

Town of Millbury
Minutes of
Cemetery Commission Meeting
June 12, 2017

RECEIVED
TOWN CLERK
17 SEP 22 PM 4:00
MILLBURY, MASS.

ITEM ONE – CALL TO ORDER

Chairman Picard called the meeting to order at 5:10 p.m.
Present: Gil Picard, Randy Mogren, Marcia Landry, Andrea Paquette

ITEM TWO – APPROVAL OF MINUTES

No meeting minutes pending approval at this time.

ITEM THREE – NEW BUSINESS

Marcia Landry explained that she spoke to the Finance Director and learned that there is money in the budget earmarked for stump removal, of which the Commission could vote to expend funds for stump removal in Central Cemetery. Randy Mogren noted that today he saw that stump removal at the cemetery had already been done, so he said there's no need to take such a vote.

Randy Mogren said he spoke to Huntley Associates regarding the re-pinning of a portion of Section 10 in Central Cemetery from double grave lots to triple grave lots and is still waiting for a reply. He said Patricia Arp, Interim DPW Director said that she would do the re-pinning herself. Marcia Landry commented nonetheless that if the Commission voted to pay Huntley for this project with FY17 funds, the work would also have to be done in FY17, and since Huntley has not responded, there would not be enough time to accomplish it.

ITEM FOUR – MONUMENTS

- Re: Request from Pepin Granite Inc. for monument installation at Central Cemetery for *Lavoie*, per design submittal: Marcia Landry motioned to approve request accordingly; Randy Mogren seconded; a unanimous vote of approval was obtained.
- Re: Request from Pepin Granite Inc. for monument installation at Central Cemetery for *Capistrano*: Marcia Landry motioned to approve request as described, however upon receipt of visual design, if it does not meet requirements of the Rules & Regs., the vote will be reconsidered; Randy Mogren seconded; a unanimous vote of approval was obtained.
- Re: Request from Rex Monuments for monument installation at Central Cemetery for *Howard*, per design submittal: Marcia Landry motioned to approve request accordingly; Randy Mogren seconded; a unanimous vote of approval was obtained.

ITEM FIVE – CORRESPONDENCE

Marcia Landry advised the Commission the Town received a letter dated November 9, 2016 from Robert Ackerman, Director of Diocesan Cemeteries for Diocese of Worcester, regarding funds in an account held by the Town of Millbury for perpetual care of St. Brigid's Cemetery, and said she will follow up with this matter.

ITEM SIX – OTHER TOPIC

Marcia Landry suggested the Commission vote to expend funds from this fiscal year (FY17) budget for the purchase of perennials for the cemetery, so that she may plant them prior to July 1st. She will check with the Finance Director to assure if there are available funds up to the amount of \$100.00. The members agreed to vote. Marcia Landry motioned to expend available funds, not to exceed \$100.00, for the purpose of purchasing perennials for the cemetery; Randy Mogren seconded; a unanimous vote of approval was obtained.

ITEM FIVE – FUTURE MEETING DATES

7/10/17, 8/14/17, 9/11/17

ITEM SIX – ADJOURNMENT

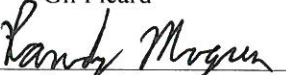
At 5:46 p.m. Marcia Landry motioned to adjourn the meeting, Randy Mogren seconded. Meeting adjourned.

Respectfully submitted,

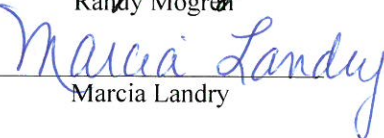

Andrea Paquette
Head Clerk



Gil Picard



Randy Mogren



Marcia Landry

TOWN OF MILLBURY
MEETING NOTICE/ AGENDA TOPICS



Cemetery Commission

Date of Meeting: June 12, 2017
Time of Meeting: 5:00 PM
Meeting Location: Small Conference Room
Regular Meeting

