

Town of Millbury
Minutes of
Sewer Commission Meeting
September 27, 2016

RECEIVED
TOWN CLERK

16 OCT 11 PM 5:30
MILLBURY, MASS.

ITEM ONE – CALL TO ORDER

Chairman Nelson called the meeting to order at 5:03 p.m. Those in attendance are noted below:

Board Members

Gary Nelson
Happy Erickson
Lisa Allain

Staff/Other

Rob McNeil
Andrea Paquette
Nick Repekta

ITEM TWO – DISCUSSION/ PUBLIC ATTENDEES

Nick Repekta of 1 Hayward Glen Dr. was present to request an abatement of his sewer use bill. His request is one of the abatement requests before the Commission this evening for consideration. The Comm. reviewed his request. Lisa Allain motioned to approve abatement in the amount of \$764.94; Happy Erickson seconded; a unanimous vote of approval was obtained.

Mr. Repekta also voiced his concern about just recently receiving a bill for the \$5,000.00 betterment charge – one year after he purchased his home. He said the town should've billed him for this earlier than they did.

ITEM THREE – APPROVAL OF MINUTES

Happy Erickson motioned to approve the minutes of the September 13, 2016 meeting as submitted; Lisa Allain seconded; a unanimous vote of approval was obtained.

ITEM FOUR – OPERATIONS

Rob McNeil explained to the Commission that as a result of this most recent billing of sewer use charges, he sees interest from residents to become more involved and thus has scheduled a Rate Study Meeting for October 5, 2016. Ultimately his goal would be to have Sewer Commission Public Hearings regarding sewer use rates.

Rob reviewed for the Commission a Memorandum from UBWPAD regarding revised Administrative Order on Consent (AOC) schedule and Integrated Planning.

ITEM FIVE – ABATEMENTS

• **Abatement Requests**

Rob McNeil explained he reviewed the requests for abatement which are before the Commission this evening and recommended the Sewer Commission approve to abate amounts as indicated for the following:

28A Croyden St., 1 Hayward Glen Dr., 1 Lexington Rd., 48 MacArthur Dr., 49 MacArthur Dr., 154 Main St.,
16 Mildred Ave., 76 Millbury Ave., 21 Rayburn Dr., 84 So. Main St., 6 William St..

The Commission unanimously voted to approve abatements accordingly. Total amount abated - \$2,225.28

Regarding abatement request by Jill Muller of 52 Rayburn Dr., Rob explained that she claims she was told by someone in the Sewer Dept. that the Town was discontinuing the self-reporting of a second meter for outside water usage and so never had one installed. Now that she's aware that that was incorrect she would like an abatement for an amount she estimates that she would have used outside. Without supporting documentation, Rob does not suggest abatement. Happy Erickson motioned to deny the request for abatement; Lisa Allain seconded; a unanimous vote of approval was obtained.

ITEM SIX – SEWER CONNECTIONS

Rob McNeil recommended the Sewer Commission approve the sewer connection permit before the Commission this evening, per his review.

1 Autumn Gate Circle

- Happy Erickson motioned to approve permit for Gallo Builders, Inc. for new sewer connection 1 Autumn Gate Circle; seconded by Lisa Allain; a unanimous vote of approval was obtained.

22 Autumn Gate Circle

- Lisa Allain motioned to approve permit for Gallo Builders, Inc. for new sewer connection 22 Autumn Gate Circle; seconded by Happy Erickson; a unanimous vote of approval was obtained.
237 Millbury Ave.
- Lisa Allain motioned to approve permit for Knapik Builders, Inc. for new sewer connection 237 Millbury Ave.; seconded by Happy Erickson; a unanimous vote of approval was obtained.

ITEM SEVEN – FUTURE MEETING DATES

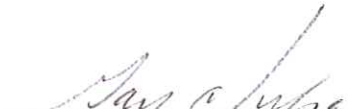
10/11/16, 10/25/16, 11/8/16

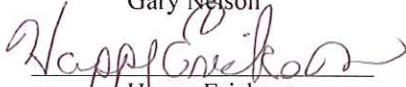
ITEM EIGHT – ADJOURNMENT

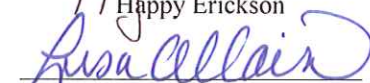
At 5:45 p.m. Happy Erickson motioned to adjourn the meeting, Lisa Allain seconded. Meeting adjourned.

