

Town of Millbury
Minutes of

**Sewer Commission Meeting
March 22, 2016**

RECEIVED
TOWN CLERK

16 APR 13 PM 2:20

MILLBURY, MASS

ITEM ONE – CALL TO ORDER

Chairman Nelson called the meeting to order at 5:03 p.m. Those in attendance are noted below:

Board Members

Gary Nelson

Lisa Allain

Staff/Other

Rob McNeil

Andrea Paquette

ITEM TWO – APPROVAL OF MINUTES

Lisa Allain motioned to approve the minutes of the March 8, 2016 meeting as submitted; Gary Nelson seconded; a unanimous vote of approval was obtained.

ITEM THREE – FINANCE

Warrants – Lisa Allain motioned to approve the following warrants; Gary Nelson seconded; a unanimous vote of approval was obtained for each warrant:

Expense Vouchers Totaling	\$224,742.67
Bi-Annual Sewer Use Warrant Total:	\$1,095,981.92
Bi-Annual Sewer Use Warrant Total:	\$2,380.56

ITEM FOUR – OPERATIONS

- Sewer billing was completed in the amount of \$1,098,362.48 for the period of July 1, 2015 thru December 31, 2015. Bills will be mailed March 23, 2016. Rob McNeil reported that the billing will include new accounts as well as accounts that were found recently that had never been previously billed.
- Rob advised the Comm. that Aquarion Water Co. conducted a Customer Cross Connection Device Test and all three passed.
- Rob reported that he is in the process of negotiating a contract for Emergency Services, as a result of the cease and desist recently received from UBWPAD for sewage removal. He said the wording is presently before Town Council for review.
- Rob told the Comm. that the Elmwood Street pump station is online. American Alarm is monitoring the station. He said the final paving of the disturbed area is anticipated to occur during April school vacation as to cause least disruption for the school.

ITEM FIVE – SEWER CONNECTIONS

Rob McNeil recommended the Sewer Commission approve sewer connection permits, per his review, for the following:

- 54 Martin Street
Lisa Allain motioned to approve permit for Gary Pike Construction for new sewer connection at 54 Martin St.; seconded by Gary Nelson; a unanimous vote of approval was obtained.

ITEM SIX – COMMUNICATIONS

Rob McNeil has been asked to attend the Sutton Sewer Commissioners' meeting 3:00 p.m., Apr. 13, 2016

ITEM SIX – FUTURE MEETING DATES

4/12/16, 4/26/16, 5/10/16,

ITEM SEVEN – ADJOURNMENT

At 5:30 p.m. Lisa Allain motioned to adjourn the meeting, Gary Nelson seconded. Meeting adjourned.

Respectfully submitted,

Andrea Paquette

Andrea Paquette
Head Clerk

Gary Nelson

Gary Nelson

Lisa Allain

Lisa Allain

TOWN OF MILLBURY
MEETING NOTICE/ AGENDA TOPICS



Sewer Commission

March 22, 2016

5:00 PM

Small Conference Room

Regular Meeting

AGENDA

Date of Meeting:

Time of Meeting:

Meeting Location:

1. Minutes: March 8, 2016 Meeting (encl.)
2. Invoices: Warrant: \$224,742.67
Bi-Annual Sewer Use Warrant: \$1,095,981.92 (July 1, 2015 thru Dec. 31, 2015) to be mailed March 23, 2016
3. Operations : Aquarion Water Co. of Mass. – Customer Cross Connection Device Rest Report
Negotiate a Contract for Emergency Services
Elmwood Street Pump Station update
4. Abatements:
5. Betterments:
6. Sewer Extensions/Connections:
4 Skyview Drive – new connection, effective 3/4/2016
7. Communications:
Rob McNeil has been asked to attend the Sutton Sewer Commissioners' meeting on April 13, 2016 at 3:00 p.m.
8. Upcoming Meeting Dates:
4/12/16, 4/26/16, 5/10/16
9. Adjournment

Any and all business not reasonably anticipated to be discussed

Signature of Chair Person or Clerk: _____

This notice is in accordance with the Open Meeting Law effective July 1, 2010.

SEWER COMMISSIONERS WARRANT TO COLLECTOR

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF MILLBURY

OFFICE OF THE BOARD OF SEWER COMMISSIONERS

To Denise Marlborough, Treasurer/Collector of Millbury in the County of Worcester.