AGENDA

1. Call to Order
2. Meeting Minutes
3. New Business
 - Stump Grinding Project – Commission vote to expend funds from acct. #
 - Section 10 re-pinning to triple grave lots - Commission vote to expend funds from acct. #
4. Communications
5. Monument/Flat marker approvals
 - Pepin Granite Inc. – Lavoie
 - Pepin Granite Inc. – Capistran
 - Rex Monuments - Howard
6. Old Business
7. Public Attendees/Input
8. Other Topics
9. Dates of upcoming meetings
 - 7/10/17, 8/14/17, 9/11/17

Any and all business not reasonably anticipated to be discussed

Signature of Chair Person or Clerk: _____

This notice is in accordance with the Open Meeting Law effective July 1, 2010

Pepin Granite
Route 9 / 1500 Main Street
PO BOX 441
Leicester, MA. 01524
508-892-4193

Date: 5/16/17
In agreement with: DENIS LAVOIE, JENNIFER
REMUK
Street: 11 LOWER WINDBROOK EXT.
City: AUBURN State: MA Zip:
Home phone: 508-981-4881



Work Order

Cemetery: CENTRAL CEMETERY MILLBURY Section: LOT # 83

Family name on memorial: LAVOIE

Type of work: Lettering Cleaning Repair Other:

Lettering to be placed on: Tablet Base Marker Other:

