

Town of Millbury  
Minutes of  
Cemetery Commission Meeting  
April 9, 2018

2018 MAY 22 PM 2:38

**ITEM ONE – CALL TO ORDER**

Gil Picard called the meeting to order at 5:09 p.m.

Present: Gil Picard, Marcia Landry, Randy Mogren, Andrea Paquette

**ITEM TWO – APPROVAL OF MINUTES**

Marcia Landry motioned to approve the meeting minutes of December 11, 2017 as submitted; Randy Mogren seconded; a unanimous vote of approval was obtained.

Marcia Landry motioned to approve the meeting minutes of March 12, 2018 as submitted; Randy Mogren seconded; a unanimous vote of approval was obtained.

**ITEM THREE – NEW BUSINESS**

The following were prepared for the Cemetery Commission's review and signatures:

Licensed Burial Rights in Central Cemetery issued to Marion Krumsiek

Licensed Burial Rights in Central Cemetery issued to Harold J. Hall

Licensed Burial Rights in Central Cemetery issued to Patricia A. Watters

Licensed Burial Rights in Central Cemetery issued to Keith J. Reeves

Randy Mogren motioned to approve all Licensed Burial Rights as prepared; Discussion ensued: Marcia Landry voiced her concern regarding the issuance of Burial Rights to Keith Reeves because the interred, Sharice Weagle, was not yet his spouse. After consideration Gil Picard seconded; a unanimous vote of approval was obtained and Commission members signed licenses accordingly.

**ITEM FOUR - MONUMENTS**

Re: Request from Empire Granite Co., Inc. for approval of monument design for *Comeau* -

Marcia Landry motioned to approve request; Randy Mogren seconded; a unanimous vote of approval was obtained.

**ITEM FIVE – OLD BUSINESS**

- Members discussed expending funds for Cemetery plantings/supplies (i.e. mulch, watering cans). Gil Picard motioned to approve to expend funds up to the amount of \$100.00 for plantings/supplies; Randy Mogren seconded; a unanimous vote of approval was obtained.
- The clerk reported that she spoke with Michael Schafer, President of Huntley Engineering regarding the Cemetery re-pinning work and asked that he send an invoice for the agreed upon amount of \$2,530.00 as soon as possible so it may be processed prior to the end of the current fiscal year. She also inquired about receiving the updated *Central Cemetery Section 10 Lot Layout Plan* accordingly. He said he would invoice the Town for the work and send the new *Lot Layout Plan* upon receipt of payment. Randy Mogren motioned to approve payment of \$2,530.00 to Huntley Engineering upon receipt of their invoice and to have a letter sent along with payment requesting the new *Lot Layout Plan* as per the President's conversation; Marcia Landry seconded; a unanimous vote of approval was obtained.

**ITEM SIX – OTHER TOPICS**

- The letter which Keith Nastasia submitted to the Board of Selectmen, with regards to the Commission's wish to donate a section of (Town) property adjacent to St. Brigid's Cemetery to the Diocese of Worcester (so that St. Brigid's may expand their portion of the cemetery), will be on their meeting agenda tomorrow night. Randy Mogren will be present on the Cemetery Commission's behalf for any questions.

- Randy Mogren reported that he's been talking with a local sign company about acquiring new path signs for Central Cemetery. He said he has not received a quote yet and asked about the Commission's interest in this matter. The Commission agreed they are interested. Randy will pursue the matter.
- The Commission discussed their current budget including budget balances and expending funds for various projects. Marcia Landry mentioned replacing the damaged fencing near the shed. No further action was taken at this time.

**ITEM SEVEN – FUTURE MEETING DATES**

5/14/18, 6/11/18, 7/9/18

The Commission discussed rescheduling the May meeting as Marcia Landry will be away. Randy Mogren motioned to cancel the May 14, 2018 meeting and schedule a meeting 5:00 pm, May 21, 2018; Marcia Landry seconded; a unanimous vote of approval was obtained. The Clerk will handle accordingly.

