

**Town of Millbury
Sewer Commission Meeting**

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13 SEP 11 AM 9:06
MILLBURY, MASS.

July 23, 2013

Meeting called to order at 5:17 PM

Present: Chairman Gary Nelson, Members Happy Erickson and Jeff Murawski
DPW Director Rob McNeil, Absent: Clerk Cindy Allard

Invoices were signed

Flow data: monthly flow data was discussed along with the annual monthly flow for 2013

Sewer hook-ups: none

Further Business:

Betterment for 47 Dorothy Road, need to check further

Finances: Finance Director Brian Turbitt into meeting to update on the Enterprise Fund (see attachments)

Meeting Minutes: none

Next Meeting will approve new sewer rate

Meeting Schedule:

August 13, 2013

Meeting adjourned at 6:04 pm

Gary Nelson

Happy Erickson

Happy Erickson

Jeffrey A. Murawski

Jeff Murawski



Town of Millbury DEPARTMENT OF PUBLIC WORKS

MUNICIPAL OFFICE BUILDING

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ROBERT D. McNEIL III, P.E., Director

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Sewer Division
Annual/Monthly Flow Report
2013

REVISED: July 3, 2013
REVISED BY: R. McNeil

Month	Total Flow (MG)	Sutton Flow (MG)	Millbury Flow (MG)	Sutton % of Total Flow
January	35.113	3.398	31.715	9.68%
February	34.276	4.515	29.761	13.17%
March	52.132	6.194	45.938	11.88%
3rd Qtr. Totals =	121.521	14.107	107.414	11.61%
April	36.808	4.924	31.884	13.38%
May	34.173	4.690	29.483	13.72%
June	54.436	6.300	48.136	11.57%
4th Qtr. Totals =	125.417	15.914	109.503	12.69%
July				#DIV/0!
August				#DIV/0!
September				#DIV/0!
1st Qtr. Totals =	0.000	0.000	0.000	#DIV/0!
October				#DIV/0!
November				#DIV/0!
December				#DIV/0!
2nd Qtr. Totals =	0.000	0.000	0.000	#DIV/0!
Year Totals =	246.938	30.021	216.917	12.16%

Note: Flow data generated from actual calibrated meter readings at the Millbury and Sutton Sewer Facilities.
 Total Flow data is measured at the Millbury Sewer Plant's Parshall Flume meter.
 Sutton Flow data is generated from actual calibrated meter readings from the Sutton Pump Station taken at the Millbury Sewer Plant.
 Millbury Flow data calculated by subtracting Sutton Flow data from Total Flow data.

Millbury Sewer Pump Station
 131 Providence Street
 Millbury, MA 01527

Annual/Monthly Sewer Flow Data Report
 June 2013

Day	Total Flow (MG)	Sutton Flow (MG)	Millbury Flow (MG)	Temp. (°F)	Precipitation (inches)
1	1.095	0.151	0.944	71	0
2	1.125	0.158	0.967	73	0.16
3	1.162	0.161	1.001	68	0.47
4	1.093	0.143	0.950	60	0
5	1.081	0.149	0.932	55	0
6	1.078	0.145	0.933	58	0.21
7	1.716	0.261	1.455	58	3.88
8	1.966	0.236	1.730	55	0.02
9	1.611	0.111	1.500	64	0
10	1.784	0.231	1.553	60	1.62
11	2.482	0.291	2.191	58	0.64
12	2.281	0.253	2.028	63	0
13	2.722	0.315	2.407	58	2.36
14	3.522	0.341	3.181	54	0.02
15	2.615	0.251	2.364	54	0
16	2.302	0.238	2.064	60	0
17	2.211	0.226	1.985	70	0.42
18	2.602	0.265	2.337	65	1.31
19	2.531	0.241	2.290	62	0
20	2.129	0.222	1.907	57	0
21	1.956	0.209	1.747	65	0
22	1.791	0.196	1.595	69	0
23	1.681	0.205	1.476	70	0
24	1.521	0.193	1.328	77	0.09
25	1.464	0.194	1.270	74	0.09
26	1.396	0.188	1.208	73	0
27	1.439	0.185	1.254	68	0.46
28	1.434	0.182	1.252	65	0.02
29	1.365	0.185	1.180	73	0
30	1.281	0.174	1.107	72	0

Day	Total Flow (MG)	Sutton Flow (MG)	Millbury Flow (MG)	Temp. (°F)	Precipitation (inches)
Total =	54.436	6.3	48.136	1929	11.77
Average Daily =	1.815	0.210	1.605	64.300	0.392
High =	3.522	0.341	3.181	77	3.88
Low =	1.078	0.111	0.932	54	0