**FOUNDATION APPLICATION / ORDER FOR
DENIS DOLORES LAVOIE**

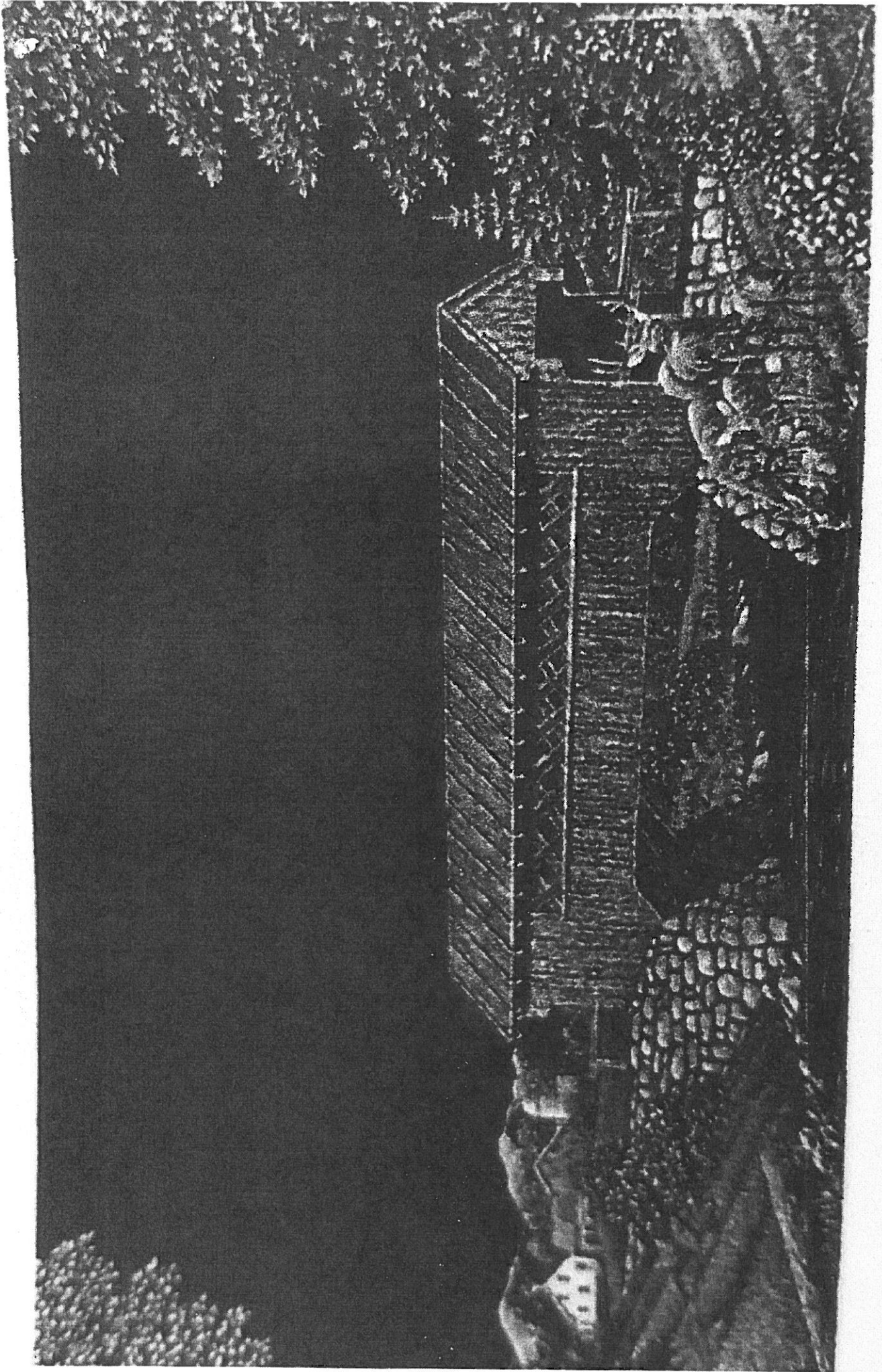
BASE SIZE = 3-0 X 1-0

2.6" x 8" thick x 2'2"

**DESIGN ON STONE WILL BE A COLORED ETCHING OF A
COVERED BRIDGE ON BLACK GRANITE**

PLEASE NOTIFY US OF FEE, LOCATION AND COMPLETION.

Signed: __CHANTELLE PEPIN__



FW/TC-124

Pepin Granite
Route 9 / 1500 Main Street
PO BOX 441
Leicester, MA. 01524
508-892-4193

Date: 6/5/17
In agreement with: Sheila Capistrone
Street:
City:
Home phone: 508-868-1633

Work Order
Section:



Cemetery: CENTRAL MILLBURY

Family name on memorial: CAPISTRON

Type of work: Lettering Cleaning Repair Other:

Lettering to be placed on: Tablet Base Marker Other:

A MONUMENT HAS BEEN PURCHASED FOR
JOSEPH R. CAPISTRON, DIED MAY 12, 2017

FOUNDATION SIZE TO BE 2-0 X 1-0

BLACK GRANITE STONE WITH CELTIC CROSS

PLEASE NOTIFY US OF FEE, LOCATION AND COMPLETION.

Signed: CHANTELE PEPIN 508-892-4193

Rex Monuments

120 Webster Street
Worcester, MA 01603
(508) 755-4035 Fax (508) 831-3518



Request for ~~Foundation~~ Installation/Marker Setting:

Client/Owner: Phyllis Lojewski
4961 SE Inkwood Way
Hobe sound, FL 33455

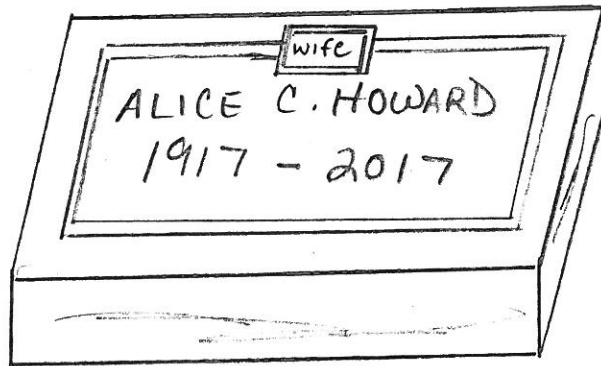
Phyllis wants
marker directly over
where grave was opened
for Alice's urn in July
(per Matthew Mulhane)

Cemetery Central Millbury

Material SMOOTH BARRE

Size 1-8 x 0-10 x 0-4

Section 2 Lot 466



Installation

~~Foundation~~ Size: 1-8 x 0-10

Overall Height 0-4

Per Lisa Lynch

Date May 30, 2017