**ITEM EIGHT – ADJOURNMENT**

At 6:23 p.m. Marcia Landry motioned to adjourn the meeting, Randy Mogren seconded. Meeting adjourned.

Respectfully submitted,



Andrea Paquette  
Head Clerk



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Gil Picard



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Marcia Landry



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Randy Mogren

TOWN OF MILLBURY  
MEETING NOTICE/ AGENDA TOPICS



**Cemetery Commission**

**Date of Meeting:** April 9, 2018  
**Time of Meeting:** 5:00 PM  
**Meeting Location:** Small Conference Room  
Regular Meeting  
**AGENDA**

1. Call to Order
2. Meeting Minutes  
December 11, 2017  
March 12, 2018
3. New Business  
Marion Krumsiek Licensed Burial Rights/Central Cemetery – double grave, Section 10, Lot 81  
Harold J. Hall Licensed Burial Rights/Central Cemetery – double grave, Section 7, Lot 46A  
Patricia A. Watters Licensed Burial Rights/Central Cemetery – double grave, Section 10, Lot 80  
Keith J. Reeves Licensed Burial Rights/Central Cemetery – triple grave, Section 10, Lot 311
4. Communications
5. Monument/Flat marker approvals  
Empire Granite – Comeau
6. New Burials  
Janet Connor  
Sylvia Hall  
Sharice Weagle  
Raymond Baroni
7. Old Business  
Approval to expend of funds for Cemetery plantings  
Huntley Engineering Cemetery re-pinning
8. Public Attendees/Input
9. Other Topics
10. Dates of upcoming meetings  
5/14/18, 6/11/18, 7/9/18

Any and all business not reasonably anticipated to be discussed

This notice is in accordance with the Open Meeting Law effective July 1, 2010

**FOUNDATION ORDER**

RECEIVED MAR 19 2018

EMPIRE GRANITE CO., INC.  
1325 MAIN ST.  
WORCESTER, MA. 01603  
TELEPHONE, (508) 757-3091 - FAX (508) 755-7821

DATE 3-15-18

DATE WANTED S & P

TO: John J. Millbury  
Cemetery Dept  
Millbury Ma

CEMETERY Central

LOT # 1391

RANGE \_\_\_\_\_

SECTION 10

**PLEASE**

Build a foundation \_\_\_\_\_ Monument

Set a Marker 2-0 long x 0-10 wide for a flat marker

OUR CLIENT IS: Mark Comeau <sup>SLANT</sup>

ADDRESS: 130 River St Millbury

Burial In The Lot Is: JOSEPH P. COMEAU - 2017

SPECIFICATIONS OF MARKER OR MONUMENT ARE: MATERIAL Barre

Tablet: \_\_\_\_\_ long x \_\_\_\_\_ wide x \_\_\_\_\_ high

Base: \_\_\_\_\_ long x \_\_\_\_\_ wide x \_\_\_\_\_ high

Foundation Charges Are To Be Paid By: ~~EMPIRE GRANITE CO., INC.~~

Address: ~~1325 MAIN STREET~~  
~~WORCESTER, MA 01603~~

- ( ) Sketch and specifications are as below.
- () Please notify us when foundation is ready.
- ( ) Please notify us at once if dimensions are not acceptable.

REMARKS:

EMPIRE GRANITE CO., INC. Robert Peduzzi

Section 10 lot 139 Left

POLISHED

AX

COMMEAU

JOSEPH PAUL

1940 ↔ 2017

FATHER GRANDFATHER

2 1/2"

1 1/4"

1"

1"

EMPIRE GRANITE CO. # 230385  
2-0 X 0-10 X 1-2 BARRE SLANT

POL FACE, BRP, SERP

S/B LETTER 1

EM12748

CAD-K

PLEASE CHECK CAREFULLY

WE WILL NOT BE RESPONSIBLE  
FOR ANY ERRORS AFTER THE  
APPROVAL OF THIS DRAWING

APPROVAL *[Signature]* DATE 3/2/2018