

MINUTES

0 31

BOARD OF ASSESSORS

Date: 01/29/2019

Present: Jude T. Cristo, George Valery, Town Manager David J. Marciello, Finance Director Andrew Vanni, Regional Resource Group President Harald Scheid, Interim Assistant Assessor Richard W, Finnegan Start time 4:30pm

Absent:

The meeting began with a moment of silence for former Assessor Joseph Coggans who passed away on January 22, 2019.

The Board acted on the following:

- 1) A scheduled meeting with Mr. Michael O'Connor will have to be re-scheduled because of a death in his family.
- 2) Mr. Cristo distributed copies of a letter he wrote to the Board of Selectmen regarding the appointment of a person to assume, until the April, 2019 Town election, the Board of Assessors position held by Mr. Coggans. It is planned that Mr. Cristo and Mr. Valery will meet with the Board of Selectmen on February 12th to make this appointment.
- 3) The Board met with Town Manager David Marciello, Finance Director Andrew Vanni, Regional Resource Group President Harald and Interim Assistant Assessor Richard Finnegan to discuss the new administrative setup of the Assessors Office.
- 4) The Board decided that the next two Board of Assessors meetings will be held on February 6th and on February 20th.
- 5) Mr. Marciello announced that a notice of a Millbury Assistant Assessor position opening will appear in the February and March Massachusetts Municipal Association newsletter.
- 6) The Board reviewed and approved the minutes for the 12/ 18 /2018 meeting.
- 7) The Board reviewed and signed a Special Warrant and Notice of Commitment to Collect a Roll-back Tax
- 8) The Board reviewed November and December real estate sales.
- 9) The Board reviewed and signed a Warrant and Notice of Commitment to collect 2018 Motor Vehicle & Trailer Excise Tax – Commitment #7.
- 10) The Board reviewed and signed a Warrant and Notice of Commitment to collect 2019 Motor Vehicle & Trailer Excise Tax – Commitment #1.
- 11) Motion to adjourn; meeting closed at 5:15 p.m.

MINUTES

Page 2

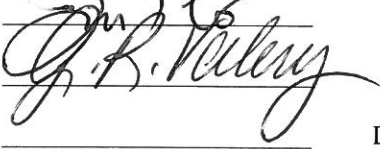
BOARD OF ASSESSORS

Date: 01/29/2019

Present:

Absent:

BOARD OF ASSESSORS



G. B. Willey

DATE: 02/06/2019



Office Of The
ASSESSORS

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527
Tel. 508 / 865-4732 • Fax: 508 / 865-0857

January 29, 2019

Millbury Board of Selectmen

127 Elm St.

Millbury, MA 01527

Dear Board Members:

Due to the sudden death of Assessor Joseph F. Coggans, Jr., and in accordance with Section 3.1 (g) (1) of the Millbury Town Charter (below) the Board of Assessors respectfully request that the Board of Selectmen meet with us to fill the vacant position until the next town election.

3.1 (g) (1) Filling of Vacancies

(1) Multiple Member Body – If there is a vacancy in a board consisting of two or more members, other than the board of selectmen, the remaining members shall forthwith give written notice of the existence of any such vacancy to the board of selectmen. After one week's notice of the date on which the vote shall be taken, the board of selectmen with the remaining members or member of such board shall fill such vacancy by a joint vote, until the next town election, at which the vacancy will be filled by the voters for the remainder of the original term. If such notice is not given within thirty days following the date on which said vacancy occurs the board of selectmen shall, after one week's notice, fill such vacancy without participation by the remaining members of the multiple member body.

As you may know this is the busiest time of year for the Board of Assessors. With only 2 members on the board it will be difficult for us to perform our statutory duties if one member is absent. We would appreciate it if you would place us on your agenda for Tuesday, February 12, 2019 so we can fill the vacancy. In addition, please post notice of the meeting at least one week before the meeting in accordance with the Charter.

Respectfully,

Jude T. Cristo

Chairman

Cc: Town Clerk

Town Manager

ASSESSORS TO FINANCE DIRECTOR

NOTICE OF COMMITMENT

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MILLBURY

OFFICE OF THE BOARD OF ASSESSORS

To: **ANDREW VANNI**
FINANCE DIRECTOR

Date: January 29, 2019

You are hereby notified that the COMMITMENT as shown below has this day been made by the Board of Assessors to, **Denise Marlborough**, Collector of Taxes.

	Amount of Commitment
REAL ESTATE TAX:	
PERSONAL PROPERTY TAX:	
MOTOR VEHICLE EXCISE: 2018 Commitment 7	\$15,173.74
FARM ANIMAL EXCISE	
OMITTED ASSESSMENT:	
REAL ESTATE TAX	
PERSONAL PROPERTY TAX	
ADDITIONAL TAX A/C REVISION OF VALUATION :	
MOTH ASSESSMENT:	
STREET SPRINKLING OR OILING ASSESSMENT:	

	Unapportioned	Unapportioned Added to Tax	Apportioned Amount	Interest
SEWER ASSESSMENT: \$		\$	\$	
SEWER USE				
SIDEWALK ASSESSMENT				
SEWER USE ADDED				
TO FY TAXES:				
STREET ASSESSMENT:				
WATER LIEN ADDED TO TAX				
DISTRICT TAX :				
			TOTAL \$15,173.74	

Jan 16
J. B. Valley

BOARD OF ASSESSORS
of MILLBURY

THIS FORM APPROVED BY THE COMMISSIONER OF REVENUE

YEAR 2018
ASSESSORS WARRANT TO COLLECTOR
MOTOR VEHICLE AND TRAILER EXCISE

SEVENTH COMMITMENT
FIRST, SECOND, THIRD, ETC.