Note: All data readings taken by staff at 7:00 AM daily

TOWN OF MILLBURY
 ENTERPRISE FUND - REVENUE
 6/30/2013

Account	Description	Budget	YTD Transactions	Budget v. Actual
60.440.4170.00000.0000.466	PENALTY & INTEREST	\$7,500.00	\$12,156.40	(\$4,656.40)
60.440.4170.00000.2012.413	COMMITTED INTEREST - 2012	\$0.00	\$2,276.82	(\$2,276.82)
60.440.4170.00000.2013.413	COMMITTED INTEREST - 2013	\$102,408.00	\$98,065.78	\$4,342.22
60.440.4240.00000.2009.413	SEWER USE - 2009	\$0.00	\$539.09	(\$539.09)
60.440.4240.00000.2011.413	SEWER USE - 2011	\$0.00	\$158.97	(\$158.97)
60.440.4240.00000.2012.413	SEWER USE - 2012	\$0.00	\$50,373.98	(\$50,373.98)
60.440.4240.00000.2013.413	SEWER USE - 2013	\$1,919,534.00	\$1,694,213.35	\$225,320.65
60.440.4242.00000.2012.413	SEWER USE ON REAL ESTATE - 2012	\$0.00	\$8,935.06	(\$8,935.06)
60.440.4242.00000.2013.413	SEWER USE ON REAL ESTATE - 2013	\$0.00	\$160,944.89	(\$160,944.89)
60.440.4245.00000.0000.413	UNAPPORTIONED BETTERMENTS	\$65,000.00	\$79,136.17	(\$14,136.17)
60.440.4245.00000.2012.413	APPORTION BETTERMENTS - 2012	\$0.00	\$3,009.77	(\$3,009.77)
60.440.4245.00000.2013.413	APPORTION BETTERMENTS - 2013	\$165,525.00	\$160,304.48	\$5,220.52
60.440.4730.00000.0000.430	INTERGOVERNMENTAL RECEIP	\$95,000.00	\$133,453.48	(\$38,453.48)
60.440.4820.00000.0000.481	SEWER INTEREST INCOME	\$25,000.00	\$12,509.43	\$12,490.57
60.440.4840.00000.0000.490	PERMITS & OTHER MISC REVENUE	\$2,500.00	\$1,500.00	\$1,000.00
	Total Budgeted Revenues	\$2,382,467.00	\$2,417,577.67	(\$35,110.67)
	Other Revenues			
	Reserve for Debt Services	\$5,826.00	\$5,826.00	\$0.00
	Retained Earnings - Articles	\$50,000.00	\$50,000.00	\$0.00
	Retained Earnings - Rate	\$300,000.00	\$300,000.00	\$0.00
	Total - Other Revenues	\$355,826.00	\$355,826.00	\$0.00
	Total - All Revenue Sources	\$2,738,293.00	\$2,773,403.67	(\$35,110.67)
	Certified Retained Earnings (Effective July 1, 2012)	\$652,981.00		
	Appropriated at Town Meetings			
	Sewer Article for CIP Stabilization	\$50,000.00		
	Application towards the Sewer Rate	\$350,000.00		
	Total Appropriated at Town Meetings	\$400,000.00		
	Certified Retained Earnings not Appropriated	\$252,981.00		
	Estimated Additions from FY13 operations	\$303,519.77		
	Retained Earnings unaudited and uncertified	\$556,500.77		

TOWN OF MILLBURY
 ENTERPRISE FUND - EXPENDITURES
 6/30/2013

Account	Description	Budget	YTD Transactions	Balance
60.440.5111.00000.0000.530	SEWER DEPT. SALARIES - ELECTED	\$3,738.00	\$3,108.28	\$629.72
60.440.5113.00000.0000.530	SEWER DEPT. FULL TIME CLERICAL	\$37,035.00	\$36,891.41	\$143.59
60.440.5115.00000.0000.530	SEWER WORKERS	\$146,631.00	\$141,167.62	\$5,463.38
60.440.5117.00000.0000.530	SEWER DEPT SEASONAL	\$4,400.00	\$4,400.00	\$0.00
60.440.5130.00000.0000.530	OVERTIME	\$21,586.00	\$21,063.08	\$522.92
60.440.5140.00000.0000.530	LONGEVITY	\$1,300.00	\$1,300.00	\$0.00
60.440.5190.00000.0000.530	CLOTHING ALLOWANCE	\$1,931.00	\$1,690.38	\$240.62
60.440.5200.00000.0000.530	PURCHASE OF SERVICES	\$279,589.00	\$193,338.70	\$86,250.30
60.440.5400.00000.0000.530	SEWER SUPPLIES	\$37,150.00	\$36,790.89	\$359.11
60.440.5600.00000.0000.530	SEWER DEPT UBWPAD FEES	\$719,018.00	\$719,018.00	\$0.00
60.440.5730.00000.0000.530	PROFESSIONAL DEVELOPMENT	\$1,400.00	\$498.00	\$902.00
60.440.5800.00000.0000.530	CAPITAL OUTLAY	\$147,750.00	\$23,852.54	\$123,897.46
60.440.5900.00000.0000.590	CAPITAL EXPENSE	\$50,000.00	\$0.00	\$50,000.00
60.440.5910.00000.0000.571	RETIREMENT OF DEBT	\$951,461.00	\$951,461.00	\$0.00
60.440.5961.00000.0000.590	INDIRECT COSTS	\$285,304.00	\$285,304.00	\$0.00
60.440.5990.00000.0000.590	SEWER INDIRECT COSTS	\$0.00	\$0.00	\$0.00
61.440.5960.61008.2013.590	ARTICLE 16 - SEWER STABILIZATION	\$2,738,293.00	\$2,469,883.90	\$268,409.10

TOWN OF MILLBURY
 ENTERPRISE FUND - STABILIZATION FUND
 6/30/2013

Account	Description	Account Type	Balance
84.000.3291.84002.0000.340	SEWER STABILIZATION FUND	FUND BALANCE	\$3,937,597.41
84.440.4820.84002.0000.485	SEWER STABILIZATION FUND INTEREST	REVENUE	\$31,501.91
			\$3,969,099.32
84.000.3291.84014.0000.340	SEWER CIP STABILIZATION	FUND BALANCE	\$201,643.27
84.440.4820.84014.0000.485	SEWER CIP STABILIZATION-INTEREST	REVENUE	\$776.47
84.440.4970.00000.0000.400	TRANSFERS FROM SEWER	REVENUE	\$50,000.00
			\$252,419.74