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**Town of Millbury  
Sewer Commission Meeting**

13 JUN 11 PM 6:36  
MILLBURY, MASS.

**February 26, 2013**

**Present:** Sewer Commissioners: Gary Nelson and Happy Erickson  
DPW Director: Robert McNeil, Secretary: Cindy Allard

Meeting called to order at 5:00 PM

**Sutton Calibration Report:** Rob spoke about flow data calibration report from Sutton, have not received it, Rob to follow up on

**Sewer Billing:** Brian Turbitt Finance Director into meeting to take about out-sourcing billing. Quotes on vendor for the out sourcing of billing and will need to work with Aquarion, also need to look into billing quarterly which will be with the same read dates at Aquarion and will have to mail out, outside deduct forms quarterly.

**Invoices Signed**

**Budgets:** updates on the budget

**Sewer Billing:** sewer billing approval for June 1, 2012 through December 31, 2012, in the amount of 1,038,263.52 to be mailed. Motion by Happy for the billing in the amount of 1,038,263.52 to be mailed, Gary to step down has chair and 2<sup>nd</sup>. All in favor

**Meeting Minutes:** The minutes were approved for 11/13/12, 11/27/12, 12/11/12, 1/8/13, 1/22/13 and 2/22/13. Motion by Happy to approve as written, Gary stepped down and 2<sup>nd</sup>, all in favor

**Meeting Schedule:**

3/12/13 & 3/26/13

Meeting adjourned at 6:05 pm

  
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Gary Nelson

  
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Happy Erickson