

**Millbury School Committee Meeting  
REGULAR SESSION  
Minutes**

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MILLBURY, MASS.  
13 FEB - 7 AM 8:39

**Date:** November 28, 2012

**Present:** Mrs. Nietupski, Chairperson, Mr. Borowski, Vice Chairperson, Mrs. Vigneau, Mr. Corey, Mr. Plante, Mrs. Hitchcock, Superintendent of Schools, Mr. Bedard, Business Manager

**Time:** \*7:00 p.m.

**Location:** Raymond E. Shaw Elementary School Media Center

**\*Tour of Raymond E. Shaw Elementary School at 6:30 p.m.**

Mrs. Jennifer Bellville, Principal, provided a tour of the Shaw School. Handouts on the Student Enrollment by Homeroom and Grade along with the Staff Positions at Shaw Elementary School were provided.

Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**1. Approval of the Regular and Executive Session Meeting Minutes of 11/14/2012**

Mrs. Nietupski asked if there were any changes, additions or deletions to the Regular Session Minutes of November 14, 2012.

Mr. Borowski made a motion to approve, seconded by Mr. Corey. All in favor (5-0).

**2. Report of the Administration**

**a. Student Council Report**

Seniors Ludiana Fraga and Emily West updated the committee on recent and upcoming events at the Junior/Senior High School. (*Students arrived at 7:15 p.m. and gave their report following Mrs. Mary Leslie's presentation*).

**b. New Federal and State Nutritional Regulations Presentation**

Mrs. Hitchcock invited Mary Leslie, the Food Services Director, new to the district in September, to speak on the new United States Department of Agriculture regulations and standards for the 2012-2013 school year for school lunches. Mrs. Leslie provided a handout itemizing the different food groups and amounts required under the new USDA regulations. These new standards are intended to improve the health and wellbeing of students nationwide by adjusting the portion sizes and offering healthier choices on the menu. Other informational items provided by Mrs. Leslie included a comparative chart on the meals served in schools for August through October for 2011 and 2012 and the Nutrition Standards created by the Massachusetts Department of Public Health along with the Department of Elementary and Secondary Education. She noted that students

are being encouraged to try new menu items. Students must take at least three of the five offered fruit and vegetable items with the main meal.

Mr. Borowski questioned the decision making process on what to serve on a daily basis. Mrs. Leslie responded that they try to offer a different source of protein daily. She also informed the committee of an upcoming student survey on the menu items.

Mrs. Hitchcock thanked Mrs. Leslie for her suggestion to revisit the district's Wellness Policy in terms of the new regulations. Mrs. Leslie is serving on the committee and a recommendation to the committee for a new Wellness Policy will be forthcoming.

#### **c. Review of AP Scores**

Mrs. Hitchcock referred to a school committee member's request for more information on the 2012 Advanced Placement scores. A 2012 AP Score Summary was provided indicating 49 students participated in the AP testing program. A total of 79 exams were given overall. She noted a majority of our students have tested into the 4 and 5 categories, which represent the highest scores. Mrs. Hitchcock reported that most AP courses are offered through the high school, with some being online courses. Research for an AP Accounting course is being conducted, which will require approval by the College Board.

#### **d. Review of Classes Less Than 10 at MHS**

Mrs. Hitchcock reported on the classes at Millbury High School with less than ten students, as requested by a school committee member. She noted that this information was not presented earlier this year because it doesn't have a direct impact on what we are required by the Department of Elementary and Secondary Education. The classes are AP Chemistry, English I Honors (due to scheduling issues), Yearbook Journalism (new elective this year), Digital Publishing (scheduled against two other digital classes), Advanced Foods (new teacher), and Personal Fitness. Mrs. Hitchcock reported there are very often ten students or under in Special Education and English Language Learner classes due to regulations.

Mrs. Vigneau stated that last year the committee was given all of the high school class offerings along with student enrollment for PreK through Grade 12. Mrs. Hitchcock noted that enrollment and homeroom information for Elmwood and Shaw schools is provided with the October 1 numbers, but this is not done at the high school level. She asked at this time if it is the will of the committee to obtain this information. She noted it will require more time to acquire student numbers in all the classes offered at the high school. Mrs. Nietupski stated the high school offers a standard set of classes and electives and did not feel the need to have this information provided unless a new elective is being offered. She noted the administration has many other items they are working on and that this information is not necessary to function as a board. Mr. Borowski suggested that Mrs. Hitchcock present this information at a future meeting when she has the time to do so.

### **3. Budget**

### **4. Old Business**

**5. New Business**

**6. Future Topics/Events**

**7. Executive Session: if needed**

At 7:25 p.m., Mrs. Nietupski requested a motion to move into Executive Session:

*In accordance with M.G.L. Chapter 30A, S21 (3), the Millbury School Committee will vote to move into Executive Session to discuss the strategy with respect to collective bargaining.*

Mr. Corey made the motion, seconded by Mrs. Vigneau.

The motion was made unanimous by roll call:

Mrs. Vigneau	Yes
Mr. Corey	Yes
Mrs. Nietupski	Yes
Mr. Borowski	Yes
Mr. Plante	Yes

**8. Next Meeting:**

**December 12, 2012**

**December 19, 2012 (only if needed)**

**9. Adjourn**

The committee will adjourn the Regular Session Meeting following the Executive Session.

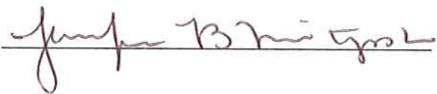
Respectfully submitted,

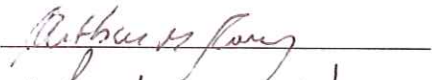
*Sandra Femino*

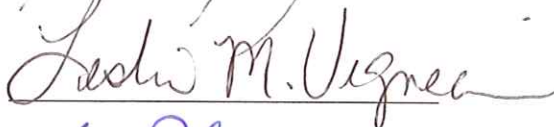
Sandra Femino

Executive Assistant to the Superintendent

Approved:











**Items in Packet:**

**Draft of Regular Session Minutes of 11/14/2012**

**Article on "What's New in School Nutrition" from MASBO Matters**

**AP Current Year Score Summary (2012)**

**Information on Class Sizes under 10**

**Millbury Memorial Jr/Sr High School Principal's Newsletter, Issue 2, November 2012**

**Millbury Teachers' Association and Millbury School Committee Ground Rules FY2014**