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect, with interest as provided by law, from each person named in the list or lists herewith committed to you the amount therein set forth as a BETTERMENT OR SPECIAL ASSESSMENT constituting a lien on his land, the sum total of such list or lists being as follows:

BETTERMENT AND SPECIAL ASSESSMENTS

In accordance with orders or statements duly recorded under the provisions of General Laws, Chapter 80 or 83, or Special Act, 1963, Chapter 800; 1973, Chapter 307; 1978, Chapter 156; 1990, Chapter 491, 2002, Chapter 389, 2007, Chapter 11

As Certified to the Board of Assessors

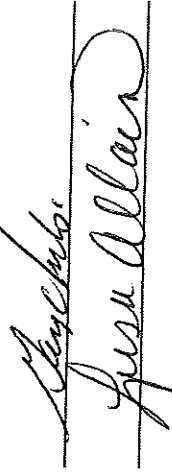
Sewer – User charges	
July 1, 2015 to	
December 31, 2015	
Mail date March 23,	
2016	
TOTAL	\$1,095,981.92

And, at such times as the sewer commissioners shall direct, you are to pay over the amounts collected by you to the treasurer of the body politic on behalf of which the assessments were made. And you are to make written return of said assessments and interest with your list and of your doings thereon at such times as the assessors shall in writing require, and also to give to the city or town treasurer an account of all charges and fees collected by you.

But you are to complete, and make up and account of, the collection of the whole sum hereby committed to you, with interest on or before of the current year.

And in the levy and collection of such assessments hereby committed to you, and of interest, charges and fees, as provided by law, you are to have and to exercise the same powers and be subject to the same duties as in the case of the annual taxes upon real estate; but the owner of land assessed shall not be personally liable for any assessments made under said Chapters 80 or 83.

Given under our hands this 22nd day of March, 2016



BOARD OF SEWER COMMISSIONERS

TOWN OF MILLBURY

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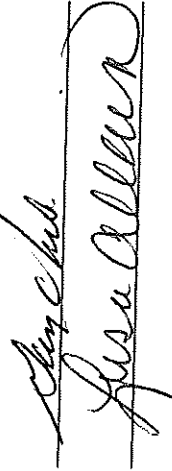
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Given under our hands this 22nd day of March, 2016



BOARD OF SEWER COMMISSIONERS

TOWN OF MILLBURY

Account Owner Service Location Receivable Amount Usage
 3644 Account(s): 1,095,981.92

Report Totals:

Receivable Summary Totals

Receivable Name	Total
Sewer	\$1,095,981.92
Receivable Totals:	\$1,095,981.92

Receivable Detail Totals

Receivable Name	Total
Sewer	\$1,008,694.72
Sewer Flat	\$87,287.20
Sewer Misc	\$0.00
Receivable Totals:	\$1,095,981.92

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Inv. Date	PO No.	Vendor	Total	User	Group	Inv. Due Date
3/18/2016	114585	ALFRED BROWN ASSOC.INC.	\$658.10	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114578	AMERICAN ALARM AND COMMUNICATIONS, INC.	\$552.32	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114586	AQUARION WATER CO OF MASS INC	\$120.53	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114555	AQUARION WATER CO OF MASS INC	\$145.00	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114557	GRAINGER #840796007	\$180.00	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114579	GUSTAFSON PLUMBERS INC./ROTTEX	\$1,310.00	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114577	INTERSTATE ALL BATTERY CENTER	\$146.15	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114570	RAY'S TRUE VALUE #23000	\$291.91	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114565	U S A BLUE BOOK INC.	\$143.88	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114581	UNIFIRST CORP	\$25.38	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114580	UNIFIRST CORP	\$25.38	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114584	UPPER BLACKSTONE WATER POLL.ABATE.DIST.	\$220,821.75	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114576	VERIZON	\$222.37	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114583	W B MASON CO INC.	\$19.98	apaquette	SEWER 3.25.16	3/25/2016
3/18/2016	114582	W B MASON CO INC.	\$79.92	apaquette	SEWER 3.25.16	3/25/2016
			\$224,742.67			

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Aquarion Water Company of Massachusetts
24 Providence St,
Millsbury, MA 01527

CUSTOMER CROSS CONNECTION DEVICE TEST REPORT

Notification ID: 301588629de: Annual Testdate: 3-4-16

Premise: PROVIDENCE RD. MILLBURY *MA 01527 MILLBURY SEWER PLANT
BILL TO: D100144597 MILLBURY BOARD OF SEWER COMM

Contact: Brad Lange 865-3780

BACKFLOW DEVICE TESTS

TEST DTE: 3-4-16 TESTER: PLO PASS FAIL NOTIF 301588626
DEVICE DESCRIPTION: MILLBURY Sewer Plant cont. at BLP.
MAKE MODEL SERIAL
WATTS 009M2 2" BF-RPDA215215 8'5 1.8 2.0

TEST DTE: 3-4-16 TESTER: PLO PASS FAIL NOTIF 301588625
DEVICE DESCRIPTION: MILLBURY Sewer Plant wash hose LN
MAKE MODEL SERIAL
WATTS 909M10T 1 1/2" BF-RPDA956229 5'4 1.8 2.8

TEST DTE: 3-4-16 TESTER: PLO PASS FAIL NOTIF 301588624
DEVICE DESCRIPTION: MILLBURY Sewer Plant wash hose RH
MAKE MODEL SERIAL
WATTS 909M10T 1 1/2" BF-RPDA410923 8'4 2.3 2.2

CUSTOMER SIGNATURE: James J. Lucitelli Inspector: Paul Duggan
LICENSE#: 31797

NOTE: ALL DEVICE REPAIRS ARE TO BE COMPLETED WITHIN 14 DAYS. TO SCHEDULE A FOLLOW UP TEST AFTER REPAIRS HAVE BEEN COMPLETED, OR FOR TECHNICAL ASSISTANCE, PLEASE CONTACT THE MILLBURY OFFICE AT 24 PROVIDENCE STREET, 500-865-3996.

