

MINUTES

Page 1

BOARD OF ASSESSORS

Date: 9/17/2013

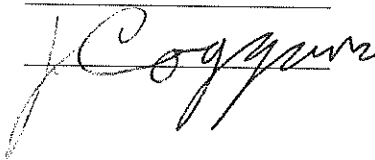
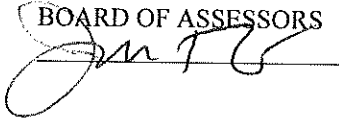
Present: Jude T. Cristo, Joe Coggans, Sandy Genna

Absent: George Valery

The Board acted on the following:

- 1) The Board reviewed and voted to accept the Minutes of the 9/3/13 Meeting. 2-0
- 2) The Board signed invoice for VISION and MAAO dues. Sandy, Jean and Pam will have regular memberships. No BOA members will be members, saves \$100. 2-0
- 3) The Board reviewed and signed the following: Warrant to Collect Boat Excise Tax, the August Exemption and Abatement report, and the August Excise Tax report. 2-0
- 4) Board reviewed and discussed the Mass Att. General's FAQ regarding the use of Executive Sessions. In accordance with the rules, all agreed that any personal information provided by a taxpayer for on and/or with the application will be kept confidential and never released to the public. Such information will be stored in a secure cabinet. Executive session notes will be kept by Sandy separate from "regular" meeting notes in the same secure cabinet as well in password protected computer file. Only the BOA and office staff will have access to the confidential information. The Town Manager and Finance director also have access to the computer file. If a reason ever arises that they are in need of the information they will be asked to inform Sandy of their need and when they will access the information.
- 5) Motion to adjourn and carried. Meeting adjourned at 6:30pm.

BOARD OF ASSESSORS



DATE: 10/15/2013

RECEIVED
TOWN CLERK
13 OCT 21 AM 9:04
HILLBURY, MASS.

Sandy Genna

From: MAAO Admin. Asst. <adminasst@maao.org>
Sent: Monday, August 26, 2013 12:24 PM
To: Sandy Genna
Subject: MAAO FY2014 Dues



MASSACHUSETTS ASSOCIATION OF ASSESSING OFFICERS, INC.
Affiliated with the International Association of Assessing Officers

P.O. Box 70
Shrewsbury, MA 01545
Phone: 774-249-8624 Fax: 508-449-3984
Tax I.D.# 04-2709997

FY2014 DUES INVOICE

INVOICE #: 9885860
Date: August 21, 2013

Please be sure to highlight all changes and send with the dues payment.

This will assure that your information is updated properly in our system. Thank you!

Primary Contact Information: Mr. Sanders Genna Millbury Board of Assessors Town Hall 127 Elm Street Millbury, MA 01527 Phone: (508) 865-4732 Fax: Primary E-mail: Sgenna@townofmillbury.net	<p style="text-align: center;">TOTAL DUE: \$250.00 \$150.00</p> <p style="text-align: center;">Make all checks payable to: MAAO Remit by October 18, 2013 to: MAAO, P.O. Box 70, Shrewsbury, MA 01545</p>
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The values below reflect the revised Dues Sturcture voted February 21, 2013 (per MAAO By-laws, Article 4 – Dues):

Number of Members	Regular Member Fee <i>(Article 4 - Section 1)</i>	Associate Member Fee <i>(Article 4 - Section 2A)</i>
3 5	\$50.00	\$50.00

Members are listed in alpha order per our database. Please make all necessary corrections. E-mail address is a required field for all members (we use a system that utilizes e-mail addresses as the log-in username.) ONE UNIQUE EMAIL ADDRESS PER USER (you cannot duplicate email addresses – the system will not allow it!!!)

If a member is new please add all necessary information to the bottom of the list.