Respectfully submitted,


Andrea Paquette
Head Clerk


Gary Nelson


Happy Erickson


Lisa Allain

TOWN OF MILLBURY
MEETING NOTICE/ AGENDA TOPICS



Sewer Commission

Date of Meeting:
Time of Meeting:
Meeting Location:

September 27, 2016
5:00 PM
Small Conference Room
Regular Meeting
AGENDA

1. Minutes:
September 13, 2016 Meeting
2. Invoices:
3. Operations :
Rate Study Meeting – Oct. 5, 2016
UBWPAD Revised AOC Schedule & Integrated Planning
4. Abatement Requests:
Per attached list
5. Betterments:
6. Sewer Extensions/Connections:
Applications: 237 Millbury Ave. – Knapik Builders, Inc.
22 Autumn Gate Circle – Gallo Builders, Inc.
1 Autumn Gate Circle – Gallo Builders, Inc.
7. Upcoming Meeting Dates:
10/11/16, 10/25/16, 11/8/16
8. Adjournment

Any and all business not reasonably anticipated to be discussed

Signature of Chair Person or Clerk: _____

This notice is in accordance with the Open Meeting Law effective July 1, 2010.



MEMORANDUM

Date: September 21, 2016
To: Board of Directors, UBWPAD
From: Karla Sangrey, P.E., Engineer Director/Treasurer

Re: Revised AOC schedule and Integrated Planning

On August 4, 2016, EPA's Region 1 Office of Environmental Stewardship agreed to a modified schedule for the Upper Blackstone's existing Administrative Order on Consent (AOC) dated May 1, 2014. The agreed upon schedule resulted from many meetings among representatives of the Upper Blackstone, the City of Worcester, EPA and MA DEP during 2016. I believe the following conditions greatly contributed to the parties' ability to come to this agreement:

- The City of Worcester's commitment to submit an Integrated Water Resources Management Plan by February 2019,
- The Upper Blackstone's compliance with the requirements of the AOC to date, and;
- The Upper Blackstone's excellent effluent quality, specifically for total nitrogen and total phosphorus, during the AOC compliance period to date.

Attached to this memo is a report by Worcester DPW&P Commissioner Paul Moosey dated August 29, 2016 which summarizes the recent agreements.

The table on page 2 summarizes the modified Upper Blackstone AOC schedule, as compared to the original schedule. Between 2014 and 2016, the Upper Blackstone has completed numerous studies and reports in accordance with earlier requirements of the AOC. The August 4 schedule modification includes a provision that the dates shown in New Modified Schedule may be revised to be consistent with the Worcester Integrated Plan, if agreed to by all parties.

As part of our annual budgeting process that begins each fall, the Upper Blackstone will summarize historical increases in assessments and will project necessary increases that incorporate compliance with the modified AOC schedule.

UPPER BLACKSTONE WATER POLLUTION ABATEMENT DISTRICT

AOC Item (1)	New Modified Schedule	Original AOC Schedule	Notes
Report on Pilot Testing of Phosphorus Removal Processes	Feb 1, 2017	N/A	Upper Blackstone recommended adding Phosphorus Piloting to ensure the best technology is selected to meet all permit limits.
Submit Plans and Specifications for Phosphorus Removal Upgrades	Sept 30, 2018	Dec 31, 2016	
Complete Phase A Nutrient Upgrades	June 30, 2019	July 31, 2019	Phase A upgrades are a prioritized subset of improvements that will benefit nutrient effluent quality and plant reliability
Start Construction for Phosphorus Removal Upgrades	July 31, 2021	July 31, 2017	
Complete Construction for Phosphorus Removal Upgrades	July 31, 2023	July 31, 2019	
Meet Permit for Phosphorus	Oct 31, 2023	Oct 31, 2019	
Submit Plans and Specifications for Nitrogen Removal Upgrades	July 31, 2024	Dec 31, 2016	
Start Construction for Nitrogen Removal Upgrades	July 31, 2024	July 31, 2017	
Complete Construction for Nitrogen Removal Upgrades	Oct 31, 2026	July 31, 2019	
Meet Permit for Nitrogen	Oct 31, 2027	Oct 31, 2019	

