

**Town of Millbury
Sewer Commission Meeting**

RECEIVED
TOWN CLERK
12 MAY 10 AM 10:40
MILLBURY, MASS.

February 28, 2012

Present: Sewer Commissioners: Gary Nelson, Happy Erickson, Operation Manager: Matt Stencel, Secretary: Cindy Allard, Finance Director, Brian Turbitt, AECOM Project Manager: Marie Cannon,
Absent: Rob McNeil & Frank Gagliardi

The meeting called to order at 6:00 Pm

Grafton Street Pumping Station:

Marie had a change order to be signed for time extension of completion on July 31, 2012, with a substantial completion date of June 30, 2012, reason on extension is electrical equipment delivery and letters are attached. Marie will check with DEP to make sure they are all set and will advise at our next meeting

Budgets

Brian discussed budget and changing the sewer rates, he will discuss further at a future meeting, also discussion of future betterment charges. The Sewer Commissions need to discuss this further because the Sewer Department has a lot of expenses coming up with upgrading pumping stations. The fees need to be fair to residence.

Outsource Billing

Brian also spoke to Commissioners on how and why we should outsource sewer billing. It does need to go out to bid

Invoices: signed

Sutton Billing:

Quarterly billing was approved and signed in the amount of \$24,152.34
Motioned by Happy, Gary stepped down as chair and 2nd, all in favor

Alarm Companies:

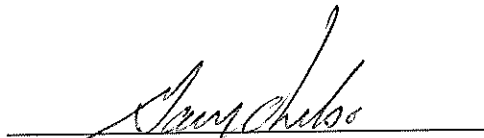
On going issues with ADT, need to get a new alarm company, Matt tried to make some changes with calling employees and ADT is just not helping out at all. Need all different information for each pumping station.

Matt advised he has obtained his grade 2 license.


Meeting Schedule:

3/13/12, 4/24/12

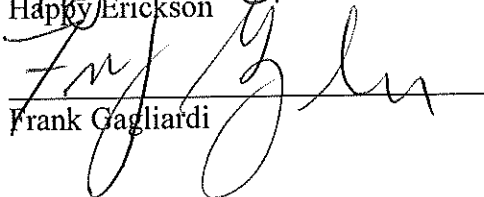
Meeting adjourned at 7:00pm



Gary Nelson



Happy Erickson



Frank Gagliardi

Cindy Allard

From: Cannon, Marie [Marie.Cannon@aecom.com]
Sent: Tuesday, February 28, 2012 3:57 PM
To: Cindy Allard; Robert McNeil
Cc: Brian Turbitt; rob.mcneil@townisp.com; Boccadoro, Joe
Subject: Grafton Street PS CO #1
Attachments: AECOM_Let_CO1.pdf; FEDCorp_ExtRequest_.pdf

Cindy/Rob,

As discussed, attached is the paperwork for a no cost time extension change order #1 to FED Corp contract 34 for the Grafton Street Pump Station. Since the substantial completion date of March 5th will be extended under this Change Order, it really should be approved at tonight's meeting. I have been discussing this delay with DEP's SRF people to get an idea of the planned date for the loan closing. At this time, July 7th is the scheduled date. The significance of this is that the remaining loan value under CWSRF 2773 needs to be requested prior to the closing date. Since the project is only partially funded by the SRF monies, the DEP did not have a problem with the final contract completion possibly extending to the end of July.

FED Corp is waiting on some updates to set firm dates, but in general, based on the control cabinet and emergency generator delivery dates identified in the attached letters. The following is expected:

Early April start with Site Prep, insertion valve piping and coordination of by-pass pumping.

Mid - April - By-pass pumping installed, tested and approved.

End of April through May: Demolition, site piping, installation of equipment pads, pump station structures and equipment.

May-June work: Delivery of emergency Generator, Complete electrical work and perform start-up and testing of the new equipment

June- Substantial completion is based on start-up and operation of new pump station , by-pass pumping can then be removed

End June, July; finish site work, paving and fence not previously completed. Misc punch list work to complete the project.

As discussed with Rob – I plan to attend tonight's meeting so that I can discuss this as needed and process the documentation with DEP this week. I didn't get a chance to call on Brian with this today, so I'm not sure if he'll be available tonight to discuss or not. Brian – feel free to call me.

Marie C. Cannon, P.E.