Name	Title	***E-mail Address*** <i>Please provide if not listed below</i>	Member Type
Joseph Coggans	Assessor	jcmillbury@yahoo.com	Regular
Jude T. Cristo	Vice Chairperson		Regular
Sanders Genna	Assistant Assessor	Sgenna@townofmillbury.net	Regular
Jean Moroski	Head Clerk	jmoroski@townofmillbury.net	Regular
George R. Valery	Member		Regular
<i>Tom Bett</i>	<i>Pt. Clerk</i>	<i>pbett@townofmillbury.net</i>	



GOVERNMENT SOLUTIONS

44 Bearfoot Road
Northborough, MA 01532

Voice: (508) 351-3600

Fax: (508) 351-3799

INVOICE

Remit To:
Vision Government Solutions, Inc.
P.O. Box 983026
Boston, MA 02298-3026

SOLD TO:

<p>Sanders Genna, Assessor Millbury Town Hall 127 Elm Street Millbury, MA 01527</p>	<p>Invoice Date: 8/31/2013 Invoice Number: 016104 Customer ID: MA-MILB-00 Payment Terms: Net 30 Product Line: Interim</p>
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DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
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Interim FY14
Employee: Bob McCarthy

1 of 1

4,900.00

Thank you for your business!

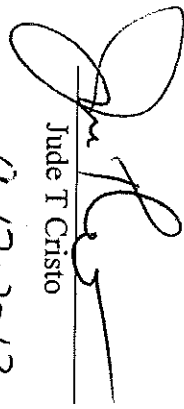
	<p>TOTAL: \$4,900.00</p>
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For any questions on this invoice, please contact:
Nina Cousins at (508) 351-3648
Email: ncousins@vgsi.com

FISCAL YEAR 2014

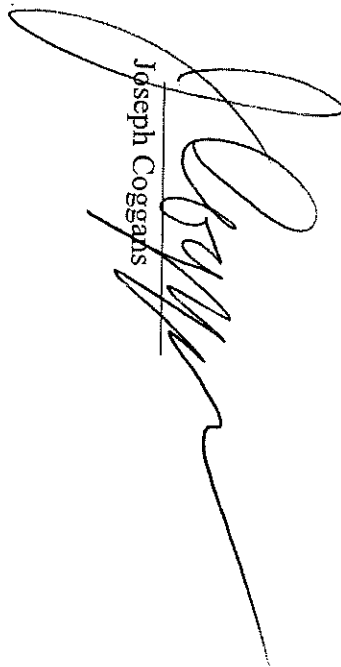
Real Estate/Personal Property Report for the month of AUGUST 2013
THERE WERE NO ABATEMENTS OR EXEMPTIONS IN THE MONTH OF AUGUST

BOARD OF ASSESSORS



Jude T. Cristo

George R. Valery



Joseph Coggans

Date: 9-17-2013

YEAR 2013-BOAT
ASSESSORS WARRANT TO COLLECTOR
MOTOR VEHICLE AND TRAILER EXCISE

FIRST COMMITMENT
FIRST, SECOND, THIRD, ETC.

THE COMMONWEALTH OF MASSACHUSETTS

Millbury
NAME OF CITY OR TOWN

OFFICE OF THE BOARD OF ASSESSORS

To...Denise Marlborough....., Collector of Taxes

for.....Millbury..... in the County of..... Worcester
NAME OF CITY OR TOWN

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the excise list herewith committed to you the amount of the BOAT EXCISE assessed to each such person for the privilege of registration, as therein set forth, with interest, the sum total of such list being.....Four thousand eight hundred and seventy - two.....

.....dollars and.....zero.....cents (\$...4,872.00.....)

And you are to pay over said excises and interest to...Denise Marlborough....., Treasurer ofMillbury....., or to his successor in office, at the times and in the manner

provided by General Laws, Chapter 60, Section 2, and also to give to the treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said excises and interest with your excise list and of your doings thereon at such times as the assessors shall in writing require.

But you are to complete, and make up an account Of, the collection of the whole sum hereby committed to you, with interest, on or before December 31 of the current year.

And if a person refuses or neglects to pay his excise for fourteen days after demand, you shall issue a warrant to collect said excise including interest, charges and fees. If a person refuses or neglects to pay his excise after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said excise in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, and charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of this Commonwealth upon collectors of taxes.

Given under our hands this..... 17th day of...September, 2013.....

[Handwritten signatures of Board of Assessors]

BOARD OF ASSESSORS
OF