1. All items apply to dry weather flows only, no discharge from 001A wet weather discharge.



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Paul J. Moosey, P.E.
Commissioner of Public
Works and Parks

To: Edward M. Augustus, Jr., City Manager
From: Paul J. Moosey, P.E., Commissioner of Public Works and Parks
Date: August 29, 2016
Re: Communication Relative to Worcester - EPA Agreement

I am pleased to report that Worcester Department of Public Works and Parks (DPW&P) and Upper Blackstone Water Pollution Abatement District have reached an agreement with EPA Region 1 on a path forward to address infrastructure improvements and environmental obligations while giving full consideration to the City's and ratepayers' fiscal constraints. The agreement is captured in an Administrative Order on Consent signed by the City and EPA on August 4, 2016 and in a modified order for the UBWPAD issued by EPA on the same date.

The agreement requires the City to submit an Integrated Water Resources Management Plan (Integrated Plan) by February 2019. Further, the City must implement its updated Storm Water Management Plan (SWMP) as described in its December 2015 submittal to EPA. These updates consist of modifications to existing sampling and assessment programs and are already being implemented. The City must also provide an annual progress report on its compliance with this agreement. Finally, the City must submit semi-annual progress reports on the implementation of some \$45.5 million of infrastructure improvements and \$28.5 million of upgrades at the UBWPAD planned for completion by 2019. These capital improvements by DPW&P and UBWPAD are already included in capital projects budgets and do not constitute additional mandates.

At the heart of this agreement is a commitment by the City to develop an Integrated Plan by February 2019. To address a national outcry from municipalities about the crippling costs of Clean Water Act compliance, EPA Headquarters issued a framework for integrated planning. This framework was used by DPW&P to create a draft conceptual Integrated Plan which was presented to EPA Region 1 in November of 2015.

The key components of integrated planning are:

- The municipality establishes an annual spending level for water, wastewater and stormwater infrastructure improvements and

environmental obligations that is affordable for the community. This spending cap will vary by community and considers the full breadth of municipal costs and revenues and the ability of all levels of ratepayer to pay.

- The municipality prioritizes infrastructure and environmental projects to achieve maximum benefit for each dollar spent. Lower priority projects may be deferred for implementation at a later date. Priorities are to be re-evaluated periodically and implementation schedules will be adjusted accordingly. It is expected that completion of all projects and improvements will occur over a span of fifty years or more.
- The public, including all local stakeholders, is to be included in plan development and weigh in on priorities.

The integrated plan being developed by DPW&P will address wastewater and stormwater systems including:

- Wastewater collection system
- Combined sewer system
- Quinsigamond Ave Combined Sewer Overflow Treatment Facility (QCSOTF)
- Municipal Separate Storm Sewer System (MS4)
- Water Filtration Plant Filter Backwash
- Upper Blackstone Water Pollution Abatement District wastewater treatment plant
- Green Island neighborhood flooding

The integrated plan will also encompass four (4) National Pollutant Discharge Elimination System (NPDES) permits, including the Upper Blackstone wastewater treatment plant, QCSOTF, MS4 and Filtration Plant filter backwash. In addition, the integrated plan will address 14 impaired receiving waters and 8 water bodies with phosphorus loading limits.

It should be noted that creating an integrated plan in two and one-half (2-1/2) years is a daunting task. Nationally, integrated plans done elsewhere have typically been five (5) year efforts and those plans tended to have a much more limited scope than the Worcester plan being envisioned. Worcester does have an advantage in that the draft conceptual integrated plan already lays out the basic framework for the final plan. The remaining work to be done is: identifying what other studies need to be completed; creating a process for prioritizing projects; determining a mechanism for estimating environmental improvements; and identifying and prioritizing projects. Development of the integrated plan will itself be a significant and costly endeavor requiring the services of specialized consultants along with considerable staff time.

It cannot be overstated and must be made absolutely clear that the integrated planning approach being pursued by DPW&P is a logical and common sense path forward but it does not eliminate costs and rate hikes in the near and distant future. Rather, integrated planning commits the City to a planned agreed upon annual spending level. As federal and state financial assistance for water infrastructure remains limited to low interest loans and occasional small, targeted grants, Worcester's water and sewer ratepayers will continue to carry the funding burden. The difference between the current approach and integrated planning is that integrated planning allows spending to be limited by local affordability and directs local dollars first to those projects that

produce the maximum community benefit while those with lesser or questionable benefit can be deferred to the future. The current approach mandates compliance with permit requirements with little concern for costs and puts permit issues above all other needs.