THE COMMONWEALTH OF MASSACHUSETTS

Millbury
NAME OF CITY OR TOWN

OFFICE OF THE BOARD OF ASSESSORS

To...Denise Marlborough... Collector of Taxes
for...Millbury... in the County of... Worcester

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the excise list herewith committed to you the amount of the MOTOR VEHICLE AND TRAILER EXCISE assessed to each such person for the privilege of registration, as therein set forth, with interest, the sum total of such list being Fifteen Thousand One Hundred and Seventy Three Dollars and Seventy Four cents (\$15,173.74)

And you are to pay over said excises and interest to...Denise Marlborough... Treasurer of ...Millbury...

provided by General Laws, Chapter 60, Section 2, and also to give to the treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said excises and interest with your excise list and of your doings thereon at such times as the assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before December 31 of the current year.

And if a person refuses or neglects to pay his excise for fourteen days after demand, you shall issue a warrant to collect said excise including interest, charges and fees. If a person refuses or neglects to pay his excise after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said excise in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, and charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of this Commonwealth upon collectors of taxes.

Given under our hands this... Twenty Ninth... day of January... , 2019...

Handwritten signatures and names of board members.

BOARD OF ASSESSORS

OF

YEAR 2019
ASSESSORS WARRANT TO COLLECTOR
MOTOR VEHICLE AND TRAILER EXCISE

FIRST COMMITMENT
FIRST, SECOND, THIRD, ETC.

THE COMMONWEALTH OF MASSACHUSETTS

Millbury
NAME OF CITY OR TOWN

OFFICE OF THE BOARD OF ASSESSORS

To...Denise Marlborough....., Collector of Taxes

for.....Millbury..... in the County of..... Worcester

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the excise list herewith committed to you the amount of the MOTOR VEHICLE AND TRAILER EXCISE assessed to each such person for the privilege of registration, as therein set forth, with interest, the sum total of such list being One Million Seven Hundred and Eighty Thousand Five Hundred and Eighty One Dollars and Twenty Five.....cents (\$1,780,581.25)

And you are to pay over said excises and interest to...Denise Marlborough....., Treasurer ofMillbury....., or to his successor in office, at the times and in the manner

provided by General Laws, Chapter 60, Section 2, and also to give to the treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said excises and interest with your excise list and of your doings thereon at such times as the assessors shall in writing require.

But you are to complete, and make up an account Of, the collection of the whole sum hereby committed to you, with interest, on or before December 31 of the current year.

And if a person refuses or neglects to pay his excise for fourteen days after demand, you shall issue a warrant to collect said excise including interest, charges and fees. If a person refuses or neglects to pay his excise after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said excise in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, and charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of this Commonwealth upon collectors of taxes.

Given under our hands this.....Twenty Ninth.....day of January....., 2019.....

[Handwritten signature: G. R. Valley]

BOARD OF ASSESSORS

OF

ASSESSORS TO FINANCE DIRECTOR

NOTICE OF COMMITMENT

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MILLBURY

OFFICE OF THE BOARD OF ASSESSORS

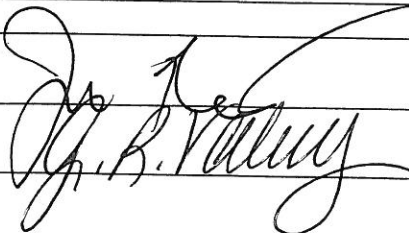
To: **ANDREW VANNI**
FINANCE DIRECTOR

Date: January 29, 2019

You are hereby notified that the COMMITMENT as shown below has this day been made by the Board of Assessors to, **Denise Marlborough**, Collector of Taxes.

	Amount of Commitment
REAL ESTATE TAX:	
PERSONAL PROPERTY TAX:	
MOTOR VEHICLE EXCISE: 2019 Commitment 1	\$1,780,581.25
FARM ANIMAL EXCISE	
OMITTED ASSESSMENT:	
REAL ESTATE TAX	
PERSONAL PROPERTY TAX	
ADDITIONAL TAX A/C REVISION OF VALUATION :	
MOTH ASSESSMENT:	
STREET SPRINKLING OR OILING ASSESSMENT:	

	Unapportioned	Unapportioned Added to Tax	Apportioned Amount	Interest
SEWER ASSESSMENT:	\$	\$	\$	
SEWER USE				
SIDEWALK ASSESSMENT				
SEWER USE ADDED				
TO FY TAXES:				
STREET ASSESSMENT:				
WATER LIEN ADDED TO TAX				
DISTRICT TAX :				
			TOTAL \$1,780,581.25	



BOARD OF ASSESSORS
of MILLBURY

THE COMMONWEALTH OF MASSACHUSETTS

Town of Millbury
NAME OF CITY OR TOWN

OFFICE OF THE BOARD OF ASSESSORS

DATE: January 29, 2019

To: Denise Marlborough, Treasurer/Collector of Taxes:

Relative to the Conveyance Tax

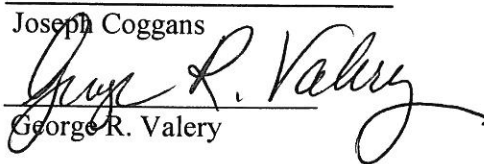
Assessed to: Golfview Country Club Limited Partnership

In accordance with the provisions of Chapter 61B sec 6,7/or 8 , you are hereby directed to accept forthwith the above described tax in the amount of \$18,857.59 said payment to be receipted and accepted as payment of the tax.



Jude T. Cristo

Board of Assessors
of **Millbury**

Joseph Coggans


George R. Valery

THIS FORM APPROVED BY THE COMMISSIONER OF REVENUE