Project Manager, Water

D 978-905-2141 M 978-239-6971

Marie.Cannon@aecom.com

AECOM

250 Apollo Drive

Chelmsford, MA 01824

T 978-905-2100

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2/28/2012



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978 905 2101 fax

February 28, 2012

Millbury Sewer Commission
Municipal Office Building
127 Elm Street
Millbury, MA 01527

Subject: **Grafton Street Pump Station Rehabilitation Project
Change Order Request for Time Extension**

Dear Board Members:

FED Corp. has requested a time extension for completing the Grafton Street Pump Station Rehabilitation project to July 31, 2012 with a substantial completion date of June 30, 2012. The reasons for the time extension are cited to electrical equipment delivery issues as noted in the back-up information provided.

As you know, the project is being partially funded by the remaining funds available through the DEP CWSRF 2773- 05-31C. Based on recent conversations with DEP, this loan is set to close on July 7, 2012. It is for this reason that AECOM recommends that the Substantial Completion date be extended only until June 15, 2012 not the requested June 30, 2012. The additional time is needed to prepare documentation for the Substantial completion and related payment to the Contractor in time for submittal to the DEP.

This change has been discussed with FED Corp. and they agree that any additional costs incurred due to these changes in either Substantial or Contract completion dates will be borne by the Contractor at no additional cost to the town of Millbury.

If you have any questions or comments concerning the information provided by us, please contact our office.

Very truly yours,

AECOM

Marie C. Cannon, P.E.
Project Manager

Enclosures

DOCUMENT 00905
CHANGE ORDER FORM

SRF Number CWSRF 2773 - 05-31C
Public Entity Millbury, MA
Contract Number 34
Change Order Number 1

Contract Amount (As Bid) \$ 480,525.50
Net Change in Contract Price (this change order)* (Credit) \$ 0.00
Total Adjusted Contract Price (including this and all other change orders) \$ 480,525.50

This change order extends the time for Substantial Completion by 102 calendar days to **June 15, 2012**.

This change order extends the time for Contract Completion by 45 calendar days to **July 31, 2012**.

This change order checked by Marie C. Cannon, P.E. 2/28/12
Consultant Engineer Date

This change order is requested by: Millbury Sewerage Commission

This change order is recommended by: AECOM

Marie C Cannon 34703 2/28/12
Consultant Engineer P.E. Number Date

The undersigned agree to the terms of the change order.

Dexter Valente 2/28/12
Fed. Corp. Date

Chairman, Sewerage Commission Date

Certification of Appropriation under M.G.L. c.44, §31C: Adequate funding in an amount sufficient to cover the total cost of this change order is available.

By: _____
Certification Officer (Auditor, accountant, treasurer) Date

Do not write below: this space reserved for STATE AGENCY APPROVAL

DEP/DMS

CHANGE ORDER FORM (Continued)

Public Entity Millbury Sewerage Commission

SRF No: CWSRF 2773 Contract No. 34 Change Order No. 1

Contract Title: Contract No. 34 Grafton Street Pump Station Rehabilitation Project

Owner's Name: Town of Millbury, Massachusetts

Owner's Address: Municipal Office Building, 127 Elm Street, Millbury, MA 01527

Contractor's Name: Fed. Corp.

Contractor's
Address: 1039 East Street, Dedham, MA 02026

Description of Change

- A. Time extension for Substantial Completion to June 15, 2012 and Contract Completion to July 31, 2012.

Reason for Changes

- A. Time extension requested due to electrical equipment delivery date delays for emergency generator and electrical control panel enclosure.

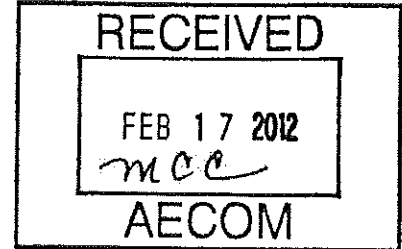
Scope Documentation/Attachments:

- A. Fed Corp letter request for a contract time extension with a letter from Ewing Electric, its subcontractor, including attachments from Kraft Power and WAJA Associates.
- B. AECOM letter dated 2-28-12 that recommends modifying the Substantial completion date to June 15, 2012 from the requested date of June 30, 2012 to allow time for approvals before the July 7, 2012 closing date expected for the SRF loan that is partially funding the project.

