

Town of Millbury
Minutes of
Cemetery Commission Meeting
August 14, 2017

RECEIVED
TOWN CLERK

17 NOV -9 AM 10: 07

MILLBURY MASS

ITEM ONE – CALL TO ORDER

Chairman Picard called the meeting to order at 5:02 p.m.
Present: Gil Picard, Marcia Landry, Andrea Paquette
Absent: Randy Mogren

ITEM TWO – APPROVAL OF MINUTES

Marcia Landry motioned to approve the March 13, 2017 meeting minutes as submitted; Gil Picard seconded; a unanimous vote of approval was obtained.

ITEM THREE – NEW BUSINESS

The following were prepared for the Cemetery Commission's review and signatures:
Licensed Burial Rights in Central Cemetery issued to Nicholas A. Capistrano
Licensed Burial Rights in Central Cemetery issued to Deborah Sargent
Marcia Landry motioned to approve all Licensed Burial Rights as prepared; Gil Picard seconded; a unanimous vote of approval was obtained and Commission members signed licenses accordingly.

ITEM FOUR – COMMUNICATIONS

Marcia Landry advised the Commission she received a letter from St. Brigid's auditor regarding funds for perpetual care of St. Brigid's Cemetery, to be transferred by our Finance Director. Marcia said she will forward to Katie McKenna to process transaction.

ITEM FIVE – MONUMENTS

- Re: Request from Rex Monuments for monument installation at Central Cemetery for *Magliaro*: Marcia Landry motioned to approve request; Gil Picard seconded; a unanimous vote of approval was obtained.
- Re: Request from Empire Granite Co. for monument installation at Central Cemetery for *Dowdy*: Marcia Landry noted that Commission members previously agreed to approve this monument at special request of the family so it could be in place for an anniversary date which was prior to tonight's meeting. For the record, Marcia Landry motioned this evening to approve request; Gil Picard seconded; a unanimous vote of approval was obtained.

ITEM SIX – NEW BURIALS

At the close of the meeting this evening, in the absence of a Director, the Commission will update the office burial records with information relative to the thirteen new burials in Central Cemetery.

ITEM SEVEN – OLD BUSINESS

Marcia Landry spoke about the previous meeting whereas the Cemetery Commission discussed and voted to approve & expend funds to hire Huntley Associates to perform the re-pinning of a portion of Section 10 in Central Cemetery from double grave lots to triple grave lots. She has now learned that Interim DPW Director Patricia Arp nixed the Commission's decision and completed the re-pinning herself along with help from DPW, without formally notifying the Cemetery Commission. Marcia said she is personally not pleased that it was done by Ms. Arp and questioned her credentials. Marcia questioned if the work was done by the same specifications that Huntley Assoc. had proposed to do it & said in the future she would ask Huntley to inspect what was done and have them put their stamp of approval on it. Also, Marcia stated her concern because this was not the first time that business decided upon by the Cemetery Commission has been changed by Ms. Arp after a meeting.

ITEM EIGHT – OTHER TOPIC

Marcia Landry noted that the Cemetery Commission has no utilization plan yet for the newly acquired land, however, she saw a recent Board of Selectmen meeting where Interim DPW Director Patricia Arp discussed the use of columbarium on the land, though this has not been communicated to the Cemetery Commissioners.

ITEM NINE – FUTURE MEETING DATES

9/11/17, 10/9/17, 11/13/17

ITEM TEN – ADJOURNMENT

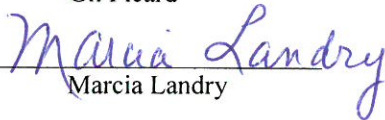
At 5:20 p.m. Marcia Landry motioned to adjourn the meeting, Gil Picard seconded. Meeting adjourned.

Respectfully submitted,


Andrea Paquette
Head Clerk



Gil Picard



Marcia Landry

TOWN OF MILLBURY
MEETING NOTICE/ AGENDA TOPICS



Cemetery Commission

Date of Meeting:

August 14, 2017

Time of Meeting:

5:00 PM

Meeting Location:

Small Conference Room

Regular Meeting

AGENDA

1. Call to Order
2. Meeting Minutes
March 13, 2017
3. New Business
Nicholas A. Capistrone Licensed Burial Rights/Central Cemetery – single grave, Section 10, Lot 139L
Deborah Sargent Licensed Burial Rights/Central Cemetery – triple grave, Section 10, Lot 312
4. Communications
5. Monument/Flat marker approvals
Rex Monuments – Magliaro
Empire Granite – Dowdy
6. New Burials
Dolores C. Lavoie Alice C. Howard
Donna L. Fountain Barbara N. Swenson
Phyllis E. McCuine Anthony J. Kirwin
Joseph R. Capistrone Robert John Carlson
Daniel M. Magliaro Alexander J. Miller
Nester J. R. Gaulin Thomas G. Ellstrom
Claudia R. Bullock
7. Old Business
8. Public Attendees/Input
9. Other Topics
10. Dates of upcoming meetings
9/11/17, 10/9/17, 11/13/17

Any and all business not reasonably anticipated to be discussed

Signature of Chair Person or Clerk: _____

This notice is in accordance with the Open Meeting Law effective July 1, 2010

Rex Monuments

120 Webster Street

Worcester, MA 01603

(508) 755-4035 Fax (508) 831-3518



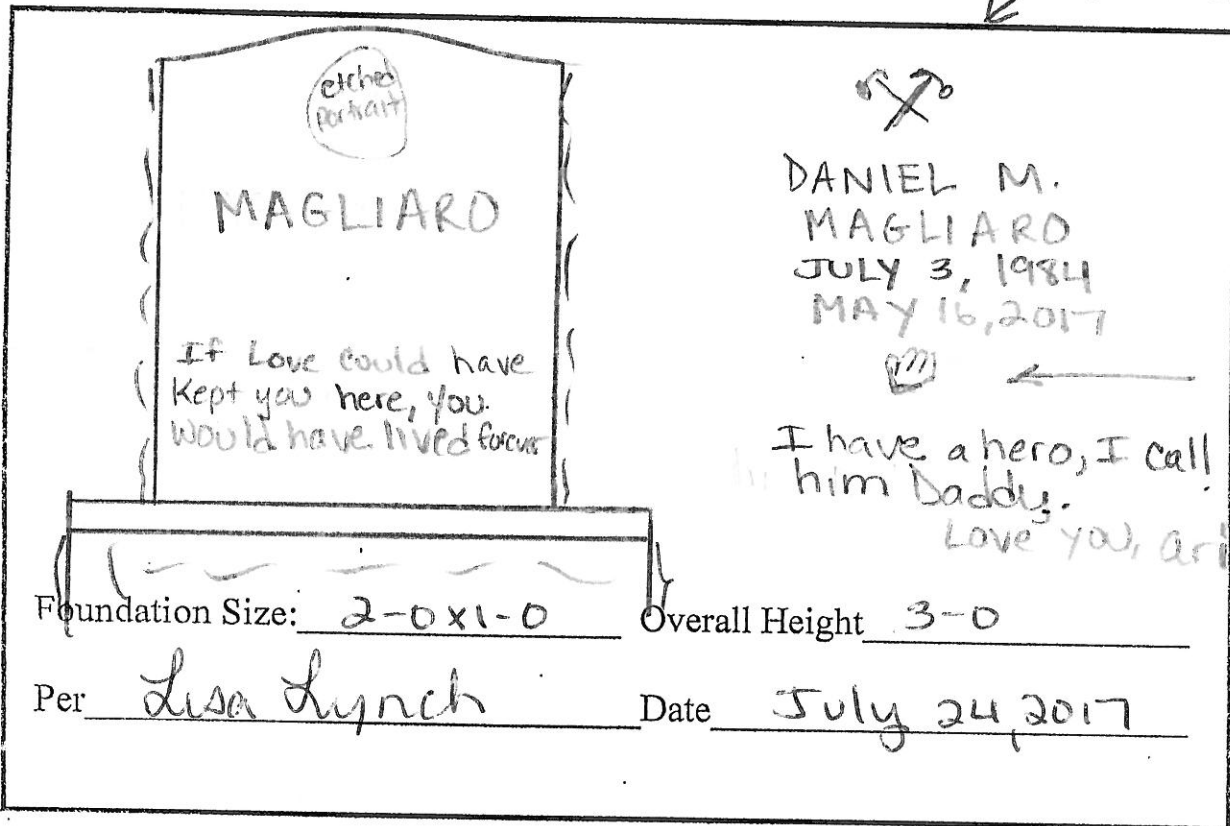
Request for Foundation Installation/Marker Setting:

Client/Owner: Deborah Sargent
153 Horne Way
Millbury MA 01527

Cemetery Central town of Millbury
Cemetery Dept. 127 Elm Street Millbury MA 01527

