , had a on line demo. It close to what Paxton has on line. Software-GIS-all cemetery records would need to be pulled together, which plots are sold and which ones are not occupied etc.

Marcia motioned to proceed with contract with Newcomp Tech, 2nd by Gil, all in favor

Stoleberg burial: the cemetery crew had to remove flowers from the Stoleberg grave earlier than usual due another burial to close to the Stoleburg lot. The family called very upset, phone call was made to local florist to make up an arraignment which was placed on the Stoleburg lot. There is no written policy on when flowers need to be removed; this is something that should be discussed at a later meeting.

Water lines; Selectman brought up the water line to Mr McNeil , Mr. McNeil advised it has been put on hold until spring, (frost out of the ground) and will be expanded at that time.

Meeting Dates:
November 18th & December 9th

Meeting adjourned 6:00pm.

Gil Picard

Marcia Landry

Marcia Landry

Randy Mogren

Randy Mogren