FED. CORP.
GENERAL CONTRACTORS
(781) 329-1044
FAX (781) 329-1039

February 15, 2012

Ms. Marie Cannon, P.E.
AECOM
250 Apollo Drive
Chelmsford, Massachusetts 01824



Re: Contract No. 34
Grafton Street Pump Station Rehabilitation Project
Millbury, Massachusetts

Dear Ms. Cannon,

With regards to the above referenced project, we respectfully request an extension of time with the contract with the Town of Millbury. We request an extension of the substantial completion date to June 30, 2012 and a final completion date of July 31, 2012.

The reason for this request as our file sub-bid electrical contractor, Ewing Electrical Company, Inc. has experienced product delivery delays which are essential to the project. He has obtained letters from his vendors that we have enclosed that outline these problems. As you know this equipment is custom made for the specific application.

We have been assured that our subcontractors and vendors involved with this request will pursue to expedite the delivery time. We are confident that we can meet the new dates requested and we make ourselves available to meet with you and the Town of Millbury to answer any questions. Thank you in advance for your cooperation in this matter.

Sincerely,
Fed. Corp.

Lester P. Valente
Lester P. Valente
Project Engineer

Cc. Joseph Boccadoro, AECOM
Phillip Davidson, Ewing Electrical Company



603-463-8852
FAX: 603-463-9323

February 13, 2012

Lester P. Valente
FED Corp.
1039 East Street
Dedham, Ma. 02026

RE: Grafton St. P.S.
Millbury, Ma.
Job# 1116

Dear Lester,

We unfortunately have two suppliers that are having some delivery problems with their equipment. We therefore are requesting a time extension on our project with you in Millbury, Ma.

We feel based on the Generator set arriving the last week of May that the time extension should be for the end of June 2012.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Philip E. Davidson". The signature is fluid and cursive, written over the typed name.

Philip E. Davidson
President

Enclosures: 2



Phil Davidson <phil@ewingelec.com>

Grafton St PS

1 message

Bob Pasquerella <bpasquerella@kraftpower.com>
To: Phil Davidson <phil@ewingelec.com>

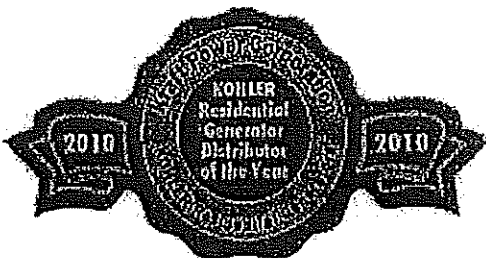
Thu, Feb 9, 2012 at 9:42 AM

Phil

The reason for the extended lead time on the generator for Grafton ST. is due to it being a 24V system. For some reason, it takes longer to obtain a 24V alternator than it does a 12V. We had originally quoted a 12V but it was changed to a 24V after submittal review. I also spoke to the housing company and they confirmed that the enclosure would be completed in two weeks after receiving the generator. This puts delivery to job site at around the last week in May.

Bob Pasquerella

Kraft Power Corp.



WAJA ASSOCIATES™

56 LEONARD STREET – FOXBORO, MA 02035
P: 508-453-6050 – F: 508-453-5448

Quotation # 091256

February 3rd, 2012

RE: Town of Millbury- Grafton Street
Electrical PAD Cabinet

Phil Davidson
Ewing Electric
3 North Road
Deerfield, NH 03037

Subject- PAD Delivery

Attention: Phil Davidson

The estimated delivery date is the week of April 2nd, 2012. The delivery is based on the lead time estimates of the enclosure vendor. Comments are as follows.

- 1) Drawing E-3 (Front/ Rear cabinet elevation, 2 cabinets) indicates double door construction, with over all dimensions of 72 inches wide by 72 inches high set on 12 inch mounting feet. These dimensions could not be met with the equipment required to be mounted in the enclosure.
- 2) The enclosure was redesigned, mounting feet removed, layouts revised and changed to PAD construction to meet double door dimensional requirements. This added additional time to the submittal process.
- 3) The initial submittal was returned noting the requirement for mounting feet. The enclosure could not be released as originally submitted as the PAD submittal was not approved.
- 4) A second submittal needed to be prepared for approval. A full submittal was prepared to address the enclosure dimensions and other comments as well.

As a result of the time required for design changes, the added steel requirements of a PAD enclosure, the unexpected second submittal, additional time was required to complete submittal and approval drawing process. Note that the lead times on the enclosure are extended as well due to the special construction requirements of the PAD. WAJA has experienced additional costs as a result of this change and has not requested a change to the quoted price.

Sincerely,

Don Adams

Don Adams

Zeller Corporation/WAJA & Associates