Material Imported Black

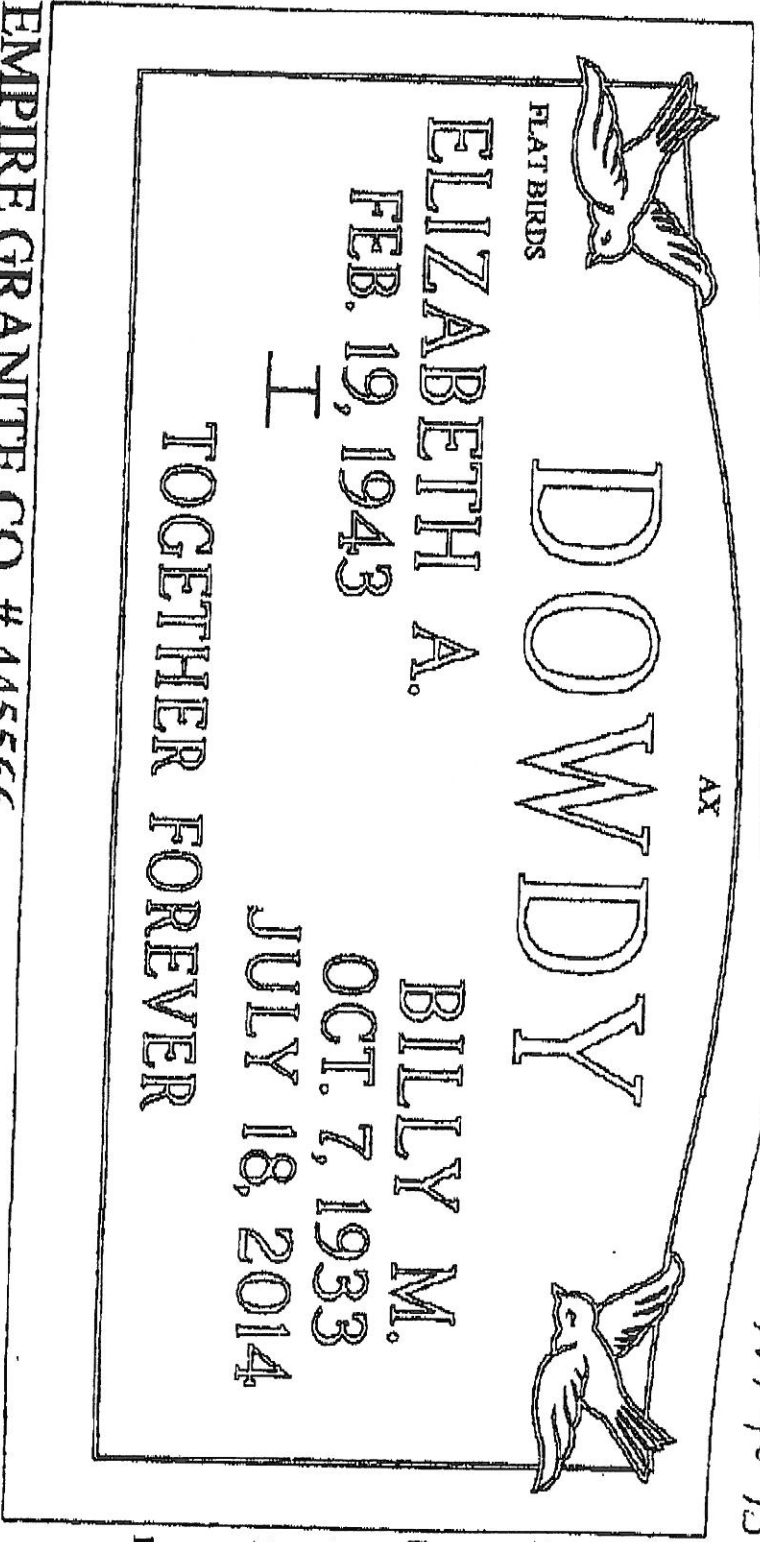
Size 1-8 x 0-8 x 2-4
2-0 x 1-0 x 0-8



* The family is requesting the monument to be placed on his grave only. *

RECEIVED
JUN 20 2017
BY:

ANDREA - please call me
N12R 757809



EMPIRE GRANITE CO. # 445566
 2-6 X 0-10 X 1-4 BARRE SLANT
 POL. FACE, SERP
 S/B CARVE 1, LETTER 1
 EM12527
 CAD-K

PLEASE CHECK CAREFULLY
 WE WILL NOT BE RESPONSIBLE
 FOR ANY ERRORS AFTER THE
 APPROVE OF THIS DRAWING

APPROVAL: *Elizabeth Candy* DATE

BARRE
DI 1/2

Section 6
 Lot 28L