

**Town of Millbury
Minutes of
Sewer Commission Meeting
November 27, 2018**

RECEIVED
TOWN CLERK
2018 DEC 12 AM 8:52
MILLBURY, MASS.

CALL TO ORDER

Gary Nelson called the meeting to order at 5:10 p.m.

Present: Gary Nelson, Lisa Allain, Happy Erickson, Frank Stachura - Sewer Plant Operator, Keith Caruso – DPW Forman, and Clerk Christine Billington

ITEM TWO – INVOICES

Miscellaneous invoices reviewed, approved and signed by Sewer Commission.

There were 2 invoices from the Finance Director for the Town of Sutton that were signed but need to be checked with Finance Director before they are released. Figures are the same on both invoices. Chairman Nelson will speak with Finance Director about this issue.

ITEM THREE – MINUTES

Approved the Minutes from November 13, 2018 Lisa made the motion to approve Happy seconded the motion all were in favor.

ITEM FOUR – PUBLIC ATTENDEES:

None

ITEM FIVE - OPERATIONS:

Board reviewed a letter that was drafted by former DPW Director Keith Nastasia for the McGrath Road Project along with notes from the site visit. Everything was gone over and the Commission voted to send the letter from former DPW Director to Mr. Venecassa, with a copy sent to Wayne Bellic the engineer for the project.

Gary Nelson also spoke to the Board about the rough estimate that he received from Weston & Sampson on the 5 year plan for budget purposes. Chairman Nelson explained that there were 3 pump stations that need to be repaired that would cost over 1 million each.

Chairman Nelson spoke with Frank Stachura about what needs to be completed at the main plant and Mr. Stachura explained that there are electrical issues at the main station that are approximately 13 years old that are failing and in need of repair with a cost of approximately \$5,500 for each electrical panel. Chairman Nelson asked Frank if he could make a plan on what need to be completed.

There was also discussion about raising the Sewer rate from \$11.59 to \$11.99 this will be looked into. Chairman Nelson also discussed the budget as the Board will help Keith Caruso with this as he has not completed a budget yet.

Chairman Nelson asked for a letter to be sent to the Planning Board about Autumn Gates Circle. The Planning Board is looking to release bond money back to the project and Chairman Nelson wants to make sure that all of the Sewer Connections are done correctly before money is released.

ITEM SIX – ABATEMENT REQUESTS:

Nothing at this time

ITEM SEVEN – BETTERMENTS:

Nothing at this time

ITEM EIGHT – SEWER EXTENSIONS/CONNECTIONS:

33 Stratford Village Drive – Stratford Village LLC – sewer connection – Happy Erickson made a motion to approve connection, seconded by Lisa Allain -vote: Unanimous

35 Stratford Village Drive – Stratford Village LLC– sewer connection – Happy Erickson made a motion to approve connection, seconded by Lisa Allain -vote: Unanimous

37 Stratford Village Drive – Stratford Village LLC– sewer connection – Happy Erickson made a motion to approve connection, seconded by Lisa Allain -vote: Unanimous

39 Stratford Village Drive – Stratford Village LLC– sewer connection – Happy Erickson made a motion to approve connection, seconded by Lisa Allain -vote: Unanimous

ITEM NINE – FUTURE MEETING DATE

The upcoming meetings are scheduled for December 11, 2018. Meetings will be held the 2nd and 4th Tuesday of every month unless otherwise posted and/or cancelled.

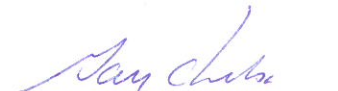
ITEM TEN – ADDITIONAL TOPICS

Nothing at this time

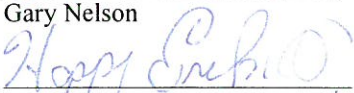
ITEM ELEVEN – ADJOURNMENT

At 5:37 p.m. Happy Erickson motioned to adjourn the meeting, seconded by Lisa Allain all in favor.

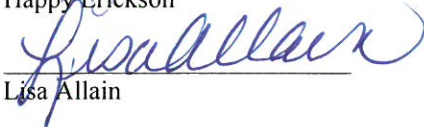
Respectfully submitted,
Christine Billington
Clerk-Sewer Department



Gary Nelson



Happy Erickson



Lisa Allain