Account Debit Verification Report

Account	Owner	Service Location	Receivable	Amount	Usage
6223890	Carlo Eugene Deborah	9 Brierty Cir	Sewer	\$514.48	59
				\$514.48	
6223896	Lariviere Maurice Christine	11 Brierty Cir	Sewer	\$331.36	38
				\$331.36	
6242433	Linda Sinsigalli	40 Brierty Cir	Sewer	\$479.60	55
				\$479.60	
6233600	Blanculli Doris	18 Brierty Cir	Sewer	\$61.04	7
				\$61.04	
6242760	Shack Michael Linda	15 Brierty cir	Sewer	\$619.12	71
				\$619.12	
6243102	Diurba Ronald Amanda	29 Brierty Cir	Sewer	\$374.96	43
				\$374.96	
Report Totals:			6 Account(s):	\$2,380.56	

Receivable Summary Totals

Receivable Name	Total
Sewer	\$2,380.56
Receivable Totals:	\$2,380.56

Receivable Detail Totals

Receivable Name	Total
Sewer	\$2,380.56
Receivable Totals:	\$2,380.56

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SEWER BILLING SUMMARY													
WARRANT AMOUNTS													
FISCAL YEAR	JANUARY - JUNE	JULY - DECEMBER	Total Number of Sewer Accounts	Total Number of Outside Water Meters	Metered Wells reporting Usage	Total Number of Usage Adjustments (outside use deductions)	Total Accounts with reported Usage	Total Metered Usage (MG)	Estimated Flow from Unmetered accounts* (MG)	Estimated Billed Flow (MG)	Total Millbury Flow** (MG)	Flow not accounted for (MG)	Flow not accounted for (%)
2010	\$817,218.11												
		\$896,981.75											
2011	\$817,085.18												
		\$927,979.51											
2012	\$856,202.85												
		\$956,288.40											
2013	\$907,796.79												
		\$1,038,263.52											
2014	\$968,506.35												
		\$1,034,906.40											
2015	\$1,016,067.04												
		\$1,134,118.48											
2016	\$934,600.88												
		\$1,098,362.48	3650	234	47	181	3280	115.28	22.28	137.56	160.71	23.15	14%
Notes:													
*assume: 3 bedrooms/unmetered account @ 110 gpd/bedroom													
**Calculated flow = total flow - Sutton Flow													



Town of Millbury Department of Public Works

MUNICIPAL OFFICE BUILDING • 127 ELM STREET • MILLBURY, MA 01527 Tel. 508 / 865-9143 • Fax: 508 / 865-0843
Robert D. McNeil, III, P.E. • Director
rmcnei1@townofmillbury.net

TRENCH PERMIT

Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq.(as amended)

THIS PERMIT MUST BE FULLY COMPLETED PRIOR TO CONSIDERATION

Name of Applicant Samy P. Pike / Don		Phone	Cell
Street Address 40 Baldy St		508 8323301	508 4005903
City/Town Auburn	MA ZIP MA 01501		
Name of Excavator (if different from applicant)			
Street Address Same		Phone	Cell
			Same
City/Town			
Name of Owner(s) of Property Eric 3rd & IT Lincoln		Phone	Cell
Street Address 54 Martin St.			508 887 2800
City/Town Millbury	MA ZIP MA 01527		
Other Contact		Permit Fee Received No () Yes ()	
Description, location and purpose of proposed trench: Please describe the exact location of the proposed trench and its purpose (include a description of what is (or is intended) to be laid in proposed trench (eg; pipes/cable lines etc..) Please use reverse side if additional space is needed.			
Insurance Certificate #: E Martin St.			
Name and Contact Information of Insurer: Marsh Kemp Ins - Jim			
Policy Expiration Date: 10/1/2018			
Dig Safe #: 2018 100 9301			
Name of Competent Person (as defined by 520 CMR 7.02): Samy P. Pike			

[Type text]



TOWN OF MILLBURY

MEETING & AGENDA NOTICE

MILLBURY SEWER COMMISSION

Name of: Board/Committee/Commission

MILLBURY, MASS.
16 MAR 23 AM 11:25

Date of Meeting: May 24, 2016

Time of Meeting: 5:00 p.m.

Meeting Location: Small Conference Room

Meeting Type: Regular

Special

Emergency

(Please Check Appropriate Box)

AGENDA TOPICS

Please cancel the meeting of May 24, 2016

Signature of Chair Person or Clerk: *Ambria Payette, Clerk*

This notice is in accordance with the Open Meeting Law effective July 1, 2010.