

Town of Millbury  
Minutes of  
Cemetery Commission Meeting  
November 19<sup>th</sup>, 2018

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2019 JAN -9 PM 12:05  
MILLBURY, MASS.

**ITEM ONE – CALL TO ORDER**

Gil Picard called the meeting to order at 5:03 p.m.

Present: Gil Picard, Marcia Landry, Randy Mogren, Keith Caruso and Amy Paquette-Riordan

**ITEM TWO – GUEST/SPEAKER:**

Matt Mulhane from Mulhanes Funeral Home came in to speak to the Cemetery Commission. He informed the Cemetery Commissioners that a special request has been made by the family of Mr. Paul Aubrey. A monument had been ordered for Worcester County Memorial park in Paxton for this individual and the measurements of the bronze marker are outside the normal marker parameters. This marker will measure 46-48 inches long and will be about 20 inches high. Mr. Mulhane asked the Commissioners if they would be willing to accept this marker. Randy Mogren stated that even though it is outside the normal requirements the marker will still fit safely within the plot boundaries with no overhang. Marcia Landry stated that she did not want the family to have to purchase another marker. The Commissioners agreed to allow the exception with the stipulation that the marker design must still be submitted for approval.

Mr. Mulhane then asked the Commissioners to consider to draft a regulation asking that specific types of containers or vaults to be used for cremations. Mr. Mulhane informed the Commissioners it is very common to have such regulations and protects the Town when recovery and location needs arise. Mr. Mulhane stated the Commission should look into adopting a policy for cremation vaults or specific burial urns. He also stated that 75% of cemetery's require specific regulations. Marcia Landry agreed that all points made were extremely valid and worth exploring. She feels that a set of universal rules would be helpful.

Presales were then discussed with Mr. Mulhane. Matt informed the Commissioners that he does not have a huge list of individuals looking to purchase inventory at this time. He also advised the Commissioners to be very careful when advertising presales. He does not want people to think they have to buy now or they have to purchase multiple plots. He had suggested that if the Commissioners want to advertise, they should do so locally by posting on the website and placing an ad in the Millbury/Sutton Chronicle. He feels advertising beyond that may do more harm than good. He also informed the Cemetery Commissioners that the wood line at the back of section 10 may have to be cut back and that the rows there and the sale of those plots need to be taken into consideration.

Lastly Matt Mulhane informed the Cemetery Commission and Keith Caruso that it would be extremely helpful if the Parks dept. could place wooden stakes in the ground at Central Cemetery to mark the current rows for burial. Marcia then informed Keith that we do not have a cut off date for burials at Central Cemetery. This means that we do have individuals laid to rest throughout the winter if the family wishes to do so. Randy and Marcia agree that stakes would be helpful in locating those sections if a burial must occur.

**ITEM THREE- MEETING MINUTES:**

The Cemetery Commission reviewed and signed the meeting minutes from the October 15<sup>th</sup>, 2018 meeting.

**ITEM FOUR – COMMUNICATIONS**

The Cemetery Commission received a request from Empire Monument regarding a bronze marker for Paul W. Aubrey.

**ITEM FIVE-MONUMENTS/FLAT MARKER APPROVALS:**

Albert R. Dupuis-Section 2 lot 207, Robert C. Henell-Section 10 Lot 138 L and Rita M. Leblanc/Ronald A. Jakubiak-Section 10 Lot 110 R.

Marcia Landry made a motion to approve all markers as submitted, Randy Mogren seconded the motion a unanimous vote was obtained.

**ITEM SIX- NEW BURIALS**

Ronald A. Jukubiak/Rita M. Leblanc Section 10 Lot 110 R-full burial and cremains-11/2/2018

William F. Morris Jr. Section 3 lot 13 R-Full burial-10/27/2018

George E. Buron Section 2 Lot 578-Cremains-10/27/2018

Richard F. Saucier-Full burial-10/24/2018

**ITEM SEVEN – OLD BUSINESS**

**Huntley Invoice-**Town Counsel has a copy of the invoice that was paid to Huntley and a copy of the proposal for work. Town Counsel is currently drafting a letter to Huntley for retrieval of the CAD file. A copy of the letter will be provided to the Cemetery Commissioners to review prior to mailing.

**Creative Sign Works-**has been contacted and the signs are in the final stages of completion. Randy Mogren presented a finished sign to the Commissioners to show what the signs look like and whether the edges of the signs should remain square or should be rounded. After a discussion with all present the decision was made to have the corners of the signs rounded. Per Keith Caruso the new signs will be installed in the spring.

**No Dogs Allowed-**The Cemetery Commission was notified that information has been placed on the website informing everyone that dogs are not allowed in the cemetery.

**Section 11-West Street-** Weston and Sampson has had the test pits dug for soil testing. The results were presented to the Cemetery Commission for review. It appears all is good and we made move ahead with the development of that section.

**Title Search-**Maurice Joyce was contacted to begin the title search for Central Cemetery. Marcia Landry would like an update on this as she is scheduled to meet with Mr. Ackerman.

**ITEM EIGHT-OTHER TOPICS**

Tender Touch needs to be contacted for dimensions and pricing for cremation vaults.

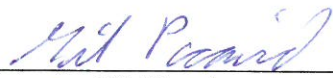
**ITEM NINE – FUTURE MEETING DATES**

December 17<sup>th</sup>, 2018 and January 14<sup>th</sup>, 2019

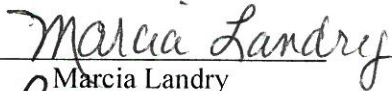
**ITEM TEN – ADJOURNMENT**

At 6:15 p.m. Gil Picard motioned to adjourn the meeting, Randy Mogren seconded. Meeting adjourned.

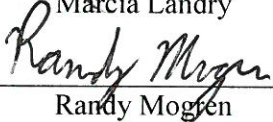
Respectfully prepared by Amy Paquette-Riordan



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Gil Picard



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Marcia Landry



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Randy Mogren