For more than a decade, Worcester DPW&P and EPA Region 1 have been at odds over NPDES permits and Clean Water Act mandates. With compliance costs estimated to exceed \$1 billion and the likelihood of achieving Clean Water Act goals considered to be remote, the Agency and the City have remained at loggerheads. A concerted, collaborative effort by both sides to find a way forward has resulted in this apparent breakthrough. While integrated planning is not viewed as a panacea, it is considered an opportunity to advance environmental improvements in a fiscally responsible way. There certainly may be differences of opinion between EPA and the City as the plan is developed and implemented, but this collaborative process should allow for less contentious outcomes and may establish this effort as a national model.

I will provide you and the City Council updates as work progresses on this critical effort.

Sincerely,

A handwritten signature in cursive script that reads "Paul Moosey".

Paul J. Moosey, P.E.
Commissioner of Public Works and Parks
[#3451 EPA Agreement]



MILLBURY DEPARTMENT OF PUBLIC WORKS
SEWER COMMISSION
127 ELM STREET
MILLBURY, MA 01527
(508) 865-9143
FAX (508) 865-0853

APPLICATION FOR ABATEMENT

Sewer Use Charge

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

508-864-0767

To the Board of Sewer Commissioners,

NAME OF APPLICANT William Bennes
MAILING ADDRESS 28 Croyden St
(Only if different from Service Address)

REASON FOR ABATEMENT 28A Croyden got demolished November 2015.

SUBSCRIBED THIS 22nd day of Sept UNDER THE 2016 PENALTIES OF PERJURY.

Signatures of Applicant

Account Number (s) 675 9778
Service Address (es) 28A Croyden St
Amount of Bill \$162.26 = 14 x 11.59
Amount of Abatement \$162.26 ✓
Abated to CP

APPROVED BY:

Ray Chase
Henry [unclear]
[unclear]
SEWER COMMISSIONERS



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To the Board of Sewer Commissioners,

NAME OF APPLICANT Linnea Crossman
MAILING ADDRESS 76 Millbury Avenue
(Only if different from Service Address)

REASON FOR ABATEMENT

My outside water meter reading was
overtooked LATE 8/22/16 VIA email, due 6-30-16.

SUBSCRIBED THIS 20th day of Sept. UNDER THE
PENALTIES OF PERJURY.

Linnea Crossman
Signatures of Applicant

6755521

Account Number (s) 200173372

Service Address (es) 76 Millbury Ave

Amount of Bill \$ 915.61

Amount of Abatement \$ 81.13 = 7 x \$ 11.59 ✓

Abated to \$ 834.48

APPROVED BY:

[Signature]
[Signature]
[Signature]
SEWER COMMISSIONERS

ROM 3



MILLBURY DEPARTMENT OF PUBLIC WORKS
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To the Board of Sewer Commissioners,

NAME OF APPLICANT REGINA DUVAL

MAILING ADDRESS 49 MACARTHUR DR

(Only if different from Service Address)

REASON FOR ABATEMENT High water usage due to leak of shutting outside water faucet completely & running for more than 12 days when no one was home - I was gone on Vac.

SUBSCRIBED THIS _____ day of _____ UNDER THE PENALTIES OF PERJURY.

Regina Duval
Signatures of Applicant

508-755-0010

Account Number (s) 999290
Service Address (es) 49 MACARTHUR DR
Amount of Bill 289.75
Amount of Abatement 185.44
Abated to 104.31 = 9 x 11.59

APPROVED BY:

[Signature]
[Signature]
[Signature]
SEWER COMMISSIONERS

ROM3



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508-353-7387

To the Board of Sewer Commissioners,

NAME OF APPLICANT Anthony Khalife

MAILING ADDRESS 16 Mildred Ave

(Only if different from Service Address)

REASON FOR ABATEMENT Should be 1 unit
not 2 - well account

SUBSCRIBED THIS 16th day of Sept UNDER THE 2016
PENALTIES OF PERJURY.

