

TOWN OF MILLBURY
MEETING NOTICE/ AGENDA TOPICS



Board/Committee/Commission:

Cemetery Commission

June 18, 2012

5:00 PM

Small Conference Room

Regular Meeting

AGENDA TOPIC

Date of Meeting:
Time of Meeting:
Meeting Location:

RECEIVED
TOWN CLERK
MILLBURY, MASS.
12 JUN 19 AM 8:40

1. Call to Order
2. Public attendee:
3. Finance/DPW Update
 - Status of Accounts – current balances
 - Invoices- if applicable
4. Communications
 - Review Rules & Regulations
 - Discuss burial fees
 - Perpetual Care Definition including funding allocation
5. Other Business/ Status Updates:
 - Board Appointments
6. Minutes- approve prior meeting
7. Any other topics deem necessary
8. Dates of Next Meetings
 - Need to discuss dates
9. Adjournment

Signature of Chair Person or Clerk: _____ *Fran Pearson* _____

This notice is in accordance with the Open Meeting Law effective July 1, 2010.

**Cemetery Commission Meeting
May 14, 2012**

Attendance: Fran Pearson, Gil Picard, Rob McNeil

Meeting called to order at 5:00 PM

Public in attendance: Stacey Vangos, JoAnne Girouard, Armand White, Brian Ashmankus, Joseph Dumas

Girouard/Vangos request:

Stacey Vangos, JoAnne Girouard, Joseph Dumas and Brian Ashmankus appeared before the board requesting an exception to have 2 stones placed within a lot purchase. It was reviewed under the sale of the lots that one purchase was made and as such one stone would be allowed under the current rules and regulations. Ms. Girouard advised that she had recently gotten married and that her son Joseph who passed away was an individual who she did not want to bury under her married name. Rob McNeil advised that the regulations are in place to prevent additional maintenance work and given the divorce rate this situation will could come up frequently. Furthermore, Ms. Girouard advised that she did not receive a copy of the rules and regulations until after the funeral and was unaware of the town's requirement of one stone. A lengthy discussion was held on the rules and regulations and Fran Pearson advised that some research and discussion was necessary prior to a vote being taken. However, she did advise a vote would be taken later in the meeting. All parties left at 5:27 pm.

Volunteer

Armand White came before the board asking to complete 3 projects:

1. Take pictures of every headstone within Central, Providence and Dwinell cemeteries?
Commission thought this was a great idea. Armand will work with Rob to incorporate these into current electronic records project.
2. Clean stones within same cemeteries starting with Providence. The commission will provide the cleaning products? Rob will obtain chemicals and get them to Armand.
3. He would work with the Historical Society to provide labor to put up street signs within Central Cemetery if the commission paid for the signs? Fran reviewed that commission had previously looked into the cast replicas signs and the cost was estimated at \$7,000. Rob will look into the cost of aluminum signs and advise.

The board thanked Armand for his assistance in advance. Rob asked that he tell people about his efforts with the hope that other people would be willing to volunteer. Armand left at 6:06 pm.

DPW Update:

Rob McNeil provided the following update:

Finance:

- 82% of budget expended to date- estimated \$7,000 left in Personnel account and \$1,600 in Purchase of Services.
- Cemeteries will be cleaned and in good condition for Memorial Day. Seasonal employees are back for the summer and have started cleaning/mowing.

Misc:

- Rob advised he is still working with WPI to obtain 4 students to do an internship of doing an inventory of the cemeteries and establishing records.
- Rob asked the Commission to take a vote on the maximum number of lots that could be sold to one family? Fran advised that this could be address when the rules and regulations are reviewed and voted upon.
- Rob advised he had obtained information from the Town of Auburn defining Perpetual Care. Fran asked that he provide a copy to the Commissioners for review.
- Fran asked Rob to obtain in writing the process on which the commission can vote on rules & regulations, fees, definition of perpetual care and the process in which funds may be spent. Fran advised she would not motion or vote upon any of these items without it in written given different answers have been provided over the last 3 years. Rob asked the commission to provide possible dates in June that the commission could meet to discuss these items.
- Water line to Central Cemetery- Rob advised that the line to the shed has been established. He further advised that the water line to St Bridget's is being put in at their expense.

Girouard/Vangos resquest:

A lengthy discussion and research of the deed, MGL and the current rules and regulations was held on the Girouard/Vangos request. The discussion included:

1. That both last names could be placed on one stone however it is the family's wishes to have 2 stones.
2. Upon review of the rules/regulations, deed and MGL the only mention is within the rules/regulations which implies a larger stone for a 4 grave lot.
3. Maintenance requirements of an additional stone and precedence this decision may have.

Rob McNeil left at 6:40 PM

After further discussion Gil motioned to make an except to allow the family to have two (2) stones placed under the double lot stone requirement of 14" x 36", second by Fran. Fran will notify DPW office of decision and send letter to the family.

Minutes from April 17, 2012 meeting were reviewed and accepted as written. Motion made by Gil Picard, seconded by Fran Pearson, pass unanimously.

Upcoming meeting dates:

June 11, 2012

Adjournment

Motion made by Fran Pearson, seconded by Gil Picard to adjourn at 7:06 p.m. Motion carried unanimously.

Respectfully submitted,

Fran Pearson, Clerk



Gil Picard- Chairperson



Fran Pearson- Clerk