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MILLBURY, MASS

Town of Millbury
Minutes of
Cemetery Commission Meeting
April 11, 2016

ITEM ONE – CALL TO ORDER

Chairman Picard called the meeting to order at 5:02 p.m. Those in attendance are noted below:

Board Members

Gil Picard

Marcia Landry

Staff/Other

Rob McNeil

Andrea Paquette

ITEM TWO – APPROVAL OF MINUTES

Marcia Landry motioned to approve the March 14, 2016 meeting minutes as submitted; Gil Picard seconded; a unanimous vote of approval was obtained.

ITEM THREE – NEW BUSINESS

- Rob McNeil prepared the following document for the Cemetery Commission's review and signatures: Licensed Burial Rights in Central Cemetery issued to Susan Tift. Commission members approved and signed said License.

ITEM FOUR – COMMUNICATIONS

- Rob McNeil advised the Commission that the Spring Cemetery clean-up started today.

ITEM FIVE – OPERATIONS

- Rob McNeil reported to the Commission that the archway at Central Cemetery exit was damaged by a storm, explaining a nearby telephone pole felled due to high winds, damaging the steel archway. He said it is not repairable; needs to be replaced. Discussion ensued. Cost to replace it may be acquired through insurance subject to a \$1,000. deductible which would have to come out of the budget. Another option being the FinCom emergency funds. Marcia Landry suggested that on behalf of the Comm., Rob move forward with an insurance claim to replace the damaged archway.

ITEM SIX – MONUMENTS

- Re: Request from Empire Granite Co. for monument installation at Central Cemetery for *Labrie*: Marcia Landry motioned to approve request; Gil Picard seconded; a unanimous vote of approval was obtained.
- Re: Request from Empire Granite Co. for monument installation at Central Cemetery for *Trudeau*: Marcia Landry motioned to approve request; Gil Picard seconded; a unanimous vote of approval was obtained.

ITEM SEVEN – OTHER TOPICS

- Rob advised the Commission of the ability to now move forward with the beautification of the watering station project, including proposed granite cobblestone walkway leading to the watering station, and asked the members for a planting design for area along the path's edge. Discussion ensued with regards to a planting design. Rob explained he would like to get work done while the dept. has seasonal help. He will probably have seasonal help prior to the next Comm. meeting so at this time would like approval to go ahead with work to construct the cobblestone walkway. Planting design & schedule, he said, can wait until next meeting. The Commission agreed to allow work on the walkway to proceed at this time, as time allows.
- Marcia asked about pathway signs for the cemetery. Discussion ensued. She discussed removing damaged and downed signs. Rob informed members that Selectman Krumsiek said she knows of volunteers interested in helping to beautify the cemetery, i.e. clean monuments/markers. Marcia suggested using volunteers to identify the paths for pathway signage purposes. Rob proposed the Commission create a list of various tasks which they would have a volunteer group undertake.

- Marcia asked for clarification with regards to Article 7 on the Annual Town Meeting Warrant. Rob explained the intent is to propose to purchase property on West Street, through General Funds, in the amount of \$65,000.00, to be used to extend the existing cemetery.
- Rob gave the members an update regarding Mr. & Mrs. Bonzey's interest in finding a family plot in Central Cemetery where they would like to relocate a monument from another cemetery. Rob explained that the matter is at a 'stand-still'. They have not located the lot and unless they can provide proof of burial rights, nothing can be done, regardless.
- Rob announced that the 10 graves previously owned by Bruce & Marion Hodgeman are now available to be sold.

ITEM EIGHT – FUTURE MEETING DATES

5/9/16, 6/13/16, 7/11/16

ITEM NINE – ADJOURNMENT

At 5:51 p.m. Gil Picard motioned to adjourn the meeting, Marcia Landry seconded. Meeting adjourned.

Respectfully submitted,

Andrea V. Paquette

Andrea Paquette
Head Clerk

Gil Picard

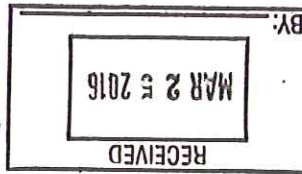
Gil Picard

Marcia Landry

Marcia Landry

FOUNDATION ORDER

EMPIRE GRANITE CO., INC.
1325 MAIN ST.
WORCESTER, MA. 01603
TELEPHONE, (508) 757-3091 - FAX. (508) 755-7821



TO: Town of Millbury
Central Cemetery
Millbury, Ma
DATE 3/26/16
DATE WANTED ASAP
CEMETERY Central
LOT # 53-1
RANGE _____
SECTION 6

PLEASE

Build a foundation

Monument

Set a Marker 3-0 long x 1-0 wide for a flat marker.