Signatures of Applicant

Account Number (s) 999 278
Service Address (es) 16 Mildred
Amount of Bill 602.68
Amount of Abatement 301.34
Abated to 301.34

rom3

APPROVED BY:

[Signature]
[Signature]
SEWER COMMISSIONERS



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APPLICATION FOR ABATEMENT

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To the Board of Sewer Commissioners,

NAME OF APPLICANT JOSEPH A. LOBAS

MAILING ADDRESS 154 N. MAIN ST.

(Only if different from Service Address)

REASON FOR ABATEMENT

05-29-2016 (POOL FILLED)

*SNOW & ICE DAMAGE OCCURED
POOL WAS REPLACED *SEE ATTACHED.

SUBSCRIBED THIS 14 day of SEPT. UNDER THE 2016
PENALTIES OF PERJURY

Signatures of Applicant

Joseph Lobas

Account Number (s) 6749548
Service Address (es) 154 A-B main St
Amount of Bill 231.80
Amount of Abatement 34.77 = 3 x 11.59
Abated to 197.03

RAM3

APPROVED BY:

[Signature]
[Signature]
SEWER COMMISSIONERS



**MILLBURY DEPARTMENT OF PUBLIC WORKS
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APPLICATION FOR ABATEMENT

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508-865-5480

To the Board of Sewer Commissioners,

NAME OF APPLICANT Joseph Malky
MAILING ADDRESS 6 William St
(Only if different from Service Address)

REASON FOR ABATEMENT Bill error - Usage
incorrect - should be 7 not 13

(there was a meter change on 11/30/2015)*

SUBSCRIBED THIS 10th day of Sept UNDER THE 2010 PENALTIES OF PERJURY.

Signatures of Applicant

Account Number (s) 6754032
Service Address (es) 6 William St
Amount of Bill 150.67
Amount of Abatement 69.54 = \$11.59 x 6 ✓
Abated to 81.13

RDM3

APPROVED BY:

[Signature]
[Signature]
SEWER COMMISSIONERS



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APPLICATION FOR ABATEMENT
Sewer Use Charge

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

To the Board of Sewer Commissioners,

NAME OF APPLICANT CHRISTINE A. MILLER

MAILING ADDRESS 1 Lexington Rd.

(Only if different from Service Address)

Aquarion letter attached

REASON FOR ABATEMENT leaking outdoor faucet -
leaked probably for 2 mos. - cost \$20. to replace -

I am on senior work tax relief program (see
SUBSCRIBED THIS 20th day of Sept UNDER THE 2010
PENALTIES OF PERJURY.

Christine A. Miller
Signatures of Applicant

Account Number (s) 6769142
Service Address (es) 1 Lexington Rd.
Amount of Bill 231.80
Amount of Abatement 5 x \$11.59 = 57.95
Abated to 173.85

RD#3

APPROVED BY:
[Signature]
[Signature]
[Signature]
SEWER COMMISSIONERS



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 MILLBURY, MA 01527
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APPLICATION FOR ABATEMENT

Sewer Use Charge

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To the Board of Sewer Commissioners,

NAME OF APPLICANT JILL R. MULLER

MAILING ADDRESS 52 Rayburn Drive

(Only if different from Service Address)

REASON FOR ABATEMENT (see attached)

SUBSCRIBED THIS 21 day of Sept. UNDER THE PENALTIES OF PERJURY.

[Signature]
 Signatures of Applicant

Account Number (s) 4772414

Service Address (es) 52 Rayburn Drive

Amount of Bill \$ 452.01

Amount of Abatement \$235.00 (based on avg. Summer mos. (May-Aug))

Abated to _____

~~APPROVED BY:~~

DENIED BY:

[Signature]
[Signature]
 SEWER COMMISSIONERS

*Recommend denial
 ROM 3*



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APPLICATION FOR ABATEMENT

Sewer Use Charge

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To the Board of Sewer Commissioners,

NAME OF APPLICANT Nick REPEKTA

MAILING ADDRESS 1 HAYWARD GLEN DR 508-612-0034
(Only if different from Service Address)

REASON FOR ABATEMENT OVERCHARGED FOR
SEWER USAGE

SUBSCRIBED THIS _____ day of _____ UNDER THE
PENALTIES OF PERJURY.

