

FREE
TOWN CLERK
Cemetery Meeting Minutes

January 12, 2015 6 MAR -8 PM 3:49

MILLBURY, MASS

Meeting called to order 5:00 PM

Present: Gil Picard, Marcia Landry & Randy Mogren (members)
Rob McNeil, DPW Director & Cindy Allard, secretary, John R. Snyder, Daniel R. Snyder,
Michelle L. Cote, Esq., Counsel for the Snyders, Mr. & Mrs. Michael Snyder, Eileen Snyder

Meeting minutes: none

Old Business/Dispute: Snyder burial dispute: The Snyder's attorney spoke stating that the additional lots are the sons; they were purchased before his passing. Eileen stated that the lots were purchased after they were married and she is entitled to them and wants to sell them back to the town. If she returns the lots to the town will they town allow the sons to purchase them. Town Counsel will contact both parties to resolve this matter. Attorney Cote suggested one plot to Daniel and Eileen keeps the others; John does not want to lose the lot if sold back to the town. Original payment was \$500. If any of the options are taken a release would need to be done.

Rules & Regulations: Marcia made some edits; Rob will review.

FY16 Budgets: Discussed revised budget; replace mower, reclaim roads in section 1, old loop past section 7 & 10; Chip seal from 39320 - 68920.

Future meetings were scheduled for February 9, 2015 and March 9, 2015

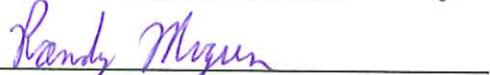
Meeting adjourned at 6:04 PM



Gil Picard, Chairman



Marcia Landry, Commissioner



Randy Mogren

**TOWN OF MILBURY
BUDGET REQUEST FORM**

Fiscal Year: 2016

Department: 491

Account	FY14 Actual	FY15 Budget Approp	FY16 Request	FY16 Manager	FY16 Finance	Notes & Comments
5100 Personnel Services						
Elected	\$ -	\$ -	\$ -	\$ -	\$ -	
Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	
Part-time/Seasonal Employees	\$ 13,320	\$ 13,320	\$ 13,320	\$ -	\$ -	
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Salaries and Wages	\$ 13,320	\$ 13,320	\$ 13,320	\$ -	\$ -	
5200 Purchase of Services	\$ 21,862	\$ 22,500	\$ 22,600	\$ -	\$ -	
5400 Supplies	\$ 734	\$ 2,000	\$ 2,000	\$ -	\$ -	
5600 Intergovernmental Charges	\$ -	\$ -	\$ -	\$ -	\$ -	
5700 Other Charges and Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	
5800 Capital Outlay	\$ 2,069	\$ 1,500	\$ 31,000	\$ -	\$ -	
5900 Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 37,985	\$ 39,320	\$ 68,920	\$ -	\$ -	

Date:

APPROVAL:

Department Head

**TOWN OF MILLBURY
BUDGET REQUEST FORM**

Category	Description/Expense	FY15 Budget Approp	FY16 Request	FY16 Manager	FY16 Finance	Notes & Comments
Elected Officials						
Subtotal		-	-	-	-	
Department Head						
Admin.Clerk		-	-	-	-	
Subtotal		-	-	-	-	

**TOWN OF MILLBURY
BUDGET REQUEST FORM**

Category	Description/Expense	FY15 Budget Approp	FY16 Request	FY16 Manager	FY16 Finance	Notes & Comments
Full Time Employees						
Subtotal		-	-	-	-	
Part Time Employees (include Seasonal Employees)						
	2 seasonal employees for 18 weeks to maintain the 3 town cemeteries	13,320.00	13,320.00			
Subtotal		13,320.00	13,320.00	-	-	
Overtime						
Subtotal		-	-	-	-	
Subtotal						

**TOWN OF MILLBURY
BUDGET REQUEST FORM**

Category	Description/Expense	FY15 Budget Approp	FY16 Request	FY16 Manager	FY16 Finance	Notes & Comments
Purchase of Service/Contractual Service	Annual MSDS survey	750.00	850.00			
	Trash Removal (Dumpster)	-	-			
	Aquation (seasonal use)	1,500.00	1,500.00			
	Foundation / Monument repair	1,000.00	1,000.00			
	Newspaper Notices	500.00	500.00			
	Repair Lawn Mowers	1,500.00	1,500.00			
	Lay out of new section of cemetery	-	-			
	Survey Cemetery Expansions	10,000.00	10,000.00			
	Providence St. Cemetery	-	-			
	Electronic Records Software	500.00	500.00			
Tree Removal	6,000.00	6,000.00				
Restoration of old monuments	750.00	750.00				
Subtotal		22,500.00	22,600.00			

**TOWN OF MILLBURY
BUDGET REQUEST FORM**

Category	Description/Expense	FY15 Budget Approp	FY16 Request	FY16 Manager	FY16 Finance	Notes & Comments
Supplies	Flags, Loam, grass seed	2,000.00	2,000.00			
Subtotal		2,000.00	2,000.00	-	-	

**TOWN OF MILLBURY
BUDGET REQUEST FORM**

Category	Description/Expense	FY15 Budget Approp	FY16 Request	FY16 Manager	FY16 Finance	Notes & Comments
Capital Outlay	Roadway Sign Posts & Signs	1,500.00				
	New 48" JD Z920M Mower Tractor w/ hitch and adjustable seat to replace a 2001 model with 3,024 hours. (retire old one to Recycling Center)	-	9,000.00			
	Roadway reclaim & chip seal (Section 1)		22,000.00			
Subtotal		1,500.00	31,000.00			