OUR CLIENT IS: JOHN MCELROY
ADDRESS: 10 MAYFAIR CIRCLE, OXFORD, MA 01540

Burial In The Lot Is: KAREN M, LABRIE

SPECIFICATIONS OF MARKER OR MONUMENT ARE: MATERIAL Black granite
Table: 2-6 long x 0-8 wide x 2-2 high

Base: 3-0 long x 1-0 wide x 0-8 high

Foundation Charges Are To Be Paid By: _____

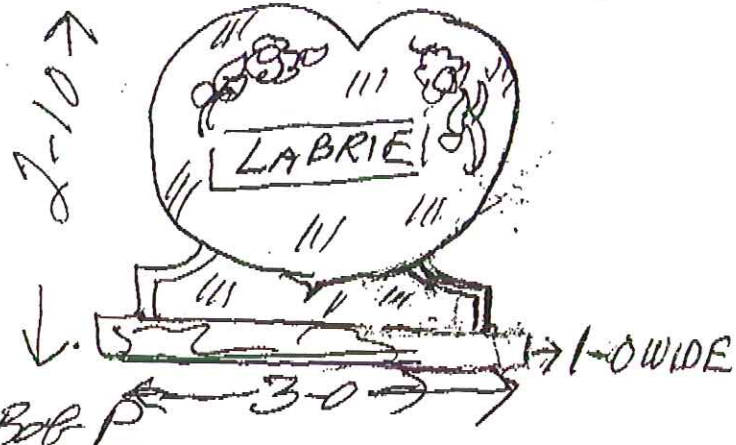
Address: _____

EMPIRE GRANITE CO., INC.
1325 MAIN STREET
WORCESTER, MA 01603

- () Sketch and specifications are as below.
- () Please notify us when foundation is ready.
- () Please notify us at once if dimensions are not acceptable.

REMARKS:

per Bob @ Empire,
monument to be
located: (it's a 2 grave lot)
s/b Centered over 2 graves



EMPIRE GRANITE CO., INC.

Approved
4-11-16
ROM 3

Louise

FOUNDATION ORDER

EMPIRE GRANITE CO., INC.
1325 MAIN ST.
WORCESTER, MA. 01603
TELEPHONE, (508) 757-3091 - FAX. (508) 755-7821

DATE 4/6/16

DATE WANTED A.S.A.P.

TO: Town of Millbury
Cemetery Dept.

CEMETERY CENTRAL

LOT # 64

RANGE 4

SECTION 6

PLEASE

Build a foundation Monument

Set a Marker 3-0 long x 1-0 wide for a flat marker

OUR CLIENT IS: DEBORAH LACOUTURE

ADDRESS: 15 LINDA AVE., MILLBURY, MA

Burial In The Lot Is: GEORGE L. TRUDEAU - 2016

SPECIFICATIONS OF MARKER OR MONUMENT ARE: MATERIAL BLACK GRANITE

Tablet: 2-6 long x 0-6 wide x 2-0 high

Base: 3-0 long x 1-0 wide x 0-8 high

Foundation Charges Are To Be Paid By: EMPIRE GRANITE CO., INC.

Address: 1325 MAIN STREET
WORCESTER, MA 01603

- Sketch and specifications are as below.
- Please notify us when foundation is ready.
- Please notify us at once if dimensions are not acceptable.

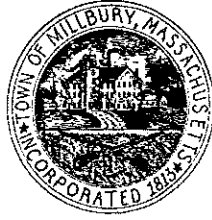
REMARKS:



EMPIRE GRANITE CO., INC. Bob P.

Approved
4-11-16
PMB

TOWN OF MILLBURY
MEETING NOTICE/ AGENDA TOPICS



Cemetery Commission

Date of Meeting:
Time of Meeting:
Meeting Location:

April 11, 2016

5:00 PM

Small Conference Room
Regular Meeting

AGENDA

1. Call to Order
2. Meeting Minutes
March 14, 2016
3. Old Business
4. New Business
Discussion regarding repair of Cemetery exit archway, damaged by storm.
5. Communications
6. Monument/Flat marker approvals
Empire Granite Co. - Labrie
Empire Granite Co. - Trudeau
7. New Burials
 - Labrie, Karen 3/11/16 - Section 6, Lot 53 1/1 – full burial
 - Hayward, Helen Margaret 3/12/16 - Section 2, Lot 291 – full burial
 - Witkowski, Stanley 3/16/16 – Section 4, Lot 77 – cremains burial
 - Zuidema, Albert 3/30/16 – Section 2, Lot 522 – full burial
8. Other Topics
9. Public Attendees/Input
10. Dates of upcoming meetings
5/9/16, 6/13/16, 7/12/16

Any and all business not reasonably anticipated to be discussed

Signature of Chair Person or Clerk: _____

This notice is in accordance with the Open Meeting Law effective July 1, 2010.