

Town of Millbury  
Minutes of  
**Cemetery Commission Meeting**  
**January 14<sup>th</sup>, 2019**

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TOWN CLERK

2019 FEB 12 PM 12: 35

MILLBURY, MASS.

**ITEM ONE – CALL TO ORDER**

Gil Picard called the meeting to order at 5:02 p.m.

Present: Gil Picard, Marcia Landry, Randy Mogren, Keith Caruso and Amy Paquette-Riordan

**ITEM TWO – GUEST/SPEAKER:**

No Guest Speaker appeared at this meeting.

**ITEM THREE– MEETING MINUTES:**

The Cemetery Commission reviewed and signed the meeting minutes from the December 17<sup>th</sup>, 2018 meeting.

**ITEM FOUR-NEW BUSINESS:**

The budget was reviewed for FY20. Keith Caruso informed the Cemetery Commission that money will be added to the seasonal employee account to reflect the increase in the minimum wage. Also, a line item for overtime will also be added for recording keeping purposes. Another line for fertilizer will also be added as it has been determined that going forward the Cemetery will need to be mowed and fertilized. There was a question as to why we budgeted an additional \$25,000 for Weston & Sampson Engineering services when the expansion project has been completed (this will be reviewed for accuracy).

Keith Caruso also informed the Cemetery Commission that he spoke to Jamie from Tender Touch and was informed that they will have no issues accessing the back of Section 10 if they chose to add the additional plots and decrease the size of the access road.

**ITEM FIVE – COMMUNICATIONS:**

Weston & Sampson Invoice presented for review for the Cemetery Expansion Project services (section 11).

Invoice for lawn mower repairs submitted for review by the Cemetery Commission.

**ITEM SIX-MONUMENTS/FLAT MARKER APPROVALS:**

Nothing presented for approval at this meeting.

**ITEM SEVEN– NEW BURIALS**

Christina Louise Carr (cremains) with mother Ruth Carr Section 7 Lot 28-Dec. 19, 2018

Warren R Chase, Sr. (full) Section 5 Lot 158 L-December 21<sup>st</sup>, 2018

Shirley A. Donovan (full) Section 5 Lot 191-December 31<sup>st</sup>, 2018

James A. Ojerholm (full) Section 10 Lot 78 L-January 3, 2019 \*New Purchase

**ITEM SEVEN – OLD BUSINESS:**

**Huntley Invoice-**Town Counsel is handling this matter and will send a correspondence to Huntley requesting the two (2) prints indicated in the contract.

**Title Search-**Nothing new at this time. However Marcia would like this pushed as this is a time sensitive matter in which she would like to resolve.

**Pre-Sales**-this will be re-opened for discussion in the next Fiscal Year as we are not ready with software issues and so forth.

**Policies & Procedures**-Marcia Landry suggested that all members review the current policies and procedures and they will discuss the information at the March Meeting.

**Snow Markers**- Marcia Landry asked that the DPW please put up snow markers in the Cemetery in the most susceptible areas.

**ITEM NINE – FUTURE MEETING DATES**

February 11<sup>th</sup>, 2019 and March 18<sup>th</sup>, 2019

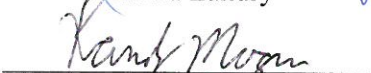
**ITEM TEN – ADJOURNMENT**

At 5:49 p.m. Marcia Landry motioned to adjourn the meeting, Randy Mogren seconded. Meeting adjourned by unanimous vote.

Respectfully prepared by Amy Paquette-Riordan

  
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Gil Picard

  
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Marcia Landry

  
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Randy Mogren