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**Town of Millbury
Sewer Commission Meeting**

January 14, 2014

Meeting called to order at 5:00 PM

Present: Members Gary Nelson, Happy Erickson and Jeff Murawski;
DPW Director Rob McNeil, Secretary Cindy Allard.

Minutes:

- October 22, 2013 meeting minutes were approved as written; Happy motion to accept as written, 2nd by Jeff, all in favor.

Flow Data: Rob updated the Commission on the flow data (see attached).

Invoices: Signed

Upper Blackstone: Brief discussion on the Upper Blackstone budget (see attached).

Sewer Budget: Rob had brief discussion on the Department's budget (see attached).

Sewer Tie-Ins:

- NHB Construction (Mike Bernard) seeks connection for #32 Hemlock Dr. Motion to approve by Jeff, 2nd by Happy, all in favor.

Casa Verde Capacity Analysis: Concerning Knollwood Circle pump station, On-Site engineering will be conducting the capacity analysis, and Casa Verde will be paying for the engineering services fee which is estimated to be about \$5,000.00 for the 100 house sub-division. Jeff made a motion to approve On-Site engineering to complete analysis, 2nd by Happy, all in favor.

Stellar Industries: Received letter from Stellar to possibly reduce their sewer bills since most of the water usage is evaporated. Rob visited plant and advised that only way this could be done is if an outside expert would perform inspection and calibration of all meters and certify they are working properly. The outside expert would have to test these meters on the Town's behalf. Additionally, Stellar needs to be in compliance with Upper Blackstone, since it was brought to Rob' attention that Stellar was using copper and the copper was getting discharged into the sewer system. EST did CCTV camera the lines and did not observe any damage to the pipes at this time.

Autumn Gate Estates: Still having conversation regarding I&I fee. When should it be collected, either at time of building permit or time of occupancy permit, etc., and need to coordinate with Building Inspector and Treasures Office for payment before occupancy permit is issued. Rob will follow up on, and get back to Mr. Gallo.

North Main St Pump Station: Garage on sewer easement, still waiting for Town Counsel.

Rt. 146 Project: Progressing. Rob stated should be starting construction in the Fall of 2014.

Rate Study: Rob spoke to Chris Woodcock, and Woodcock has some great ideas. Rob will have him attend a meeting in the future to discuss and give proposal for the rate study.

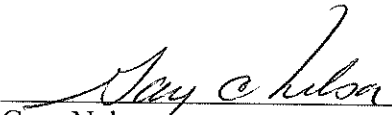
Sewer Billing: Being sent out on March 7th.

Sewer Betterments: To be done.

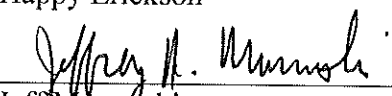
Regular meeting: 1/28/14, 2/11/14, 2/25/14

Rules and Regulation Meeting: 2/3/14

Meeting Adjourned: at 7:15 PM



Gary Nelson

Happy Erickson


Jeff Murawski