Nick Repekta
Signatures of Applicant

Account Number (s) 624 5359

Service Address (es) 1 HAYWARD GLEN DR

Amount of Bill 1019.92

Amount of Abatement 768.68 AF 764.94 ✓

Abated to 254.98 = 22x11.59

APPROVED BY:

[Signature]
[Signature]
[Signature]
SEWER COMMISSIONERS

RDM 3



MILLBURY DEPARTMENT OF PUBLIC WORKS
SEWER COMMISSION
127 ELM STREET
MILLBURY, MA 01527
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APPLICATION FOR ABATEMENT

Sewer Use Charge

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

To the Board of Sewer Commissioners,

NAME OF APPLICANT Jack D. Roy
MAILING ADDRESS 48 MacArthur Drive
(Only if different from Service Address)

REASON FOR ABATEMENT

I read the meter wrong

SUBSCRIBED THIS 19 day of Sept. UNDER THE 2016
PENALTIES OF PERJURY.

Signatures of Applicant [Signature]

Account Number (s) 999103
Service Address (es) 48 MacArthur Dr.
Amount of Bill 278.16
Amount of Abatement 231.80
Abated to 46.36

$= \$11.59 \times 20$ ✓ rom3 ✓

APPROVED BY:
[Signature]
[Signature]
[Signature]
SEWER COMMISSIONERS



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APPLICATION FOR ABATEMENT

Sewer Use Charge

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To the Board of Sewer Commissioners,

NAME OF APPLICANT Daniel Serafin
MAILING ADDRESS 21 Rayburn Dr
(Only if different from Service Address)

REASON FOR ABATEMENT Outside water
deduction should of been 26 not 2.

SUBSCRIBED THIS 20th day of Sept UNDER THE 2016
PENALTIES OF PERJURY.

Signatures of Applicant

Account Number (s) 6772799
Service Address (es) 21 Rayburn
Amount of Bill 672.27
Amount of Abatement 278.16 = 24 x \$11.59
Abated to 394.00

APPROVED BY:

[Signature]
[Signature]
SEWER COMMISSIONERS

RAM3



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APPLICATION FOR ABATEMENT

Sewer Use Charge

Any application for abatement must be filed in writing with the Board of Sewer Commissioners within six months of the date of the Statement of Utility Charges

To the Board of Sewer Commissioners,

NAME OF APPLICANT Brian Smith

MAILING ADDRESS 84 South Main St

(Only if different from Service Address)

REASON FOR ABATEMENT 6-23-16 (Pool filled)

SUBSCRIBED THIS 15th day of Sept UNDER THE 2016 PENALTIES OF PERJURY.

Signatures of Applicant

Account Number (s) 6745294
Service Address (es) 84 South main St
Amount of Bill 415.90
Amount of Abatement 57.95 = 5 x 11.59
Abated to 357.95

APPROVED BY:

[Signature]
[Signature]
SEWER COMMISSIONERS

ROM3

APPLICANT	ADDRESS	ACCT.	BILLED AMT.	ABATEMENT AMT. REQUESTED	AMOUNT BILL ABATED TO	# OF GALLONS ABATED (in thousands)
William Bennes	28 A Croyden St.	6759778	162.26	162.26	0.00	14
Linnea Crossman	76 Millbury Ave.	6755521	915.61	81.13	834.48	7
Regina Duval	49 MacArthur Dr.	999290	289.75	185.44	104.31	9
Anthony Khalife	16 Mildred Ave.	999278	602.68	301.34	301.34	well
Joseph Lobas	154 N. Main St.	6749548	231.80	34.77	197.03	3
Joseph Malky	6 William St.	6754032	150.67	69.54	81.13	6
Christine Miller	1 Lexington Rd.	6759778	231.80	57.95	173.85	5
Jill Muller	52 Rayburn Dr.	6772414	452.01	235.00	*denied	
Nick Repekta	1 Hayward Glen Dr.	6245359	1019.92	764.94	254.98	22
Jack Roy	48 MacArthur Dr.	999103	278.10	231.80	46.36	20
Daniel Serafin	21 Rayburn Dr.	6772799	672.22	278.16	394.06	24
Brian Smith	84 So. Main St.	6745294	415.90	57.95	357.95	5

9/27/16 SEWER COMM. MEETING

115

2745.49

2460.28

*plus abatement amount denied

235.00

2225.28